# VILLAGE AND TOWNSHIP BUDGET COMMISSION PROCEDURES 

Below is a listing of steps taken for Village and Townships to follow when preparing information for their upcoming budgets and meeting with the Budget Commission. It is broken down into separate sections: PREPARATION FOR NEW YEAR, BUDGET COMMISSION HEARINGS, YEAR END, NECESSARY AMENDMENTS FILED WITH THE COUNTY AUDITOR.

In order to simplify things, we will be following the process taking place during 2024 in preparation for the 2025 budgets.

## PREPARING THE BUDGET (2025)

1. Early to Mid May 2024, the County Auditor's Office sends out a reminder that each entity much file their 2025 budgets with the County Auditor by July 20, 2024.
a. If an entity determines that it will not be able to file its 2025 budget by July 20, then it can request an extension with the County Auditor's Office. The extension should include the request, the reason needed for the extension, and the estimated date as to when the 2025 budget will be filed with the County Auditor.
2. If on UAN, the entity can print the items listed below from the system. If they are not on UAN, then the County Auditor can either supply them with a blank form or the entity can create their own, as long as all of the necessary information is included:
a. Schedule A - Summary of Amounts Required from General Property Tax Approved by the Budget Commission and County Auditor's Estimated Tax Rates. It shows the inside and outside millage rates as well as the dollar amount of taxes revenue estimated to be generated by each.
b. Schedule B - Listing of Levies Outside of the 10 Mill Limitation.
c. Financial Worksheet - This can either be printed from UAN or can be prepared by the entity in some other form.
i. This worksheet shows a two year history (2022 and 2023) of actual receipts and disbursements and fund balances, the yearly estimated revenues and appropriations for the current year (2024), and the estimated revenues and appropriations for the budge year (2025).
ii. Information is provided for every fund.
iii. The County Auditor should use his or her estimates for property taxes and local government monies as they will be better information than the entities (i.e. updated tax valuation information). For all other estimated revenues (gas tax, MVL monies, fees, etc.), the County Auditor should check for reasonableness and, if appropriate, ask questions or request additional supporting documentation.
iv. For appropriations, the County Auditor should check for reasonableness along with verifying that total appropriations by fund will not exceed estimated revenues plus available fund balance.
v. If a negative fund balance is projected or appropriations do not seem accurate, the County Auditor should inquire as to why amounts appear to be incorrect or why a negative fund balance is projected.
3. Once all information has been reviewed by the County Auditor and any / all questions have been asked, the County Auditor then makes any corrections to Schedules A and B and the Financial Worksheet. The County Auditor also prepares an Official Certificate or Estimated Resources.
a. HOWEVER, this certificate is not official UNTIL the Budget Commission hearing is held and the Official Certificate is signed by the Budget Commission.
b. A copy is given back to the entity to show that the information was filed with the County Auditor. Another copy is kept with the County Auditor until the Budget Commission hearing.

## BUDGET HEARINGS

1. County Auditor tries to schedule all Budget Commission hearings either by late August or early September.
2. They send out a two week notice ahead of the established date. They also ask that each entity replies and informs the Budget Commission if they intend to show up.
3. The entities are set up in 10 minutes intervals. At the Budget Commission hearing:
a. The County Auditor goes over the most recent assessed valuation information for the entity.
b. The County Auditor goes over the tax revenue estimates that were provided on the 2025 Official Certificate of Estimated Resources.
c. They also discuss any levies that are currently on the ballot in the November election OR the Budget Commission will remind an entity if one or more than one of their current levies will be expiring soon as a reminder to file the proper paperwork timely if they want to renew or replace the levy.
d. The entity is also free to ask any questions during the hearing.
e. Once all information has been discussed and no further questions exist, the Budget Commission then signs the Official Certificate of Estimated Resources.
4. The Budget Commission will then give the entity back a corrected copy of the Schedule A, Schedule B, Financial Worksheet and Official Certificate of Estimated Resources. The County Auditor also keeps a copy of this information and files it in the entity's file.
a. A NOTE - if the entity does not attend the Budget Commission hearing, the County Auditor should make arrangements with the entity's fiscal officer to provide them the final information discussed and approved at the Budget Commission.
5. Once this information is received back from the Budget Commission, the entity should prepare a resolution accepting the tax rates and amounts provided at the Budget Commission hearing. This resolution should be prepared and should be accepted at the next Village or Trustee meeting.
a. One copy of this resolution should be kept by the entity
b. One copy should be returned to the County Auditor's Office
c. According to Ohio Law, this resolution is due back to the County Auditor's Office by October 1.
6. November Election - If an entity has a levy on the ballot for the November election, once the election results are certified by the Board of Elections and if the levy passed, then the County Auditor examines the results and issues a new 2025 Amended Certificate of Estimated Resources. This also applies if the entity experiences any changes in revenues that would affect their revenue estimates (i.e. unexpected increase or drop in 2024 gas tax or MVL tax collections).

## 2024 YEAR END

1. Before the 2024 year is over, the County Auditor sends out a reminder that, once the entity has reconciled and closed their books, they need to submit to the County Auditor their 2024 actual year-end fund balances information for all funds. No date is established; however, they do need the information as soon as it becomes available. Preferable to have completed by mid-January at the latest but the entity should be reconciled before it is finalized
2. Also, the entities should provide a copy of their 2025 Appropriation Resolution to the County Auditor. These appropriations should be based on the most recent Certificate of Estimated Resources provided by the County Auditor.
a. Appropriations are not considered official and available to be spent until the Appropriation Resolution has been filed with the County Auditor.
b. Once filed, the County Auditor compares the Appropriation resolution to the most recent Official / Amended Certificate of Estimated Resources to make sure that overspending is not going to occur.
c. Once the comparison is made, the County Auditor sends a notification letter to certify that Total Appropriations DO / DO NOT Exceed the Certificate of Estimated Resources.
3. Once the County Auditor receives the 2024 actual year-end fund balances, he or she will issue an Amended Certificate of Estimated Resources with the new, updated actual yearend fund balances included in the first column.

## AMENDING THE 2025 CERTIFICATE of ESTIMATED RESOURCES / APPROPRIATIONS DURING THE YEAR

Should an entity determine they either need to increase or decrease estimated revenues or appropriations during 2025:

1. If an entity determines they need to increase or decrease estimated revenues in a fund or funds, they should request an updated amended certificate from the County Auditor with the appropriate change.
a. This should only be done if TOTAL estimated revenues within a fund will increase or decrease.
2. If the appropriations need adjusted due to this change, then new appropriations should also be included in the request, especially if a decrease is requested.
a. New appropriations SHOULD NOT be filed with the County Auditor if the entity is just moving appropriations between line items. These moves do not require County Auditor approval; just the approval by the entity's governing body (depending on legal level of control). Only increases or decreases in total fund appropriations should be filed with the County Auditor.
b. If a decrease in the Amended Certificate is requested, it should be assumed that a decrease in appropriations will also occur in order to avoid potential overspending.
3. No corrections are considered official until it has been filed with the County Auditor's office.

## COUNTY

## BUDGET-

OF-

TOWNSHIP

FOR FISCAL YEAR BEGINNING JANUARY 01, 2025

Filed $\qquad$ ,

County Auditor

Deputy Auditor
COUNTY AUDITOR'S ESTIMATE
TAX LEVIES AND RATES FOR 2025 _. IN TOWNSHIP. TAX VALUATION $\$ \quad 61,150,930$

|  | County Auditor's Estimate of Rate in Mills |
| :---: | :---: |
| LEVIES WITHIN 10 MILL LIMITATLON - |  |
| County |  |
| Township | 2.81 |
| School |  |
| Municipality |  |
| TOTAL |  |
| LEVIES OUTSIDE OF 10 MILL LIMITATION - |  |
| County |  |
| Township | 10.50 |
| School |  |
| Municipality |  |
| TOTAL |  |
| TOTAL LEVY FOR ALL PURPOSES | 13.31 |

$\$ 48,976.00$
$\$ 69,800.00$
$\$ 15,550.00$
$\$ 3,000.00$
$\$ 0.00$
$\$ 0.00$
$\$ 15,000.00$
$\$ 40,000.00$
（c）

 $\$ 133,067.50$
$\$ 48,976.00$ $00 \cdot 000^{\circ} 0 \downarrow \$ \quad 00 \cdot 000^{\prime} 0 巾 \$$

| 888 | 8 | 8 | 8 |
| :--- | :--- | :--- | :--- |

General

| General |  |  |
| :---: | :---: | :---: |
| $\begin{gathered} \text { Current } \\ 2024 \end{gathered}$ | 2025 |  |
| \＄179，133．10 | \＄60，000．00 |  |
| \＄0．00 | \＄0．00 |  |
| \＄104，000．00 | \＄105，000．00 |  |
| \＄0．00 | \＄0．00 |  |
| \＄0．00 | \＄0．00 |  |
| $\$ 0.00$ $\$ 6,500.00$ | （A） $\begin{array}{r}\$ 0.00 \\ \$ 7.500 .00\end{array}$ | 1 |
| \＄0．00 | \＄0．00 | 6907 （1） |
| \＄7，000．00 | －87，500．00 6，907＠ |  |
| \＄0．00 | \＄0．00 |  |
| \＄6，186．00 | \＄12，000．00 |  |
| \＄1，037．50 | \＄1，037．50（14） |  |
| \＄0．00 |  |  |
| \＄30．00 | $\$ 30.00(\pi)$ |  |
| \＄0．00 | \＄0．00 | TES To <br> （A）$=$ offlual CERTMEAC |
| \＄124，753．50 | \＄133，067．50 |  |
| \＄48，995．00 | \＄48，976．00 |  |
| \＄120，341．60 | \＄69，800．00 |  |
| \＄16，550．00 | \＄15，550．00 |  |
| \＄3，000．00 | \＄3，000．00 |  |
| \＄0．00 | \＄0．00 |  |
| \＄0．00 | \＄0．00 |  |
| \＄15，000．00 | \＄15，000．00 |  |
| \＄40，000．00 | \＄40，000．00 |  |

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$\frac{2023}{\$ 151,525.53} \begin{array}{r}\$ 0.00\end{array}$

| 2022 |
| ---: |
| $\$ 159,743.24$ |
| $\$ 0.00$ |
|  |
| $\$ 104,241.52$ |
| $\$ 0.00$ |
| $\$ 0.00$ |
| $\$ 0.00$ |
| $\$ 8,723.10$ |
| $\$ 0.00$ |
|  |
| $\$ 6,122.13$ |
| $\$ 84.12$ |
| $\$ 19,178.81$ |
| $\$ 2,453.00$ |
| $\$ 0.00$ |
| $\$ 35.53$ |
| $\$ 419.91$ |
| $\$ 141,258.12$ |
|  |
| $\$ 53,497.24$ |
| $\$ 42,399.52$ |
| $\$ 8,223.23$ |
| $\$ 0.00$ |
| $\$ 2,750.00$ |
| $\$ 0.00$ |
| $\$ 7,925.00$ |
| $\$ 35,599.12$ | Fund Classification： 1000 General

## Fund Name： <br> Fund

$\$ 151,525.53$
$\$ 0.00$




| $\quad$ Description |
| :--- |
| Fund Balance $1 / 1$ |
| Fund Balance Adjustments | Revenues

Property and Other Local Taxes Real Estate Tax Personal Property Tax Other－Local Taxes Charges for Services Licenses，Permits and Fees Fines and Forfeitures
Intergovernmental Local Government Distribution Estate Tax

Property Tax Allocation
Other Other Special Assessments Earnings on Investments Miscellaneous Total Revenue Expenditures
TOWNSHIP，：$\quad$ COUNTY
Financial Worksheet－Budget
2025 ＇BUDGET
Year 2024








1000 General Fund Name:
Fund Classification:


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Each Fund Balance $1 / 1$ reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances $12 / 31$ and Reserve Balance $12 / 31$ should become expenditures in subsequent years.

County Auditor's form No. 32 (Rev. 11-92) Form Prescribed by the Auditor of State
Prepare in Triplicate



## OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

OHIO REVISED CODE SECTION 5705.36 Office of Budget Commission, County, Ohio
, Ohio August 29, 2024
To the Taxing Authority of Township
The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2025 as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:


| FUND | Unencumbered Balance Jan. 1st 2025 | TAXES | OTHER <br> SOURCES | TOTAL |
| :---: | :---: | :---: | :---: | :---: |
| $=====================$ | ===============: | ==============: | ============ | ==============: |
| GENERAL FUND | 60,000.00 | 122,000.00 | 15,474.50 | 197,474.50 |
| =============================10 | $=======:$ | =========: | =========: | =========: |
| SPECIAL REVENUE FUNDS | $\underline{X X X X X X X X X X X X X}$ | XXXXXXXXXXXXXX | XXXXXXXXXXXXXX | XXXXXXXXXXXXX; |
| Motor Vehicle License | 0.00 | 0.00 | 20,001.00 | 20,001.00 |
| Gasoline Tax | 0.00 | 0.00 | 83,002.00 | 83,002.00 |
| Road \& Bridge | 10,000.00 | 41,000.00 | 0.00 | 51,000.00 |
| Fire Levy \#2191 | 0.00 | 103,000.00 |  | 103,000.00 |
| Ambulance Levy | 0.00 | 211,000.00 | 0.00 | 211,000.00 |
| Road's- Paving \& Ditching 4 mill \#2901 | 10,000.00 | 232,000.00 | 0.00 | 242,000.00 |
| F.E.M.A. |  |  |  | 0.00 |
| Cemetery | 0.00 | 0.00 | 300.00 | 300.00 |
| Permissive MVL | 0.00 | 0.00 | 21,001.00 | 21,001.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  | . |  | 0.00 |
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|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
|  |  |  |  | 0.00 |
| TOTAL SPECIAL REVENUE FUNDS | 20,000.00 | 587,000.00 | 124,304.00 | 731,304.00 |

Township
2025 Tax Revenue Estimate

Assessed Value:

## General Full Rate: Res-Ag Red. Factor: Non Res-Ag Red. Fac Road and Bridge

Full Rate:
Res-Ag Red. F
Non Res-Ag R
Full Rate:
Res-Ag Red. F
Non Res-Ag R
Ambulance


## Fire

| Fire | 2.00 | 110,020 | 3,710 | 0 | 8,570 | 122,300 |  |
| :--- | :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Full Rate: | 0.400663 | 44,080 | 0 | 0 | 0 | 44,080 |  |
| Res-Ag Red. Factor: | $\underline{0}$ | $\underline{850}$ | $\underline{0}$ | $\underline{0}$ | $\underline{850}$ |  |  |
| Non Res-Ag Red. Factor: | 0.227855 | 65,940 | 2,860 | 0 | 8,570 | 77,370 | 74,000 |
|  |  |  |  |  |  |  |  |
| Full Rate: | 0.50 | 27,510 | 930 | 0 | 2,140 | 30,580 |  |
| Res-Ag Red. Factor: | 0.000000 | 0 | 0 | 0 | 0 | 0 |  |
| Non Res-Ag Red. Factor: | 0.000000 | $\underline{0}$ | $\underline{0}$ | $\underline{0}$ | $\underline{0}$ | $\underline{0}$ |  |
|  |  | 27,510 | 930 | 0 | 2,140 | 30,580 | 29,000 |

Total:
13.31

709,000

## Prepared by County Auditor <br> Not Given to Township's or Villages

## 'resolution accepting the amounts and rates as determined by tee BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR <br> (BOARD OF TOWASEMP TRUSTEES) <br> Revised Code, Secs. $5705.34-0705.25$

The Board of Trustees of.
County, Ohio, met in_ regular -...session on the $\qquad$ Township,
 , at the office of $\qquad$ Township Trustees with the following members present:

Mr. $\qquad$ moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of $\qquad$ Township, County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st,.._-_-.-; and

WHEREAS, The Budget Commission of $\qquad$ -----------County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

$\qquad$
$\qquad$ by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

## Schedule $A$

sCHEDULE A
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES


SCHEDULE B
LEVIES OUTSIDE 10 MILL LMMTATIOX, EXCLUSIVE OF DEBT LEVIES



SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES



## ORIGINAL ON FILE

The State of Ohio $\qquad$ County. $=$.

## I,

$\qquad$
$\qquad$ , Clerk of the Board of Township Trustees of $\qquad$ Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original...ninutes of

now on file with said Board, that the foregoing has been compared by me with said original dockmont, and that the same is a true and correct copy thereof.

WITNESS my signature, this $\qquad$ day of System per

## TOWNSHIP, COUNTY

Fund Status
As Of 12/31/2024

| Fund Number | Fund Name | \% of Total Pooled | Fund Balance | Investments (Non-Pooled) | Checking \& Pooled Investments (Pooled) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1000 | General | 57.192\% | \$194,226.07 | \$0.00 | \$194,226.07 |
| 2011 | Motor Vehicle License Tax | 3.059\% | \$10,389.02 | \$0.00 | \$10,389.02 |
| 2021 | Gasoline Tax | 4.580\% | \$15,555.23 | \$0.00 | \$15,555.23 |
| 2031 | Road and Bridge | 3.751\% | \$12,737.19 | \$0.00 | \$12,737.19 |
| 2041 | Cemetery | 3.866\% | \$13,127.82 | \$0.00 | \$13,127.82 |
| 2191 | Special Levy | 4.322\% | \$14,677.56 | \$0.00 | \$14,677.56 |
| 2231 | Permissive Motor Vehicle License Tax | 4.535\% | \$15,402.31 | \$0.00 | \$15,402.31 |
| 2281 | Ambulance And Emergency Medical Servi | 7.435\% | \$25,248.97 | \$0.00 | \$25,248.97 |
| 2901 | Miscellaneous Special Revenue | 11.260\% | \$38,237.56 | \$0.00 | \$38,237.56 |
| 2902 | FEMA | 0.000\% | \$0.00 | \$0.00 | \$0.00 |
|  | All F | nds Total | \$339,601.73 | \$0.00 | \$339,601.73 |
|  |  |  | Pool | d Investments | \$0.00 |
|  |  |  | Secondary Che | king Accounts | \$0.00 |
|  |  |  | able Primary Ch | cking Balance | \$339,601.73 |

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES

To the County Auditor of said County:
The following is the total amount from all availab
at the end of the fiscal year, December 31,2024
County, Ohio. December 31,2024
The following is the total amount from all available for expenditures from each fund set up in the tax budget, with the balances that exist
at the end of the fiscal year, December 31,2024
 GOVERNMENTAL FUND TYPE
General Fund
Special Revenue Funds TOTAL GOVERNMENTAL FUND TYPE PROPRIETARY FUND TYPE
TOTAL PROPRIETARY FU
TOTAL FIDUCIARY FUND TYPE TOTAL ALL FUNDS:
FUND TYPEICLASSIFICATIONS


AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
OHIO REVISED CODE SECTION 5705.36
Office of Budget Commission, County, Ohio
, Ohio January 5, 2025
To the Taxing Authority of Township
The foilowing is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2025, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

FUND

| Unencumbered <br> Balance | OTHER |  |
| :---: | :---: | :---: |
| TAXES | SOURCES |  |




## ANNUALAPPROPRIATION RESOLUTION

## The Board of Trustees of Township, in County

Ohio met in regular session on the 29th day of December, 2024, at the office Of the trustees with the following members present:

家
$\stackrel{4}{3}$
moved the adoption of the following Resolution:
BE IT RESOLVED by the Board of Trustees of Township,
County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year, ending December 31, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

# seconded the Resolution and the <br> roll being called upon its adoption the vote resulted as follows: <br> - yes <br> - yes <br> - yes 

NOTE: Print a copy of the Appropriation Status report and Insert it here.

Adopted December 29 ${ }^{\text {th }}, 2024$

$$
\mathcal{C}_{\text {erk/Clerk Treasurer }},
$$

## COUNTY $\underset{\text { By Fund }}{\text { Appropriation Status }}$



TOWNSHIP, COUNTY
Appropriation Status
By Fund Reserved for Reserved for



[^0]
Pooled Balance: $\quad \$ 10,389.02$
Pooled Balance:
Non-Pooled Bala
Total Cash Balance:


YTD \%
Expenditures



8888 O

O






$\begin{array}{r}\begin{array}{c}\text { Reserved for } \\ \text { Encumbrance } \\ \text { 12/31 Adjustment }\end{array} \\ \hline \$ 0.00 \\ \$ 0.00 \\ \$ 0.00 \\ \$ 0.00 \\ \$ 0.00 \\ \hline \$ 0.00\end{array}$







| Account Code | Account Name |  |
| :---: | :---: | :---: |
| 2011-330-190-0000 | D Other - Salaries |  |
| 2011-330-211-0000 | D Ohio Public Employe | nt System |
| 2011-330-213-0000 | D Medicare |  |
| 2011-330-360-0000 | Contracted Services |  |
| 2011-330-420-0000 | Operating Supplies |  |
| Motor Vehicle License Tax Fund Total: |  |  |
| und: Gasoline Tax |  |  |
| Pooled Balance: | \$15,555.23 |  |
| Non-Pooled Balance: | \$0.00 |  |
| Total Cash Balance: | \$15,555.23 |  |


$\begin{array}{lr}\text { Non-Pooled Balance: } & \$ 10,389.02 \\ \text { Total Cash Bance: } & \$ 10.00\end{array}$
Report reflects selected information.
2021-330-213-0000 D Medicare

## THE STATE OF OHIO,

I, $\quad$ Clerk of the Board of Trustees
of $\quad$ Township, in County Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation

Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this $11^{\text {th }}$ day of January, 2025

Clefk/Clerk - Treasurer

# ANNUAL APPROPRIATION RESOLUTION <br> <br> BOARD OF TRUSTEES 

 <br> <br> BOARD OF TRUSTEES}

Township,

County, Ohio.

Passed December 29, 2024
For the Fiscal Year Ending
December 31st, 2025


# Certificate of County Auditor That the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources <br> Revised Code Sec. 5705.39 

County Auditor
, Ohio
January 12,2025

To: Township<br>, Fiscal Officer

I, , County Auditor of County, Ohio do hereby certify that the total appropriation from each fund taken together with all other outstanding appropriations does not exceed the last official estimate of resources for the fiscal year beginning January 1, 2025 as determined by the Budget Commission of said County.

County Auditor
Budget Commission Secretary


## Townsfip Trustees

September 17, 2024
County Auditor
County Courthouse

Dear Mr.

Due to Township now receiving Permissive Motor Vehicle License Tax, we have additional revenue in the Motor Vehicle License Fund. Please issue an Amended Certificate to

Township to reflect the following adjustments to our revenue:

| FUND | TAXES | OTHER <br> SOURCES | TOTAL |
| :--- | :---: | :---: | :---: |
| 2011 Motor Vehicle License |  | $\$ 12,000.00$ | $\$ 32,501.00$ |

All other funds shall remain as they were last certified. If you have any questions please don't hesitate to call me at

Sincerely,

Fiscal Officer
Cash Summary by Fund

| $\begin{gathered} \text { Fund } \\ \# \end{gathered}$ | Fund Name | Fund Balance 2/1/2024 | Fund Balance Adjustments | Revenue (excluding transfers and advances in) | Transfers In | Advances In | Fund \& Adjustments \& Revenue | Expenditures (excluding transfers and advances out) | Transfers Out | $\begin{gathered} \text { Advances } \\ \text { Out } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Fund } \\ \text { Balance } \\ 2 \mid 29 / 2024 \end{gathered}$ | $\begin{gathered} \text { Non-Pooled } \\ \text { Balance } \end{gathered}$ | Pooled Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1000 | General | \$26,309.40 | \$0.00 | \$9,176.89 | \$0.00 | \$0.00 | \$35,486.29 | \$4,325.32 | \$0.00 | \$0.00 | \$31,160.97 | \$0.00 | \$31,160.97 |
| 2011 | Street Construction, Maint. and Repa | \$16,086.08 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,086.08 | \$308.99 | \$0.00 | \$0.00 | \$15,777.09 | \$0.00 | \$15,777.09 |
| 2101 | Permissive Motor Vehicle License Ta | \$11,321.82 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,321.82 | \$0.00 | \$0.00 | \$0.00 | \$11,321.82 | \$0.00 | \$11,321.82 |
| 2901 | Other Special Revenue - Court Com\| | \$3,707.23 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,707.23 | \$0.00 | \$0.00 | \$0.00 | \$3,707.23 | \$0.00 | \$3,707.23 |
| 5101 | Water Operating | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 5201 | Sewer Operating | \$7,483.17 | \$0.00 | \$7,585.64 | \$0.00 | \$0.00 | \$15,068.81 | \$0.00 | \$0.00 | \$0.00 | \$15,068.81 | \$0.00 | \$15,068.81 |
| 5701 | Enterprise Improvement - Sewer | -\$41,538.95 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | -\$41,538.95 | \$0.00 | \$0.00 | \$0.00 | -\$41,538.95 | \$0.00 | -\$41,538.95 |
| 5702 | Enterprise Improvement - Water | \$57.91 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$57.91 | \$0.00 | \$0.00 | \$0.00 | \$57.91 | \$0.00 | \$57.91 |
| 5901 | ODWA-Wastewater Escrow Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 5902 | OWDA-Water Escrow Account | \$28.94 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$28.94 | \$0.00 | \$0.00 | \$0.00 | \$28.94 | \$0.00 | \$28.94 |
| 9901 | Other Agency | \$2,099.75 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,099.75 | \$0.00 | \$0.00 | \$0.00 | \$2,099.75 | \$0.00 | \$2,099.75 |
|  | Report Total: | \$25,555.35 | \$0.00 | \$16,762.53 | \$0.00 | \$0.00 | \$42,317.88 | \$4,634.31 | \$0.00 | \$0.00 | \$37,683.57 | \$0.00 | \$37,683.57 |

$\square$ VILLAGE, Countr
Comparison of Budget and Appropriated System Year 2024


[^0]:    $\frac{\text { Account Code }}{1000-330-228-0000} \frac{\text { Account Name }}{\text { D Health Care Reimbursement }}$
    1000-330-228-0000 D Health Care Reimburseme
    1000-420-370-0000 Payment to Another Political Subdivision
    :

