



Dave Yost • Auditor of State

AUDIT FIRM REGISTRATION REQUEST

Prior to receiving any Request for Proposals to provide audit services on behalf of the Auditor of State of Ohio, firms must register with the Office by submitting this form for review and approval, along with all requested exhibits, **by email to IPACorrespondence@auditor.state.oh.us**. Firms with multiple offices may choose to submit multiple forms with distinct contact information. The Auditor of State may require firms to update this information annually or at other intervals to remain registered.

1. Firm Name
2. Address
City State Zip Code
3. Contact Person/Title Phone
Contact E-Mail Fax
4. Firm FEIN#
If a sole practitioner, provide Tax ID Number
5. Firm State Registration Number State
If a sole practitioner, CPA Permit Number State
6. Number of Professional Staff in this office with requisite Governmental Continuing Professional Education training as dictated by *Government Auditing Standards*.
 - (1) Partners
 - (2) Managers
 - (3) In Charge/Seniors
 - (4) Assistants
7. Attach the firm's Statement of Policy indicating commitment to Equal Employment Opportunity.
8. Attach the firm's policy on auditor independence specific to *Government Auditing Standards*.
9. If the firm is a Qualified Minority Business Enterprise, attach a copy of Ohio DAS Certification.
10. Attach a copy of the firm's most recent external quality control review.

Signature of Authorized Official

Title

Date