

Keith Faber Auditor of State	
In some instances, the required deadline falls on a day when government offices may be closed. In those instances, the deadlines are reflected on the business day immediately preceding or following the deadline date, as appropriate, based upon the statutory or regulatory requirement.	
<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive	7
JANUARY 2 Concealed Carry License Sheriff shall report to the Ohio peace officer training commission the number of concealed handgun licenses issued, renewed, suspended, revoked, or denied during previous quarter	
Furtherance of Justice (FOJ) Sheriff shall file annual FOJ itemized statement with County	1 /
Auditor (ORC 325.071) <b>Sheriffs Monthly Allowance</b> Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)	14
JANUARY 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)	
JANUARY 19 Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month	21
JANUARY 31 Law Enforcement Trust Fund (LETF) Report of moneys expended the prior year from LETF fund from sale of forfeited property (ORC 2981.13)	
Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month	28
(ORC 2335.38)	20
For Contact Information	
Visit	
ohioauditor.gov/contact.html	
Or Call Central/State - 614-466-3402	
East - 330-438-0617	S
Northeast - 216-787-3665	
Northwest - 419-245-2811	2
<b>Southeast -</b> 740-594-3300	3

Southwest - 513-361-8550

West - 937-285-6677

# OHIO AUDITOR OF STATE **KEITH FABER**

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Local Government Services ohioauditor.gov/local.html

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
	]	2	3	4	5	6	Dates are not all inclusive JANUARY 2 Tax Budget Guidelines The Fiscal Officer (non-schools) shall certify to the County Auditor the amount available for expenditures in each fund in the tax budget with year-end balance, taxing authority (ORC 5705.36)
	NEW YEAR'S DAY						Appropriations Measures Appropriation measures to be adopted by Dec. 31 fiscal year-end governments, which may be temporary until April 1 (ORC 5705.38)
7	8	9	10	11	12	13	Ohio Public Employees Retirement System Monthly contribution report and payment due
							JANUARY 8 Annual Inventory County fixed asset inventory due (ORC 305.18)
							JANUARY 12 Tax Budget Guidelines School districts adopt tax budget (ORC 5705.28)
14	15	16	17	18	19	20	JANUARY 16 Ohio Department of Taxation Form IT 501 monthly due
							JANUARY 19 Tax Budget Guidelines School districts submit tax budget to County Auditor (ORC 5705.30)
	MARTIN LUTHER KING JR DAY						JANUARY 31 Internal Revenue Service Form 940 Employers annual federal unemployment tax return due Form 941 Federal tax return for the fourth
21	22	23	24	25	26	27	quarter due Form 944 Employer's annual federal tax return (Instead of 941 quarterly reporting) if annual liability of \$1,000 or less Form W-2 Wage and tax statement must be given to employees. File Electronic or Paper Form W-2 with the SSA Form W-3 with Copy A of all W-2s for prior year due
							Ohio Department of Taxation Form IT 501 quarterly due Form IT 941 Annual reconciliation of income
28	29	30	31	l	Jpcoming Event	S	tax withheld due <b>Forms IT 3</b> Transmittal of wage and tax statements due, IT 2, combined W-2 or 1099-R due
					024, Local Government Offici Trends in Fraud Investigation		Ohio Department of Job & Family Services Contributory Employers
				Further details on Emerging Trends in Fraud In	als Conference and ofference, will be forthcoming.	File wage detail and quarterly summary. Both are contained on the unemployment compensation quarterly	
				Please check htt	tps://ohioauditor.gov/trainin re information will be added i	gs/default.html	tax return ODJFS Form (JFS-20125) <b>Employer Quarterly</b> Tax return filing due
							Reimbursing Employers

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FEBRUARY										
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(non-profit and public employers) file the wage detail section. The unemployment compensation quarterly tax return (JFS-20125) is used by reimbursing employers

Ohio Police and Fire Pension Fund Monthly employee deduction report/ employee and employer contributions due

**Ohio Public Employees Retirement System** Monthly contribution report and payment due



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<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive
FEBRUARY 1 Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)
FEBRUARY 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month

#### **FEBRUARY 20**

(ORC 311.20)

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### **FEBRUARY 29**

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
				1	2	3	Dates are not all inclusive
							FEBRUARY 5 County Budget Commission Meeting The commission shall meet (ORC 5705.27) and filing deadline to renew ballot levy (ORC 5705.213)
							FEBRUARY 15 Ohio Department of Taxation Form IT 501 monthly due
4	5	6	7	8	9	10	<b>Bureau of Workers Compensation</b> True-Up (payroll reporting) due
							FEBRUARY 28 Internal Revenue Service Form 1099 Paper due Form 1096 Paper due
							FEBRUARY 29 Bureau of Workers' Compensation Self-insured assessment payment due first half
11	12	13	14	15	16	17	<b>Ohio Police and Fire Pension Fund</b> Monthly employee deduction report/ employee and employer contributions due
							Annual Financial Report If prepared on a cash basis for governments with Dec 31 fiscal year-end filing due (ORC 117.38) (AOS Bulletin 2015-007)
18	19	20	21	22	23	24	
	PRESIDENTS DAY						
25	26	27	28	29			

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JANUARY										
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<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive	3
MARCH 1 Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)	
MARCH 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)	](
MARCH 20 Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month	
MARCH 29 Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)	DAY 1
Arson Offender Registration Fees Sheriff shall send to attorney general any arson offender registration fees collected during preceding three month period	
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
					1	2	Dates are not all inclusive
							MARCH 1 Ohio Public Employees Retirement System
							Monthly contribution report and payment due <b>MARCH 15</b>
3	4	5	6	7	8	9	Ohio Department of Taxation Form IT 501 monthly due
						·	MARCH 29 Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due
							<b>Certify Levy to County Auditor</b> Schools and City of Cincinnati shall authorize the necessary tax levies and certify them to the county auditor (ORC 5705.34)
10	11	12	13	14	15	16	
DAYLIGHT SAVING BEGINS	10	19	20	01	22	<u></u>	
17	18		20	21	22	23	
		PRIMARY ELECTION					
		SPRING BEGINS					
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		2024 Lo	cal Government Officials Co	nference			



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@OhioAuditor	, 14	15	16	17	18	19	20
OhioAuditor.gov   800-282-0370	21 28	22 29	23 30	24	25	26	27



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<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive
APRIL 1 Concealed Carry License
Sheriff shall report to the Ohio peace officer training commission the number of concealed handgun licenses issued, renewed, suspended, revoked, or denied during previous quarter
<b>Sheriffs Monthly Allowance</b> Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)
APRIL 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)
APRIL 19 Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month
APRIL 30 Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
	1	2	3	4	5	6	Dates are not all inclusive
							APRIL 1 Internal Revenue Service File Electronic Form 1099 File Electronic Form W-3 with Copy A of all W-2s for prior year Ohio Public Employees Retirement System
7	8	9	10	11	12	13	Monthly contribution report and paymen due Tax Budget Guidelines Taxing authority permanent appropriation to be adopted Dec. 31 fiscal year-end (ORC 5705.38) APRIL 15 Ohio Department of Taxation Form IT 501 monthly due
14	<b>15</b> PERSONAL INCOME TAX FILING DUE	16	17	18	19	20	APRIL 30 Internal Revenue Service Form 941 Federal tax return for the first quarter due Ohio Department of Job & Family Services Contributory Employers File wage detail and quarterly summary. Both are contained on the unemployment compensation quarterly tax return ODJFS Form (JFS-20125) Employer Quarterly Tax return filing due Reimbursing Employers (non-profit and public employers) file the
21	22	23	24	25	26	27	<ul> <li>wage detail section. The unemployment compensation quarterly tax return (JFS-20125) is used by reimbursing employers</li> <li>Ohio Department of Taxation Form IT 501 quarterly due</li> <li>Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due</li> <li>Ohio Public Employees Retirement System Monthly contribution report and payment</li> </ul>
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Sheriff's Due Dates

marked in **BOLD** 

Dates are not all inclusive

#### MAY 1

Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)

#### MAY 6

**Prisoner Expenses** Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)

#### MAY 20

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### MAY 31

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

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### Local Government Services ohioauditor.gov/local.html

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
			1	2	3	4	MAY 6 Tax Budget Guidelines The Fiscal Officer shall certify to the taxing authority the amount necessary for the payment of final judgments (non-school) (ORC 5705.08) MAY 15
5	<b>6</b> 2024 Emerging Trends & Prevention	7 in Fraud Investigation Conference	8	9	10	11	Ohio Department of Taxation Form IT 501 monthly due MAY 29 Annual Financial Report If prepared on a GAAP basis for governments with Dec 31 fiscal year-end filing due (ORC 117.38) (AOS Bulletin 2015-007) MAY 31 Ohio Police and Fire Pension Fund
12	13	14	15	16	17	18	Monthly employee deduction report / employee and employer contributions due Ohio Public Employees Retirement System Monthly contribution report and payment due Schools Five-Year Projection Schools shall submit to the department of education updated five-year projection
19	20	21	22	23	24	25	
26	27 MEMORIAL DAY	28	29	30	31		



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reflected on the business day immediately preceding or following the deadline date, as appropriate, based upon the statutory or regulatory requirement.

#### Sheriff's Due Dates marked in BOLD

Dates are not all inclusive

#### JUNE 3

Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)

#### JUNE 5

Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)

#### **JUNE 20**

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### **JUNE 21**

Allowance for Prisoners Budget Sheriff shall prepare and submit a budget estimating cost of operating the jail and feeding its inmates for ensuing fiscal year (ORC 311.20)

#### **JUNE 28**

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

#### Arson Offender Registration Fees

Sheriff shall send to attorney general any arson offender registration fees collected during preceding three month period

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**Financial Due Dates** marked in **BOLD** Dates are not all inclusive

JUNE 17 Ohio Department of Taxation Form IT 501 monthly due

**JUNE 28** 

Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due



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<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive
JULY 1
<b>Concealed Carry License</b> Sheriff shall report to the Ohio peace officer training commission the number of concealed handgun licenses issued, renewed, suspended, revoked, or denied during previous quarter
Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)
JULY 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)
JULY 19 Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month
JULY 31 Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

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JUNE											
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
	1	2	3	4	5	6	Dates are not all inclusive
				INDEPENDENCE DAY			JULY 1 Ohio Public Employees Retirement System Monthly contribution report and payment due Tax Budget Guidelines The Fiscal Officer (schools) shall certify to the County Auditor the amount available for
7	8	9	10	11	12	13	expenditures in each fund in the tax budget with year-end balance (ORC 5705.36) Appropriations Measures Appropriation measures to be adopted by schools, which may be temporary until Oct. 1 (ORC 5705.38) JULY 15 Ohio Department of Taxation Form IT 501 monthly due Tax Budget Guidelines
14	15	16	17	18	19	20	Non-school districts adopt tax budget (ORC 5705.28) JULY 19 Tax Budget Guidelines Non-school districts submit tax budget to County Auditor (ORC 5705.30) JULY 31 Internal Revenue Service Form 941 Federal tax return for the second quarter due Ohio Department of Job & Family Services
21	22	23	24	25	26	27	Contributory Employers File wage detail and quarterly summary. Both are contained on the unemployment compensation quarterly tax return ODJFS Form (JFS-20125) Employer Quarterly Tax return filing due Reimbursing Employers (non-profit and public employers) file the wage detail section. The unemployment compensation quarterly tax return (JFS-20125) is used by reimbursing employers
28	29	30	31				<ul> <li>Ohio Department of Taxation Form IT 501 quarterly due</li> <li>Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due</li> <li>Ohio Public Employees Retirement System Monthly contribution report and payment due</li> </ul>



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#### Sheriff's Due Dates marked in BOLD

Dates are not all inclusive

#### AUGUST 1

Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)

#### AUGUST 5

Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)

#### AUGUST 20

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### AUGUST 30

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

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JULY										
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				1	2	3	Dates are not all inclusive
							AUGUST 2 State Teachers Retirement System Report due for preceding school year certifying service credit, compensation on earned contributions for each teacher employed during the 12 - month period ending on the preceding June 30 (OAC 3307-3-02)
4	5	6	7	8	9	10	AUGUST 5 County Budget Commission Meeting The commission shall meet (ORC 5705.27) and filing deadline to renew ballot levy (ORC 5705.213)
							AUGUST 15 Ohio Department of Taxation Form IT 501 monthly due
							AUGUST 29 Annual Financial Report If prepared on a cash basis for
11	12	13	14	15	16	17	filing due (ORC 117.38) (AOS Bulletin 2015-007)
							AUGUST 30 Bureau of Workers Compensation Self-insured assessment payment due second half
							<b>Ohio Police and Fire Pension Fund</b> Monthly employee deduction report / employee and employer contributions due
18	19	20	21	22	23	24	
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# AUGUST 2



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A	SEPTEMBER						
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Keith Faber Auditor of State	1	2
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<b>Sheriff's Due Dates</b> marked in <b>BOLD</b> Dates are not all inclusive	8	9
<b>SEPTEMBER 3</b> <b>Sheriffs Monthly Allowance</b> Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)		
Sheriff Annual Report Sheriff shall file annual report of all fines and costs during the year next preceding such date with county commissioners (ORC 311.16)	15	1
SEPTEMBER 5 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)		•
<b>SEPTEMBER 20</b> <b>Sexual Offender Registration Fees</b> Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month		
SEPTEMBER 30 Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)	22	23
Arson Offender Registration Fees Sheriff shall send to attorney general any arson offender registration fees collected during preceding three month period	AUTUMN BEGINS	
	29	30
For Contact Information		
<b>Visit</b> ohioauditor.gov/contact.html		
or Call		
Central/State - 614-466-3402	AUGUST	
East - 330-438-0617	S M T W TH F	S
Northeast - 216-787-3665	1 2	3
Northwest - 419-245-2811	4 5 6 7 8 9	10
Southeast - 740-594-3300	11 12 13 14 15 16	17
Southwest - 513-361-8550 West - 937-285-6677	18 19 20 21 22 23	24

West - 937-285-6677

# OHIO AUDITOR OF STATE **KEITH FABER**

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Local Government Services ohioauditor.gov/local.html

Sunday	Monday	Tuesday	Wednesday	Thursday
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	LABOR DAY			
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AUTUMN BEGINS				
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# SEPTEMBER 2024 @OhioAuditor

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у	Friday	Saturday	Financial Due Dates marked in BOLD
	6	7	Dates are not all inclusive
			SEPTEMBER 3 Ohio Public Employees Retirement System Monthly contribution report and payment due
			SEPTEMBER 16 Ohio Department of Taxation Form IT 501 monthly due
	13	14	SEPTEMBER 30 Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due
			Ohio Public Employees Retirement System Monthly contribution report and payment due
			School Permanent Appropriations Measure to be adopted (ORC 5705.38)
			<b>Certify Levy to County Auditor</b> All governments with a Dec. 31 fiscal year-end certify levy to County Auditor
	20	21	(ORC 5705.34)
	27	28	

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OCTOBER									
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Keith Faber
Auditor of State
In some instances, the required deadline falls on a day when government offices may be closed. In those instances, the deadlines are reflected on the business day immediately preceding or following the deadline date, as appropriate, based upon the statutory or regulatory requirement.
marked in <b>BOLD</b>
Dates are not all inclusive
OCTOBER 1 Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)
OCTOBER 4 Prisoner Expenses Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)
OCTOBER 7 Concealed Carry License Sheriff shall report to the Ohio peace officer training commission the number of concealed handgun licenses issued, renewed, suspended, revoked, or denied during previous quarter

#### OCTOBER 21

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### OCTOBER 31

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

#### For Contact Information

Visit

ohioauditor.gov/contact.html

#### or Call

Central/State - 614-466-3402 **East -** 330-438-0617 Northeast - 216-787-3665 Northwest - 419-245-2811 Southeast - 740-594-3300 **Southwest -** 513-361-8550 West - 937-285-6677

SEPTEMBER										
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OHIO AUDITOR OF STATE

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Local Government Services ohioauditor.gov/local.html

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Dates marked in BOLD
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							OCTOBER 15 Ohio Department of Taxation Form IT 501 monthly due
							OCTOBER 31 Internal Revenue Service Form 941 Federal tax return for the third quarter due
6	7	8	9	10	11	12	<ul> <li>Ohio Department of Job &amp; Family Services</li> <li>Contributory Employers</li> <li>File wage detail and quarterly summary.</li> <li>Both are contained on the unemployment compensation quarterly tax return ODJFS Form (JFS-20125)</li> <li>Employer Quarterly</li> <li>Tax return filing due</li> <li>Reimbursing Employers</li> <li>(non-profit and public employers) file the wage detail section. The unemployment compensation quarterly tax return</li> </ul>
13	14 COLUMBUS DAY	15	16	17	18	19	<ul> <li>(JFS-20125) is used by reimbursing employers</li> <li>Ohio Department of Taxation Form IT 501 quarterly due</li> <li>Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions due</li> <li>Ohio Public Employees Retirement System Monthly contribution report and payment due</li> </ul>
20	21	22	23	24	25	26	
27	28	29	30	31			



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0001		NOVEMBER					
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Auditor of State In some instances, the required deadline falls on a day when government offices may be closed. In those instances, the deadlines are reflected on the business day immediately

preceding or following the deadline date, as appropriate, based upon the statutory or regulatory requirement.

> Sheriff's Due Dates marked in **BOLD**

> Dates are not all inclusive

#### **NOVEMBER 1**

Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07)

#### NOVEMBER 5

**Prisoner Expenses** Sheriff shall provide county commissioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20)

#### **NOVEMBER 20**

Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month

#### **NOVEMBER 29**

Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)

#### For Contact Information

Visit

ohioauditor.gov/contact.html

#### or Call

**Central/State -** 614-466-3402 **East -** 330-438-0617 Northeast - 216-787-3665 Northwest - 419-245-2811 Southeast - 740-594-3300 Southwest - 513-361-8550 West - 937-285-6677

OCTOBER										
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OHIO AUDITOR OF STATE

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Financial Due Date marked in BOLD
					1	2	Dates are not all inclusive
							NOVEMBER 4 Tax Budget Guidelines The Fiscal Officer shall certify to the Boo Education the amount necessary for the payment of final judgments (Schools) (ORC 5705.08) NOVEMBER 15 Ohio Department of Taxation
<b>3</b> Daylight saving ends	4	5 GENERAL ELECTION	6	7	8	9	Form IT 501 monthly due NOVEMBER 27 Annual Financial Report If prepared on a GAAP Basis for governments with a June 30 fiscal year-end due (ORC 117.38) (AOS Bulletin 2015-007) NOVEMBER 29 Ohio Police and Fire Pension Fund Monthly employee deduction report / employee and employer contributions of
10	11 VETERANS DAY	12	13	14	15	16	NOVEMBER 30 Schools Five-Year Projection Schools shall submit to the department of education a five-year projection of reve and expenditures for the current fiscal years and the ensuing four fiscal years
17	18	19	20	21	22	23	
24	25	26	27	28 THANKSGIVING	29	30	



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DECEMBER										
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<b>Keith Faber</b> Auditor of State In some instances, the required deadline falls on a day when government offices may be closed. In those instances, the deadlines are reflected on the business day immediately preceding or following the deadline date, as appropriate, based upon the statutory or regulatory requirement.	1
Sheriff's Due Dates marked in BOLD Dates are not all inclusive DECEMBER 2 Sheriffs Monthly Allowance Sheriff files with county commissioners itemized account of all actual and necessary transportation expenses for prior month (ORC 325.07) DECEMBER 5 Prisoner Expenses Sheriff shall provide county commis-	8
sioners itemized account of actual cost of keeping and feeding prisoners during preceding month (ORC 311.20) DECEMBER 20 Sexual Offender Registration Fees Sheriff shall transmit to county treasurer all sexual offender registration fees collected during the prior month DECEMBER 31 Annual Unpaid Fines Annual report of fines and costs unpaid for more than one year prior to the	15
date filed with county commissioners (ORC 325.31(C)) Arson Offender Registration Fees Sheriff shall send to attorney general any arson offender registration fees collected during preceding three month period Sheriff Record of Office Sheriff shall provide county auditor a detail record of all money paid into county treasury for prior month (ORC 2335.38)	22
Unpaid Sexual Offender Registration Fees Sheriff shall report to attorney general all fees that have been due and unpaid for more than one year For Contact Information Visit ohioauditor.gov/contact.html	29

#### or Call

NOVEMBER

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Central/State - 614-466-3402 **East -** 330-438-0617 Northeast - 216-787-3665 Northwest - 419-245-2811 Southeast - 740-594-3300 **Southwest -** 513-361-8550 West - 937-285-6677

# OHIO AUDITOR OF STATE **KEITH FABER**

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Local Government Services ohioauditor.gov/local.html

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						WINTER BEGINS
22	23	24	25	26	27	28
			CHRISTMAS DAY			
29	30	31				



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#### **Financial Due Dates** marked in **BOLD** Dates are not all inclusive DECEMBER 2

Ohio Public Employees Retirement System Monthly contribution report and payment due

DECEMBER 16 Ohio Department of Taxation Form IT 501 monthly due

**DECEMBER 31** Ohio Police and Fire Pension Fund Employee's monthly deduction report / employee and employer contributions due

**Ohio Public Employees Retirement System** Monthly contribution report and payment due

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JANUARY									
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