



OHIO AUDITOR OF STATE  
**KEITH FABER**



**VILLAGE OF GLANDORF  
PUTNAM COUNTY**

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## INDEPENDENT AUDITOR'S REPORT

Village of Glandorf  
Putnam County  
203 North Main Street  
P.O. Box 154  
Glandorf, Ohio 45848-0154

To the Village Council:

### **Report on the Audit of the Financial Statements**

#### ***Unmodified and Adverse Opinions***

We have audited the financial statements of the Village of Glandorf, Putnam County, Ohio (the Village), which comprises the cash balances, receipts and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements.

#### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

#### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Village, as of December 31, 2024 and 2023, or the changes in financial position or, where applicable, cash flows thereof for the years then ended.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by the Village on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2025, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control over financial reporting and compliance.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 15, 2025

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**Village of Glandorf, Ohio**  
**Putnam County**  
*Combined Statement of Receipts, Disbursements  
and Changes in Fund Balances (Regulatory Cash Basis)*  
*All Governmental Fund Types*  
*For the Year Ended December 31, 2024*

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	General	Special Revenue	Debt Service	Capital Projects	Combined Total
<b>Cash Receipts</b>					
Property and Other Local Taxes	\$151,858				\$151,858
Municipal Income Tax	491,352				491,352
Intergovernmental	79,541	\$90,325			169,866
Charges for Services	5,372				5,372
Licenses, Permits and Fees	3,996				3,996
Earnings on Investments	73,026	20,810			93,836
Miscellaneous	3,082				3,082
<i>Total Cash Receipts</i>	<i>808,227</i>	<i>111,135</i>			<i>919,362</i>
<b>Cash Disbursements</b>					
Current:					
Security of Persons and Property	109,833				109,833
Public Health Services	5,943				5,943
Leisure Time Activities	122,994				122,994
Community Environment	2,093				2,093
Basic Utility Services	16,698				16,698
Transportation	4,812	39,208			44,020
General Government	290,957				290,957
Capital Outlay		216,507			216,507
Debt Service:					
Principal Retirement			\$13,579		13,579
<i>Total Cash Disbursements</i>	<i>553,330</i>	<i>255,715</i>	<i>13,579</i>		<i>822,624</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>254,897</i>	<i>(144,580)</i>	<i>(13,579)</i>		<i>96,738</i>
<b>Other Financing Receipts (Disbursements)</b>					
Transfers In		42,500	13,600		56,100
Transfers Out	(56,100)				(56,100)
<i>Total Other Financing Receipts (Disbursements)</i>	<i>(56,100)</i>	<i>42,500</i>	<i>13,600</i>		<i>96,738</i>
<i>Net Change in Fund Cash Balances</i>	<i>198,797</i>	<i>(102,080)</i>	<i>21</i>		<i>96,738</i>
<i>Fund Cash Balances, January 1</i>	<i>674,005</i>	<i>341,457</i>	<i>32</i>	<i>\$192,174</i>	<i>1,207,668</i>
<i>Fund Cash Balances, December 31</i>	<i>\$872,802</i>	<i>\$239,377</i>	<i>\$53</i>	<i>\$192,174</i>	<i>\$1,304,406</i>

*See accompanying notes to the basic financial statements*

**Village of Glandorf, Ohio**  
**Putnam County**  
*Combined Statement of Receipts, Disbursements  
and Changes in Fund Balances (Regulatory Cash Basis)*  
*Proprietary Fund Type*  
*For the Year Ended December 31, 2024*

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	Enterprise
<b>Operating Cash Receipts</b>	
Charges for Services	<u>\$608,712</u>
<b>Operating Cash Disbursements</b>	
Personal Services	58,385
Contractual Services	462,462
Supplies and Materials	50,050
Other	<u>425</u>
<i>Total Operating Cash Disbursements</i>	<u>571,322</u>
<i>Operating Income</i>	<u>37,390</u>
<b>Non-Operating Receipts (Disbursements)</b>	
Property and Other Local Taxes	245,764
Loans Issued	202,444
Capital Outlay	(269,973)
Principal Retirement	(25,975)
Interest and Other Fiscal Charges	<u>(1,718)</u>
<i>Total Non-Operating Receipts (Disbursements)</i>	<u>150,542</u>
<i>Net Change in Fund Cash Balances</i>	187,932
<i>Fund Cash Balances, January 1</i>	<u>1,351,232</u>
<i>Fund Cash Balances, December 31</i>	<u>\$1,539,164</u>

*See accompanying notes to the basic financial statements*

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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**Note 1 – Reporting Entity**

The Village of Glandorf, Putnam County, Ohio (the Village) is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A publicly elected six-member Council directs the Village. The Village provides water and sewer utilities, park operations, and police services. The Village appropriates general fund money to support a volunteer fire department.

***Public Entity Risk Pool***

The Village participates in a public entity risk pool. Note 6 to the financial statements provides additional information for this entity. The Village's management believes these financial statements present all activities for which the Village is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The Village's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all proprietary fund types which are all organized on a fund type basis.

***Fund Accounting***

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented below:

**General Fund** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Village had the following significant Special Revenue Funds:

**Street Construction Maintenance and Repair** The street construction maintenance and repair fund accounts for and reports that portion of the State gasoline tax and motor vehicle license registration fees restricted for construction, maintenance, and repair of streets within the Village.

**American Rescue Plan Fund** The american rescue plan fund accounts for and reports federal grant funds received that were used to pay for a portion of expenses related to the Village stormwater replacement project.

**Debt Service Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The Village had the following significant Debt Service Fund:

**Liberty Drive Loan Payments** The liberty drive loan payments fund accounts for general fund transfers that are committed for loan payments on an OPWC loan for the project for a connector street between State Route 224 and Ottawa-Glandorf Road (renamed Liberty Drive).

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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**Capital Project Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Village had the following significant Capital Project Fund:

**Sale of Fixed Assets Fund** The sale of fixed assets fund accounts for and reports receipts and expenditures restricted for capital improvements.

**Enterprise Funds** These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

**Water Operating Fund** The water operating fund accounts for the provision of water treatment and distribution to the residents and commercial users located within the Village.

**Sewer Operating Fund** The sewer operating fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

**Storm Water Fund** The storm water fund accounts for fees charged to fund storm water related expenses.

#### ***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

#### ***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

**Appropriations** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

**Estimated Resources** Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

**Encumbrances** The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over and need not be reappropriated.

A summary of 2024 budgetary activity appears in Note 3.

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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### ***Deposits and Investments***

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

### ***Capital Assets***

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

### ***Accumulated Leave***

Village employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

### ***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Village must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The Village classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Village and the nonexpendable portion of the corpus in permanent funds.

***Restricted*** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Council can *commit* amounts via formal action (resolution). The Village must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

***Unassigned*** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2024 follows:

2024 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$677,675	\$808,227	\$130,552
Special Revenue	214,110	153,635	(60,475)
Debt Service	13,600	13,600	0
Enterprise	1,032,900	1,056,920	24,020
<b>Total</b>	<b><u>\$1,938,285</u></b>	<b><u>\$2,032,382</u></b>	<b><u>\$94,097</u></b>

2024 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$852,995	\$611,972	\$241,023
Special Revenue	320,417	256,274	64,143
Debt Service	13,600	13,579	21
Enterprise	1,209,823	869,879	339,944
<b>Total</b>	<b><u>\$2,396,835</u></b>	<b><u>\$1,751,704</u></b>	<b><u>\$645,131</u></b>

**Note 4 – Deposits**

To improve cash management, cash received by the Village is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Village's deposit accounts are as follows:

	2024
<b>Cash Management Pool:</b>	
Demand deposits	\$408,498
Certificates of deposit	849,585
Other time deposits	1,585,487
<b>Total carrying amount of deposits held in the Pool</b>	<b><u>\$2,843,570</u></b>

The Village does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2024, the village is holding \$3,992 in unremitted employee payroll withholdings.

**Deposits**

Deposits are insured by the Federal Deposit Insurance Corporation; collateralized by securities specifically pledged by the financial institution to the Village; or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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**Note 5 – Taxes**

***Property Taxes***

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Village.

***Income Taxes***

The Village levies a municipal income tax of 1.5 percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

**Note 6 – Risk Management**

***Risk Pool Membership***

The Village belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the Plan), an unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management programs and other administrative services to Ohio governments (Members). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated, and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and remained the same through October 31, 2022. Effective November 1, 2022, the property loss corridor was eliminated. OPRM had 847 members as of December 31, 2024.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2024. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2024.

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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Assets	\$ 24,456,615
Liabilities	( 16,692,162)
Members' Equity	<u>\$ 7,764,453</u>

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org).

#### **Note 7 – Defined Benefit Pension Plans**

##### ***Ohio Public Employees Retirement System***

Most Village employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Village contributed an amount equaling 14 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2024.

##### ***Social Security***

Other Village employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2 percent of their gross salaries. The Village contributed an amount equal to 6.2 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2024.

#### **Note 8 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2024, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2024, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

#### **Note 9 – Debt**

Debt outstanding at December 31, 2024, was as follows:

	Principal	Interest Rate
Fort Jennings State Bank Promissory Note	\$54,436	2.50%
Ohio Public Works Commission Loan #CM22Q	9,624	0%
Ohio Public Works Commission Loan #CM11Y	237,633	0%
Ohio Public Works Commission Loan #CM01AA	197,382	0%
<b>Total</b>	<b><u>\$499,075</u></b>	

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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In 2020, the Village obtained a promissory note, in the amount of \$194,903, through the Fort Jennings State Bank for the payoff of Rural Economic Development Bonds. This note will be repaid in semi-annual payments of \$11,076 over ten years. The Village has made additional payments towards principal outstanding (including prior years) for a total of \$54,000 as of December 31, 2024.

In 2015, the Village obtained an Ohio Public Works Commission (OPWC) interest free loan, in the amount of \$14,436 for the Ottawa Glandorf Road sanitary sewer extension. Semiannual payments of \$241 over 30 years will be paid from sewer revenue.

In 2021, the Village obtained an Ohio Public Works Commission (OPWC) interest free loan, in the amount of \$271,580 for a connector street between St Rt 224 and O-G Road (named Liberty Drive). Semiannual payments of \$6,790 over 20 years will be paid from the Debt Retirement Fund.

In 2024, the Village obtained an Ohio Public Works Commission (OPWC) interest free loan, in the amount of \$202,443 for Stormwater Drainage Improvements on Main Street. Semi-annual payments of \$5,061 over 20 years will be paid from the storm water fund.

***Amortization***

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	FJSB Promissory Note	OWPC Loan CM22Q	OWPC Loan CM11Y	OWPC Loan CM01AA
2025	\$22,151	\$481	\$13,579	\$10,122
2026	22,151	481	13,579	10,122
2027	12,644	481	13,579	10,122
2028		481	13,579	10,122
2029		481	13,579	10,122
2030-2034		2,406	67,895	50,611
2035-2039		2,406	67,895	50,611
2040-2044		2,407	33,948	45,550
Total	<u><u>\$56,946</u></u>	<u><u>\$9,624</u></u>	<u><u>\$237,633</u></u>	<u><u>\$197,382</u></u>

**Note 10 – Contingent Liabilities**

Amounts grantor agencies pay to the Village are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 11 – Fund Balances**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Total
Outstanding Encumbrances	\$2,542	\$559	\$3,101

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2024**

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The fund balance of special revenue funds is either restricted or committed. The fund balance of debt service funds and capital projects funds are restricted committed or assigned. These restricted, committed and assigned amounts in the special revenue, debt service, and capital projects would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**Note 12 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency ended in April 2023.

During 2024, the Village expensed the remaining COVID-19 funding, in the amount of \$107,798, from the American Rescue Plan Fund on the Main Street Stormwater Drainage Improvement Project, consistent with the applicable program guidelines.

**Note 13 – Subsequent Events**

In June of 2025, the Village finalized the purchase of a 22.171-acre parcel of land for the Glandorf Landing and Nature Area project costing \$330,000. This land was purchased through the Ohio Public Works Commission grant funding in amount of \$220,000 and partial donation in amount of \$110,000.

The project will be completed in phases. The first phase includes the construction of a concrete canoe landing with concrete steps, reinforced concrete access road and parking lot. Phase 1 should be completed by late 2025 depending on weather. The next phase will be determined as money allows. The total estimated cost of the project, including the \$330,000 purchase of land, is estimated to be \$749,860. Total grant funding from the Ohio Public Works Commission is expected to be \$562,395.

**Village of Glandorf, Ohio**  
**Putnam County**  
*Combined Statement of Receipts, Disbursements  
and Changes in Fund Balances (Regulatory Cash Basis)*  
*All Governmental Fund Types*  
*For the Year Ended December 31, 2023*

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	General	Special Revenue	Debt Service	Capital Projects	Combined Total
<b>Cash Receipts</b>					
Property and Other Local Taxes	\$125,740				\$125,740
Municipal Income Tax	478,071				478,071
Intergovernmental	96,803	\$88,621			185,424
Charges for Services	93,541				93,541
Licenses, Permits and Fees	2,770				2,770
Earnings on Investments	46,075	12,258			58,333
Miscellaneous	1,986				1,986
<i>Total Cash Receipts</i>	<i>844,986</i>	<i>100,879</i>			<i>945,865</i>
<b>Cash Disbursements</b>					
Current:					
Security of Persons and Property	202,076				202,076
Public Health Services	6,010				6,010
Leisure Time Activities	55,350				55,350
Community Environment	1,592				1,592
Basic Utility Services	17,180				17,180
Transportation	6,723	38,501			45,224
General Government	347,827				347,827
Capital Outlay		67,886			67,886
Debt Service:					
Principal Retirement			\$13,579		13,579
<i>Total Cash Disbursements</i>	<i>636,758</i>	<i>106,387</i>	<i>13,579</i>		<i>756,724</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>208,228</i>	<i>(5,508)</i>	<i>(13,579)</i>		<i>189,141</i>
<b>Other Financing Receipts (Disbursements)</b>					
Sale of Capital Assets	618			\$177,272	177,890
Transfers In		106,400	13,600		120,000
Transfers Out	(120,000)				(120,000)
<i>Total Other Financing Receipts (Disbursements)</i>	<i>(119,382)</i>	<i>106,400</i>	<i>13,600</i>	<i>177,272</i>	<i>177,890</i>
<i>Net Change in Fund Cash Balances</i>	<i>88,846</i>	<i>100,892</i>	<i>21</i>	<i>177,272</i>	<i>367,031</i>
<i>Fund Cash Balances, January 1</i>	<i>585,159</i>	<i>240,565</i>	<i>11</i>	<i>14,902</i>	<i>840,637</i>
<i>Fund Cash Balances, December 31</i>	<i>\$674,005</i>	<i>\$341,457</i>	<i>\$32</i>	<i>\$192,174</i>	<i>\$1,207,668</i>

See accompanying notes to the basic financial statements

**Village of Glandorf, Ohio**  
**Putnam County**  
*Combined Statement of Receipts, Disbursements  
and Changes in Fund Balances (Regulatory Cash Basis)*  
*Proprietary Fund Type*  
*For the Year Ended December 31, 2023*

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	Enterprise
<b>Operating Cash Receipts</b>	
Charges for Services	<u>\$578,418</u>
<b>Operating Cash Disbursements</b>	
Personal Services	57,157
Contractual Services	406,784
Supplies and Materials	67,923
Other	<u>450</u>
<i>Total Operating Cash Disbursements</i>	<u>532,314</u>
<i>Operating Income</i>	<u>46,104</u>
<b>Non-Operating Receipts (Disbursements)</b>	
Property and Other Local Taxes	239,035
Capital Outlay	(64,908)
Principal Retirement	(30,170)
Interest and Other Fiscal Charges	<u>(3,538)</u>
<i>Total Non-Operating Receipts (Disbursements)</i>	<u>140,419</u>
<i>Net Change in Fund Cash Balances</i>	186,523
<i>Fund Cash Balances, January 1</i>	<u>1,164,709</u>
<i>Fund Cash Balances, December 31</i>	<u><u>\$1,351,232</u></u>

*See accompanying notes to the basic financial statements*

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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### **Note 1 – Reporting Entity**

The Village of Glandorf, Putnam County, Ohio (the Village) is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A publicly elected six-member Council directs the Village. The Village provides water and sewer utilities, park operations, and police services. The Village appropriates general fund money to support a volunteer fire department.

#### ***Public Entity Risk Pool***

The Village participates in a public entity risk pool. Note 7 to the financial statements provides additional information for this entity. The Village's management believes these financial statements present all activities for which the Village is financially accountable.

### **Note 2 – Summary of Significant Accounting Policies**

#### ***Basis of Presentation***

The Village's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all proprietary fund types which are all organized on a fund type basis.

#### ***Fund Accounting***

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented below:

**General Fund** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Village had the following significant Special Revenue Fund:

**Street Construction Maintenance and Repair** The street construction maintenance and repair fund accounts for and reports that portion of the State gasoline tax and motor vehicle license registration fees restricted for construction, maintenance, and repair of streets within the Village.

**Debt Service Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The Village had the following significant Debt Service Fund:

**Liberty Drive Loan Payments** The liberty drive loan payments fund accounts for general fund transfers that are committed for loan payments on an OPWC loan for the project for a connector street between State Route 224 and Ottawa-Glandorf Road (renamed Liberty Drive).

**Capital Project Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Village had the following significant Capital Project Fund:

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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**Sale of Fixed Assets Fund** The sale of fixed assets fund accounts for and reports receipts and expenditures restricted for capital improvements.

**Enterprise Funds** These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

**Water Operating Fund** The water operating fund accounts for the provision of water treatment and distribution to the residents and commercial users located within the Village.

**Sewer Operating Fund** The sewer operating fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

### ***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

### ***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

**Appropriations** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

**Estimated Resources** Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

**Encumbrances** The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over and need not be reappropriated.

A summary of 2023 budgetary activity appears in Note 4.

### ***Deposits and Investments***

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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### **Capital Assets**

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

### **Accumulated Leave**

Village employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

### **Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Village must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable** The Village classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Village and the nonexpendable portion of the corpus in permanent funds.

**Restricted** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed** Council can *commit* amounts via formal action (resolution). The Village must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 12.

### **Note 3 – Compliance**

Contrary to Ohio law, the Village inappropriately recorded revenues in the amount of \$26,500 from the sale of a brush truck to the General fund. Given the source of the revenue, the proceeds of \$26,500 should have been recorded in the Sale of Fixed Assets Capital Projects Fund.

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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**Note 4 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2023 follows:

2023 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$630,574	\$845,604	\$215,030
Special Revenue	187,630	207,279	19,649
Debt Service	13,600	13,600	0
Capital Projects		177,272	177,272
Enterprise	791,100	817,453	26,353
<b>Total</b>	<b>\$1,622,904</b>	<b>\$2,061,208</b>	<b>\$438,304</b>

2023 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$935,539	\$758,903	\$176,636
Special Revenue	210,898	107,006	103,892
Debt Service	13,600	13,579	21
Enterprise	1,101,345	631,903	469,442
<b>Total</b>	<b>\$2,261,382</b>	<b>\$1,511,391</b>	<b>\$749,991</b>

**Note 5 – Deposits**

To improve cash management, cash received by the Village is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Village's deposit accounts are as follows:

		2023
<b>Cash Management Pool:</b>		
Demand deposits		\$217,557
Certificates of deposit		812,055
Other time deposits		1,529,288
<b>Total carrying amount of deposits held in the Pool</b>		<b>\$2,558,900</b>

The Village does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2023, the village held no unremitted employee payroll withholdings.

**Deposits**

Deposits are insured by the Federal Deposit Insurance Corporation; collateralized by securities specifically pledged by the financial institution to the Village; or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**Village of Glandorf, Ohio**  
*Putnam County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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**Note 6 – Taxes**

***Property Taxes***

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Village.

***Income Taxes***

The Village levies a municipal income tax of 1.5 percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

**Note 7 – Risk Management**

***Risk Pool Membership***

The Village belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the Plan), a unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management programs and other administrative services to Ohio governments (Members). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and has remained unchanged. OPRM had 801 members as of December 31, 2023.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2023. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2023.

**Village of Glandorf, Ohio**  
*Putnam County*  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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Assets	\$ 23,113,696
Liabilities	( 16,078,587)
Members' Equity	<u>\$ 7,035,109</u>

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org).

#### **Note 8 – Defined Benefit Pension Plans**

##### ***Ohio Public Employees Retirement System***

Most Village employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Village contributed an amount equaling 14 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2023.

##### ***Social Security***

Other Village employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2 percent of their gross salaries. The Village contributed an amount equal to 6.2 percent of participants' gross salaries. The Village has paid all contributions required through December 31, 2023.

#### **Note 9 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2023, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2023, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

#### **Note 10 – Debt**

Debt outstanding at December 31, 2023, was as follows:

	Principal	Interest Rate
Fort Jennings State Bank Promissory Note	\$74,869	2.50%
Ohio Public Works Commission Loan #CM22Q	10,105	0%
Ohio Public Works Commission Loan #CM11Y	251,212	0%
<b>Total</b>	<b><u>\$336,186</u></b>	

**Village of Glandorf, Ohio**  
**Putnam County**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2023**

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In 2020, the Village obtained a promissory note, in the amount of \$194,903, through the Fort Jennings State Bank for the payoff of Rural Economic Development Bonds. This note will be repaid in semi-annual payments of \$11,076 over ten years. The Village has made additional payments towards principal outstanding (including prior years) for a total of \$54,000 as of December 31, 2023.

In 2015, the Village obtained an Ohio Public Works Commission (OPWC) interest free loan, in the amount of \$14,436 for the Ottawa Glandorf Road sanitary sewer extension. Semiannual payments of \$241 over 30 years will be paid from sewer revenue.

In 2021, the Village obtained an Ohio Public Works Commission (OPWC) interest free loan, in the amount of \$271,580 for a connector street between St Rt 224 and O-G Road (named Liberty Drive). Semiannual payments of \$6,790 over 20 years will be paid from the Debt Retirement Fund.

**Amortization**

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	FJSB Promissory Note	OWPC Loan CM22Q	OWPC Loan CM11Y
2024	\$22,151	\$481	\$13,579
2025	22,151	481	13,579
2026	22,151	481	13,579
2027	12,809	481	13,579
2028		481	13,579
2029-2033		2,406	67,895
2034-2038		2,406	67,895
2039-2043		2,406	47,527
2044		482	
Total	<u><u>\$79,262</u></u>	<u><u>\$10,105</u></u>	<u><u>\$251,212</u></u>

**Note 11 – Contingent Liabilities**

Amounts grantor agencies pay to the Village are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 12 – Fund Balances**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Total
Outstanding Encumbrances	\$2,145	\$619	\$2,764

**Village of Glandorf, Ohio**  
*Putnam County*  
*Notes to the Financial Statements*  
*For the Year Ended December 31, 2023*

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The fund balance of special revenue funds is either restricted or committed. The fund balance of debt service funds and capital projects funds are restricted committed or assigned. These restricted, committed and assigned amounts in the special revenue, debt service, and capital projects would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**Note 13 – Subsequent Events**

In June of 2025, the Village finalized the purchase of a 22.171-acre parcel of land for the Glandorf Landing and Nature Area project costing \$330,000. This land was purchased through the Ohio Public Works Commission grant funding in amount of \$220,000 and partial donation in amount of \$110,000.

The project will be completed in phases. The first phase includes the construction of a concrete canoe landing with concrete steps, reinforced concrete access road and parking lot. Phase 1 should be completed by late 2025 depending on weather. The next phase will be determined as money allows. The total estimated cost of the project, including the \$330,000 purchase of land, is estimated to be \$749,860. Total grant funding from the Ohio Public Works Commission is expected to be \$562,395.



65 East State Street  
Columbus, Ohio 43215  
[ContactUs@ohioauditor.gov](mailto:ContactUs@ohioauditor.gov)  
800-282-0370

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Village of Glandorf  
Putnam County  
203 North Main Street  
P.O. Box 154  
Glandorf, Ohio 45848-0154

To the Village Council:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, the financial statements of the cash balances, receipts, and disbursements for each governmental and proprietary fund type as of and for the years ended December 31, 2024 and 2023 and the related notes to the financial statements of the Village of Glandorf, Putnam County, Ohio (the Village) and have issued our report thereon dated December 15, 2025, wherein we noted the Village followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings as item 2024-001 that we consider to be a material weakness.

Village of Glandorf  
Putnam County  
Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Required by *Government Auditing Standards*  
Page 2

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2024-001.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 15, 2025

**VILLAGE OF GLANDORF  
PUTNAM COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2024 AND 2023**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2024-001**

**Noncompliance and Material Weakness**

**Ohio Rev. Code § 5705.10(F)** requires revenue received from the sale of a permanent improvement to be paid into the sinking fund, the bond retirement fund, or a special fund for the construction or acquisition of permanent improvements. **Ohio Rev. Code § 5705.01(E)** defines "permanent improvement" or "improvement" to mean "any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more."

In 2023, the Village sold a brush truck in the amount of \$26,500. The Village inappropriately recorded \$26,500 of sale of capital assets receipts in the General Fund. Given the source of the revenue, this should have been recorded in the Sale of Fixed Assets Capital Projects fund. This error was the result of inadequate policies and procedures in reviewing the financial statements. Audit adjustments are reflected in the financial statements and in the accounting records correcting the misstatement.

The lack of controls over the posting of financial transactions decreases the reliability of financial data at year-end and can result in undetected errors and irregularities.

The Village should implement controls to help ensure all transactions are reviewed to help ensure posting to the proper funds.

**Officials' Response:**

We did not receive a response from Officials to this finding.



**Village of Glandorf**  
Founded in 1834 Incorporated in 1892  
Glandorf, Ohio 45848



**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**DECEMBER 31, 2024 AND 2023**

Finding Number	Finding Summary	Status	Additional Information
2022-001	This finding was first reported in 2011. Material weakness for lack of monitoring of financial transactions resulting in errors in the financial statements.	Fully corrected.	

# OHIO AUDITOR OF STATE KEITH FABER



VILLAGE OF GLANDORF

PUTNAM COUNTY

## AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 12/30/2025

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

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