

***GREENE COUNTY PUBLIC LIBRARY***

**GREENE COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 2023 and 2022**





OHIO AUDITOR OF STATE  
KEITH FABER



65 East State Street  
Columbus, Ohio 43215  
ContactUs@ohioauditor.gov  
800-282-0370

Board of Trustees  
Greene County Public Library  
76 East Market Street  
Xenia, Ohio 45385

We have reviewed the *Independent Auditor's Report* of the Greene County Public Library, Greene County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2022 through December 31, 2023. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Greene County Public Library is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

December 10, 2024

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**GREENE COUNTY PUBLIC LIBRARY  
GREENE COUNTY**

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**INDEPENDENT AUDITOR'S REPORT**

Greene County Public Library  
Greene County  
76 East Market Street P.O. Box 520  
Xenia, Ohio 45385

To the Board of Trustees:

***Report on the Audit of the Financial Statements***

***Opinions***

We have audited the modified cash-basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Greene County Public Library, Greene County, Ohio (the Library), as of and for the years ended December 31, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash-basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Library, as of December 31, 2023 and 2022, and the changes in the modified cash-basis financial position thereof and the budgetary comparison for the General Fund for the years then ended in accordance with the modified cash-basis of accounting described in Note 2.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Emphasis of Matter - Accounting Basis***

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash-basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash-basis of accounting described in Note 2, and for determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

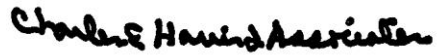
- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 4, 2024, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.



***Charles E. Harris & Associates, Inc.***  
October 4, 2024

**Greene County Public Library**  
**Greene County**  
*Statement of Net Position - Modified Cash Basis*  
*December 31, 2023*

	Governmental Activities
<b>Assets</b>	
Equity in Pooled Cash and Cash Equivalents	\$ 2,371,209
Investments	13,816,952
<i>Total Assets</i>	\$ 16,188,161
 <b>Net Position</b>	
Restricted for:	
Capital Projects	\$ 4,394,892
Permanent Fund Purpose	
Expendable	75,094
Nonexpendable	28,817
Debt Service	65,192
Unrestricted	11,624,166
<i>Total Net Position</i>	\$ 16,188,161

See accompanying notes to the basic financial statements

**Greene County Public Library, Greene County**  
*Statement of Activities - Modified Cash Basis*  
*For the Year Ended December 31, 2023*

	Program Cash Receipts				Net (Disbursements)
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Receipts and Change in Net Position
<b>Governmental Activities</b>					
Library Services:					
Public Service and Programs	\$ 5,694,079	\$ 83,296	\$ 80,489	\$ 4,200	\$ (5,526,094)
Collection Development and Processing	968,646	-	-	-	(968,646)
Library Materials	2,781,502	-	-	-	(2,781,502)
Support Services:					
Facilities Operation and Maintenance	807,291	-	-	-	(807,291)
Information Services	1,107,941	-	-	-	(1,107,941)
Business Administration	1,858,960	-	-	-	(1,858,960)
Capital Outlay	3,457,441	-	-	-	(3,457,441)
Debt Service:					
Principal	80,000	-	-	-	(80,000)
Interest and Fiscal Charges	399,808	-	-	-	(399,808)
<i>Total Governmental Activities</i>	<u>\$ 17,155,668</u>	<u>\$ 83,296</u>	<u>\$ 80,489</u>	<u>\$ 4,200</u>	<u>\$ (16,987,683)</u>
		<b>General Receipts</b>			
					6,648,890
					7,261,902
					668,658
					71,903
					<u>14,651,353</u>
					Change in Net Position (2,336,330)
					<u>Net Position Beginning of Year 18,524,491</u>
					<u>Net Position End of Year \$ 16,188,161</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Statement of Assets and Fund Balances - Modified Cash Basis*  
*Governmental Funds*  
*December 31, 2023*

	General	Building & Repair Fund	Technology Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>					
Equity in Pooled Cash and Cash					
Equivalents	\$ 741,598	\$ 765,716	\$ 792,953	\$ 70,942	\$ 2,371,209
Investments	6,753,841	6,964,950	-	98,161	13,816,952
<i>Total Assets</i>	<u>\$ 7,495,439</u>	<u>\$ 7,730,666</u>	<u>\$ 792,953</u>	<u>\$ 169,103</u>	<u>\$ 16,188,161</u>
<b>Fund Balances</b>					
Nonspendable	\$ -	\$ -	\$ -	\$ 28,817	\$ 28,817
Restricted	-	4,394,892	-	140,286	4,535,178
Committed	258,339	-	55,909	-	314,248
Assigned	3,393,637	3,335,774	737,044	-	7,466,455
Unassigned	3,843,463	-	-	-	3,843,463
<i>Total Fund Balances</i>	<u>\$ 7,495,439</u>	<u>\$ 7,730,666</u>	<u>\$ 792,953</u>	<u>\$ 169,103</u>	<u>\$ 16,188,161</u>

See accompanying notes to the basic financial statements

**Greene County Public Library  
Greene County**

*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances - Modified Cash Basis  
Governmental Funds  
For the Year Ended December 31, 2023*

	General	Building & Repair Fund	Technology Fund	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>					
Property and Other Local Taxes	\$ 7,261,902	\$ -	\$ -	\$ -	\$ 7,261,902
Intergovernmental	6,648,890	-	-	80,489	6,729,379
Patron Fines and Fees	83,296	-	-	-	83,296
Contributions, Gifts and Donations	1,800	-	-	2,400	4,200
Earnings on Investments	408,140	255,529	-	4,989	668,658
Refunds and reimbursements	71,903	-	-	-	71,903
<i>Total Receipts</i>	<u>14,475,931</u>	<u>255,529</u>	<u>-</u>	<u>87,878</u>	<u>14,819,338</u>
<b>Disbursements</b>					
Current:					
Library Services:					
Public Service and Programs	5,694,079	-	-	-	5,694,079
Collection Development and Processing	968,646	-	-	-	968,646
Library Materials	2,771,961	-	-	9,541	2,781,502
Support Services:					
Facilities Operation and Maintenance	807,291	-	-	-	807,291
Information Services	1,107,941	-	-	-	1,107,941
Business Administration	1,775,360	-	-	83,600	1,858,960
Capital Outlay	78,507	2,861,079	17,855	500,000	3,457,441
Debt Service:					
Bond principal	-	-	-	80,000	80,000
Bond interest	-	-	-	399,808	399,808
<i>Total Disbursements</i>	<u>13,203,785</u>	<u>2,861,079</u>	<u>17,855</u>	<u>1,072,949</u>	<u>17,155,668</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>1,272,146</u>	<u>(2,605,550)</u>	<u>(17,855)</u>	<u>(985,071)</u>	<u>(2,336,330)</u>
<b>Other Financing Sources (Uses)</b>					
Transfers In	-	-	100,000	479,808	579,808
Transfers Out	(579,808)	-	-	-	(579,808)
<i>Total Other Financing Sources (Uses)</i>	<u>(579,808)</u>	<u>-</u>	<u>100,000</u>	<u>479,808</u>	<u>-</u>
<i>Net Change in Fund Balances</i>	692,338	(2,605,550)	82,145	(505,263)	(2,336,330)
<i>Fund Balances Beginning of Year</i>	<u>6,803,101</u>	<u>10,336,216</u>	<u>710,808</u>	<u>674,366</u>	<u>18,524,491</u>
<i>Fund Balances End of Year</i>	<u>\$ 7,495,439</u>	<u>\$ 7,730,666</u>	<u>\$ 792,953</u>	<u>\$ 169,103</u>	<u>\$ 16,188,161</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual -Budget Basis*  
*General Fund*  
*For the Year Ended December 31, 2023*

	<u>Budgeted Amounts</u>		Actual	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
<b>Receipts</b>				
Property and Other Local Taxes	\$ 7,071,000	\$ 7,071,000	\$ 7,261,902	\$ 190,902
Intergovernmental	6,270,000	6,270,000	6,648,890	378,890
Patron Fines and Fees	60,605	60,605	83,296	22,691
Contributions, Gifts and Donations	-	-	1,801	1,801
Earnings on Investments	120,000	270,000	408,140	138,140
Refunds and reimbursements	130,000	130,000	71,898	(58,102)
<i>Total receipts</i>	<u>13,651,605</u>	<u>13,801,605</u>	<u>14,475,927</u>	<u>674,322</u>
<b>Disbursements</b>				
Current:				
Library Services:				
Public Service and Programs	6,411,879	6,411,879	5,733,400	678,479
Collection Development and Processing	1,060,789	1,060,789	989,365	71,424
Library Materials	3,488,820	3,488,820	2,883,286	605,534
Support Services:				
Facilities Operation and Maintenance	1,115,594	1,115,594	874,053	241,541
Information Services	1,187,091	1,187,091	1,133,981	53,110
Business Administration	2,113,939	2,113,939	1,827,486	286,453
Contingency	50,000	50,000	-	50,000
Capital Outlay	158,841	158,841	91,881	66,960
<i>Total Disbursements</i>	<u>15,586,953</u>	<u>15,586,953</u>	<u>13,533,452</u>	<u>2,053,501</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(1,935,348)</u>	<u>(1,785,348)</u>	<u>942,475</u>	<u>2,727,823</u>
<b>Other Financing Sources (Uses)</b>				
Transfers Out	(1,094,232)	(1,094,232)	(1,094,232)	-
<i>Total Other Financing Sources (Uses)</i>	<u>(1,094,232)</u>	<u>(1,094,232)</u>	<u>(1,094,232)</u>	<u>-</u>
<i>Net Change in Fund Balance</i>	(3,029,580)	(2,879,580)	(151,757)	2,727,823
<i>Fund Balance Beginning of Year</i>	3,058,814	3,058,814	3,058,814	-
Prior Year Encumbrances Appropriated	290,578	290,578	290,578	-
<i>Fund Balance End of Year</i>	<u>\$ 319,812</u>	<u>\$ 469,812</u>	<u>\$ 3,197,635</u>	<u>\$ 2,727,823</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 2023*

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**Note 1 – Description of the Library and Reporting Entity**

The Greene County Public Library (the library) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of Ohio. The Library is directed by a seven-member Board of Trustees appointed by the Greene County Commissioners and the Greene County Common Pleas Court. The Library provides the community with various educational, recreational, and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

**A. Primary Government**

A primary government is comprised of all organizations and operations included to assure that the basic financial statements are not misleading. The primary government of the Library consists of all funds, departments, boards and agencies that are not legally separate from the Library.

**Note 2 - Summary of Significant Accounting Policies**

As discussed further in Note 2.C, these financial statements are presented on a modified cash basis of accounting. This modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the modified cash basis of accounting. Following are the more significant of the Library's accounting policies.

**A. Basis of Presentation**

The Library's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements, which provide a more detailed level of financial information.

**Government-wide Financial Statements**

The Statement of Net Position and the Statement of Activities display information about the Library as a whole. These statements include the financial activities of the Library. The statements present the activities of the Library as governmental. Governmental activities generally are financed through taxes, intergovernmental receipts, and other non-exchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Library at year's end. The Statement of Activities compares disbursements with program receipts for each of the Library's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Library is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Library's general receipts.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

Fund Financial Statements

During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. The Library's major funds are presented in separate columns. Non-major funds are aggregated and presented in a single column.

B. Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library's funds are all classified as governmental.

Governmental Funds

Governmental funds are financed primarily from taxes, intergovernmental receipts (e.g. grants), and other non-exchange transactions. Monies are assigned to the various governmental funds according to the purposes for which they may or must be used. The following are the Library's major governmental funds:

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

Building and Repair Fund – The building and repair fund is used to account for receipts that are restricted for the acquisition, construction or repair of major capital projects.

Technology Fund- This fund is used to account for the receipts that are restricted for the acquisition, construction or repair of computer and their peripherals.

The other governmental funds of the Library account for resources whose use is restricted to a particular purpose. Included in the other governmental funds are Special Revenue Funds whose revenue is used only for the purpose of that fund. Also included in other governmental funds are Permanent Funds. These Permanent Funds are made up of non-expendable trust funds that are restricted as to the use of revenue and the preservation of the principal.

C. Basis of Accounting

The Library's financial statements are prepared using the modified cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Library's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Library are described in the appropriate section in this note.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.



**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**D. Budgetary Process**

The Library's funds are legally required to be appropriated. The appropriations resolution is the Trustees' authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Trustees. The legal level of control has been established at the fund level for all funds. Budgetary modifications at the legal level of control may only be made by resolution of the Board of Library Trustees.

For control purposes, the Library estimates cash receipts for the year. These estimated receipts, together with the unencumbered carry-over balances from the prior year, set a limit on the amount the Trustees may appropriate. The estimated receipts may be revised during the year if projected increases or decreases in receipts are identified by the Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of estimated resources at the time final appropriations were enacted by the Trustees.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations should not exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Trustees during the year.

**E. Cash and Cash Equivalents**

To improve cash management, cash received by the Library is pooled and invested. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents."

Investments with original maturities of three months or less at the time they are purchased and investments of the cash management pool are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts, respectively.

During 2023, the Library's investments were held in STAR Ohio, Certificates of Deposit purchased through Multi Bank Securities, and Certificates of Deposit, Federal Notes, and a money market account held in Fifth Third Securities. Investments are recorded at cost, except for the money market mutual fund and STAR Ohio.

STAR Ohio (the State Treasury Asset Reserve of Ohio), is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, "Certain External Investment Pools and Pool Participants." The Library measures their investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

For 2023, there were no limitations or restrictions on any participant withdrawals due to redemption notice periods, liquidity fees, or redemption gates. However, notice must be given 24 hours in advance of all deposits and withdrawals exceeding \$100 million. STAR Ohio reserves the right to limit the transaction to \$250 million.

Multi Bank Securities is institutional broker-dealer registered with the SEC and MSRB, and a member of FINRA and SIPC. Pershing LLC, a BNY Mellon company, is the safekeeping and clearing firm used by Multi Bank Securities and fulfills third-party safekeeping requirements. The Library used Multi Bank Securities in 2023 via certificates of deposit.

Interest earnings are allocated to Library funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2023 were \$408,140.

**F. Restricted Assets**

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation. The non-spendable portions of endowments are reported as restricted.

**G. Inventory and Prepaid Items**

The Library reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**H. Capital Assets**

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

**I. Accumulated Leave**

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Library's modified cash basis of accounting.

**J. Employer Contributions to Cost-Sharing Pension Plans**

The Library recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**K. Long-Term Obligations**

The Library's cash basis financial statements do not report liabilities for long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a lease or SBITA is not the result of a cash transaction, neither other financing sources nor capital outlays are reported at inception. Lease and SBITA payments are reported when paid.

**L. Leases and SBITAs**

The Library has entered into noncancelable Subscription-Based Information Technology Arrangements (SBITA) contracts (as defined by GASB 96) for several types of software including contracts related to financial systems, scheduling, and various other software. Subscription assets/liabilities are not reflected under the Library's modified cash basis of accounting. Subscription disbursements are recognized when they are paid.

**M. Net Position**

Net position is reported as restricted when there are limitations imposed on its use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes includes the revenue sources that are restricted for the Library's own programs.

The Library's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position are available.

**N. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

***Non-spendable*** The non-spendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact.

***Restricted*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of Library Trustees. Those committed amounts cannot be used for any other purpose unless the Library Trustees remove or change the specified use by taking the same type of action (resolution) it employed to previously committed those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

**Note 2 - Summary of Significant Accounting Policies (continued)**

**Assigned** Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Library Trustees or a Library official delegated that authority by resolution, or by State Statute. State Statute authorizes the Fiscal Officer to assign fund balance for purchases on order, provided such amounts have been lawfully appropriated. The Library may also assign fund balance as a result when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget in the General Fund.

**Unassigned** Unassigned fund balance is the residual classification for the General Fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when disbursements are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**N. Inter-fund Transactions**

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. The Library had the following inter-fund transfers:

From	To	Amount
General Fund	Capital Projects - Technology Fund	\$ 100,000
General Fund	Debt Services	479,808
	Total	\$ 579,808

**Note 3 – Budgetary Basis of Accounting**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 3 – Budgetary Basis of Accounting (continued)**

1. Outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as assigned fund balance (modified cash basis).
2. Multiple funds are combined with the general fund in the financial statements to comply with the requirements of GASB Statement No. 54. The budgetary basis statement presents only the activity of the general fund.

Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the modified cash basis are as follows:

	<u>General</u>
Cash Basis	\$ 692,338
Perspective Difference:	
Retirement	28,706
Transfers	(514,423)
Encumbrances	<u>(358,378)</u>
Budget Basis	<u>\$ (151,757)</u>

**Note 4 – Deposits and Investments**

Monies held by the Library are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Library treasury. Active monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Library can be deposited or invested in the following securities:

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 4 – Deposits and Investments**

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time, if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

At year end, the Library had \$850 in undeposited, petty cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

**Note 4 – Deposits and Investments (continued)**

A. Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the Library will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, the carrying amount of the Library's deposits was \$ 2,370,359 and the bank balances were \$ 2,546,576. None of the bank balance was exposed to custodial credit risk. The Library has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by:

Eligible securities pledged to the Library and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured; or

Participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total market value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State.

B. Investments

The Library reports their investments at cost or net asset value per share. The net asset value of this investment is not materially different from cost. As of December 31, 2023, the Library had the following investment:

<u>Security Type</u>	<u>Measurement Value</u>	<u>Percent of Total Portfolio</u>	<u>Credit Rating</u>	<u>Weighted Average Maturity</u>
Certificates of Deposit	\$ 2,232,000	16%	Aaa	44 Days
Money Market Mutual Fund	326,411	2%	Aa3	N/A
Star Ohio	4,898,719	35%	AAA	46.4 Days
U.S. Treasury T-Bills	974,323	7%	AAA	46 Days
Federal Home Loan Bank	1,049,312	8%	Aaa	126 Days
Federal Farm Credit Bank	803,610	6%	Aaa	126 Days
Commercial Paper	3,532,577	25%	P-1	126 Days
<b>Total</b>	<b>\$ 13,816,952</b>	<b>100%</b>		

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

Security Type	Measurement Amount	Investment Maturities (In Years)			
		Less Than 1	1-2	3-5	More Than 5
Certificates of Deposit	\$ 2,232,000	\$ 2,232,000	\$ -	\$ -	\$ -
Money Market Mutual Fund	326,411	326,411	-	-	-
Star Ohio	4,898,719	4,898,719	-	-	-
US Treasury T-Bills	974,323	974,323	-	-	-
Federal Home Loan Bank	1,049,312	1,049,312	-	-	-
Federal Farm Credit Bank	803,610	803,610	-	-	-
Commercial Paper	3,532,577	3,532,594	-	-	-
<b>Total Investments</b>	<b>\$ 13,816,952</b>	<b>\$ 13,816,969</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Interest rate risk arises because the fair value of investment changes as interest rates change. The Library's investment policy addresses interest rate risk by requiring that the Library's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding the need to sell securities on the open market prior to maturity, and by investing operating funds primarily in short-term investments.

STAR Ohio carries a rating of AAAM by Standard and Poor's. The Library has no investment policy dealing with investment credit risk beyond the requirements in state statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service.

**Note 5 – Grants in Aid and Property Taxes**

**Grants in Aid**

One of the primary sources of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year.

**Property Taxes**

Property taxes include amounts levied against all real and public utility property located in the Library. Property tax revenue received during 2023 for real and public utility property taxes represents collections of 2022 taxes.

2023 real property taxes are levied after October 1, 2023, on the assessed value as of January 1, 2023, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2023 real property taxes are collected in and intended to finance 2024.



**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 5 – Grants in Aid and Property Taxes (continued)**

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established. The Library establishes, with the County Auditor, advances on the real property tax.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2023 public utility property taxes which became a lien December 31, 2022, are levied after October 1, 2023, and are collected in 2024 with real property taxes

The full tax rate for all Library operations for the year ended December 31, 2022, was \$1.90 per \$1,000 of assessed value. The assessed values of real property and public utility tangible property upon which 2023 property tax receipts were based are as follows:

Real Property	\$ 4,704,333
Public Utility Personal Property	<u>175,657</u>
Total	<u>\$ 4,879,990</u>

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the Library. The County Auditor periodically remits to the Library its portion of the taxes collected.

**Note 6 - Risk Management**

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

The Greene County Public Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Crime, including employee dishonesty and theft, disappearance and destruction
- Inland marine
- Cyber Crime

The Library has not reduced coverage from last year. Settlement amounts did not exceed insurance coverage for the past two years.

**Note 7 – Defined Benefit Pension Plan**

***Plan Description – Ohio Public Employees Retirement System (OPERS)***

Plan Description – Library employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple employer public employee retirement system which administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a combination cost-sharing, multiple-employer defined benefit/defined contribution pension plan.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 7 – Defined Benefit Pension Plan (continued)**

Effective January 1, 2022, new members may no longer select the Combined Plan, and current members may no longer make a plan change to this plan.

Participating employers are divided into state, local, law enforcement and public safety divisions. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the traditional plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Annual Comprehensive Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35
<b>Public Safety</b>	<b>Public Safety</b>	<b>Public Safety</b>
<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Law Enforcement</b>	<b>Law Enforcement</b>	<b>Law Enforcement</b>
<b>Age and Service Requirements:</b> Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>
<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount. The amount of a member's pension benefit vests upon receipt of the initial benefit payment. The options for Public Safety and Law Enforcement permit early retirement under qualifying circumstances as early as age 48 with a reduced benefit.

When a traditional plan benefit recipient has received benefits for 12 months, the member is eligible for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost-of-living adjustment is 3 percent. For those retiring on or after January 7, 2013, beginning in calendar year 2019, the adjustment is based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

**Note 7 – Defined Benefit Pension Plan (continued)**

Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options and will continue to be administered by OPERS), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options. When members choose to annuitize their defined contribution benefit, the annuitized portion of the benefit is reclassified to a defined benefit.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local
<b>2023 Statutory Maximum Contribution Rates**</b>	
Employer	14.0 %
Employee *	10.0 %
<b>2023 Actual Contribution Rates</b>	
Employer:	
Pension ****	14.0 %
Post-employment Health Care Benefits *****	0.0
Total Employer	14.0 %
Employee	10.0 %

- \* Member contributions within the combined plan are not used to fund the defined benefit retirement allowance.
- \*\* This rate is determined by OPERS' Board and has no maximum rate established by ORC.
- \*\*\*\*\* These pension and employer health care rates are for the traditional plan. The combined plan is 2%. The employer contributions rate for the member-directed plan is allocated 4 percent for health care with the remainder going to pension; however, effective July 1, 2022, a portion of the health care rate is funded with reserves.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 7 – Defined Benefit Pension Plan (continued)**

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

For 2023, the Library's contractually required contribution was \$687,511.

**Note 8– Postemployment Benefits**

***Ohio Public Employees Retirement System***

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust. The 115 Health Care Trust (115 Trust or Health Care Trust) was established in 2014, under Section 115 of the Internal Revenue Code (IRC). The purpose of the 115 Trust is to fund health care for the Traditional Pension, Combined and Member-Directed plans. Medicare-enrolled retirees in the Traditional Pension and Combined plans may have an allowance deposited into a health reimbursement arrangement (HRA) account to be used toward the health care program of their choice selected with the assistance of an OPERS vendor. Non-Medicare retirees have converted to an arrangement similar to the Medicare-enrolled retirees, and are no longer participating in OPERS provided self-insured group plans.

With one exception, OPERS-provided health care coverage is neither guaranteed nor statutorily required. Ohio law currently requires Medicare Part A equivalent coverage or Medicare Part A premium reimbursement for eligible retirees and their eligible dependents.

OPERS offers a health reimbursement arrangement (HRA) allowance to traditional pension plan and combined plan benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents.

OPERS members enrolled in the Traditional Pension Plan or Combined Plan retiring with an effective date of January 1, 2022, or after must meet the following health care eligibility requirements to receive an HRA allowance:

**Medicare Retirees** Medicare-eligible with a minimum of 20 years of qualifying service credit

**Non-Medicare Retirees** Non-Medicare retirees qualify based on the following age-and-service criteria:

**Group A** 30 years of qualifying service credit at any age;

**Group B** 32 years of qualifying service credit at any age or 31 years of qualifying service credit and minimum age 52;

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 8– Postemployment Benefits (continued)**

**Group C** 32 years of qualifying service credit and minimum age 55; or,

A retiree from groups A, B or C who qualifies for an unreduced pension, but a portion of their service credit is not health care qualifying service, can still qualify for health care at age 60 if they have at least 20 years of qualifying health care service credit

Retirees who don't meet the requirement for coverage as a non-Medicare participant can become eligible for coverage at age 65 if they have at least 20 years of qualifying service.

Members with a retirement date prior to January 1, 2022 who were eligible to participate in the OPERS health care program will continue to be eligible after January 1, 2022,

Eligible retirees may receive a monthly HRA allowance for reimbursement of health care coverage premiums and other qualified medical expenses. Monthly allowances, based on years of service and the age at which the retiree first enrolled in OPERS coverage, are provided to eligible retirees, and are deposited into their HRA account.

Retirees will have access to the OPERS Connector, which is a relationship with a vendor selected by OPERS to assist retirees participating in the health care program. The OPERS Connector may assist retirees in selecting and enrolling in the appropriate health care plan.

When members become Medicare-eligible, recipients enrolled in OPERS health care programs must enroll in Medicare Part A (hospitalization) and Medicare Part B (medical).

OPERS reimburses retirees who are not eligible for premium-free Medicare Part A (hospitalization) for their Part A premiums as well as any applicable surcharges (late-enrollment fees). Retirees within this group must enroll in Medicare Part A and select medical coverage, and may select prescription coverage, through the OPERS Connector. OPERS also will reimburse 50 percent of the Medicare Part A premium and any applicable surcharges for eligible spouses. Proof of enrollment in Medicare Part A and confirmation that the retiree is not receiving reimbursement or payment from another source must be submitted. The premium reimbursement is added to the monthly pension benefit.

The health care trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or separation, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

**Note 8– Postemployment Benefits (continued)**

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2023, state and local employers contributed at a rate of 14.0 percent of earnable salary. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2023, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and beginning July 1, 2022, there was a two percent allocation to health care for the Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the member-directed plan for 2022 was 4.0 percent; however, effective July 1, 2022, a portion of the health care rate was funded with reserves.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Library’s contractually required contribution was \$0 for 2023.

**Note 9 – Encumbrances**

Fund	Amount
General Fund	\$ 358,378
Capital Building and Repair Fund	6,649,230
Technology Fund	55,909
Other	961
Total Encumbrances	\$ 7,064,478

**Note 10 – Long-Term Debt**

On November 11, 2022, the Library issued \$7,000,000 Library Fund Library Facilities Notes, Series 2022 (Special Obligation Notes) to fund the costs of acquiring, constructing, equipping, furnishing and renovating a building and improving the site to serve as the Greene County Public Library located at or near 76 East Market Street, Xenia, Ohio 45385 and other library facilities within the County owned/operated by the Library District.

Debt Type	Balance as of 1/1/2023	Principal Payments	Debt Issuances	Balances as of 12/31/2023	Due in One Year
Library Facilities Notes Series 2022	\$ 7,000,000	\$ 80,000	\$ -	\$ 6,920,000	\$ 105,000

Below is the principal and interest amortization of the Notes:

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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<u>Period Ending</u>	<u>Princpal</u>	<u>Interest</u>	<u>Annual Debt Service</u>
2024	\$ 105,000	\$ 371,800	\$ 476,800
2025	110,000	365,500	475,500
2026	115,000	361,050	476,050
2027	125,000	355,300	480,300
2028	130,000	349,000	479,000
2029-2033	745,000	1,642,000	2,387,000
2034-2038	965,000	1,427,600	2,392,600
2039-2043	1,260,000	1,128,802	2,388,802
2044-2048	1,665,000	616,575	2,281,575
2019-2052	1,700,000	217,500	1,917,500
Total	<u>\$ 6,920,000</u>	<u>\$ 6,835,127</u>	<u>\$ 13,755,127</u>

**Note 11 – Fund Balances**

Fund balance is classified as non-spendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:



**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

<u>Fund Balance</u>	<u>General</u>	<u>Building and Repair Fund</u>	<u>Technology Fund</u>	<u>Other Governmental Funds</u>	<u>Total</u>
<b>Non-Spendable</b>					
Principal in Trust Funds	\$ -	\$ -	\$ -	\$ 28,817	\$ 28,817
Total Non-Spendable	-	-	-	28,817	28,817
<b>Restricted For</b>					
Library Materials	-	-	-	75,094	75,094
Debt Service	-	-	-	65,192	65,192
Capital Renovations	-	4,394,892	-	-	4,394,892
Total Restricted	-	4,394,892	-	140,286	4,535,178
<b>Committed to</b>					
Encumbrances	-	-	55,909	-	55,909
Retirement Payouts	258,339	-	-	-	258,339
Total Committed	258,339	-	55,909	-	314,248
<b>Assigned to</b>					
Sub Appropriations	3,029,580	-	-	-	3,029,580
Board Assignment	-	3,335,774	737,044	-	4,072,818
Encumbrances	364,057	-	-	-	364,057
Total Assigned	3,393,637	3,335,774	737,044	-	7,466,455
<b>Unassigned</b>					
Total Unassigned	3,843,463	-	-	-	3,843,463
<b>Total Fund Balances</b>	<b>\$ 7,495,439</b>	<b>\$ 7,730,666</b>	<b>\$ 792,953</b>	<b>\$ 169,103</b>	<b>\$ 16,188,161</b>

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2023  
(continued)*

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**Note 11 – Fund Balances (continued)**

In addition to the above fund balance constraints, the Library has a General Fund budget stabilization arrangement that does not meet the criteria to be classified as restricted or committed. Pursuant to Ohio Revised Code Section 5705.13, the Library established a budget stabilization by resolution to provide options to respond to unexpected issues and afford a buffer against shocks and other forms of risk such as revenue volatility, unexpected infrastructure failure, or disaster situations. Expenditures of a recurring nature are not addressed through the use of this arrangement. The Library Trustees authorized the funding of this arrangement as resources become available in the General Fund. The fund balance should not exceed 30 percent of the General Fund average revenues. The balance in the reserve at December 31, 2023, is \$3,677,232.

**Greene County Public Library**  
**Greene County**  
*Statement of Net Position - Modified Cash Basis*  
*December 31, 2022*

	Governmental Activities
<b>Assets</b>	
Equity in Pooled Cash and Cash Equivalents	\$ 11,385,720
Investments	7,138,771
<i>Total Assets</i>	\$ 18,524,491
 <b>Net Position</b>	
Restricted for:	
Capital Projects:	
Bond Proceeds	\$ 7,000,000
ARPA Grant	500,000
Debt Service	65,197
Permanent Fund Purpose:	
Expendable	80,352
Nonexpendable	28,817
Unrestricted	10,850,125
<i>Total Net Position</i>	\$ 18,524,491

See accompanying notes to the basic financial statements

**Greene County Public Library, Greene County**  
*Statement of Activities - Modified Cash Basis*  
For the Year Ended December 31, 2022

	Program Cash Receipts				Net (Disbursements) Receipts and Change in Net Position
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities</b>					
Library Services:					
Public Service and Programs	\$ 5,389,844	\$ 116,479	\$ 2,915	\$ -	\$ (5,270,450)
Collection Development and Processing	885,060	-	-	-	(885,060)
Library Materials	2,618,918	-	-	-	(2,618,918)
Support Services:					
Facilities Operation and Maintenance	885,682	-	-	-	(885,682)
Information Services	1,041,733	-	-	-	(1,041,733)
Business Administration	1,770,457	-	-	-	(1,770,457)
Capital Outlay	594,670	-	-	500,000	(94,670)
<i>Total Governmental Activities</i>	<u>\$ 13,186,364</u>	<u>\$ 116,479</u>	<u>\$ 2,915</u>	<u>\$ 500,000</u>	<u>\$ (12,566,970)</u>
		<b>General Receipts</b>			
					6,623,536
					7,270,831
					92,040
					7,167,822
					160,748
					<u>21,314,977</u>
					8,748,007
					<u>9,776,484</u>
					<u>\$ 18,524,491</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Statement of Modified Cash Basis Assets and Fund Balances*  
*Governmental Funds*  
*December 31, 2022*

	General	Building & Repair Fund	Technology Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>					
Equity in Pooled Cash and Cash					
Equivalents	\$ 3,093,277	\$ 7,000,441	\$ 710,808	\$ 581,194	\$ 11,385,720
Investments	3,709,824	3,335,775	-	93,172	7,138,771
<i>Total Assets</i>	<u>\$ 6,803,101</u>	<u>\$ 10,336,216</u>	<u>\$ 710,808</u>	<u>\$ 674,366</u>	<u>\$ 18,524,491</u>
<b>Fund Balances</b>					
Nonspendable	-	-	-	28,817	28,817
Restricted	-	7,000,000	-	645,549	7,645,549
Committed	87,045	46,167	1,040	-	134,252
Assigned	3,151,785	3,290,049	709,768	-	7,151,602
Unassigned (Deficit)	3,564,271	-	-	-	3,564,271
<i>Total Fund Balances</i>	<u>\$ 6,803,101</u>	<u>\$ 10,336,216</u>	<u>\$ 710,808</u>	<u>\$ 674,366</u>	<u>\$ 18,524,491</u>

See accompanying notes to the basic financial statements

**Greene County Public Library  
Greene County**

*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances - Modified Cash Basis  
Governmental Funds  
For the Year Ended December 31, 2022*

	General	Building & Repair Fund	Technology Fund	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>					
Property and Other Local Taxes	\$ 7,270,831	\$ -	\$ -	\$ -	\$ 7,270,831
Intergovernmental	6,623,536	-	-	500,000	7,123,536
Patron Fines and Fees	116,479	-	-	-	116,479
Contributions, Gifts and Donations	2,213	-	-	702	2,915
Earnings on Investments	90,025	441	-	1,574	92,040
Refunds and reimbursements	160,748	-	-	-	160,748
<i>Total Receipts</i>	<u>14,263,832</u>	<u>441</u>	<u>-</u>	<u>502,276</u>	<u>14,766,549</u>
<b>Disbursements</b>					
Current:					
Library Services:					
Public Service and Programs	5,389,844	-	-	-	5,389,844
Collection Development and Processing	885,060	-	-	-	885,060
Library Materials	2,618,810	-	-	108	2,618,918
Support Services:					
Facilities Operation and Maintenance	885,682	-	-	-	885,682
Information Services	1,041,733	-	-	-	1,041,733
Business Administration	1,587,608	-	-	182,849	1,770,457
Capital Outlay	98,831	305,416	190,423	-	594,670
<i>Total Disbursements</i>	<u>12,507,568</u>	<u>305,416</u>	<u>190,423</u>	<u>182,957</u>	<u>13,186,364</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>1,756,264</u>	<u>(304,975)</u>	<u>(190,423)</u>	<u>319,319</u>	<u>1,580,185</u>
<b>Other Financing Sources (Uses)</b>					
Bond proceeds	-	7,000,000	-	-	7,000,000
Premium on bond proceeds	-	-	-	167,822	167,822
Transfers In	-	908,413	250,000	-	1,158,413
Transfers Out	(1,158,413)	-	-	-	(1,158,413)
<i>Total Other Financing Sources (Uses)</i>	<u>(1,158,413)</u>	<u>7,908,413</u>	<u>250,000</u>	<u>167,822</u>	<u>7,167,822</u>
<i>Net Change in Fund Balances</i>	597,851	7,603,438	59,577	487,141	8,748,007
<i>Fund Balances Beginning of Year</i>	<u>6,205,250</u>	<u>2,732,778</u>	<u>651,231</u>	<u>187,225</u>	<u>9,776,484</u>
<i>Fund Balances End of Year</i>	<u>\$ 6,803,101</u>	<u>\$ 10,336,216</u>	<u>\$ 710,808</u>	<u>\$ 674,366</u>	<u>\$ 18,524,491</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual -Budget Basis*  
*General Fund*  
*For the Year Ended December 31, 2022*

	<u>Budgeted Amounts</u>		Actual	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget
				Positive
				(Negative)
<b>Receipts</b>				
Property and Other Local Taxes	\$ 7,177,259	\$ 7,177,259	\$ 7,270,830	\$ 93,571
Intergovernmental	6,023,166	6,023,166	6,623,537	600,371
Patron Fines and Fees	15,000	15,000	116,478	101,478
Contributions, Gifts and Donations	-	-	2,211	2,211
Earnings on Investments	5,520	5,520	90,025	84,505
Refunds and reimbursements	90,000	90,000	160,748	70,748
<i>Total receipts</i>	<u>13,310,945</u>	<u>13,310,945</u>	<u>14,263,829</u>	<u>952,884</u>
<b>Disbursements</b>				
Current:				
Library Services:				
Public Service and Programs	5,913,339	5,913,339	5,407,287	506,052
Collection Development and Processing	929,784	929,784	885,099	44,685
Library Materials	3,592,683	3,592,683	2,751,744	840,939
Support Services:				
Facilities Operation and Maintenance	1,125,292	1,125,292	959,229	166,063
Information Services	1,107,000	1,107,000	1,049,077	57,923
Business Administration	2,073,400	2,073,400	1,588,052	485,348
Contingency	50,000	50,000	-	50,000
Capital Outlay	216,558	216,558	118,528	98,030
<i>Total Disbursements</i>	<u>15,008,056</u>	<u>15,008,056</u>	<u>12,759,016</u>	<u>2,249,040</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(1,697,111)</u>	<u>(1,697,111)</u>	<u>1,504,813</u>	<u>3,201,924</u>
<b>Other Financing Sources (Uses)</b>				
Transfers Out	(1,158,413)	(1,158,413)	(1,158,413)	-
<i>Total Other Financing Sources (Uses)</i>	<u>(1,158,413)</u>	<u>(1,158,413)</u>	<u>(1,158,413)</u>	<u>-</u>
<i>Net Change in Fund Balance</i>	(2,855,524)	(2,855,524)	346,400	3,201,924
<i>Fund Balance Beginning of Year</i>	2,492,138	2,492,138	2,492,138	-
Prior Year Encumbrances Appropriated	220,276	220,276	220,276	-
<i>Fund Balance End of Year</i>	<u>\$ (143,110)</u>	<u>\$ (143,110)</u>	<u>\$ 3,058,814</u>	<u>\$ 3,201,924</u>

See accompanying notes to the basic financial statements

**Greene County Public Library**  
**Greene County**  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 2022*

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**Note 1 – Description of the Library and Reporting Entity**

The Greene County Public Library (the library) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of Ohio. The Library is directed by a seven-member Board of Trustees appointed by the Greene County Commissioners and the Greene County Common Pleas Court. The Library provides the community with various educational, recreational, and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

**A. Primary Government**

A primary government is comprised of all organizations and operations included to assure that the basic financial statements are not misleading. The primary government of the Library consists of all funds, departments, boards and agencies that are not legally separate from the Library.

**Note 2 - Summary of Significant Accounting Policies**

As discussed further in Note 2.C, these financial statements are presented on a modified cash basis of accounting. This modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the modified cash basis of accounting. Following are the more significant of the Library's accounting policies.

**A. Basis of Presentation**

The Library's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements, which provide a more detailed level of financial information.

**Government-wide Financial Statements**

The Statement of Net Position and the Statement of Activities display information about the Library as a whole. These statements include the financial activities of the Library. The statements present the activities of the Library as governmental. Governmental activities generally are financed through taxes, intergovernmental receipts, and other non-exchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Library at year's end. The Statement of Activities compares disbursements with program receipts for each of the Library's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Library is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Library's general receipts.



**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

Fund Financial Statements

During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. The Library's major funds are presented in separate columns. Non-major funds are aggregated and presented in a single column.

B. Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library's funds are all classified as governmental.

Governmental Funds

Governmental funds are financed primarily from taxes, intergovernmental receipts (e.g. grants), and other non-exchange transactions. Monies are assigned to the various governmental funds according to the purposes for which they may or must be used. The following are the Library's major governmental funds:

General Fund – The General Fund accounts for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

Building and Repair Fund – The building and repair fund is used to account for receipts that are restricted for the acquisition, construction or repair of major capital projects.

Technology Fund- This fund is used to account for the receipts that are restricted for the acquisition, construction or repair of computer and their peripherals.

The other governmental funds of the Library account for resources whose use is restricted to a particular purpose. Included in the other governmental funds are Special Revenue Funds whose revenue is used only for the purpose of that fund. Also included in other governmental funds are Permanent Funds. These Permanent Funds are made up of non-expendable trust funds that are restricted as to the use of revenue and the preservation of the principal.

C. Basis of Accounting

The Library's financial statements are prepared using the modified cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Library's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Library are described in the appropriate section in this note.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**D. Budgetary Process**

The Library's funds are legally required to be appropriated. The appropriations resolution is the Trustees' authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Trustees. The legal level of control has been established at the fund level for all funds. Budgetary modifications at the legal level of control may only be made by resolution of the Board of Library Trustees.

For control purposes, the Library estimates cash receipts for the year. These estimated receipts, together with the unencumbered carry-over balances from the prior year, set a limit on the amount the Trustees may appropriate. The estimated receipts may be revised during the year if projected increases or decreases in receipts are identified by the Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of estimated resources at the time final appropriations were enacted by the Trustees.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations should not exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Trustees during the year.

**E. Cash and Cash Equivalents**

To improve cash management, cash received by the Library is pooled and invested. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents."

Investments with original maturities of three months or less at the time they are purchased and investments of the cash management pool are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts, respectively.

During 2023, the Library's investments were held in STAR Ohio, Certificates of Deposit purchased through Multi Bank Securities, and Certificates of Deposit, Federal Notes, and a money market account held in Fifth Third Securities.

STAR Ohio (the State Treasury Asset Reserve of Ohio), is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, "Certain External Investment Pools and Pool Participants." The Library measures their investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

For 2022, there were no limitations or restrictions on any participant withdrawals due to redemption notice periods, liquidity fees, or redemption gates. However, notice must be given 24 hours in advance of all deposits and withdrawals exceeding \$100 million. STAR Ohio reserves the right to limit the transaction to \$250 million.

Multi Bank Securities is institutional broker-dealer registered with the SEC and MSRB, and a member of FINRA and SIPC. Pershing LLC, a BNY Mellon company, is the safekeeping and clearing firm used by Multi Bank Securities and fulfills third-party safekeeping requirements. The Library used Multi Bank Securities in 2022 via certificates of deposit.

Interest earnings are allocated to Library funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2022 were \$90,025.

**F. Restricted Assets**

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation. The non-spendable portions of endowments are reported as restricted.

**G. Inventory and Prepaid Items**

The Library reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**H. Capital Assets**

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

**I. Accumulated Leave**

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Library's modified cash basis of accounting.

**J. Employer Contributions to Cost-Sharing Pension Plans**

The Library recognizes the disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**K. Long-Term Obligations**

The Library's cash basis financial statements do not report liabilities for long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a lease is not the result of a cash transaction, neither other financing sources nor capital outlays are reported at inception. Lease payments are reported when paid.

**L. Net Position**

Net position is reported as restricted when there are limitations imposed on its use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes includes the revenue sources that are restricted for the Library's own programs.

The Library's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position are available.

**M. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

***Non-spendable*** The non-spendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact.

***Restricted*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of Library Trustees. Those committed amounts cannot be used for any other purpose unless the Library Trustees remove or change the specified use by taking the same type of action (resolution) it employed to previously committed those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

***Assigned*** Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Library Trustees or a Library official delegated that authority by resolution, or by State Statute. State Statute authorizes the Fiscal Officer to assign fund balance for purchases on order, provided such amounts have been lawfully appropriated. The Library may also assign fund balance as a result when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget in the General Fund.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 2 - Summary of Significant Accounting Policies (continued)**

**Unassigned** Unassigned fund balance is the residual classification for the General Fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when disbursements are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**N. Inter-fund Transactions**

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. The Library had the following inter-fund transfers:

From	To	Amount
General Fund	Capital Projects - Repair Fund	\$ 908,413
General Fund	Capital Projects - Technology Fund	250,000
	Total	\$ 1,158,413

**Note 3 – Budgetary Basis of Accounting**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget.

1. Outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as assigned fund balance (modified cash basis).
2. Multiple funds are combined with the general fund in the financial statements to comply with the requirements of GASB Statement No. 54. The budgetary basis statement presents only the activity of the general fund.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 3 – Budgetary Basis of Accounting (continued)**

Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the modified cash basis are as follows:

	2022 General
Cash Basis	\$ 597,851
Perspective Difference:	
Retirement	39,126
Encumbrances	<u>(290,577)</u>
Budget Basis	<u>\$ 346,400</u>

**Note 4 – Deposits and Investments**

Monies held by the Library are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Library treasury. Active monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Library can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 4 – Deposits and Investments (continued)**

3. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time, if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

At year end, the Library had \$850 in undeposited, petty cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

**A. Deposits**

Custodial credit risk for deposits is the risk that in the event of bank failure, the Library will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, the carrying amount of the Library's deposits was \$ 11,384,870 and the bank balances were \$ 10,682,782. None of the bank balance was exposed to custodial credit risk. The Library has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by:

Eligible securities pledged to the Library and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured; or

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 4 – Deposits and Investments (continued)**

Participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total market value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State.

**B. Investments**

The Library reports their investments at cost or net asset value per share. The net asset value of this investment is not materially different from cost. As of December 31, 2022, the Library had the following investment:

Security Type	Measurement Value	Percent of Total Portfolio	Credit Rating	Weighted Average Maturity
Certificates of Deposit	\$ 3,712,000	52%	Aaa	44 Days
Money Market Mutual Fund	257,044	4%	Aa3	N/A
Star Ohio	3,169,727	44%	AAA	31.9 Days
Total	<u>\$ 7,138,771</u>	<u>100%</u>		

Investment Maturities (In Years)

Security Type	Measurement Amount	Less Than 1	1-2	3-5	More Than 5
Certificates of Deposit	\$3,712,000	\$3,712,000	\$ -	\$ -	\$ -
Money Market	257,044	257,044	-	-	-
Star Ohio	3,169,727	3,169,727	-	-	-
Total Investments	<u>\$7,138,771</u>	<u>\$7,138,771</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Interest rate risk arises because the fair value of investment changes as interest rates change. The Library's investment policy addresses interest rate risk by requiring that the Library's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding the need to sell securities on the open market prior to maturity, and by investing operating funds primarily in short-term investments.

STAR Ohio carries a rating of AAAM by Standard and Poor's. The Library has no investment policy dealing with investment credit risk beyond the requirements in state statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service.



**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 5 – Grants in Aid and Property Taxes**

***Grants in Aid***

One of the primary sources of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year.

***Property Taxes***

Property taxes include amounts levied against all real and public utility property located in the Library. Property tax revenue received during 2022 for real and public utility property taxes represents collections of 2021 taxes.

2022 real property taxes are levied after October 1, 2022, on the assessed value as of January 1, 2022, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2022 real property taxes are collected in and intended to finance 2023.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established. The Library establishes, with the County Auditor, advances on the real property tax.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2022 public utility property taxes which became a lien December 31, 2021, are levied after October 1, 2022, and are collected in 2021 with real property taxes

The full tax rate for all Library operations for the year ended December 31, 2021, was \$1.90 per \$1,000 of assessed value. The assessed values of real property and public utility tangible property upon which 2022 property tax receipts were based are as follows:

Real Property	\$ 4,642,338
Public Utility Personal Property	<u>164,295</u>
Total	<u>\$ 4,806,633</u>

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the Library. The County Auditor periodically remits to the Library its portion of the taxes collected.

**Note 6 - Risk Management**

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 6 - Risk Management continued)**

The Greene County Public Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Crime, including employee dishonesty and theft, disappearance and destruction
- Inland marine
- Cyber Crime

The Library has not reduced coverage from last year. Settlement amounts did not exceed insurance coverage for the past two years.

**Note 7 - Defined Benefit Pension Plan**

The employees of the Library participate in the Ohio Public Employees Retirement System (OPERS) which administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. Participating employers are divided into state, local, law enforcement, and public safety divisions. While members may elect the Member-Directed Plan and the Combined Plan, substantially all members are in the OPERS' Traditional Plan; therefore, the following disclosure focuses on the Traditional Pension Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost-of-living adjustments to members of the Traditional and Combined Plans. Authority to establish and amend benefits is provided by state statute per Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information, and detailed information about OPERS' fiduciary net position that may be obtained by visiting <http://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (800) 222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional and Combined Plans as per the reduced benefits adopted by SB 343 (see OPERS ACFR referenced above for the additional information, including requirements for reduced and unreduced benefits):

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 7 - Defined Benefit Pension Plan (continued)**

Group A	Group B	Group C
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b>	<b>Age and Service Requirements:</b>	<b>Age and Service Requirements:</b>
Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Formula:</b>	<b>Formula:</b>	<b>Formula:</b>
2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a Traditional Plan benefit recipient has received benefits for 12 months, an annual cost-of-living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the Combined Plan receive a cost-of-living adjustment of the defined benefit portion of their pension benefit. For those retiring prior to January 7, 2013, the COLA will continue to be a 3 percent simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2021, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

Defined Contribution Plan benefits are established in the plan documents, which may be amended by the Board. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. Combined Plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans.

Member-Directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the purchase of a monthly defined benefit annuity from OPERS (which includes joint and survivor options), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 7 - Defined Benefit Pension Plan (continued)**

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local	
<b>2022 Statutory Maximum Contribution Rates</b>		
Employer	14.0	%
Employee *	10.0	%
<b>2022 Actual Contribution Rates</b>		
Employer:		
Pension	14.0	%
Post-employment Health Care Benefits **	0.0	
Total Employer	14.0	%
Employee	10.0	%

\* Member contributions within the Combined Plan are not used to fund the defined benefit retirement allowance.

\*\* This employer health care rate is for the Traditional and Combined Plans. The employer contribution for the Member-Directed plan is 4 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Library's contractually required contribution was \$680,608 for the year 2022.

**Note 8 – Post-employment Benefits**

Plan Description - Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the Traditional Pension and the Combined Plans. Currently, Medicare-eligible retirees are able to select medical and prescription drug plans from a range of options and may elect optional vision and dental plans. Retirees and eligible dependents enrolled in Medicare Parts A and B have the option to enroll in a Medicare supplemental plan with the assistance of the OPERS Medicare Connector. The OPERS Medicare Connector is a relationship with a vendor selected by OPERS to assist retirees, spouses, and dependents with selecting a medical and pharmacy plan. Monthly allowances, based on years of service and the age at which the retiree first enrolled in OPERS coverage, are deposited into an HRA. For non-Medicare retirees and eligible dependents, OPERS sponsors medical and prescription coverage through a professionally managed selfinsured plan. An allowance to offset a portion of the monthly premium is offered to retirees and eligible dependents. The allowance is based on the retiree's years of service and age when they first enrolled in OPERS coverage.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 8 – Post-employment Benefits (continued)**

OPERS provides a monthly allowance for health care coverage for eligible retirees and their eligible dependents. The base allowance is determined by OPERS. For those retiring on or after January 1, 2015, the allowance has been determined by applying a percentage to the base allowance. The percentage applied is based on years of qualifying service credit and age when the retiree first enrolled in OPERS health care. Monthly allowances range between 51 percent and 90 percent of the base allowance. Those who retired prior to January 1, 2015, will have an allowance of at least 75 percent of the base allowance.

The health care trust is also used to fund health care for Member-Directed Plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, Member-Directed Plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

Effective January 1, 2022, OPERS discontinued the group plans currently offered to non-Medicare retirees and re-employed retirees. Instead, eligible non-Medicare retirees will select an individual medical plan. OPERS will provide a subsidy or allowance via an HRA allowance to those retirees who meet health care eligibility requirements. Retirees will be able to seek reimbursement for plan premiums and other qualified medical expenses.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 20 or more years of qualifying Ohio service credit with a minimum age of 60. Members in Group A are eligible for coverage at any age with 30 or more years of qualifying service. Members in Group B are eligible at any age with 32 years of qualifying service, or at age 52 with 31 years of qualifying service. Members in Group C are eligible for coverage with 32 years of qualifying service and a minimum age of 55. Current retirees eligible (or who become eligible prior to January 1, 2022) to participate in the OPERS health care program will continue to be eligible after January 1, 2022. Eligibility requirements change for those retiring after January 1, 2022, with differing eligibility requirements for Medicare retirees and non-Medicare retirees. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' Annual Comprehensive Financial Report referenced below for additional information.

The Ohio Revised Code permits, but does not require, OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the OPERS Board of Trustees (OPERS Board) in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority requiring public employers to fund post-employment health care through their contributions to OPERS. When funding is approved by OPERS Board of Trustees, a portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans. Beginning in 2018, OPERS no longer allocated a portion of its employer contributions to health care for the Traditional Plan and the Combined Plan.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2022, State and Local employers contributed at a rate of 14.0 percent of earnable salary. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

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**Note 8 – Post-employment Benefits (continued)**

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2022, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2022 was 4.0 percent.

**Note 9 – Encumbrances**

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 290,577
Capital Building and Repair Fund	46,167
Technology Fund	1,040
Total Encumbrances	<u>\$ 337,784</u>

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 10 – Long-Term Debt**

On November 11, 2022, the Library issued \$7,000,000 Library Fund Library Facilities Notes, Series 2022 (Special Obligation Notes) to fund the costs of acquiring, constructing, equipping, furnishing and renovating a building and improving the site to serve as the Greene County Public Library located at or near 76 East Market Street, Xenia, Ohio 45385 and other library facilities within the County owned/operated by the Library District.

Debt Type	Balance as of 1/1/2022	Debt Issuances	Balances as of 12/31/2022	Due in One Year
Library Facilities Notes Series 2022	\$ -	\$7,000,000	\$ 7,000,000	\$ 80,000

Below is the principal and interest amortization of the Notes:

Period Ending	Princpal	Interest	Annual Debt Service
2023	\$ 80,000	\$ 399,809	\$ 479,809
2024	105,000	371,800	476,800
2025	110,000	366,550	476,550
2026	115,000	361,050	476,050
2027	125,000	355,300	480,300
2028-2032	710,000	1,677,500	2,387,500
2033-2037	915,000	1,476,139	2,391,139
2038-2042	1,195,000	1,196,975	2,391,975
2043-2047	1,575,000	733,413	2,308,413
2048-2052	2,070,000	323,775	2,393,775
Total	<u>\$ 7,000,000</u>	<u>\$ 7,262,311</u>	<u>\$ 14,262,311</u>

**Greene County Public Library  
Greene County**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022  
(continued)*

**Note 12 – Fund Balances**

Fund balance is classified as non-spendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

<u>Fund Balance</u>	<u>General</u>	<u>Building and Repair Fund</u>	<u>Technology Fund</u>	<u>Other Governmental Fund</u>	<u>Total</u>
<b>Non-Spendable</b>					
Principal in Trust Funds	\$ -	\$ -	\$ -	\$ 28,817	\$ 28,817
Total Non-Spendable	-	-	-	28,817	28,817
<b>Restricted For</b>					
Library Materials	-	-	-	645,549	645,549
Capital Renovations	-	7,000,000	-	-	7,000,000
Total Restricted	-	7,000,000	-	645,549	7,645,549
<b>Committed to</b>					
Encumbrances	-	46,167	1,040	-	1,040
Retirement Payouts	87,045	-	-	-	87,045
Total Committed	87,045	46,167	1,040	-	134,252
<b>Assigned to</b>					
Sub Appropriations	2,855,524	-	-	-	2,855,524
Board Assignment	-	3,290,049	709,768	-	3,999,817
Encumbrances	296,261	-	-	-	296,261
Total Assigned	3,151,785	3,290,049	709,768	-	7,151,602
<b>Unassigned</b>	3,564,271	-	-	-	3,564,271
Total Unassigned	3,564,271	-	-	-	3,564,271
<b>Total Fund Balances</b>	<b>\$ 6,803,101</b>	<b>\$ 10,336,216</b>	<b>\$ 710,808</b>	<b>\$ 674,366</b>	<b>\$ 18,524,491</b>

In addition to the above fund balance constraints, the Library has a General Fund budget stabilization arrangement that does not meet the criteria to be classified as restricted or committed. Pursuant to Ohio Revised Code Section 5705.13, the Library established a budget stabilization by resolution to provide options to respond to unexpected issues and afford a buffer against shocks and other forms of risk such as revenue volatility, unexpected infrastructure failure, or disaster situations. Expenditures of a recurring nature are not addressed through the use of this arrangement. The Library Trustees authorized the funding of this arrangement as resources become available in the General Fund. The fund balance should not exceed 30 percent of the General Fund average revenues. The balance in the reserve at December 31, 2022, is \$3,362,809.



5510 Pearl Road, Ste 102

Parma, OH 44129-2527

Office phone - (216) 575-1630

Fax - (216) 436-2411

***Charles E. Harris & Associates, Inc.***

*Certified Public Accountants*

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

Greene County Public Library  
Greene County  
76 East Market Street P.O. Box 520  
Xenia, Ohio 45385

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States *Government Auditing Standards*, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Greene County Public Library, Greene County, (the Library) as of and for the years ended December 31, 2023 and 2022, and the related notes to the financial statements, and have issued our report thereon dated October 4, 2024.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Library's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying Schedule of Findings as item 2023-001 that we consider to be a material weakness.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain other matters not requiring inclusion in this report that we reported to the Library's management in a separate letter dated October 4, 2024.

***Library's Response to Finding***

*Government Auditing Standards* requires the auditor to perform limited procedures on the Library's response to the finding identified in our audit and described in the accompanying Corrective Action Plan. The Library's response was not subjected to the other auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on the response.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



***Charles E. Harris & Associates, Inc.***

October 4, 2024

GREENE COUNTY PUBLIC LIBRARY  
GREENE COUNTY

SCHEDULE OF FINDINGS  
DECEMBER 31, 2023 AND 2022

FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

**FINDING NUMBER 2023-001**  
**Material Weakness**

**Incorrect Financial Statement Presentation**

The Library is responsible for the preparation and fair presentation of their financial statements; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Due to lack of adequate controls over financial reporting, the following material misstatements were noted in the Library's financial statements, requiring adjustments to be posted to the financial statements to correct the misstatement:

- The 2023 Hinkle filing's cash amount was off by \$231,735. The 2022 Hinkle filing's cash was off \$4,634. The Library made the required adjustments and corrected the statements and fund balances.
- On the 2023 and 2022 Statements of Net Position, the Library did not properly report the cash and cash equivalents and investments.
- On the 2023 and 2022 Statements of Assets and Fund Balances has following incorrect information:
  - Statements had a column reporting Budget Stabilization amounts. This fund should be included with the General Fund.
  - All assets were reported as Equity in Pooled Cash and Cash Equivalents. The Library's investments were not reported separately.
  - On the 2023 and 2022 statements, the Building & Repair and Technology funds which are capital projects funds, reported portions of its fund balance as unassigned. The Library should have included those amounts as assigned.
  - On the 2023 and 2022 statements, the General Fund balances were not correctly allocated. The subsequent year appropriations in excess of estimated receipts were not included and should be assigned.
- The Library incorrectly prepared and presented the General fund budgetary statement for 2023 and 2022. The 2023 statement had the incorrect beginning fund balance of \$3,444,926. The beginning balance should have been \$3,058,814. The 2022 statement had the incorrect beginning unencumbered balance of \$2,622,166. The beginning balance should have been \$2,492,138. These statements did not include the correct year-end encumbrances as disbursements as required.
- On the 2023 Statement of Cash Receipts, Disbursements and Changes in Fund Balances – Modified Cash Basis, the Library did not separately report debt service principal and interest payments. The Library also included a transfer to the Retirement fund from the General Fund which was incorrect since the Retirement fund is included with General Fund for financial statement presentation.
- On the 2022 Statement of Cash Receipts, Disbursements and Changes in Fund Balances – Modified Cash Basis, the Library did not report bond proceeds and premium of bond proceeds properly. The Bond proceeds was included in the Receipts section of Other Governmental Funds. The bond proceeds should have been reported in the Building & Repair Fund in the Other Financing Sources (Uses) section. The premium on bond proceeds was included in the Receipts section of the General Fund. The premium on bond proceeds should have been reported in the Other Governmental Funds in the Other Financing Sources (Uses) section.

GREENE COUNTY PUBLIC LIBRARY  
GREENE COUNTY

SCHEDULE OF FINDINGS – (Continued)  
DECEMBER 31, 2023 AND 2022

FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS – (Continued)

**FINDING NUMBER 2023-001**  
**Material Weakness – (Continued)**

- In the 2023 and 2022 Notes to the Financial Statements, the Library's reconciliation of General fund operating results with budgetary basis results were incorrect due to needed adjustments and reclassifications.
- Various footnotes in both years were added or updated, including but not limited to the debt footnote.

The financial statements have been adjusted and reclassified to present the accounting information correctly and the Library has agreed with the required reclassifications.

We recommend that the Library develop and implement policies and procedures to ensure that financial statements and notes are accurately prepared. The Library should refer to Ohio Administrative Code and the Auditor of State's Library OCBOA footnote template. We also recommend the Library refer to Governmental Accounting Standards Board (GASB) Statement No. 54 and Auditor of State Bulletin 2011-004 for assistance in properly classifying fund balances.

**Official's Response:**

See Corrective Action Plan.

**GREENE COUNTY PUBLIC LIBRARY  
GREENE COUNTY**

For the Years Ended December 31, 2023 and 2022

SCHEDULE OF PRIOR AUDIT FINDINGS – Prepared by Management

FINDING NUMBER	FINDING SUMMARY	STATUS	ADDITIONAL INFORMATION
2021-001	Incorrect financial statement presentation due to lack of adequate controls over financial reporting.	Not Corrected	See Corrective Action Plan

GREENE COUNTY PUBLIC LIBRARY  
GREENE COUNTY

CORRECTIVE ACTION PLAN – Prepared by Management  
December 31, 2023 and 2022

FINDING NUMBER	PLANNED CORRECTIVE ACTION	ANTICIPATED COMPLETION DATE	RESPONSIBLE CONTACT PERSON
2023-001	The Fiscal Officer will closely review and prepare financial statements free from material misstatement.	Immediately	Meldon Brindley Fiscal Officer

# OHIO AUDITOR OF STATE KEITH FABER



**GREENE COUNTY PUBLIC LIBRARY**

**GREENE COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 12/24/2024**

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)