



OHIO AUDITOR OF STATE
KEITH FABER



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BASIC AUDIT REPORT

Green Community Improvement Corporation
Summit County
1755 Town Park Blvd.
PO Box 278
Green, Ohio 44232

We have completed certain procedures in accordance with Ohio Rev. Code Section 117.01(G) to the accounting records and related documents of the Green Community Improvement Corporation, Summit County, (the Corporation) for the years ended December 31, 2022 and 2021.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code Section 117.11(A). Because our procedures were not designed to opine on the Corporation's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the Corporation's financial statements, transactions or balances for the years ended December 31, 2022 and 2021.

The Corporation's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code Section 117.11(A) is to examine, analyze and inspect these records and documents.

Based on the results of our procedures, we found the following significant compliance or accounting issues to report.

Current Year Observations

1. Sound accounting practices require that when designing the public office's system of internal control and the specific control activities, management should ensure adequate security of assets and records, and verify the existence and valuation of assets and liabilities and periodically reconcile them to the accounting records.

The reconciliation of cash (bank) balances to accounting records (book) is the most basic and primary control process performed. Lack of completing an accurate and timely reconciliation may allow for accounting errors, theft and fraud to occur without timely detection.

Monthly bank to book reconciliations were prepared for 2022 and 2021 but at the end of 2022, the reconciled balance did not agree to the Cash balance in the Financial Statements. The variance of \$2,784 noted was due to the Corporation understating Professional Expenses of \$2,500, not accounting for a Deposit in Transit of \$278 at year-end, and an unexplained \$6 variance.

Failure to reconcile monthly increases the possibility that the Corporation will not be able to identify, assemble, analyze, classify, and record its transactions correctly or to document compliance with finance related legal and contractual requirements. Further, the lack of accurate monthly reconciliations increases the risk of theft/fraud over the cash cycle and could lead to inaccurate reporting in the annual financial statements.

The Treasurer should record all transactions and prepare monthly bank to book cash reconciliations, which include all bank accounts. Variances should be investigated, documented and corrected. In addition, the Executive Director should review the monthly cash reconciliations including the related support (such as reconciling items) and document the reviews.

2. **Ohio Rev. Code § 1724.05** provided, in part, that the Corporation shall prepare an annual financial report according to generally accepted accounting principles (GAAP) and shall be filed with the auditor of state within one hundred twenty days following the last day of the Corporation's fiscal year. The Corporation did not file its financial report for 2022 until May 3, 2023 which was after the required date of May 1, 2023.

The Corporation should implement controls to help ensure its financial reports are filed annually in the Hinkle System within the required time period.

Current Status of Matters Reported in our Prior Engagement

3. Our prior basic audit for the years ended December 31, 2020 and 2019 included comments for not performing a cash reconciliation, not have a public records policy or records retention schedule, and not filing the 2020 financial report timely. As stated above, the Corporation partially corrected the issues.



Keith Faber
Auditor of State
Columbus, Ohio

August 7, 2023

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GREEN COMMUNITY IMPROVEMENT CORPORATION

SUMMIT COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 8/22/2023

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This report is a matter of public record and is available online at
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