



OHIO AUDITOR OF STATE  
**KEITH FABER**





CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS PUBLIC LIBRARY  
CUYAHOGA COUNTY  
DECEMBER 31, 2022

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# OHIO AUDITOR OF STATE KEITH FABER



88 East Broad Street  
Columbus, Ohio 43215  
ContactUs@ohioauditor.gov  
(800) 282-0370

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Cleveland Heights-University Heights Public Library  
Cuyahoga County  
2345 Lee Road  
Cleveland Heights, Ohio 44118

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cleveland Heights-University Heights Public Library, Cuyahoga County, (the Library) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements and have issued our report thereon dated June 20, 2023, wherein we noted the financial impact of COVID-19 and the continuing emergency measures which may impact subsequent period of the Library.

### ***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Library's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Keith Faber  
Auditor of State  
Columbus, Ohio

June 20, 2023

# Annual Comprehensive Financial Report

For the year ended December 31, 2022



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**CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS PUBLIC LIBRARY**

**CLEVELAND HEIGHTS, OHIO**

**ANNUAL COMPREHENSIVE FINANCIAL REPORT**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

**Issued by:  
Nancy S. Levin, Director  
&  
Deborah Herrmann, Finance Manager**

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# Introductory Section

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**Cleveland Heights-University Heights Public Library**  
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June 20, 2023

To the Board of Library Trustees,  
Citizens of Cleveland Heights–University Heights City School District

## **PUBLIC REPORTING RESPONSIBILITY**

We hereby submit to you the Cleveland Heights-University Heights Public Library’s Annual Comprehensive Financial Report for the year ended December 31, 2022. For 32 years, the Library has gone the extra mile to share comprehensive financial data in this format with taxpayers, enabling them to gain a true understanding of the Library’s financial status.

Ohio law requires that public offices reporting pursuant to Generally Accepted Accounting Principles (GAAP) shall file their reports with the Auditor of the State and publish notice of the availability of the financial statements within 150 days of the close of each year. The General Purpose External Financial Statements from this report were filed to fulfill that requirement for the year ended December 31, 2022.

Library administration assumes full responsibility for the completeness and reliability of the information presented in this report, based upon a comprehensive framework of internal control that is established for this purpose. Because the cost of internal controls should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

## **CONTENTS**

Ohio’s Auditor of State, Keith Faber, has issued an unmodified (“clean”) opinion on the Library’s financial statements for the year ended December 31, 2022. The independent auditor’s report is located at the front of the financial section of this report. “Management’s Discussion and Analysis” immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements.

## **REPORTING ENTITY**

The Cleveland Heights–University Heights Public Library is organized under Ohio State law as a school district public library. A seven-member board of trustees governs the Library. One member is appointed each year by the local board of education for a seven-year term. The taxing authority for the school district public library is the Cleveland Heights-University Heights Board of Education; however, the Library operates under a separate budget with funds derived primarily from the Ohio Public Library Fund (PLF) and four property tax levies totaling 10-mills.

Under the provisions of Statement No. 14 of the Governmental Accounting Standards Board (GASB), “The Financial Reporting Entity,” and GASB Statement 61, “The Financial Reporting Entity: Omnibus, the Library is considered to be a related organization of the Cleveland Heights-University Heights City School District.”

The director is responsible for the administration of the Library, and the finance manager oversees the Library’s financial affairs. Deborah Herrmann is in her eighth year as the Library’s finance manager. Nancy Levin entered her fifteenth year as director in October.

## **PROFILE OF GOVERNMENT**

In November 1916, a Board of Trustees was appointed to form a public library for the Village of Cleveland Heights; however, due to the events of World War I, the Library was not officially organized until 1920. At that time, Helen Keeler was appointed librarian and the Cleveland Heights Public Library opened in the basement of the Coventry Elementary School, merging with the school library. In 1926, the Library moved into its own permanent building at 1925 Coventry Road.

The Cleveland Heights–University Heights Public Library is presently comprised of six buildings: The 107,856-square-foot Lee Road Branch (our main library) was built in 1932, renovated in 1968 and 2006. The Noble Neighborhood Branch, built in 1937 and renovated in 2011, is 9,723 square feet. The University Heights Branch was built in 1952 and renovated in 2017, increasing it to 17,593 square feet. The original 1926 library building, which became the Coventry Village Branch in 1968, is 5,105 square feet. The Heights Knowledge and Innovation Center (HKIC), which is the west building on Lee Road and former YMCA, is included in the Lee Road square footage. The newly acquired Washington Boulevard property, the Coventry PEACE Campus, formerly the Coventry Elementary School building, is approximately 60,000 square feet and is rented to non-profit organizations. Many of our facilities were updated in 2022 as is noted later in this letter.

The Cleveland Heights–University Heights Public Library was the first library to join the Cleveland Public Library’s automated circulation system and online catalog in 1981, called the CLEVNET consortium. The consortium serves 47 libraries in 12 counties in Northern Ohio. It serves approximately 1 million customers.

State funding, in the form of the Public Library Fund (PLF), represents 23 percent of the Library’s budget. The total amount of State funding Heights Libraries received in 2022 was \$3,312,367, which was a \$250,423 increase from the previous year.

Why is this important? State funding supports the Ohio Public Information Network, which provides high speed internet access to all 251 of Ohio’s public libraries. In Ohio, the PLF currently receives 1.7 percent of the State’s General Revenue Fund. This does not account for inflation; nor does it account for the increased necessity of high-speed internet.

## **ECONOMIC CONDITIONS AND OUTLOOK**

Although its boundaries match those of the Cleveland Heights–University Heights City School District, primarily the cities of Cleveland Heights and University Heights with a five-street area located within South Euclid, the Library’s role is enlarged by its proximity to the major metropolitan area of Cleveland. The population of Cuyahoga County is highly mobile, and most residents use several libraries to meet their recreational and informational needs. Thus, the Library serves residents beyond the boundaries of its service area, which has an impact on its available resources. Participation in CLEVNET expands the Library’s role through the mutual sharing of materials and resources both within Cuyahoga County and in 11 other counties throughout northern Ohio.

Local property taxes account for approximately 65 percent of our revenue. The Board of Library Trustees and Library administration believe close monitoring of funds is essential to extend the life of our levies. This is essential as our school community and cities face increasing economic pressure.

## **LEVY SUPPORT**

In 1973, the Library placed its first five-year operating levy on the ballot and it passed by 67.8 percent. Continuing levies were passed in 1992, 2000, 2008, and 2014. This financial support has allowed the Library to develop innovative ways to meet the public service needs of the community.

The Library is supported by four continuing operating levies, passed in November 1992, March 2000, March 2008, and November 2014.

In November 2001, the voters of the Cleveland Heights and University Heights additionally approved a \$9.5 million bond issue. This money supported the renovation of the Lee Road Branch and the former Heights YMCA (purchased in 2000), and the construction of a pedestrian walkway over the street between the two buildings. This renovation was completed, and the facility re-opened, in September 2006.

State law limits the property tax levies to the revenue generated by real property appraisal values at the time of each levy's passage. As a result, property tax revenues cannot increase significantly during the term of each levy.

## **BORROWING PATTERNS**

As of December 31, 2022, there were 44,960 cardholders registered at Cleveland Heights-University Heights Public Library who may also use their cards at any CLEVNET library. Circulation in 2022 was 1,505,633. This represents an increase from the pandemic year previous. Digital media, eBooks, audiobooks, streaming services accounts for 315,423, which is also an increase from the previous year.

Many of our residents check out items from neighboring libraries as well as from our own system. These other systems include Shaker Heights, Cleveland, Euclid, and Cuyahoga County public libraries. According to the Northern Ohio Data and Information Service (NODIS) data, in 2012 we had more than 90,000 transacting visits from people who live outside our service area during the study period.

Within our service area, people who live near a library generally use that branch *as well as* the Lee Road Branch. But defying that generalization, most Noble Neighborhood residents who borrow from our system use the Noble Neighborhood Branch exclusively (89.4 percent).

## **OHIO PUBLIC LIBRARY ENVIRONMENT**

- By law, no new public library systems can be established in Ohio.
- The PLF distributes money to the 88 counties (not the Library systems) to fund library services. County budget commissions use agreements reached by the libraries to determine how the money gets distributed to the library systems within each county.
- State funding allows public libraries to collaborate by supporting interlibrary loan of materials, shared staffing models, group purchasing, etc. Public libraries view their collections as a statewide asset.
- The PLF also distributes money to the Ohio Public Library Information Network, providing high-speed internet services to all public libraries in the state.

## LONG-TERM FINANCIAL PLANNING

The Library maintains a five-year financial projection at all times, and it is regularly shared with the Board of Library Trustees. It is updated as material changes to income and expenditures are determined, and it covers both operational and capital needs to maintain and enhance current services and facilities.

## RELEVANT FINANCIAL POLICIES

The Board of Library Trustees approved a long-term investment policy in May 2014 as part of their by-laws. The purpose of this policy is to establish priorities and guidelines regarding the investment management of the Library's operating funds. These priorities and guidelines are based upon Chapter 135 of the Ohio Revised Code (ORC) and prudent money management practices. The policy also follows Section 135.14 of the ORC in establishing what qualifies as an eligible investment. Safety of principal is the most important objective of the Library's investment policy. The policy also focuses on issues regarding liquidity and yield.

The Library also approved in 2019 a Cash Reserve Policy. Based on a best practice recommendation from the Government Finance Officers Association, the Cleveland Heights University Heights Library Board of Trustees will adopt budgets with a General Fund year end unrestricted cash balance no lower than 16.6 percent of annual revenue. This unrestricted cash balance is necessary to fund operations when revenue from the state or county is delayed or decreased, to weather difficult economic times, and when exigent expenditures occur.

## STRATEGIC PLANNING

We continued the path set for us in the 2019-2021 Strategic plan by adding one additional year.

### Strategic goals for 2019-2022

- Foster diversity, equity, and inclusion
- Seek opportunities to promote an environment of safety and security for the community
- Be proactive in facilitating communication and be a bridge builder for community concern
- Be a bedrock for workforce development

## 2022 PUBLIC SERVICES ANNUAL REPORT

### Numbers

Circulation:	1,505,633
Library cardholders:	44,960
Visitors:	517,712
HKIC Computer Lab sessions:	368
Computer Classes:	160
Computer Class attendance:	3,279
Technology Tutorials:	541

The Greater Cleveland Foodbank (GCFB) Mobile Pantry at Lee Road Library served 1,318 people and 596 households.

HKIC Meeting Room reservations:	420
Media Lab reservations:	368
Lee Rd Study Room Reservations:	6,451
UH Study Room Reservations:	761 (January - August)
Passport Customers:	522 acceptances, 626 photos

Adult outreach staff delivered 1,100 items to Judson Park and Council Gardens. Homebound delivery staff sent out 1,416 items to 27 individuals, including 7 new customers.

## **HIGHLIGHTS**

### **COVID slowly abates**

Early in 2022, the Library adjusted hours to return to our previous schedule with the exception of Friday nights at Lee Road. On Friday nights the Lee Road branch now closes at 5:30 along with all other branches. Hiring resumed to fill openings. Many adults and children were able to obtain vaccinations to bolster their immunity to COVID and in May staff were told that wearing a medical mask was voluntary.

### **Heights Libraries awarded 3-stars under pandemic's shadow**

Despite the challenges of the COVID lockdowns throughout 2020, the Cleveland Heights-University Heights Public Library qualified for a three-star rating from the 2022 Index of Public Library Service's publication Library Journal. The Library was one of only three Ohio libraries to receive a star designation. For comparison, Ohio had 27 star libraries in Library Journal's rankings for the year 2019.

### **Noble Presbyterian Church makes way for expanded Noble Branch**

The Library purchased the Noble Presbyterian Church and surrounding property one year ago. The purchase enabled us to expand the Noble building and improve library services to Noble residents by adding public meeting rooms, a larger computer lab, and other improvements. To make room for these expansions, the church demolition began on Wednesday, April 6, and lasted for five weeks. Architect selection for the renovation took place at the March 21<sup>st</sup> regular board meeting. Bostwick Design Partnership was hired as architect to create the new \$12 million building.

### **Lee Road STEAM Lab opens**

A STEAM Lab with two 3-D printers, a projector, moveable tables, seating areas, whiteboards, and other maker and virtual-reality equipment opened in 2022. It's also been outfitted with furniture that's adaptable for all ages. Targeted programming for children has been very successful, although the Lab is available for customers of all ages.

### **Flooding closes University Heights Branch**

Beginning August 27, the lower level of the University Heights branch experienced flooding that lasted, off and on, for roughly two weeks. The lower level is home to the branch's children and teen areas, including the collections for both age groups. While flooring, walls, and built-in furniture were severely damaged, none of the collection was damaged, thanks to the work of the University Heights staff. The staff worked nonstop over eight hours to move about 14,000 items up to the first floor.

A water-remediation company removed roughly 10,000 gallons of water from the building. The company has also removed damaged flooring, walls, and built-in desks and cabinetry; sanitized the spaces; and performed mold testing to ensure that staff and customers are safe in the building.

Staff converted the building's first-floor meeting rooms into a temporary children's section, and the northeast corner of the main floor into a temporary home for the teen collection. Adult services continue, with public computers and seating still available. However, the small study rooms will be unavailable until further notice due to their current use as storage for items rescued from the lower level and as staff workspaces. The lower level remained closed through the end of the year.



**PEACE Reigns**

The Library has owned the Coventry PEACE property since 2018. The year began with the tenants of Coventry PEACE Building in holdover status after the Library declined their option to renew. In February, the Library studied rental rates of comparable properties with assistance from a third-party, Allegro Real Estate. With that information we hired CRESCO/Playhouse Square to be the property manager for the Coventry PEACE Building. CRESCO also served as the real estate agent to show spaces to prospective tenants. After a year in holdover status the tenants at the Coventry PEACE Building agreed to new leases effective January 1, 2023. At year-end there were still vacant spaces to lease.

**Collections**

We have 313,093 items in our four buildings. These are broken down by building below.

Lee Road	216,910
Coventry	26,618
Noble	34,057
University Heights	35,507

Our media collections are provided by Overdrive (Libby), Hoopla, Comics Plus, Kanopy, IndieFlix, Stingray Qello, and Medici.tv. These numbers are not included in the physical holdings listed above. We also make available research databases and online learning platforms from various sources.

In 2022, we used a tool called Collection HQ to measure how many books in our collection fell into categories deemed to show diversity. The areas are Asian, Black, Disabilities and Neurodiversity, Equity and Social Issues, Hispanic and Latino, Indigenous, LGBTQIA+ and Gender Studies, Mental and Emotional Health, Middle Eastern and North African, Multicultural, Religion, and Substance Abuse and Addiction. Determination for inclusion in one or more of these categories is based on the Library of Congress or Book Industry Standards and Communications subject headings in the bibliographic record.

The report only covers books and does not include our digital or audio-visual holdings. Approximately 22 percent of our fiction and nonfiction books contain diverse characters or subject matter.

Why is this important? The American Library Association (ALA) reported data documenting 1,269 demands to censor library books and resources in 2022, the highest number of attempted book bans since ALA began compiling data about censorship in libraries more than 20 years ago. The unparalleled number of reported book challenges in 2022 nearly doubles the 729 challenges reported in 2021. A record 2,571 unique titles were targeted for censorship, a 38 percent increase from the 1,858 unique titles targeted for censorship in 2021. Of those titles, the vast majority were written by or about members of the LGBTQIA+ community and people of color. (ALA, United for Libraries, united@ala.org, March 30, 2023)

Of the reported book challenges, 58 percent targeted books and materials in school libraries, classroom libraries or school curricula; 41 percent of book challenges targeted materials in public libraries. The Library responded to this trend by providing a number of programs during Banned Book Week in October and by adding a new Strategic Plan Goal for 2023 regarding disinformation and censorship.

**New and Innovative Services**

While continuing to provide a monthly food pantry to people in partnership with the Greater Cleveland Food Bank, the Library also gathered information about all the food pantries and meal sites and publishes a monthly calendar to be distributed at each site.

Lee Road’s Youth Services Department introduced several new or expanded services and programs. They expanded Homework Help through partnerships with Cleveland State University and Case Western Reserve University, introduced seed libraries at each branch, instructed 5<sup>th</sup> graders in evaluating online sources and

basic research skills, added a weekly art program, and expanded outreach to school sites with 21<sup>st</sup> Century Grant programs. In addition, to meet the needs of increasing tween visitors, a full-time librarian was hired to introduce and expand services to that population.

Without the use of a meeting room at the Coventry Branch, due to construction, the PEACE Park proved to be an invaluable resource by providing a beautiful space in which to host outdoor programs including story-times, STEM programming, Tai Chi, gardening, poetry readings, the Heights Sustainability Fair, Final Fridays, Pekar Comic Fest, and many more. Many outside users also booked the park for their events. Coventry’s Youth Services team brought new and exciting programs to families including Preschool Cooking Club, Circuit Night, and Library Pals.

Noble’s Read with the Librarian program was a great success. They offered it in the spring, and it was so popular that they offered it again in the fall. Staff talked to many parents about the reading deficits due to the pandemic. Another unique Noble program focused on literacy skills was Reading Buddies, in which children received a plush animal to take home with a promise to read to them daily. Parents reported that promises were kept. Noble staff sought new venues for outreach programming in anticipation of the building closure in 2023, including Roanoke Park, Delmore Orchard and Fun Fridays programs at Noble School. Noble hosted three successful programs with Bike Cleveland.

Noble staff, Kaela Sweeney (Strategic Projects Manager), Derrick Mason (Local History Librarian), Future Heights staff, and Noble Neighbors to begin planning an oral history project in the Noble neighborhood as an extension of the Noble-ity bench project. Citizenship classes and ASPIRE ESOL resumed this year and three patrons took advantage of driving classes for refugees sponsored by the Friend of the Heights Libraries.

University Heights Youth staff began offering story-times at the Silsby Pocket Park in addition to the story times at Walter Stinson Community Park. Even though the University Heights lower level has been closed due to flooding, Youth Services staff have continued to offer story times on Wednesday and Friday mornings, in the northeast corner of the building. University Heights Branch staff took advantage of the current state of the lower level to host a Haunted Basement after hours program in November.

**Programming/Classes**

Summer Reading Systemwide Registration

Children 1,318  
 Teen 152  
 Adult 1,950

Outreach visits to schools and daycares: 117

Free snacks in youth departments (provided by Friends of the Heights Libraries): 1,934

All other programming by building.

	Lee	Coventry	Noble	University Heights
<i>Children</i>	363	151	35	164
<i>Teen</i>	314	9	194	12
<i>Adult</i>	114	110	82	104
<i>All Ages</i>	1	6	104	0

## **Technology**

Internet access throughout the system is provided by Clevnet through fiber cable. We provide 145 public work stations systemwide, including those in the HKIC and a 10-seat classroom. We circulate hotspots, laptops; and during the pandemic, experimented with circulating Samsung tablets. We provide more than 30 networked printers in both black and white and color. In 2022, with the creation of the STEAM lab in the HKIC, we moved four public computers to the adult service area at Lee Road. We replace equipment annually if it exceeds five years of age that has outlived its usefulness.

## **Staffing**

In 2022, we filled 32 positions, compared to 46 in 2021. We advertised 22 times for job vacancies and attracted 611 applications and interviewed 96 applicants. We promoted five employees into higher level positions. We brought back a position from the past, the Strategic Projects Manager and hired Kaela Sweeney. Volunteer hours were split between the Food Pantry and Homework Help for a total of 456 hours.

## **Outreach and Communications**

A quarterly print publication called Check Us Out is sent to 28,000 households in our two cities. The Library communications department also creates and distributes four online newsletters: Tech Knowledge, Heights Little Learners, We Recommend, and What's Going on @ Your Library (now called CUO Online!). The open rate on all of these newsletters increased in 2022. In conjunction with the public service departments doing outreach, the Book Bike made eight visits serving 550 people at community events in our two cities. Our Facebook likes grew by 10 percent. One of our more popular Instagram posts advertised a full-time circulation job on August 24, 2022. It reached 1,096 accounts, received 96 likes and was shared 34 times.

The Lee Road branch features a community art gallery for the public which came back to life after the COVID shutdown. In 2022, we hosted local artists, K-5 artists sponsored by RoxArts, and Dobama Theater's Land of Oz in conjunction with the musical play by the same name.

## **FACILITY UPDATES**

### **Coventry Branch**

2022 was a year of construction for the Coventry Village Branch, including a new HVAC system and elevator. Lower-level renovation involved a new public meeting and programming room, staff workroom, and makerspace, while main-level construction added an accessible public restroom and wellness room to the first floor. In addition, staff evaluated existing spaces and made changes throughout the building to increase accessibility based on suggestions made by Maximum Accessible Housing of Ohio. The Coventry Collaborative Garden was moved to the front lawn and expanded to three raised beds. Additional security cameras and alarm panels were installed in new public access points.

### **Noble Branch**

In preparation for our expansion and renovation, Noble's design team from Bostwick Design Partnership presented several community engagement meetings to gather ideas and feedback from the community. They also facilitated a meeting with the Noble staff. Trees on the property line between Noble and what was the church's lot were removed.

### **University Heights Branch**

Landscaping work continued with the planting of shrubbery and perennials along the northwest corner of the building.

Flooding from a broken water main began on the lower level at the end of August and occurred sporadically through the middle of October. Branch staff moved approximately 14,000 children's and teen items from the lower level to the main floor. Branch staff began offering curbside service in September for two months while work continued to create a children's area in the main floor meeting rooms. The main level reopened to the public at the beginning of October with the main floor meeting rooms housing children's items and the northeast corner of the building housing teen items.

### **Lee Road Branch**

Three additional small study rooms were added to the east side of the Adult Services Department, as well as four PCs, which came from the HKIC. With the increased activity, a repurposed desk was added to the east side, so that staff can be closer to these new additions, as well, closer to the non-fiction collection.

The three main meeting rooms received new partition walls, which both function and look better than the old ones, which had been in place since 2006. The Shipping Room at Lee Road was reorganized for better workflow and a lift table was added. The Circulation workroom received additional soundproofing. In order to make our main library more user friendly to people with disabilities we improved signage inside and out. We also replaced the walkway doors with sliding doors.

### **MAJOR 2022 COMMUNITY PARTNERS**

Bhutanese Community of Greater  
Case Western Reserve University  
Children's Hunger Alliance  
Cleveland Heights – University Heights School District  
City Fresh  
City of Cleveland Heights  
City of University Heights  
Cleveland  
Cleveland Hearing and Speech  
Cleveland Heights Green Team  
Cleveland Heights Senior Center  
Cleveland State University  
Coventry SID  
Cuyahoga Community College  
Family Connections  
Greater Cleveland Food Bank  
Heights Family to Family Collaborative  
Help Me Grow  
Judson Park  
Lake Erie Ink  
League of Women Voters  
LGBT Community Center of Greater CLE  
Mac's Backs Books  
Margaret Wagner Apartments  
Maximum Accessible Housing of Ohio  
Noble Neighbors  
PCs for People  
Reaching Heights  
University Heights Green Team  
University of Kansas: Monarch Watch  
University of Wisconsin-Madison Arboretum  
Journey North & Symbolic Migration  
Youth Opportunities Unlimited

## **OTHER INFORMATION**

### **Independent Audit**

Included in this report is an unmodified audit opinion rendered on the Library's financial statements as of and for the year ended December 31, 2022, by our independent auditor, Auditor of State Keith Faber.

Library management plans to continue to subject financial statements to an annual independent audit as part of the preparation of an Annual Comprehensive Financial Report. An annual audit also serves to maintain and strengthen the Library's accounting and budgetary controls.

### **Awards**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Cleveland Heights-University Heights Public Library for its Annual Comprehensive Financial Report for the year ended December 31, 2021.

### **Acknowledgements**

We wish to express our appreciation to the members of the Board of Library Trustees for their continued interest and support in planning and conducting the financial operations of the Library in a responsible and progressive manner.

**Respectfully submitted,**



**Nancy S. Levin**  
**Director**



**Deborah Herrmann**  
**Finance Manager**

# CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS PUBLIC LIBRARY

## LIST OF PRINCIPAL OFFICIALS as of December 31, 2022

### BOARD OF LIBRARY TRUSTEES

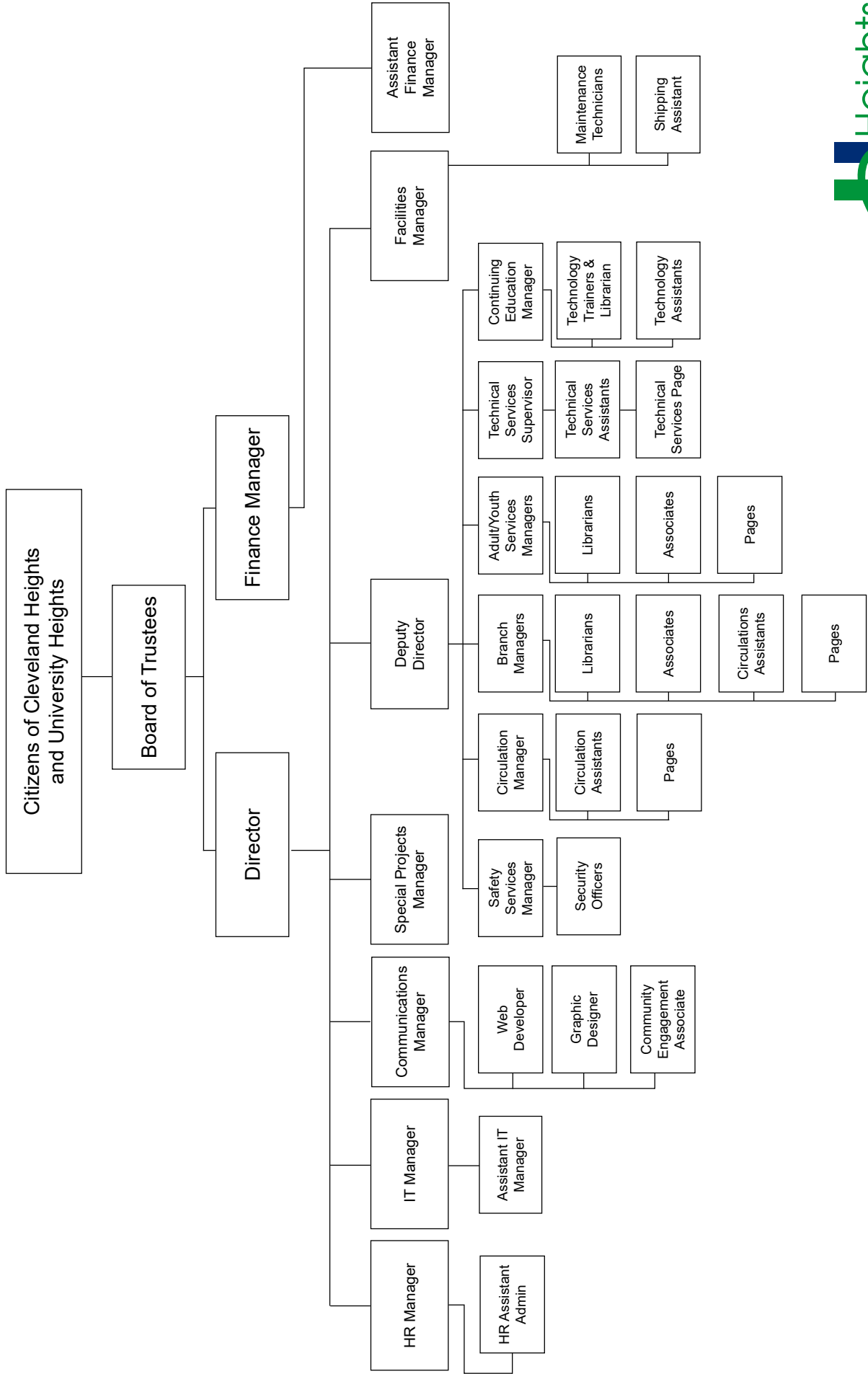
Gabe Crenshaw.....	President
Max Gerboc.....	Vice-President
Vikas Turakhia.....	Secretary
Annetta Iwamoto.....	Member
Patti Carlyle.....	Member
Tyler McTigue.....	Member
Dana Fluellen.....	Member

### ADMINISTRATIVE STAFF

Nancy S. Levin.....	Director
Kimberlee DeNero-Ackroyd.....	Deputy Director
Deborah Herrmann.....	Finance Manager
Charles Collins.....	Collection Services Manager
Maggie Kinney.....	Branch Manager, Coventry Village Library
Sam Lapidis.....	Youth Services Manager
Laurie Marotta.....	Human Resources Manager
Sheryl Banks.....	Communications Manager
Timothy Pasbrig.....	Buildings Manager
Heather Howiler.....	Continuing Education Manager
Matt Hoffman.....	IT Manager
Constance Dickerson.....	Branch Manager, Noble Neighborhood Library
Sara Phillips.....	Branch Manager, University Heights Library
.....	Interim Manager Adult Services
Kevin Echols.....	Security Supervisor

# 2022 ORGANIZATION CHART

## Cleveland Heights - University Heights Public Library





Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Cleveland Heights - University Heights Public Library  
Ohio**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

December 31, 2021

*Christopher P. Morill*

Executive Director/CEO



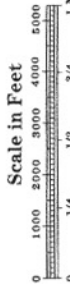
**Cleveland Heights-University Heights Public Library**

**Main Library**  
2345 Lee Road  
Cleveland Heights, OH 44118  
216-932-3600

**Coventry Village Library**  
1925 Coventry Road  
Cleveland Heights, OH 44118  
216-321-3400; TTY 321-0739

**Noble Neighborhood Library**  
2800 Noble Road  
Cleveland Heights, OH 44121  
216-291-5665

**University Heights Library**  
13866 Cedar Road  
University Heights, OH 44118  
216-321-4700



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# Financial Section

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# OHIO AUDITOR OF STATE KEITH FABER



88 East Broad Street  
Columbus, Ohio 43215  
ContactUs@ohioauditor.gov  
(800) 282-0370

## INDEPENDENT AUDITOR'S REPORT

Cleveland Heights-University Heights Public Library  
Cuyahoga County  
2345 Lee Road  
Cleveland Heights, Ohio 44118

To the Board of Trustees:

### Report on the Audit of the Financial Statements

#### ***Opinions***

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cleveland Heights-University Heights Public Library, Cuyahoga County, Ohio (the Library), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Cleveland Heights-University Heights Public Library, Cuyahoga County, Ohio as of December 31, 2022, and the respective changes in financial position thereof and the budgetary comparison for the General Fund for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Emphasis of Matter***

As discussed in Note 19 to the financial statements, the financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the Library. We did not modify our opinion regarding this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules of net pension and other post-employment benefit liabilities and pension and other post-employment benefit contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information***

Management is responsible for the other information included in the annual financial report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we will also issue our report dated June 20, 2023, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.



Keith Faber  
Auditor of State  
Columbus, Ohio

June 20, 2023



# Cleveland Heights-University Heights Public Library

*Management's Discussion and Analysis  
For the Year Ended December 31, 2022  
Unaudited*

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The management's discussion and analysis of the Cleveland Heights-University Heights Public Library's (the Library) financial performance provides an overall review of the Library's financial activities for the year ended December 31, 2022. The intent of this management's discussion and analysis is to look at the Library's financial performance as a whole. Readers should also review the transmittal letter, the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Library's financial performance.

## **Financial Highlights**

Key financial highlights for 2022 are as follows:

- The Library's net position increased during 2022 mainly due to changes in net pension/OPEB asset/liabilities and the related deferred outflows and inflows associated with these assets and liabilities.
- Capital assets had additions to construction in progress, land improvements, building improvements equipment and furniture. The Library continues to make improvements to ensure that the residents using the Library will have current technology and updated facilities.
- Long-term liabilities decreased in 2022 as a result of decreases in financed purchases payable and the net pension liability. Financed purchases payable decreased due to annual lease payments. The net pension liability decreased due to various factors and changes effecting the pension retirement system.

## **Using This Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are prepared and organized so the reader can understand the Cleveland Heights-University Heights Public Library as a financial whole or as an entire operating entity. The statements provide a detailed look at the Library's specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole Library, presenting both an aggregate view of the Library's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short term as well as what dollars remain for future spending. The fund financial statements also look at the Library's most significant funds with all other nonmajor funds presented in total in one column.

## **Reporting the Cleveland Heights-University Heights Public Library as a Whole**

### *Statement of Net Position and the Statement of Activities*

While this document contains information about the funds used by the Library to provide services to our citizens, the view of the Library as a whole considers all financial transactions and asks the question, "How did we do financially during 2022?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting method used by the private sector. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

## Cleveland Heights-University Heights Public Library

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

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These two statements report the Library's net position and the changes in net position. The change in net position is important because it tells the reader whether, for the Library as a whole, the financial position of the Library has improved or diminished. However, in evaluating the overall position of the Library, non-financial information such as changes in the Library's tax base and the condition of the Library's capital assets also need to be evaluated.

The Statement of Net Position and the Statement of Activities are divided into the following categories:

- Assets
- Deferred Outflows of Resources
- Liabilities
- Deferred Inflows of Resources
- Net position (Assets plus Deferred Outflows of Resources minus Liabilities and Deferred Inflows of Resources)
- Program Expenses and Revenues
- General Revenues
- Net Position Beginning of Year and Year's End

### **Reporting the Cleveland Heights-University Heights Public Library's Most Significant Funds**

#### *Fund Financial Statements*

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Cleveland Heights-University Heights Public Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Library's funds can be classified as governmental funds. Fund financial statements provide detailed information about the Library's major funds. The Library has established funds that account for the multitude of services and facilities provided to our residents. However, these fund financial statements focus on the Library's most significant funds. In the case of the Cleveland Heights-University Heights Public Library, the major funds are the general fund and the building and repairs capital projects fund.

**Governmental Funds** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. All Library activities are reported in the governmental funds focusing on how money flows into and out of those funds and the balances left at year end available for spending in future periods. Our funds are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that are expected to be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Library's general operations and the basic services it provides. Governmental fund information helps one determine whether there are more or fewer financial resources that can be spent in the near future on services provided to our residents. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

## Cleveland Heights-University Heights Public Library

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

### The Cleveland Heights-University Heights Public Library as a Whole

Recall that the Statement of Net Position pictures the Library as a whole. Table 1 provides a summary of the Library's net position for 2022 compared to 2021.

**Table 1**  
*Net Position*

	Governmental Activities		
	2022	2021	Change
<b>Assets</b>			
Current and Other Assets	\$32,116,009	\$32,207,037	(\$91,028)
Noncurrent Assets:			
Net Pension Asset	267,912	152,501	115,411
Net OPEB Asset	840,578	426,831	413,747
Capital Assets, Net	27,053,828	26,199,575	854,253
<i>Total Assets</i>	<u>60,278,327</u>	<u>58,985,944</u>	<u>1,292,383</u>
<b>Deferred Outflows of Resources</b>			
Pension	1,358,907	572,945	785,962
OPEB	55,679	220,555	(164,876)
<i>Total Deferred Outflows of Resources</i>	<u>1,414,586</u>	<u>793,500</u>	<u>621,086</u>
<b>Liabilities</b>			
Current Liabilities	263,394	330,094	66,700
Long-Term Liabilities			
Due Within One Year	269,582	265,212	(4,370)
Due in More Than One Year			
Net Pension Liability	2,177,363	3,350,861	1,173,498
Other Amounts	56,584	92,775	36,191
<i>Total Liabilities</i>	<u>2,766,923</u>	<u>4,038,942</u>	<u>1,272,019</u>
<b>Deferred Inflows of Resources</b>			
Property Taxes	7,784,645	7,601,960	(182,685)
Pension	3,039,841	2,345,980	(693,861)
OPEB	1,072,795	1,832,855	760,060
<i>Total Deferred Inflows of Resources</i>	<u>11,897,281</u>	<u>11,780,795</u>	<u>(116,486)</u>
<b>Net Position</b>			
Investment in Capital Assets	26,995,019	26,107,915	887,104
Restricted for:			
Capital Projects	10,977	10,977	0
Staff Development			
Nonexpendable	418,502	418,502	0
Expendable	101,189	104,045	(2,856)
Other Purposes	4,227	4,000	227
Pension Plans	227,553	162,630	64,923
Unrestricted	19,271,242	17,151,638	2,119,604
<i>Total Net Position</i>	<u>\$47,028,709</u>	<u>\$43,959,707</u>	<u>\$3,069,002</u>

**Cleveland Heights-University Heights Public Library**

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

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The net pension liability (NPL) is the largest single liability reported by the Library at December 31, 2022. GASB notes that pension and OPEB obligations, whether funded or unfunded, are part of the “employment exchange” – that is, the employee is trading his or her labor in exchange for wages, benefits, and the promise of a future pension and other postemployment benefits. GASB noted that the unfunded portion of this promise is a present obligation of the government, part of a bargained-for benefit to the employee, and should accordingly be reported by the government as a liability since they received the benefit of the exchange. However, Library is not responsible for certain key factors affecting the balance of these liabilities. In Ohio, the employee shares the obligation of funding pension benefits with the employer. Both employer and employee contribution rates are capped by State statute. A change in these caps requires action of both Houses of the General Assembly and approval of the Governor. Benefit provisions are also determined by State statute. The Ohio Revised Code permits, but does not require the retirement systems to provide healthcare to eligible benefit recipients. The retirement systems may allocate a portion of the employer contributions to provide for these OPEB benefits.

Most long-term liabilities have set repayment schedules or, in the case of compensated absences (i.e. sick and vacation leave), are satisfied through paid time-off or termination payments. There is no repayment schedule for the net pension liability. As explained above, changes in benefits, contribution rates, and return on investments affect the balance of these liabilities, but are outside the control of the local government. In the event that contributions, investment returns, and other changes are insufficient to keep up with required payments, State statute does not assign/identify the responsible party for the unfunded portion. Due to the unique nature of how the net pension liability is satisfied, this liability is separately identified within the long-term liability section of the statement of net position.

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position. In the case of the Cleveland Heights-University Heights Public Library, assets exceeded liabilities at year-end 2022. Total current and other assets decreased slightly due to a decrease in cash and cash equivalents resulting from cash basis expenditures exceeding cash basis revenues. The increase in capital assets from 2021 is attributable to current year asset additions outpacing depreciation due to additions in construction in progress, land improvements, building improvements and the purchase of furniture and equipment. By comparing assets and liabilities, one can see the overall position of the Library is good. Total liabilities decreased mainly due to a decrease in net pension liability. The decrease in net pension liability is attributable to changes into the pension system valuations. Changes in the net pension liability and the related deferred outflows and inflows also resulted in increases to net position.

Although the Cleveland Heights-University Heights Public Library’s investment in its capital assets is reported net of related debt, which is strictly financed purchases, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Additionally, the Cleveland Heights-University Heights Public Library works very hard to stabilize current liabilities and reduce long-term liabilities.

**Cleveland Heights-University Heights Public Library**

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

Table 2 shows the changes in net position for the years ended December 31, 2022 and 2021.

**Table 2**  
*Change in Net Position*

	Governmental Activities		
	2022	2021	Change
<b>Revenues</b>			
<i>Program Revenues</i>			
Charges for Services	\$94,360	\$80,293	\$14,067
<i>General Revenues</i>			
Property Taxes	8,000,249	8,000,986	(737)
Grants and Entitlements not Restricted to Specific Purposes	4,380,525	3,937,423	443,102
Investment Earnings/Interest	(352,346)	(53,488)	(298,858)
Unrestricted Contributions	47,495	17,308	30,187
Miscellaneous	147,206	158,444	(11,238)
<i>Total General Revenues</i>	<u>12,223,129</u>	<u>12,060,673</u>	<u>162,456</u>
<i>Total Revenues</i>	<u>12,317,489</u>	<u>12,140,966</u>	<u>176,523</u>
<b>Program Expenses</b>			
General Government:			
Public Service	7,622,602	4,984,264	(2,638,338)
Administration	1,625,885	895,542	(730,343)
<i>Total Program Expenses</i>	<u>9,248,487</u>	<u>5,879,806</u>	<u>(3,368,681)</u>
<i>Change in Net Position</i>	3,069,002	6,261,160	(3,192,158)
Net Position Beginning of Year	<u>43,959,707</u>	<u>37,698,547</u>	<u>6,261,160</u>
Net Position End of Year	<u>\$47,028,709</u>	<u>\$43,959,707</u>	<u>\$3,069,002</u>

For 2022, OPERS recognized a change in benefit terms for their OPEB plan. These changes contributed to OPEB expense increasing from a negative OPEB expense of \$2,876,994 in 2021 to a negative OPEB expense of \$1,001,690 for 2022.

The majority of revenue supporting all governmental activities is general revenue. The most significant portions of general revenues are local property taxes and grants and entitlements not restricted. The remaining amount of revenue received was in the form of program revenues, which consisted of charges for services provided by the Library.

The Library also carefully invests its funds in a variety of investment types with the primary focus being safety of principal, but with an attention to investment opportunities to increase yield. The Director and Finance Manager pay close attention to daily interest rates and have made the Library's money "work for us".

**Cleveland Heights-University Heights Public Library**

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

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**Analysis of Overall Financial Positions and Results of Operations**

In Table 3 below, the total cost of services column contains all costs related to the programs and the net cost of services column shows how much of the total amount is not covered by program revenues. The net costs are program costs that must be covered by unrestricted State aid (Library and Local Government Support Fund) or local property taxes.

**Table 3**  
*Governmental Activities*

<u>Programs</u>	<u>Total Cost of Services 2022</u>	<u>Total Cost of Services 2021</u>	<u>Net Cost of Services 2022</u>	<u>Net Cost of Services 2021</u>
General Government:				
Public Service	\$7,622,602	\$4,984,264	\$7,549,704	\$4,920,569
Administration	<u>1,625,885</u>	<u>895,542</u>	<u>1,604,423</u>	<u>878,944</u>
Total Expenses	<u>\$9,248,487</u>	<u>\$5,879,806</u>	<u>\$9,154,127</u>	<u>\$5,799,513</u>

The difference in the total cost and net cost of services represents patron fines and fees, rentals, intergovernmental and donations. The dependence upon general tax revenues for governmental activities is apparent.

**Governmental Activities**

Several revenue sources fund our governmental activities with the Library property tax being the largest contributor. General revenues from grants and entitlements, such as local government funds, and patron fines and fees are also major sources of revenue.

The area of Cleveland Heights is not immune to the economic situation affecting the Country. The Library System's geographic boundaries encompass several inner-ring suburbs of the City of Cleveland. These communities are primarily residential in nature. The proximity and the easy access of the cities to major cultural, educational and medical facilities in northeast Ohio typically contributes to climbing property values, a key indicator of a community's economic health and stability, where the primary "industry" is housing. Typically, the vitality of the area has also been demonstrated by new construction over the past few years, with development and redevelopment of retail and commercial corridors found throughout each community.

Although the Library relies heavily upon local property taxes to support its operations, we continue to actively solicit and receive additional grant and entitlement funds to help offset operating and program costs.

The majority of the Library's program expenses are for public services. The increase in public service expenses was due mainly to an increase in salaries and benefits and due to changes in assumptions and benefit terms related to OPEB in the prior year. Administration accounts for the remaining total expenses.

# Cleveland Heights-University Heights Public Library

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

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## **The Library's Funds**

Information about the Library's governmental funds begins with the balance sheet. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenue of \$12,126,121 and expenditures of \$12,524,502. The Library's major funds are the general fund and building and repairs capital projects fund. The general fund balance had a decrease in 2022 due to subsidies in the form of transfers out needed to provide funding for the building and repairs fund. The building and repairs capital projects fund saw an increase in fund balance due to transfers in being received during 2022.

## **General Fund Budgetary Highlights**

The Library's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund. During the course of 2022, the Library amended its general fund budget. For the general fund, original and final budgeted revenues were \$11,544,860 and \$12,559,512, respectively. Actual revenues were \$35,214 higher than final budgeted resources due mainly to increases in property taxes and intergovernmental revenues. Original and final budgeted expenditures in the general fund were \$11,776,147 and \$11,985,031, respectively. Actual expenditures were \$1,235,943 lower than final budgeted expenditures due to careful monitoring of expenditures that resulted in decreases to all expenditure line items.

## **Capital Assets and Debt**

### ***Capital Assets***

The Library is committed to a long-term goal of rebuilding and renovating facilities. For 2022, capital asset additions consisted of construction in progress, land and building improvements and the purchase of equipment and furniture. Capital assets, net of depreciation, increased due to current year additions outpacing annual depreciation and disposals. See Note 9 for additional information on capital assets.

### **Long-Term Obligations**

As of December 31, 2022, the Cleveland Heights-University Heights Public Library had outstanding balances in compensated absences and financed purchases as well as reporting the net pension liability. Compensated absences payable remained relatively consistent with the prior year. Financed purchases payable decreased due to annual payments. The net pension liability decreased due to various factors effecting the pension retirement system. See Note 15 for additional information on the Library's debt.

### **Current Financial Related Activities**

The Cleveland Heights-University Heights Public Library has continued to maintain the highest standard of service to the patrons of our communities. The Cleveland Heights-University Heights Public Library is financially strong. The Library's revenues continued to outpace expenditures which is part of our strong, fiscally responsible financial plan to live within our means. The Board of Library Trustees and administration closely monitor its revenues and expenditures in accordance with its financial forecast.

The Cleveland Heights-University Heights Public Library relies on its property taxpayers to support its operations, and the fiscal capacity and community support for the Library is quite strong. The Cleveland Heights-University Heights Public Library voters have passed additional operating levies in the years 1992, 2001, 2008 and 2014, which help the general operations and permanent improvements of the Library. In addition, the community overwhelmingly passed a bond issue in 2001 to support the renovation of the main

## **Cleveland Heights-University Heights Public Library**

*Management's Discussion and Analysis*

*For the Year Ended December 31, 2022*

*Unaudited*

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library and cultural arts center. The Cleveland Heights-University Heights Public Library continues to communicate to the community that they rely upon their support for the majority of its operations and will continue to work diligently to plan expenses, staying carefully within the Library's budget and financial forecast. The community realizes the income generated by local levies remains constant, thereby forcing the Library to come back to the voters from time to time for additional support.

The Board of Trustees and Director work extremely hard at containing health care costs by ensuring the pricing it receives is competitive and promotes employee wellness programs. While the cost increases for medical insurance are unavoidable in today's environment, the Library is working diligently to maintain a high level of coverage for its employees at the lowest cost possible.

### **Contacting the Library's Finance Department**

This financial report is designed to provide our citizens, taxpayers, creditors and investors with a general overview of the Library's finances and demonstrates the Library's accountability for all money it receives, spends, and invests. Please direct any questions about this report or financial information inquiries to the Finance Manager, Cleveland Heights-University Heights Public Library, 2345 Lee Road, Cleveland Heights, Ohio 44118-3493, or telephone 216-932-3600. We also offer information regarding our Library on our web site, [www.heightslibrary.org](http://www.heightslibrary.org).



## Basic Financial Statements

## Cleveland Heights-University Heights Public Library

*Statement of Net Position*

*December 31, 2022*

	Governmental Activities
<b>Assets</b>	
Equity in Pooled Cash and Cash Equivalents	\$20,631,553
Accounts Receivable	9,785
Intergovernmental Receivable	2,113,681
Prepaid Items	70,845
Property Taxes Receivable	9,290,145
Net Pension Asset (See Note 12)	267,912
Net OPEB Asset (See Note 13)	840,578
Nondepreciable Capital Assets	2,630,464
Depreciable Capital Assets, Net	24,423,364
<i>Total Assets</i>	60,278,327
<b>Deferred Outflows of Resources</b>	
Pension	1,358,907
OPEB	55,679
<i>Total Deferred Outflows of Resources</i>	1,414,586
<b>Liabilities</b>	
Accounts Payable	52,370
Contracts Payable	4,850
Accrued Wages	95,322
Intergovernmental Payable	110,852
Long-Term Liabilities:	
Due Within One Year	269,582
Due In More Than One Year	
Net Pension Liability (See Note 12)	2,177,363
Other Amounts	56,584
<i>Total Liabilities</i>	2,766,923
<b>Deferred Inflows of Resources</b>	
Property Taxes	7,784,645
Pension	3,039,841
OPEB	1,072,795
<i>Total Deferred Inflows of Resources</i>	11,897,281
<b>Net Position</b>	
Net Investment in Capital Assets	26,995,019
Restricted for:	
Capital Projects	10,977
Staff Development	
Nonexpendable	418,502
Expendable	101,189
Other Purposes	4,227
Pension Plans	227,553
Unrestricted	19,271,242
<i>Total Net Position</i>	\$47,028,709

See accompanying notes to the basic financial statements



**Cleveland Heights-University Heights Public Library**

*Balance Sheet  
Governmental Funds  
December 31, 2022*

	General	Building and Repairs	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Equity in Pooled Cash and Cash Equivalents	\$8,695,288	\$11,319,188	\$613,376	\$20,627,852
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	3,701	0	0	3,701
Receivables:				
Property Taxes	9,290,145	0	0	9,290,145
Accounts	2,785	0	\$7,000	9,785
Intergovernmental	2,113,681	0	0	2,113,681
Prepaid Items	70,845	0	0	70,845
<i>Total Assets</i>	<u>\$20,176,445</u>	<u>\$11,319,188</u>	<u>\$620,376</u>	<u>\$32,116,009</u>
<b>Liabilities</b>				
Accounts Payable	\$48,501	\$0	\$3,869	\$52,370
Contracts Payable	0	4,850	0	4,850
Accrued Wages	95,322	0	0	95,322
Intergovernmental Payable	110,852	0	0	110,852
<i>Total Liabilities</i>	<u>254,675</u>	<u>4,850</u>	<u>3,869</u>	<u>263,394</u>
<b>Deferred Inflows of Resources</b>				
Property Taxes	7,784,645	0	0	7,784,645
Unavailable Revenue	3,349,407	0	0	3,349,407
<i>Total Deferred Inflows of Resources</i>	<u>11,134,052</u>	<u>0</u>	<u>0</u>	<u>11,134,052</u>
<b>Fund Balances</b>				
Nonspendable	74,546	0	418,502	493,048
Restricted	0	0	112,692	112,692
Committed	188,690	992,423	87,813	1,268,926
Assigned	4,049,725	10,321,915	0	14,371,640
Unassigned (Deficit)	4,474,757	0	(2,500)	4,472,257
<i>Total Fund Balances</i>	<u>8,787,718</u>	<u>11,314,338</u>	<u>616,507</u>	<u>20,718,563</u>
<i>Total Liabilities, Deferred Inflows of Resources and Fund Balances</i>	<u>\$20,176,445</u>	<u>\$11,319,188</u>	<u>\$620,376</u>	<u>\$32,116,009</u>

See accompanying notes to the basic financial statements

**Cleveland Heights-University Heights Public Library**

*Reconciliation of Total Governmental Fund Balances to*

*Net Position of Governmental Activities*

*December 31, 2022*

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<b>Total Governmental Fund Balances</b>		<b>\$20,718,563</b>
 <i>Amounts reported for governmental activities in the statement of net position are different because</i>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		27,053,828
Other long-term assets are not available to pay for current-period expenditures and therefore are reported as unavailable revenue in the funds:		
Delinquent Property Taxes	1,505,500	
Intergovernmental	<u>1,843,907</u>	
Total		3,349,407
The net pension asset, net pension liability and net OPEB asset are not due and payable in the current period; therefore, the asset, liability and related deferred inflows/outflows are not reported in governmental funds:		
Net Pension Asset	267,912	
Deferred Outflows - Pension	1,358,907	
Net Pension Liability	(2,177,363)	
Deferred Inflows - Pension	(3,039,841)	
Net OPEB Asset	840,578	
Deferred Outflows - OPEB	55,679	
Deferred Inflows - OPEB	<u>(1,072,795)</u>	
Total		(3,766,923)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:		
Compensated Absences	(267,357)	
Financed Purchases	<u>(58,809)</u>	
Total		<u>(326,166)</u>
<i>Net Position of Governmental Activities</i>		<u><u>\$47,028,709</u></u>

See accompanying notes to the basic financial statements

**Cleveland Heights-University Heights Public Library**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Governmental Funds*  
*For the Year Ended December 31, 2022*

	General	Building and Repairs	Other Governmental Funds	Total Governmental Funds
<b>Revenues</b>				
Property Taxes	\$8,076,661	\$0	\$0	\$8,076,661
Patron Fines and Fees	58,105	0	0	58,105
Intergovernmental	4,112,745	0	0	4,112,745
Investment Earnings/Interest	(449,419)	81,787	15,286	(352,346)
Donations	47,495	0	0	47,495
Rentals	35,967	0	288	36,255
Miscellaneous	41,935	0	105,271	147,206
<i>Total Revenues</i>	<u>11,923,489</u>	<u>81,787</u>	<u>120,845</u>	<u>12,126,121</u>
<b>Expenditures</b>				
Current:				
General Government:				
Public Service	7,603,229	0	108,813	7,712,042
Administration	2,246,938	0	18,142	2,265,080
Capital Outlay	290,167	2,221,862	2,500	2,514,529
Debt Service:				
Principal Retirement	32,851	0	0	32,851
<i>Total Expenditures</i>	<u>10,173,185</u>	<u>2,221,862</u>	<u>129,455</u>	<u>12,524,502</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>1,750,304</u>	<u>(2,140,075)</u>	<u>(8,610)</u>	<u>(398,381)</u>
<b>Other Financing Sources (Uses)</b>				
Transfers In	0	6,400,000	0	6,400,000
Transfers Out	(6,400,000)	0	0	(6,400,000)
<i>Total Other Financing Sources (Uses)</i>	<u>(6,400,000)</u>	<u>6,400,000</u>	<u>0</u>	<u>0</u>
<i>Net Change in Fund Balances</i>	(4,649,696)	4,259,925	(8,610)	(398,381)
<i>Fund Balances Beginning of Year</i>	<u>13,437,414</u>	<u>7,054,413</u>	<u>625,117</u>	<u>21,116,944</u>
<i>Fund Balances End of Year</i>	<u><u>\$8,787,718</u></u>	<u><u>\$11,314,338</u></u>	<u><u>\$616,507</u></u>	<u><u>\$20,718,563</u></u>

See accompanying notes to the basic financial statements

**Cleveland Heights-University Heights Public Library**  
*Reconciliation of the Statement of Revenues, Expenditures and Changes  
in Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended December 31, 2022*

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**Net Change in Fund Balances - Total Governmental Funds** (\$398,381)

*Amounts reported for governmental activities in the statement of activities are different because*

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:

Capital Outlay	2,009,846
Depreciation	<u>(1,020,925)</u>

Total	988,921
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Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. (134,668)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:

Property Taxes	(76,412)
Intergovernmental	<u>267,780</u>

Total	191,368
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Contractually required contributions are reported as expenditures in governmental funds; however, the statement of net position reports these amounts as deferred outflows:

Pension	654,137
OPEB	<u>7,241</u>

Total	661,378
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Except for amounts reported as deferred inflows/outflows, changes in the net pension/OPEB liabilities are reported as pension/OPEB expense in the statement of activities:

Pension	726,873
OPEB	<u>1,001,690</u>

Total	1,728,563
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Repayment of financed purchases principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 32,851

Some expenses, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. (1,030)

*Change in Net Position of Governmental Activities* \$3,069,002

See accompanying notes to the basic financial statements

**Cleveland Heights-University Heights Public Library**  
*Statement of Revenues, Expenditures and Changes*  
*in Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*General Fund*  
*For the Year Ended December 31, 2022*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Property Taxes	\$7,391,892	\$8,054,221	\$8,076,661	\$22,440
Patron Fines and Fees	51,044	55,618	55,773	155
Intergovernmental	3,757,741	4,094,443	4,105,851	11,408
Investment Earnings/Interest	209,593	228,373	229,009	636
Donations	61,638	47,369	47,495	126
Rentals	32,918	35,867	35,967	100
Miscellaneous	40,034	43,621	43,970	349
<i>Total Revenues</i>	11,544,860	12,559,512	12,594,726	35,214
<b>Expenditures</b>				
Current:				
General Government:				
Public Service	8,761,407	8,911,021	8,136,857	774,164
Administration	2,520,674	2,570,530	2,283,175	287,355
Capital Outlay	494,066	503,480	329,056	174,424
<i>Total Expenditures</i>	11,776,147	11,985,031	10,749,088	1,235,943
<i>Excess of Revenues Over (Under) Expenditures</i>	(231,287)	574,481	1,845,638	1,271,157
<b>Other Financing Sources (Uses)</b>				
Transfers Out	(6,273,073)	(6,400,000)	(6,400,000)	0
<i>Net Change in Fund Balance</i>	(6,504,360)	(5,825,519)	(4,554,362)	1,271,157
<i>Fund Balance Beginning of Year</i>	12,834,739	12,834,739	12,834,739	0
Prior Year Encumbrances Appropriated	508,395	508,395	508,395	0
<i>Fund Balance End of Year</i>	\$6,838,774	\$7,517,615	\$8,788,772	\$1,271,157

See accompanying notes to the basic financial statements



## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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### **Note 1 – Description of the Library and Reporting Entity**

The Cleveland Heights-University Heights Public Library (the Library) was organized as a school district public library in 1920 under the laws of the State of Ohio. The Library has its own Board of Trustees consisting of seven members, who are appointed by the Cleveland Heights-University Heights Board of Education. Appointments are for seven-year terms and members serve without compensation. Under Ohio statutes, the Library is a body politic and corporate capable of suing and being sued, contracting, acquiring, holding, possessing, and disposing of real property, and of exercising such other powers and privileges conferred upon it by law. The Library also determines and operates under its own budget. Control and management of the Library is governed by sections 3375.33 to 3375.41 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Finance Manager.

The Library is fiscally independent of the Board of Education, although the Board of Education serves in a ministerial capacity as the taxing authority for the Library. The determination to request approval of a tax levy, the role and purpose(s) of the levy, are discretionary decisions made solely by the Board of Library Trustees. Once those decisions are made, the Board of Education must put the levy on the ballot. There is no potential for the Library to provide a financial benefit to or impose a financial burden on the Board of Education.

Under the provisions of Statement No. 14 of the Governmental Accounting Standards Board (GASB), “The Financial Reporting Entity,” as amended by GASB Statement No. 39, “Determining Whether Certain Organizations Are Component Units” and GASB Statement No. 61, The Financial Reporting Entity: Omnibus,” the Library is considered to be a related organization of the Cleveland Heights-University Heights City School District.

Component units are legally separate organizations for which the Library is financially accountable. The Library is financially accountable for an organization if the Library appoints a voting majority of the organization's governing board and (1) the Library is able to significantly influence the programs or services performed or provided by the organization; or (2) the Library is legally entitled to or can otherwise access the organization's resources; the Library is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Library is obligated for the debt of the organization. Component units may also include organizations for which the Library approves the budget, the issuance of debt or the levying of taxes and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. The Library has no component units.

The Friends of the Cleveland Heights-University Heights Public Library, Inc. is a not-for-profit organization with a self-appointing board. The Library is not financially accountable for the organization, nor does the Library approve the budget or the issuance of debt of the organization. Further, this organization is not accumulating large resources for the benefit of the Library. Therefore, this organization has been excluded from the reporting entity of the Library.

The Fund for the Future of Heights Libraries is a not-for-profit organization with a self-appointing board. The Library is not financially accountable for the organization, nor does the Library approve the budget or the issuance of debt of the organization. Further, this organization is not currently accumulating large resources for the benefit of the Library. Therefore, this organization has been excluded from the reporting entity of the Library.

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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### **Note 2 - Summary of Significant Accounting Policies**

The financial statements of the Cleveland-Heights-University Heights Public Library have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The most significant of the Library's accounting policies are described below.

#### ***Basis of Presentation***

The Library's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

***Government-wide Financial Statements*** The statement of net position and the statement of activities display information about the Library as a whole. These statements usually distinguish between those activities of the Library that are governmental and those that are considered business-type. However, the Library has only governmental activities; therefore no business-type activities are presented.

The statement of net position presents the financial condition of the governmental activities of the Library at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Library's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Library, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program is self-financing or draws from the general revenues of the Library.

***Fund Financial Statements*** During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

#### ***Fund Accounting***

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library's funds are all classified as governmental.

***Governmental Funds*** Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Library's major governmental funds:

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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**General Fund** The general fund accounts for and reports all financial resources except those required to be accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Building and Repairs Fund** The building and repairs fund accounts for and reports assigned monies set aside by the Board of Library Trustees specifically for major capital and technology improvements that include the renovation and construction of the Library's branches.

The other governmental funds of the Library account for other resources whose use is restricted or committed to a particular purpose.

### **Measurement Focus**

**Government-wide Financial Statements** The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of the Library are included on the statement of net position. The statement of activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net position.

**Fund Financial Statements** All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

### **Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred outflows/inflows of resources and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Nonexchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Library, available means expected to be received within thirty-one days of year-end.

Nonexchange transactions, in which the Library receives value without directly giving equal value in return, include property taxes, Library and Local Government Support Fund payments, grants, entitlements and donations. Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 7). Revenue from Library and Local Government Support Fund payments, grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Library must provide local

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Library on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: federal and state grants and subsidies and state-levied locally shared taxes.

***Deferred Outflows/Inflows of Resources*** In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources, represents a consumption of net assets that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then. For the Library, deferred outflows of resources are reported on the government-wide statement of net position for pension and OPEB. The deferred outflows of resources related to pension and OPEB are explained in Notes 12 and 13.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to a future period and will not be recognized until that time. For the Library, deferred inflows of resources include property taxes, pension, OPEB and unavailable revenue. Property taxes represent amounts for which there is an enforceable legal claim as of December 31, 2022, but which were levied to finance fiscal year 2023 operations. These amounts have been recorded as a deferred inflow on both the government-wide statement of net position and the governmental fund financial statements. Unavailable revenue is reported only on the governmental funds balance sheet, and represents receivables which will not be collected within the available period. For the Library unavailable revenue includes delinquent property taxes and intergovernmental grants. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available. The details of these unavailable revenues are identified on the Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities found on page 17. Deferred inflows of resources related to pension and OPEB are reported on the government-wide statement of net position. (See Notes 12 and 13)

***Expenses/Expenditures*** On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

***Pensions/Other Postemployment Benefits (OPEB)***

For purposes of measuring the net pension/OPEB asset/liability, deferred outflows of resources, and deferred inflows of resources related to pensions/OPEB, and pension/OPEB expense, information about the fiduciary net position of the pension/OPEB plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension/OPEB plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension/OPEB systems report investments at fair value.

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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### ***Cash and Cash Equivalents***

To improve cash management, cash received by the Library is deposited into one bank account. Monies for all funds are maintained in this account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as "equity in pooled cash and cash equivalents."

During 2022, investments were limited to STAR Ohio, first American government obligations funds, commercial paper, US Savings Bonds, US Treasury Notes, federal home loan mortgage corporation notes, federal national mortgage association notes, federal farm credit bank bonds, federal home loan bank bonds, and negotiable certificates of deposit.

Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. The Library's commercial paper is measured at amortized cost as it is a highly liquid debt instrument with a remaining maturity at the time of purchase of less than one year. The Library measures its investments in the first American government obligations funds at the net asset value (NAV) per share provided by First American Funds.

STAR Ohio (the State Treasury Asset Reserve of Ohio) is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, *Certain External Investment Pools and Pool Participants*. The Library measures their investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

For 2022, there were no limitations or restrictions on any participant withdrawals due to redemption notice periods, liquidity fees, or redemption gates. However, twenty-four hours advance notice for deposits and withdrawals of \$100 million or more is encouraged. STAR Ohio reserves the right to limit the transactions to \$250 million per day, requiring the excess amount to be transacted the following business day(s), but only to the \$250 million limit. All accounts of the participant will be combined for these purposes.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. Investment Earnings/Interest revenue credited to the general fund during 2022 amounted to (\$449,419) which includes (\$300,858) assigned from other Library funds. The fair value of investments related to the operating portfolio declined during 2022 resulting in negative investment earnings of \$352,346.

Investments with original maturities of three months or less at the time they are purchased and investments of the cash management pool are presented on the financial statements as cash equivalents.

### ***Prepaid Items***

Payments made to vendors for services that will benefit periods beyond December 31, 2022, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and reflecting the expenditure/expense in the year in which the services are consumed.

### ***Restricted Assets***

Assets are reported as restricted when limitations on their use change in nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments or imposed by law through constitutional provisions. Restricted assets in the general fund represent money set aside for unclaimed monies.

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022*

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***Capital Assets***

All capital assets of the Library are general capital assets. General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The Library was able to estimate the historical cost for the initial reporting of assets by backtrending (i.e., estimating the current replacement cost of the asset to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year).

Donated capital assets are recorded at their acquisition values as of the date received. The Library maintains a capitalization threshold of five hundred dollars with the exception of land as land was listed regardless of cost. The Library does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>
Land Improvements	5-40 Years
Buildings and Improvements	5-99 Years
Equipment	3-20 Years
Furniture	5-20 Years
Vehicles	10 years

***Compensated Absences***

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered. It is probable that the Library will compensate the employees for the benefits through paid time off or some other means. The Library records a liability for all accumulated unused vacation time when earned for all employees.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes amounts accumulated by those employees who are currently eligible to receive termination benefits and those the Library has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits specified in the Library's termination policy. The Library records a liability for accumulated unused sick leave for all employees payable at 25 percent of their ending accumulated sick leave balance, capped at 210 days for full time employees and 105 days for part time employees.

## Cleveland Heights-University Heights Public Library

Notes to the Basic Financial Statements

For the Year Ended December 31, 2022

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### ***Accrued Liabilities and Long-Term Obligations***

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Net pension/OPEB liability should be recognized in the governmental funds to the extent that benefit payments are due and payable and the pension/OPEB plan's fiduciary net position is not sufficient for payment of those benefits. Financed purchases are recognized as a liability on the governmental fund financial statements when due.

### ***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

**Nonspendable:** The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

**Restricted:** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

**Committed:** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution, as both are equally binding) of the Library Board of Trustees. Those committed amounts cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action (ordinance or resolution, as both are equally binding) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Board of Trustees, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned:** Amounts in the assigned fund balance classification are intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. These amounts are assigned by the Board of Trustees. In the general fund, assigned amounts represent intended uses established by Library Board or a Library official delegated that authority by Library resolution or by State statute. State statute authorizes the Director to assign fund balance for purchases on order provided such amounts have been lawfully appropriated. The Library Board of Trustees assigned fund balance for building improvements and repairs.

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022*

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**Unassigned:** Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

### ***Net Position***

Net position represents the difference between all other elements in a statement of financial position. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Restricted net position for pension plans represent the corresponding restricted asset amounts after considering the related deferred outflows and deferred inflows. Net position restricted for other purposes include resources restricted for unclaimed monies and Library services and technology. The Library applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

### ***Internal Activity***

Transfers between governmental activities are eliminated on the government wide financial statements. Internal events that are allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Interfund payments for services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

### ***Estimates***

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### ***Budgetary Process***

All funds are legally required to be budgeted and appropriated. The budgetary process is prescribed by provisions of the Ohio Administrative Code and entails the preparation of budgetary documents within an established timetable. The Ohio Administrative Code section 117-8 does not require public libraries to budget receipts. However, sound budget practice suggests a government cannot appropriate responsibly unless they have an estimate of resources to support the appropriations. The Board must annually approve appropriation measures and subsequent amendments. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates.



## **Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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The certificate of estimated resources establishes a limit on the amount the Board of Trustees may appropriate. The appropriations resolution is the Board of Trustees' authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board of Trustees. The legal level of control has been established by the Board of Trustees at the fund and function level for all funds. Any budgetary modifications at this level may only be made by resolution of the Board of Trustees. The Finance Manager has been given authority to allocate Board appropriations to the object level within each fund.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Finance Manager. The amounts reported as the original and final budgeted amounts on the budgetary statement reflects the amounts in the original and final amended certificate in effect at the time original and final appropriations were passed.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Trustees during the year.

### **Note 3 – Deficit Fund**

The LSTA grant special revenue fund had a deficit fund balance of \$2,500. This deficit was the result of the recognition of payables in accordance with generally accepted accounting principles. The general fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

### **Note 4 – Fund Balances**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Library is bound to observe constraints imposed upon the use of the resources in the governmental funds.

The constraints placed on fund balance for the major governmental fund and all other governmental funds are presented below:

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

Fund Balances	General	Building and Repairs	Other Governmental Funds	Total
<u>Nonspendable:</u>				
Prepays	\$70,845	\$0	\$0	\$70,845
Unclaimed Monies	3,701	0	0	3,701
Staff Development Endowment	0	0	418,502	418,502
<i>Total Nonspendable</i>	<u>74,546</u>	<u>0</u>	<u>418,502</u>	<u>493,048</u>
<u>Restricted for:</u>				
Staff Development	0	0	101,189	101,189
Library Programs	0	0	526	526
Capital Improvements	0	0	10,977	10,977
<i>Total Restricted</i>	<u>0</u>	<u>0</u>	<u>112,692</u>	<u>112,692</u>
<u>Committed to:</u>				
Building Improvements and Repair	136,606	992,423	0	1,129,029
Washington Boulevard Operations	0	0	87,813	87,813
Purchased Services	2,340	0	0	2,340
Memorial Books and Society for Deaf	49,744	0	0	49,744
<i>Total Committed</i>	<u>188,690</u>	<u>992,423</u>	<u>87,813</u>	<u>1,268,926</u>
<u>Assigned to:</u>				
Building Improvements and Repair	3,698,225	10,321,915	0	14,020,140
Purchases on Order:				
Public Service	285,462	0	0	285,462
Administration	31,183	0	0	31,183
Capital Outlay	34,855	0	0	34,855
<i>Total Assigned</i>	<u>4,049,725</u>	<u>10,321,915</u>	<u>0</u>	<u>14,371,640</u>
<i>Unassigned (Deficit):</i>	<u>4,474,757</u>	<u>0</u>	<u>(2,500)</u>	<u>4,472,257</u>
Total Fund Balances	<u><u>\$8,787,718</u></u>	<u><u>\$11,314,338</u></u>	<u><u>\$616,507</u></u>	<u><u>\$20,718,563</u></u>

**Note 5 - Budgetary Basis of Accounting**

While the Library is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis (generally accepted accounting principles) are:

- 1) Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- 2) Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- 3) Encumbrances are treated as expenditures (budget) rather than restricted, committed or assigned fund balance (GAAP).

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022*

4) Investments are reported at cost (budget) rather than fair value (GAAP).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statement for the general fund.

Net Change in Fund Balance	
GAAP Basis	(\$4,649,696)
Net Adjustment for Revenue Accruals	12,623
Net Adjustment for Expenditure Accruals	(49,877)
Beginning Fair Value Adjustment for Investments	42,805
Ending Fair Value Adjustment for Investments	615,809
Encumbrances	(526,026)
Budget Basis	<u>(\$4,554,362)</u>

**Note 6 - Deposits and Investments**

State statutes classify public deposits held by the Library into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Library Trustees has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. A list of permissible investments for interim deposits follows.

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institutions participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement exceeds the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Interim deposits in the eligible institutions applying for interim monies to be evidenced by time certificates of deposit of by savings or deposit accounts, including but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, or political subdivisions of Ohio, provided that, with respect to bonds or other obligations of political subdivisions, (a) the bonds or other obligations are payable from general revenues of the political subdivision and backed by the full faith and credit of the political subdivision, (b) the bonds or other obligations are rated at the time of the purchase in the three highest classifications established by at least one nationally recognized standard rating service and purchased through a registered securities broker or dealer, (c) the aggregate value of the bonds or other obligations does not exceed twenty percent of interim monies available for investment at the time of purchase, and (d) the Library is not the sole purchaser of the bonds or other obligations at original issuance;
6. No-load money market mutual funds consisting exclusively of obligations described in divisions (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio) and any other investment alternative offered to political subdivisions by the Treasurer of State;
8. Up to forty percent of interim monies available for investment in either commercial paper notes or bankers acceptances. Investments in commercial paper notes is limited to notes issued by an entity that is defined in section 1705.01(D) of the Ohio Revised Code and that has assets exceeding five hundred million dollars, and (a) the notes are rated at the time of purchase in the highest classification established by at least two nationally recognized rating services, (b) the aggregate value of the notes does not exceed ten percent of the aggregate value of the outstanding commercial paper of the issuing corporation, (c) the notes mature no later than two hundred seventy days after purchase, and (d) the investment in commercial paper notes of a single issuer shall not exceed in the aggregate five percent of interim monies available for investment at the time of purchase. Investment in bankers acceptances is limited to acceptances of banks that are insured by the FDIC and that mature not later than one hundred eighty days after purchase; and
9. Under limited circumstances, debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Finance Manager or, if the securities are not represented by certificate, upon receipt of confirmation of transfer from the custodian.

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

### Investments

As of December 31, 2022, the Library had the following investments:

Measurement/Investment	Measurement Amount	Maturity	Standard & Poor's Rating	Percent of Total Investments
Net Asset Value Per Share				
STAR Ohio	<u>\$8,754,245</u>	Average 31.9 Days	AAAm	N/A
Amortized Cost				
Commercial Paper	<u>123,824</u>	Less than one year	N/A	N/A
Fair Value - Level One Inputs				
EE United States Savings Bonds	240,808	Less than five years	N/A	N/A
HH United States Savings Bonds	64,000	Less than three years	N/A	N/A
First American Government Obligations Fund	<u>19,253</u>	Less than one year	AAAm	N/A
Total Fair Value - Level One Inputs	<u>324,061</u>			
Fair Value - Level Two Inputs				
Federal Home Loan Mortgage Corporation Notes	461,760	Less than one year	AAAm	N/A
Federal Home Loan Mortgage Corporation Notes	137,085	Less than three years	AAAm	N/A
Federal National Mortgage Association Notes	122,825	Less than one year	AAAm	N/A
Federal National Mortgage Association Notes	1,635,311	Less than three years	AAAm	8.04%
Federal Farm Credit Bank Bonds	2,119,846	Less than five years	AAAm	10.43
Federal Home Loan Bank Bonds	1,054,449	Less than five year	AAAm	5.19
Negotiable Certificates of Deposit	1,693,443	Less than one years	N/A	8.33
Negotiable Certificates of Deposit	1,201,771	Less than two years	N/A	5.91
Negotiable Certificates of Deposit	231,194	Less than three years	N/A	N/A
Negotiable Certificates of Deposit	602,774	Less than five years	N/A	N/A
United States Treasury Bonds	193,969	Less than two years	N/A	N/A
United States Treasury Notes	<u>1,677,477</u>	Less than five year	N/A	8.25
Total Fair Value - Level Two Inputs	<u>11,131,904</u>			
Total Investments	<u>\$20,334,034</u>			

The Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs. Level 3 inputs are significant unobservable inputs. The above chart identifies the Library's recurring fair value measurements as of December 31, 2022. STAR Ohio is measured at net asset value per share. Commercial paper is measured at amortized cost. The United States Savings Bonds and First American Government Obligation are measured at fair value and are valued using quoted market prices (Level 1 inputs). The Library's remaining investments measured at fair value are valued using methodologies that incorporate market inputs such as benchmark yields, reported trades, broker/dealer quotes, issuer spreads, two-sided markets, benchmark securities, bids, offers and reference data including market research publications. Market indicators and industry and economic events are also monitored, which could require the need to acquire further market data. (Level 2 inputs).

## Cleveland Heights-University Heights Public Library

Notes to the Basic Financial Statements

For the Year Ended December 31, 2022

**Interest Rate Risk** arises because potential purchases of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Library does not have an investment policy beyond the requirements of State statute. Ohio Law addresses interest rate risk by requiring that the Library's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding the need to sell securities on the open market prior to maturity.

**Credit Risk** Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The Library has no investment policy that addresses credit risk.

**Concentration of Credit Risk** The Library places no limit on the amount it may invest in any one issuer.

**Custodial Credit Risk** For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Library has an investment policy dealing with investment custodial credit risk beyond the requirement in State statute that requires securities shall be delivered into the custody of the fiscal officer or governing board or an agent designated by the fiscal officer or governing board.

### Note 7 - Property Taxes

Property taxes include amounts levied against all real and public utility property located in the Cleveland Heights-University Heights City School District. Property tax revenue received during 2022 for real and public utility property taxes represents collections of 2021 taxes.

2022 real property taxes were levied after October 1, 2022, on the assessed value as of January 1, 2022, the lien date. Assessed values are established by State law at 35 percent of appraised fair value. 2022 real property taxes are collected in and intended to finance 2023.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2022 public utility property taxes which became a lien December 31, 2021, are levied after October 1, 2022, and are collected in 2023 with real property taxes.

The full tax rate for all Library operations for the year ended December 31, 2022 was \$10.00 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2022 property tax receipts were based are as follows:

Category	Assessed Values
Real Estate	
Residential/Agricultural	\$1,046,913,030
Other Real Estate	179,030,640
Tangible Personal Property	
Public Utility	33,500,580
Total	<u>\$1,259,444,250</u>

## Cleveland Heights-University Heights Public Library

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

The County Treasurer collects property tax on behalf of all taxing districts within the county, including the Library. The County Fiscal Officer periodically remits to the Library its portion of the taxes collected. Property taxes receivable represents real and public utility taxes which are measurable as of December 31, 2022, and for which there is an enforceable legal claim. In governmental funds, the portion of the receivable not levied to finance 2022 operations is offset to deferred inflows of resources – property taxes. On the accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on the modified accrual basis the revenue has been reported as deferred inflows of resources – unavailable revenue.

### Note 8 - Receivables

Receivables at December 31, 2022 consisted of taxes, accounts and intergovernmental. The intergovernmental receivables at December 31, 2022 were \$1,716,749 of Library and Local Government Support Fund revenues received through the State of Ohio, \$396,742 for homestead, rollback and \$190 for a premium refund from the Ohio Bureau of Workers' Compensation. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. All receivables except property taxes are expected to be received within one year. Property taxes, although ultimately collectible, include some portion of delinquencies that will not be collected within one year.

### Note 9 - Capital Assets

Capital asset activity for the year ended December 31, 2022, was as follows:

	Balance 12/31/21	Additions	Reductions	Balance 12/31/22
Governmental activities:				
Capital assets, not being depreciated				
Land	\$1,101,757	\$0	\$0	\$1,101,757
Construction in progress	67,750	1,460,957	0	1,528,707
Total capital assets not being depreciated	<u>1,169,507</u>	<u>1,460,957</u>	<u>0</u>	<u>2,630,464</u>
Capital assets, being depreciated				
Land Improvements	727,390	43,054	0	770,444
Buildings and Improvements	30,902,795	114,772	(149,384)	30,868,183
Equipment	2,292,487	358,167	(2,811)	2,647,843
Furniture	1,671,542	32,896	0	1,704,438
Vehicles	39,752	0	0	39,752
Total capital assets being depreciated	<u>35,633,966</u>	<u>548,889</u>	<u>(152,195)</u>	<u>36,030,660</u>
Accumulated depreciation				
Land Improvements	(368,755)	(28,874)	0	(397,629)
Buildings and Improvements	(7,664,395)	(767,338)	14,938	(8,416,795)
Equipment	(1,651,494)	(152,015)	2,589	(1,800,920)
Furniture	(906,732)	(69,116)	0	(975,848)
Vehicles	(12,522)	(3,582)	0	(16,104)
Total accumulated depreciation	<u>(10,603,898)</u>	<u>(1,020,925) *</u>	<u>17,527</u>	<u>(11,607,296)</u>
Total Capital assets being depreciated, net	<u>25,030,068</u>	<u>(472,036)</u>	<u>(134,668)</u>	<u>24,423,364</u>
Governmental activities capital assets, net	<u>\$26,199,575</u>	<u>\$988,921</u>	<u>(\$134,668)</u>	<u>\$27,053,828</u>

## Cleveland Heights-University Heights Public Library

Notes to the Basic Financial Statements

For the Year Ended December 31, 2022

\* Depreciation expense was charged to governmental activities as follows:

General Government:	
Public Service	\$1,001,539
Administration	<u>19,386</u>
Total	<u>\$1,020,925</u>

### Note 10 - Contingencies

#### Grants

The Library receives financial assistance from federal and state agencies in the form of grants. The disbursements of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on the overall financial position of the Library at December 31, 2022.

### Note 11 - Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2022, the Library contracted with Love Insurance for various types of insurance coverage as follows:

Type of Coverage	Coverage
Commercial Property	\$60,595,871
Library Materials	6,995,914
Inland Marine:	
Electronic Equipment	790,554
Electronic Media and Extra Expense (per)	100,000
General Liability:	
Per Incident	2,000,000
Aggregate	4,000,000
Commercial Crime and Computer Fraud (per)	100,000
Public Employee Dishonesty and	
Funds Transfer Fraud (per)	100,000
Forgery and Alteration	10,000
Vehicle	2,000,000
Errors and Omissions:	
Per Incident	2,000,000
Aggregate	4,000,000
Library Officials	2,000,000

Settled claims have not exceeded coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.



**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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**Note 12 – Defined Benefit Pension Plans**

The Statewide retirement systems provide both pension benefits and other postemployment benefits (OPEB).

***Net Pension Liability (Asset) /Net OPEB Asset***

The net pension liability (asset) and the net OPEB asset reported on the statement of net position represent liabilities to employees for pensions and OPEB, respectively. Pensions/OPEB are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions/OPEB are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension/OPEB liability (asset) represent the Library’s proportionate share of each pension/OPEB plan’s collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension/OPEB plan’s fiduciary net position. The net pension/OPEB liability (asset) calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting these estimates annually.

The Ohio Revised Code limits the Library’s obligation for this liability to annually required payments. The Library cannot control benefit terms or the manner in which pensions are financed; however, the Library does receive the benefit of employees’ services in exchange for compensation including pension and OPEB.

GASB 68/75 assumes the liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires funding to come from these employers. All pension contributions to date have come solely from these employers (which also includes pension costs paid in the form of withholdings from employees). The retirement systems may allocate a portion of the employer contributions to provide for these OPEB benefits. In addition, health care plan enrollees pay a portion of the health care costs in the form of a monthly premium. State statute requires the retirement systems to amortize unfunded pension liabilities within 30 years. If the pension amortization period exceeds 30 years, each retirement system’s board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension/OPEB liability (asset). Resulting adjustments to the net pension/OPEB liability (asset) would be effective when the changes are legally enforceable. The Ohio Revised Code permits, but does not require the retirement systems to provide healthcare to eligible benefit recipients.

The proportionate share of each plan’s unfunded benefits is presented as a *net pension/OPEB asset* or a long-term *net pension liability* on the accrual basis of accounting. Any liability for the contractually-required pension/OPEB contribution outstanding at the end of the year is included in *intergovernmental payable* on both the accrual and modified accrual bases of accounting. The remainder of this note includes the required pension disclosures. See Note 13 for the required OPEB disclosures.

***Plan Description – Ohio Public Employees Retirement System (OPERS)***

Library employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a combination cost-sharing, multiple-employer defined benefit/defined contribution pension plan. Participating employers are divided into state, local, law enforcement and public safety divisions. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the traditional plan.

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OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Annual Comprehensive Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35

Final Average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount. The amount of a member's pension benefit vests upon receipt of the initial benefit payment. The options for Public Safety and Law Enforcement permit early retirement under qualifying circumstances as early as age 48 with a reduced benefit.

When a traditional plan benefit recipient has received benefits for 12 months, current law provides for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost of living adjustment is 3 percent. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, current law provides that the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

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Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member’s contributions plus or minus the investment gains or losses resulting from the member’s investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members’ contributions, vested employer contributions and investment gains or losses resulting from the members’ investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options.

Effective January 1, 2022, the Combined Plan is no longer available for member selection.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>
<b>2022 Statutory Maximum Contribution Rates</b>	
Employer	14.0 %
Employee *	10.0 %
<b>2022 Actual Contribution Rates</b>	
Employer:	
Pension **	14.0 %
Post-employment Health Care Benefits **	<u>0.0</u>
Total Employer	<u>14.0 %</u>
Employee	<u>10.0 %</u>

\* Member contributions within the combined plan are not used to fund the defined benefit retirement allowance.

\*\* These pension and employer health care rates are for the traditional and combined plans. The employer contributions rate for the member-directed plan is allocated 4 percent for health care with the remainder going to pension.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

For 2022, the Library’s contractually required contribution was \$601,660 for the traditional plan, \$52,477 for the combined plan and \$18,101 for the member-directed plan. Of these amounts, \$95,956 is reported as an intergovernmental payable for the traditional plan, \$8,366 for the combined plan, and \$2,887 for the member-directed plan.

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***Pension Liabilities , Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

The net pension liability (asset) for OPERS was measured as of December 31, 2021, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The Library's proportion of the net pension liability (asset) was based on the Library's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share and pension expense of the Library's defined benefit pension plans:

	<u>OPERS Traditional Plan</u>	<u>OPERS Combined Plan</u>	<u>Total</u>
Proportion of the Net Pension Liability/Asset:			
Current Measurement Date	0.0250260%	0.0679970%	
Prior Measurement Date	<u>0.0226290%</u>	<u>0.0528300%</u>	
Change in Proportionate Share	<u>0.0023970%</u>	<u>0.0151670%</u>	
Proportionate Share of the:			
Net Pension Liability	\$2,177,363	\$0	\$2,177,363
Net Pension Asset	0	267,912	267,912
Pension Expense	(714,427)	(12,446)	(726,873)

2022 pension expense for the member-directed defined contribution plan was \$18,101. The aggregate pension expense for all pension plans was a negative \$708,772 for 2022.

At December 31, 2022, the Library reported deferred outflows of resources and deferred inflows of resources related to defined benefit pensions from the following sources:

	<u>OPERS Traditional Plan</u>	<u>OPERS Combined Plan</u>	<u>Total</u>
<b>Deferred Outflows of Resources</b>			
Differences between expected and actual experience	\$110,999	\$1,662	\$112,661
Changes of assumptions	272,277	13,463	285,740
Changes in proportion and differences between Library contributions and proportionate share of contributions	296,608	9,761	306,369
Library contributions subsequent to the measurement date	<u>601,660</u>	<u>52,477</u>	<u>654,137</u>
Total Deferred Outflows of Resources	<u>\$1,281,544</u>	<u>\$77,363</u>	<u>\$1,358,907</u>

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	OPERS <u>Traditional Plan</u>	OPERS <u>Combined Plan</u>	<u>Total</u>
<b>Deferred Inflows of Resources</b>			
Differences between expected and actual experience	\$47,755	\$29,965	\$77,720
Net difference between projected and actual earnings on pension plan investments	2,589,895	57,436	2,647,331
Changes in proportion and differences between Library contributions and proportionate share of contributions	<u>284,469</u>	<u>30,321</u>	<u>314,790</u>
Total Deferred Inflows of Resources	<u>\$2,922,119</u>	<u>\$117,722</u>	<u>\$3,039,841</u>

\$654,137 reported as deferred outflows of resources related to pension resulting from Library contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability or increase to the net pension asset in 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

	OPERS <u>Traditional Plan</u>	OPERS <u>Combined Plan</u>	<u>Total</u>
Year Ending December 31:			
2023	(\$415,483)	(\$20,131)	(\$435,614)
2024	(805,772)	(26,868)	(832,640)
2025	(608,989)	(18,490)	(627,479)
2026	(411,991)	(14,331)	(426,322)
2027	0	(4,618)	(4,618)
Thereafter	<u>0</u>	<u>(8,398)</u>	<u>(8,398)</u>
Total	<u>(\$2,242,235)</u>	<u>(\$92,836)</u>	<u>(\$2,335,071)</u>

***Actuarial Assumptions - OPERS***

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and cost trends. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation. The total pension liability was determined by an actuarial valuation as of December 31, 2021, using the following key actuarial assumptions and methods applied to all periods included in the measurement in accordance with the requirements of GASB 67. In 2021, the Board's actuarial consultants conducted an experience study for the period 2016 through 2020, comparing assumptions to actual results. The experience study incorporates both a historical review and forward-looking projections to determine the appropriate set of assumptions to keep the plan on a path toward full funding. Information from this study led to changes in both demographic and economic assumptions, with the most notable being a reduction in the actuarially assumed rate of return from 7.2 percent down to 6.9 percent, for the defined benefit investments. Key actuarial assumptions and methods used in the latest actuarial valuation, prepared as of December 31, 2021, reflecting experience study results, are presented below:

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	OPERS Traditional Plan	OPERS Combined Plan
Wage Inflation	2.75 percent	2.75 percent
Future Salary Increases, including inflation	2.75 to 10.75 percent including wage inflation	2.75 to 8.25 percent including wage inflation
COLA or Ad Hoc COLA:		
Pre-January 7, 2013 Retirees	3.0 percent, simple	3.0 percent, simple
Post-January 7, 2013 Retirees	3.0 percent, simple through 2022, then 2.05 percent, simple	3.0 percent, simple through 2022, then 2.05 percent, simple
Investment Rate of Return	6.9 percent	6.9 percent
Actuarial Cost Method	Individual Entry Age	Individual Entry Age

Key actuarial assumptions and methods used in the prior actuarial valuation, prepared as of December 31, 2020, are presented below:

	OPERS Traditional Plan	OPERS Combined Plan
Wage Inflation	3.25 percent	3.25 percent
Future Salary Increases, including inflation	3.25 to 10.75 percent including wage inflation	3.25 to 8.25 percent including wage inflation
COLA or Ad Hoc COLA:		
Pre-January 7, 2013 Retirees	3.0 percent, simple	3.0 percent, simple
Post-January 7, 2013 Retirees	0.5 percent, simple through 2021, then 2.15 percent, simple	0.5 percent, simple through 2021, then 2.15 percent, simple
Investment Rate of Return	7.2 percent	7.2 percent
Actuarial Cost Method	Individual Entry Age	Individual Entry Age

For 2021, pre-retirement mortality rates are based on 130 percent of the Pub-2010 General Employee Mortality tables (males and females) for State and Local Government divisions and 170 percent of the Pub-2010 Safety Employee Mortality tables (males and females) for the Public Safety and Law Enforcement divisions. Post-retirement mortality rates are based on 115 percent of the PubG-2010 Retiree Mortality Tables (males and females) for all divisions. Post-retirement mortality rates for disabled retirees are based on the PubNS-2010 Disabled Retiree Mortality Tables (males and females) for all divisions. For all the previously described tables, the base year is 2010 and mortality rates for a particular calendar year are determined by applying the MP-2020 mortality improvement scales (males and females) to all these tables.

For 2020, pre-retirement mortality rates are based on the RP-2014 Employees mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates are based on the RP-2014 Healthy Annuitant mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates for disabled retirees are based on the RP-2014 Disabled mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to all the above-described tables.

The most recent experience study was completed for the five-year period ended December 31, 2020.

During 2021, OPERS managed investments in three investment portfolios: the Defined Benefit portfolio, the Health Care portfolio, and the Defined Contribution portfolio. The Defined Benefit portfolio contains the investment assets for the Traditional Pension Plan, the defined benefit component of the Combined Plan and the annuitized accounts of the Member-Directed Plan. Within the Defined Benefit portfolio contributions

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into the plans are all recorded at the same time, and benefit payments all occur on the first of the month. Accordingly, the money-weighted rate of return is considered to be the same for all plans within the portfolio. The annual money-weighted rate of return expressing investment performance, net of investment expenses and adjusted for the changing amounts actually invested, for the Defined Benefit portfolio was 15.3 percent for 2021.

The allocation of investment assets with the Defined Benefit portfolio is approved by the Board of Trustees as outlined in the annual investment plan. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the defined benefit pension plans. The long-term expected rate of return on defined benefit investment assets was determined using a building-block method in which best-estimate ranges of expected future real rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected real rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adjusted for inflation. Best estimates of geometric rates of return were provided by the Board's investment consultant. For each major class that is included in the Defined Benefit portfolio's target asset allocation as of December 31, 2021, these best estimates are summarized below:

Asset Class	Target Allocation	Weighted Average Long-Term Expected Real Rate of Return (Geometric)
Fixed Income	24.00%	1.03%
Domestic Equities	21.00	3.78
Real Estate	11.00	3.66
Private Equity	12.00	7.43
International Equities	23.00	4.88
Risk Parity	5.00	2.92
Other investments	4.00	2.85
Total	100.00%	4.21%

**Discount Rate** The discount rate used to measure the total pension liability for the current year was 6.9 percent for the traditional plan and the combined plan. The discount rate for the prior year was 7.2 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefits payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the traditional pension plan, combined plan and member-directed plan was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Library's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate** The following table presents the Library's proportionate share of the net pension liability (asset) calculated using the current period discount rate assumption of 6.9 percent, as well as what the Library's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one-percentage-point lower (5.9 percent) or one-percentage-point higher (7.9 percent) than the current rate:

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	1% Decrease <u>(5.90%)</u>	Discount Rate <u>(6.90%)</u>	1% Increase <u>(7.90%)</u>
<b>Library's proportionate share of the net pension liability (asset)</b>			
OPERS Traditional Plan	\$5,740,714	\$2,177,363	(\$787,818)
OPERS Combined Plan	(199,911)	(267,912)	(320,946)

**Note 13 – Defined Benefit OPEB Plans**

See Note 12 for a description of the net OPEB asset.

***Plan Description – Ohio Public Employees Retirement System (OPERS)***

The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement (HRA) to qualifying benefit recipients of both the traditional pension and the combined plans. Currently, Medicare-eligible retirees are able to select medical and prescription drug plans from a range of options and may elect optional vision and dental plans. Retirees and eligible dependents enrolled in Medicare Parts A and B have the option to enroll in a Medicare supplemental plan with the assistance of the OPERS Medicare Connector. The OPERS Medicare Connector is a relationship with a vendor selected by OPERS to assist retirees, spouses and dependents with selecting a medical and pharmacy plan. Monthly allowances, based on years of service and the age at which the retiree first enrolled in OPERS coverage, are deposited into an HRA. For non-Medicare retirees and eligible dependents, OPERS sponsors medical and prescription coverage through a professionally managed self-insured plan. An allowance to offset a portion of the monthly premium is offered to retirees and eligible dependents. The allowance is based on the retiree’s years of service and age when they first enrolled in OPERS coverage.

OPERS provides a monthly allowance for health care coverage for eligible retirees and their eligible dependents. The base allowance is determined by OPERS. For those retiring on or after January 1, 2015, the allowance has been determined by applying a percentage to the base allowance. The percentage applied is based on years of qualifying service credit and age when the retiree first enrolled in OPERS health care. Monthly allowances range between 51 percent and 90 percent of the base allowance. Those who retired prior to January 1, 2015, will have an allowance of at least 75 percent of the base allowance.

The health care trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or separation, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

Effective January 1, 2022, OPERS discontinued the group plans currently offered to non-Medicare retirees and re-employed retirees. Instead, eligible non-Medicare retirees will select an individual medical plan. OPERS will provide a subsidy or allowance via an HRA allowance to those retirees who meet health care eligibility requirements. Retirees will be able to seek reimbursement for plan premiums and other qualified medical expenses.



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In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit with a minimum age of 60. Members in Group A are eligible for coverage at any age with 30 or more years of qualifying service. Members in Group B are eligible at any age with 32 years of qualifying service, or at age 52 with 31 years of qualifying service. Members in Group C are eligible for coverage with 32 years of qualifying service and a minimum age of 55. Current retirees eligible (or who became eligible prior to January 1, 2022) to participate in the OPERS health care program will continue to be eligible after January 1, 2022. Eligibility requirements change for those retiring after January 1, 2022, with differing eligibility requirements for Medicare retirees and non-Medicare retirees. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' Annual Comprehensive Financial Report referenced below for additional information.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority allowing public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by OPERS' Board of Trustees, a portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans. Beginning in 2018, OPERS no longer allocated a portion of its employer contributions to health care for the traditional plan and the combined plan.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2022, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2022, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the member-directed plan for 2022 was 4.0 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Library's contractually required contribution was \$7,241 for 2022. Of this amount, \$1,155 is reported as an intergovernmental payable.

### ***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

The net OPEB asset and total OPEB liability for OPERS were determined by an actuarial valuation as of December 31, 2020, rolled forward to the measurement date of December 31, 2021, by incorporating the expected value of health care cost accruals, the actual health care payment, and interest accruals during the year. The Library's proportion of the net OPEB asset was based on the Library's share of contributions to the retirement plan relative to the contributions of all participating entities. Following is information related to the proportionate share and OPEB expense:

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	<u>OPERS</u>
Proportion of the Net OPEB Asset:	
Current Measurement Date	0.0268370%
Prior Measurement Date	<u>0.0239580%</u>
 Change in Proportionate Share	 <u>0.0028790%</u>
 Proportionate Share of the Net OPEB Asset	 \$840,578
 OPEB Expense	 (\$1,001,690)

At December 31, 2022, the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>OPERS</u>
<b>Deferred Outflows of Resources</b>	
Changes in proportion and differences between Library contributions and proportionate share of contributions	\$48,438
Library contributions subsequent to the measurement date	<u>7,241</u>
Total Deferred Outflows of Resources	<u>\$55,679</u>
<b>Deferred Inflows of Resources</b>	
Differences between expected and actual experience	\$127,503
Changes of assumptions	340,256
Net difference between projected and actual earnings on OPEB plan investments	400,728
Changes in proportion and differences between Library contributions and proportionate share of contributions	<u>204,308</u>
Total Deferred Inflows of Resources	<u>\$1,072,795</u>

\$7,241 reported as deferred outflows of resources related to OPEB resulting from Library contributions subsequent to the measurement date will be recognized as an increase of the net OPEB asset in 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	<u>OPERS</u>
Year Ending December 31:	
2023	(\$709,649)
2024	(169,600)
2025	(87,557)
2026	<u>(57,551)</u>
Total	<u>(\$1,024,357)</u>

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***Actuarial Assumptions – OPERS***

Actuarial valuations of an ongoing plan involve estimates of the values of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and cost trends. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future.

Projections of health care costs for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of coverage provided at the time of each valuation and the historical pattern of sharing of costs between OPERS and plan members. In 2021, the Board's actuarial consultants conducted an experience study for the period 2016 through 2020, comparing historical assumptions to actual results. The experience study incorporates both a historical review and forward-looking projections to determine the appropriate set of assumptions to keep the plan on a path toward full funding. Information from this study led to changes in both demographic and economic assumptions. The actuarial valuation used for 2021 compared to those used for 2020 are as follows:

	<u>December 31, 2021</u>	<u>December 31, 2020</u>
Wage Inflation	2.75 percent	3.25 percent
Projected Salary Increases,	2.75 to 10.75 percent	3.25 to 10.75 percent
	including wage inflation	including wage inflation
Single Discount Rate	6.00 percent	6.00 percent
Investment Rate of Return	6.00 percent	6.00 percent
Municipal Bond Rate	1.84 percent	2.00 percent
Health Care Cost Trend Rate	5.5 percent, initial	8.5 percent, initial
	3.50 percent, ultimate in 2034	3.50 percent, ultimate in 2035
Actuarial Cost Method	Individual Entry Age	Individual Entry Age

For 2021, pre-retirement mortality rates are based on 130 percent of the Pub-2010 General Employee Mortality tables (males and females) for State and Local Government divisions and 170 percent of the Pub-2010 Safety Employee Mortality tables (males and females) for the Public Safety and Law Enforcement divisions. Post-retirement mortality rates are based on 115 percent of the PubG-2010 Retiree Mortality Tables (males and females) for all divisions. Post-retirement mortality rates for disabled retirees are based on the PubNS-2010 Disabled Retiree Mortality Tables (males and females) for all divisions. For all the previously described tables, the base year is 2010 and mortality rates for a particular calendar year are determined by applying the MP-2020 mortality improvement scales (males and females) to all these tables.

For 2020, pre-retirement mortality rates are based on the RP-2014 Employees mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates are based on the RP-2014 Healthy Annuitant mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates for disabled retirees are based on the RP-2014 Disabled mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to all the above-described tables.

The most recent experience study was completed for the five-year period ended December 31, 2020.

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

During 2021, OPERS managed investments in three investment portfolios: the Defined Benefit portfolio, the Health Care portfolio and the Defined Contribution portfolio. The Health Care portfolio includes the assets for health care expenses for the Traditional Pension Plan, Combined Plan and Member-Directed Plan eligible members. Within the Health Care portfolio, if any contributions are made into the plans, the contributions are assumed to be received continuously throughout the year based on the actual payroll payable at the time contributions are made. Health care-related payments are assumed to occur mid-year. Accordingly, the money-weighted rate of return is considered to be the same for all plans within the portfolio. The annual money-weighted rate of return expressing investment performance, net of investment expenses and adjusted for the changing amounts actually invested, for the Health Care portfolio was 14.3 percent for 2021.

The allocation of investment assets within the Health Care portfolio is approved by the Board of Trustees as outlined in the annual investment plan. Assets are managed on a total return basis with a long-term objective of continuing to offer a sustainable health care program for current and future retirees. OPERS' primary goal is to achieve and maintain a fully funded status for the benefits provided through the defined pension plans. Health care is a discretionary benefit. The long-term expected rate of return on health care investment assets was determined using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage, adjusted for inflation. Best estimates of geometric rates of return were provided by the Board's investment consultant. For each major asset class that is included in the Health Care's portfolio's target asset allocation as of December 31, 2021, these best estimates are summarized in the following table:

Asset Class	Target Allocation	Weighted Average Long-Term Expected Real Rate of Return (Geometric)
Fixed Income	34.00%	0.91%
Domestic Equities	25.00	3.78
Real Estate Investment Trust	7.00	3.71
International Equities	25.00	4.88
Risk Parity	2.00	2.92
Other investments	7.00	1.93
Total	100.00%	3.45%

**Discount Rate** A single discount rate of 6.0 percent was used to measure the OPEB liability on the measurement date of December 31, 2021. Projected benefit payments are required to be discounted to their actuarial present value using a single discount rate that reflects (1) a long-term expected rate of return on OPEB plan investments (to the extent that the health care fiduciary net position is projected to be sufficient to pay benefits), and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate are not met). This single discount rate was based on an expected rate of return on the health care investment portfolio of 6.00 percent and a municipal bond rate of 1.84 percent (Fidelity Index's "20-Year Municipal GO AA Index"). The projection of cash flows used to determine this single discount rate assumed that employer contributions will be made at rates equal to the actuarially determined contribution rate. Based on these assumptions, the health care fiduciary net position and future contributions were sufficient to finance health care costs through 2121. As a result, the actuarial assumed long-term expected rate of return on health care investments was applied to projected costs through the year 2121, the duration of the projection period through which projected health care payments are fully funded.

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

***Sensitivity of the Library's Proportionate Share of the Net OPEB Asset to Changes in the Discount Rate***

The following table presents the Library's proportionate share of the net OPEB asset calculated using the single discount rate of 6.00 percent, as well as what the Library's proportionate share of the net OPEB asset would be if it were calculated using a discount rate that is one-percentage-point lower (5.00 percent) or one-percentage-point higher (7.00 percent) than the current rate:

	1% Decrease (5.00%)	Current Discount Rate (6.00%)	1% Increase (7.00%)
Library's proportionate share of the net OPEB asset	\$494,338	\$840,578	\$1,127,959

***Sensitivity of the Library's Proportionate Share of the Net OPEB Asset to Changes in the Health Care Cost Trend Rate***

Changes in the health care cost trend rate may also have a significant impact on the net OPEB asset. The following table presents the net OPEB asset calculated using the assumed trend rates, and the expected net OPEB asset if it were calculated using a health care cost trend rate that is 1.0 percent lower or 1.0 percent higher than the current rate.

Retiree health care valuations use a health care cost-trend assumption that changes over several years built into the assumption. The near-term rates reflect increases in the current cost of health care; the trend starting in 2022 is 5.50 percent. If this trend continues for future years, the projection indicates that years from now virtually all expenditures will be for health care. A more reasonable alternative is the health plan cost trend will decrease to a level at, or near, wage inflation. On this basis, the actuaries project premium rate increases will continue to exceed wage inflation for approximately the next decade, but by less each year, until leveling off at an ultimate rate, assumed to be 3.50 percent in the most recent valuation.

	1% Decrease	Current Health Care Cost Trend Rate Assumption	1% Increase
Library's proportionate share of the net OPEB asset	\$849,659	\$840,578	\$829,800

**Note 14 - Interfund Transfers and Balances**

A transfer of \$6,400,000 was made from the general fund to the building and repairs capital projects fund to assist with building and repair projects.

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

**Note 15 - Long-Term Obligations**

A schedule of changes in long-term obligations of the Library during 2022 follows:

	Principal Outstanding 12/31/2021	Additions	Deletions	Principal Outstanding 12/31/2022	Amounts Due In One Year
<b><i>Governmental Activities</i></b>					
Net Pension Liability - OPERS	\$3,350,861	\$0	\$1,173,498	\$2,177,363	\$0
Compensated Absences	266,327	370,448	369,418	267,357	236,731
Financed Purchases from Direct Borrowings	91,660	0	32,851	58,809	32,851
<i>Total Governmental Activities</i>	<u>\$3,708,848</u>	<u>\$370,448</u>	<u>\$1,575,767</u>	<u>\$2,503,529</u>	<u>\$269,582</u>

Compensated absences and financed purchases will be paid from the general fund. The Library pays obligations related to employee compensation from the fund benefitting from their service. There is no repayment schedules for the net pension liability. However, employer pension contributions are made from the general fund. See Notes 12 for additional information related to the net pension liability.

In 2019, the Library entered into a financed purchase agreement for copiers in the amount of \$149,040 to be paid from the general fund. In 2021, the Library entered into a financed purchase agreement for a Pitney Bowes postage machine in the amounts of \$15,215 to be paid from the general fund.

Requirements to retire financed purchases outstanding at December 31, 2022, are as follows:

Year	<i>From Direct Borrowings</i> Financed Purchases
2023	\$32,851
2024	22,915
2025	3,043
Total	<u>\$58,809</u>

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements  
For the Year Ended December 31, 2022*

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**Note 16 – Other Employee Benefits**

***Compensated Absences***

All full time, 30 hour and part time employees earn vacation by payroll period at different rates which are affected by length of service. As of 2022, vacation allowance is now capped at the following:

<u>Exempt</u>	<u>Years of Service</u>	<u>Maximum Balance</u>	<u>Maximum Carryover</u>
Full Time	0-3	152 hours	120 hours
	4-9	168 hours	140 hours
	10+	200 hours	160 hours
<u>Non-Exempt</u>			
Full Time	0-3	80 hours	80 hours
	4-9	120 hours	120 hours
	10+	160 hours	160 hours
Part Time 25+ Hours	0-3	50 hours	50 hours
	4-9	70 hours	70 hours
	10+	90 hours	90 hours
Part Time	0-3	40 hours*	40 hours
	4-9	60 hours*	60 hours
	10+	80 hours*	80 hours

\*Part-time staff, working 20 hours per week earn ETO.

Upon retirement or death, employees are paid 25 percent of their accumulated hours of sick leave. Accrued vacation leave is paid upon retirement, termination or death of the employee.

Sick leave for full time and 30 hour employees is also earned by payroll period and can be accumulated up to 105 days, plus the current year. Part time staff can also earn sick leave which accumulates to a comparable amount.

***Insurance***

The Library provides medical, dental, vision and life insurance to employees on a paid premium basis. Other employee benefits include long-term disability insurance and an IRC Section 125 flexible benefit plan.

***Deferred Compensation***

Library employees may participate in the Ohio Public Employees Deferred Compensation Plan. This plan was created in accordance with Internal Revenue Code Section 456 and is considered an other employee benefit plan. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plans, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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**Note 17 – Significant Commitments**

***Encumbrances***

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the amount of encumbrances expected to be honored upon performance by the vendor in the next fiscal year were as follows:

General Fund	\$526,026
Building and Repairs Fund	1,011,497
Other Governmental Funds	<u>17,015</u>
Total	<u><u>\$1,554,538</u></u>

***Contractual Commitments***

As of December 31, 2022, the Library had the following contractual construction commitments outstanding:

<u>Vendor Name</u>	<u>Contract Amount</u>	<u>Amount Paid to Date</u>	<u>Remaining Contract</u>
Albert M Higley Co.	<u>\$1,734,023</u>	<u>\$1,316,437</u>	<u>\$417,586</u>

\$417,586 of the remaining commitment amounts were encumbered at year-end.

**Note 18 – Change in Accounting Principles**

For fiscal year 2022, the Library implemented Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases* and related guidance from (GASB) Implementation Guide No. 2019-3, *Leases*. The Library also implemented GASB Statement No. 91, *Conduit Debt Obligations*, GASB Statement No. 92, *Omnibus 2020*, GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*, and *Implementation Guide No. 2020-1*

GASB Statement 87 enhances the relevance and consistency of information of the government’s leasing activities. It establishes requirements for lease accounting based on the principle that leases are financings of the right to use an underlying asset. A lessee is required to recognize a lease liability and an intangible right to use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The Library did not have any contracts that met the GASB 87 definition of a lease.

GASB 91 clarifies the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

GASB 92 addresses a variety of topics including reporting by public entity risk pools for amounts that are recoverable from reinsurers or excess insurers and reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature. These changes did not impact the Library’s financial statements.



**Cleveland Heights-University Heights Public Library**

*Notes to the Basic Financial Statements*

*For the Year Ended December 31, 2022*

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GASB 97, among other items, requires that a Section 457 plan be classified as either a pension plan or an other employee benefit plan depending on whether the plan meets the definition of a pension plan.

The changes for GASB 87, GASB 91 and GASB 97 were incorporated in the Library's 2022 financial statements; however, there was no effect on beginning net position/fund balance.

**Note 19 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency ended in May 2023. The Library's investment portfolio fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined.

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## Required Supplementary Information

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**Cleveland Heights-University Heights Public Library**  
*Required Supplementary Information*  
*Schedule of the Library's Proportionate Share of the*  
*Net Pension Liability*  
*Ohio Public Employees Retirement System - Traditional Plan*  
*Last Nine Years (1)*

	2022	2021	2020	2019
Library's Proportion of the Net Pension Liability	0.0250260%	0.0226290%	0.0287650%	0.0287760%
Library's Proportionate Share of the Net Pension Liability	\$2,177,363	\$3,350,861	\$5,685,596	\$7,881,163
Library's Covered Payroll	\$3,632,007	\$3,187,621	\$4,046,786	\$3,886,707
Library's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	59.95%	105.12%	140.50%	202.77%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	92.62%	86.88%	82.17%	74.70%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2014 is not available. An additional column will be added each year.

Amounts presented for each year were determined as of the Library's measurement date which is the prior year end.

See accompanying notes to the required supplementary information.

2018	2017	2016	2015	2014
0.0282200%	0.0290030%	0.0280330%	0.0278070%	0.0278070%
\$4,427,171	\$6,586,088	\$4,855,667	\$3,353,851	\$3,278,100
\$3,729,277	\$3,749,517	\$3,489,621	\$3,409,125	\$3,513,257
118.71%	175.65%	139.15%	98.38%	93.31%
84.66%	77.25%	81.08%	86.45%	86.36%

**Cleveland Heights-University Heights Public Library**  
*Required Supplementary Information*  
*Schedule of the Library's Proportionate Share of the*  
*Net Pension Asset*  
*Ohio Public Employees Retirement System - Combined Plan*  
*Last Five Years (1)*

	2022	2021	2020
Library's Proportion of the Net Pension Asset	0.0679970%	0.0528300%	0.0571480%
Library's Proportionate Share of the Net Pension Asset	\$267,912	\$152,501	\$119,166
Library's Covered Payroll	\$309,993	\$232,821	\$254,400
Library's Proportionate Share of the Net Pension Asset as a Percentage of its Covered Payroll	-86.43%	-65.50%	-46.84%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	169.88%	157.67%	145.28%

(1) Amounts for the combined plan are not presented prior to 2018 as the Library's participation in this plan was considered immaterial in previous years.

Amounts presented for each year were determined as of the Library's measurement date which is the prior year end.

See accompanying notes to the required supplementary information.

2019	2018
0.0588550%	0.0538720%
\$65,814	\$73,336
\$251,714	\$220,631
-26.15%	-33.24%
126.64%	137.28%

**Cleveland Heights-University Heights Public Library**  
*Required Supplementary Information*  
*Schedule of the Library's Proportionate Share of the*  
*Net OPEB Liability (Asset)*  
*Ohio Public Employees Retirement System*  
*Last Six Years (1)*

	2022	2021	2020
Library's Proportion of the Net OPEB Liability (Asset)	0.0268370%	0.0239580%	0.0301990%
Library's Proportionate Share of the Net OPEB Liability (Asset)	(\$840,578)	(\$426,831)	\$4,171,266
Library's Covered Payroll	\$4,184,925	\$3,623,717	\$4,561,961
Library's Proportionate Share of the Net OPEB Liability (Asset) as a Percentage of its Covered Payroll	-20.09%	-11.78%	91.44%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	128.23%	115.57%	47.80%

(1) Although this schedule is intended to reflect information for ten years, information prior to 2017 is not available. An additional column will be added each year.

Amounts presented for each year were determined as of the Library's measurement date which is the prior year end.

See accompanying notes to the required supplementary information.



2019	2018	2017
0.0302770%	0.0293600%	0.0305400%
\$3,947,405	\$3,188,280	\$3,084,644
\$4,391,646	\$4,158,408	\$4,220,567
89.88%	76.67%	73.09%
46.33%	54.14%	54.04%

**Cleveland Heights-University Heights Public Library**  
*Required Supplementary Information*  
*Schedule of the Library's Contributions*  
*Ohio Public Employees Retirement System*  
*Last Ten Years*

	2022	2021	2020	2019
<b>Net Pension Liability - Traditional Plan</b>				
Contractually Required Contribution	\$601,660	\$508,481	\$446,267	\$566,550
Contributions in Relation to the Contractually Required Contribution	(601,660)	(508,481)	(446,267)	(566,550)
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Library Covered Payroll	\$4,297,571	\$3,632,007	\$3,187,621	\$4,046,786
Pension Contributions as a Percentage of Covered Payroll	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>
<b>Net Pension Liability - Combined Plan</b>				
Contractually Required Contribution	\$52,477	\$43,399	\$32,595	\$35,616
Contributions in Relation to the Contractually Required Contribution	(52,477)	(43,399)	(32,595)	(35,616)
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Library Covered Payroll	\$374,836	\$309,993	\$232,821	\$254,400
Pension Contributions as a Percentage of Covered Payroll	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>	<u>14.00%</u>
<b>Net OPEB Liability - OPEB Plan (1)</b>				
Contractually Required Contribution	\$7,241	\$9,717	\$8,131	\$10,431
Contributions in Relation to the Contractually Required Contribution	(7,241)	(9,717)	(8,131)	(10,431)
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Library Covered Payroll (2)	\$4,853,432	\$4,184,925	\$3,623,717	\$4,561,961
OPEB Contributions as a Percentage of Covered Payroll	<u>0.15%</u>	<u>0.23%</u>	<u>0.22%</u>	<u>0.23%</u>

(1) Information prior to 2016 is not available for the OPEB plan.

(2) The OPEB plan includes the members from the traditional plan, the combined plan and the member directed plan. The member directed pension plan is a defined contribution pension plan; therefore, the pension side is not included above.

See accompanying notes to the required supplementary information.

2018	2017	2016	2015	2014	2013
\$544,139	\$484,806	\$449,942	\$418,755	\$409,095	\$456,723
(544,139)	(484,806)	(449,942)	(418,755)	(409,095)	(456,723)
\$0	\$0	\$0	\$0	\$0	\$0
\$3,886,707	\$3,729,277	\$3,749,517	\$3,489,621	\$3,409,125	\$3,513,257
14.00%	13.00%	12.00%	12.00%	12.00%	13.00%
\$35,240	\$28,682	\$31,407	\$29,427	\$25,565	\$27,778
(35,240)	(28,682)	(31,407)	(29,427)	(25,565)	(27,778)
\$0	\$0	\$0	\$0	\$0	\$0
\$251,714	\$220,631	\$261,725	\$245,225	\$213,042	\$213,677
14.00%	13.00%	12.00%	12.00%	12.00%	13.00%
\$10,129	\$47,839	\$88,598			
(10,129)	(47,839)	(88,598)			
\$0	\$0	\$0			
\$4,391,646	\$4,158,408	\$4,220,567			
0.23%	1.15%	2.10%			

**Cleveland Heights-University Heights Library**  
*Notes to the Required Supplementary Information*  
For the year ended December 31, 2022

**Changes in Assumptions – OPERS Pension– Traditional Plan**

Amounts reported beginning in 2022 incorporate changes in assumptions used by OPERS in calculating the total pension liability in the latest actuarial valuation. These new assumptions compared with those used in prior years are presented below:

	2022	2019	2018 and 2017	2016 and prior
Wage Inflation	2.75 percent	3.25 percent	3.25 percent	3.75 percent
Future Salary Increases	2.75 to 10.75 percent including wage inflation	3.25 to 10.75 percent including wage inflation	3.25 to 10.75 percent including wage inflation	4.25 to 10.05 percent including wage inflation
COLA or Ad Hoc COLA:				
Pre-January 7, 2013 Retirees	3 percent, simple	3 percent, simple	3 percent, simple	3 percent, simple
Post-January 7, 2013 Retirees	see below	see below	see below	see below
Investment Rate of Return	6.9 percent	7.2 percent	7.5 percent	8 percent
Actuarial Cost Method	Individual	Individual	Individual	Individual
	Entry Age	Entry Age	Entry Age	Entry Age

The assumptions related to COLA or Ad Hoc COLA for Post-January 7, 2013, Retirees are as follows:

COLA or Ad Hoc COLA, Post-January 7, 2013 Retirees:

2022	3.0 percent, simple through 2022 then 2.05 percent, simple
2021	0.5 percent, simple through 2021 then 2.15 percent, simple
2020	1.4 percent, simple through 2020 then 2.15 percent, simple
2017 through 2019	3.0 percent, simple through 2018 then 2.15 percent, simple
2016 and prior	3.0 percent, simple through 2018 then 2.80 percent, simple 5.50 to 5.00 percent

Amounts reported beginning in 2022 use pre-retirement mortality rates based on 130 percent of the Pub-2010 General Employee Mortality tables (males and females) for State and Local Government divisions and 170 percent of the Pub-2010 Safety Employee Mortality tables (males and females) for the Public Safety and Law Enforcement divisions. Post-retirement mortality rates are based on 115 percent of the PubG-2010 Retiree Mortality Tables (males and females) for all divisions. Post-retirement mortality rates for disabled retirees are based on the PubNS-2010 Disabled Retiree Mortality Tables (males and females) for all divisions. For all the previously described tables, the base year is 2010 and mortality rates for a particular calendar year are determined by applying the MP-2020 mortality improvement scales (males and females) to all these tables.

Amounts reported beginning in 2017 use pre-retirement mortality rates are based on the RP-2014 Employees mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates are based on the RP-2014 Healthy Annuitant

**Cleveland Heights-University Heights Library**  
*Notes to the Required Supplementary Information*  
For the year ended December 31, 2022

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mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Post-retirement mortality rates for disabled retirees are based on the RP-2014 Disabled mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The base year for males and females was then established to be 2015 and 2010, respectively. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to all of the above described tables.

Amounts reported for 2016 and prior use mortality rates based on the RP-2000 Mortality Table projected 20 years using Projection Scale AA. For males, 105 percent of the combined healthy male mortality rates were used. For females, 100 percent of the combined healthy female mortality rates were used. The mortality rates used in evaluating disability allowances were based on the RP-2000 mortality table with no projections. For males 120 percent of the disabled female mortality rates were used set forward two years. For females, 100 percent of the disabled female mortality rates were used.

**Changes in Assumptions – OPERS Pension – Combined Plan**

	2022	2019	2018
Wage Inflation	2.75 percent	3.25 percent	3.25 percent
Future Salary Increases	2.75 to 8.25 percent including wage inflation	3.25 to 8.25 percent including wage inflation	3.25 to 8.25 percent including wage inflation
COLA or Ad Hoc COLA:			
Pre-January 7, 2013 Retirees	3 percent, simple	3 percent, simple	3 percent, simple
Post-January 7, 2013 Retirees	see below	see below	see below
Investment Rate of Return	6.9 percent	7.2 percent	7.5 percent
Actuarial Cost Method	Individual Entry Age	Individual Entry Age	Individual Entry Age

For 2022, 2021 and 2020, the Combined Plan had the same change in COLA or Ad Hoc COLA for Post-January 2, 2013, retirees as the Traditional Plan.

**Cleveland Heights-University Heights Library**  
*Notes to the Required Supplementary Information*  
For the year ended December 31, 2022

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**Changes in Assumptions – OPERS OPEB**

Wage Inflation:	
2022	2.75 percent
2021 and prior	3.25 percent
Projected Salary Increases (including wage inflation):	
2022	2.75 to 10.75 percent
2021 and prior	3.25 to 10.75 percent
Investment Return Assumption:	
Beginning in 2019	6.00 percent
2018	6.50 percent
Municipal Bond Rate:	
2022	1.84 percent
2021	2.00 percent
2020	2.75 percent
2019	3.71 percent
2018	3.31 percent
Single Discount Rate:	
2022	6.00 percent
2021	6.00 percent
2020	3.16 percent
2019	3.96 percent
2018	3.85 percent
Health Care Cost Trend Rate:	
2022	5.5 percent, initial 3.5 percent, ultimate in 2034
2021	8.5 percent, initial 3.5 percent, ultimate in 2035
2020	10.5 percent, initial 3.5 percent, ultimate in 2030
2019	10.0 percent, initial 3.25 percent, ultimate in 2029
2018	7.5 percent, initial 3.25 percent, ultimate in 2028

**Changes in Benefit Terms – OPERS OPEB**

On January 15, 2020, the Board approved several changes to the health care plan offered to Medicare and non-Medicare retirees in efforts to decrease costs and increase the solvency of the health care plan. These changes are effective January 1, 2022, and include changes to base allowances and eligibility for Medicare retirees, as well as replacing OPERS-sponsored medical plans for non-Medicare retirees with monthly allowances, similar to the program for Medicare retirees. These changes are reflected in 2021.

## *Combining and Individual Fund Statements and Schedules*

### *Fund Descriptions - Nonmajor Governmental Funds*

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#### *Nonmajor Special Revenue Funds*

To account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

***Staff Development Fund*** – The staff development nonmajor governmental fund accounts for and reports revenue received as interest from principal left to the Library as part of the estate of Larry Bauer. A resolution passed by the Library Trustees maintains the principal balance and is included as nonspendable, while the interest is restricted specifically for staff development programs.

***LSTA Grant Fund*** – To account for and report revenue received from the State that is restricted for improving Library services and technology.

***Local Grants Fund*** – To account for and report donations that are restricted for the local grant programs.

***Washington Boulevard Fund*** – To account for and report rental revenues that are committed to the operation of the Library's building asset located on Washington Boulevard.

#### *Nonmajor Capital Projects Fund*

Capital projects funds are used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays including the acquisition or construction of major capital facilities and other capital assets, other than those financed by proprietary fund or for assets that be held in trust.

***Peace Park Playground Fund*** – To account for and report donations that are restricted for the replacement of playground equipment at Peace Park Campus.

**Cleveland Heights-University Heights Public Library**

*Combining Balance Sheet  
Nonmajor Governmental Funds  
December 31, 2022*

	Nonmajor Special Revenue Funds	Nonmajor Capital Projects Fund	Total Nonmajor Governmental Funds
<b>Assets</b>			
Equity in Pooled Cash and Cash Equivalents	\$602,399	\$10,977	\$613,376
Receivables:			
Accounts	7,000	0	7,000
<i>Total Assets</i>	<u>\$609,399</u>	<u>\$10,977</u>	<u>\$620,376</u>
<b>Liabilities</b>			
Accounts Payable	\$3,869	\$0	\$3,869
<b>Fund Balances</b>			
Nonspendable	418,502	0	418,502
Restricted	101,715	10,977	112,692
Committed	87,813	0	87,813
Unassigned (Deficit)	(2,500)	0	(2,500)
<i>Total Fund Balances</i>	<u>605,530</u>	<u>10,977</u>	<u>616,507</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$609,399</u>	<u>\$10,977</u>	<u>\$620,376</u>



**Cleveland Heights-University Heights Public Library**  
*Combining Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Nonmajor Governmental Funds*  
*For the Year Ended December 31, 2022*

	Nonmajor Special Revenue Funds	Nonmajor Capital Projects Fund	Total Nonmajor Governmental Funds
<b>Revenues</b>			
Investment Earnings/Interest	\$15,286	\$0	\$15,286
Rentals	288	0	288
Miscellaneous	105,271	0	105,271
<i>Total Revenues</i>	<u>120,845</u>	<u>0</u>	<u>120,845</u>
<b>Expenditures</b>			
Current:			
General Government:			
Public Service	108,813	0	108,813
Administration	18,142	0	18,142
Capital Outlay	2,500	0	2,500
<i>Total Expenditures</i>	<u>129,455</u>	<u>0</u>	<u>129,455</u>
<i>Net Change in Fund Balances</i>	(8,610)	0	(8,610)
<i>Fund Balances Beginning of Year</i>	<u>614,140</u>	<u>10,977</u>	<u>625,117</u>
<i>Fund Balances End of Year</i>	<u><u>\$605,530</u></u>	<u><u>\$10,977</u></u>	<u><u>\$616,507</u></u>

**Cleveland Heights-University Heights Public Library**

*Combining Balance Sheet*

*Nonmajor Special Revenue Funds*

*December 31, 2022*

	Staff Development	LSTA Grant	Local Grants	Washington Boulevard	Total Nonmajor Special Revenue Funds
<b>Assets</b>					
Equity in Pooled Cash and Cash Equivalents	\$520,040	\$0	\$526	\$81,833	\$602,399
Receivables:					
Accounts	0	0	0	7,000	7,000
<i>Total Assets</i>	<u>\$520,040</u>	<u>\$0</u>	<u>\$526</u>	<u>\$88,833</u>	<u>\$609,399</u>
<b>Liabilities</b>					
Accounts Payable	349	2,500	0	1,020	3,869
<b>Fund Balances</b>					
Nonspendable	418,502	0	0	0	418,502
Restricted	101,189	0	526	0	101,715
Committed	0	0	0	87,813	87,813
Unassigned (Deficit)	0	(2,500)	0	0	(2,500)
<i>Total Fund Balances (Deficit)</i>	<u>519,691</u>	<u>(2,500)</u>	<u>526</u>	<u>87,813</u>	<u>605,530</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$520,040</u>	<u>\$0</u>	<u>\$526</u>	<u>\$88,833</u>	<u>\$609,399</u>

**Cleveland Heights-University Heights Public Library**  
*Combining Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Nonmajor Special Revenue Funds*  
*For the Year Ended December 31, 2022*

	Staff Development	LSTA Grant	Local Grants	Washington Boulevard	Total Nonmajor Special Revenue Funds
<b>Revenues</b>					
Investment Earnings/Interest	\$15,286	\$0	\$0	\$0	\$15,286
Rentals	0	0	0	288	288
Miscellaneous	0	0	0	105,271	105,271
<i>Total Revenues</i>	<u>15,286</u>	<u>0</u>	<u>0</u>	<u>105,559</u>	<u>120,845</u>
<b>Expenditures</b>					
Current:					
General Government:					
Public Service	0	0	0	108,813	108,813
Administration	18,142	0	0	0	18,142
Capital Outlay	0	2,500	0	0	2,500
<i>Total Expenditures</i>	<u>18,142</u>	<u>2,500</u>	<u>0</u>	<u>108,813</u>	<u>129,455</u>
<i>Net Change in Fund Balances</i>	(2,856)	(2,500)	0	(3,254)	(8,610)
<i>Fund Balances Beginning of Year</i>	<u>522,547</u>	<u>0</u>	<u>526</u>	<u>91,067</u>	<u>614,140</u>
<i>Fund Balances (Deficit) End of Year</i>	<u><u>\$519,691</u></u>	<u><u>(\$2,500)</u></u>	<u><u>\$526</u></u>	<u><u>\$87,813</u></u>	<u><u>\$605,530</u></u>

**Individual Fund Schedules of Revenues, Expenditures  
and Changes in Fund Balances –  
Budget (Non-GAAP Basis) and Actual**

**Cleveland Heights-University Heights Public Library**  
*Schedule of Revenues, Expenditures and Changes*  
*in Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*General Fund*  
*For the Year Ended December 31, 2022*

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Revenues</b>				
Property Taxes	\$7,391,892	\$8,054,221	\$8,076,661	\$22,440
Patron Fines and Fees	51,044	55,618	55,773	155
Intergovernmental	3,757,741	4,094,443	4,105,851	11,408
Investment Earnings/Interest	209,593	228,373	229,009	636
Donations	61,638	47,369	47,495	126
Rentals	32,918	35,867	35,967	100
Miscellaneous	40,034	43,621	43,970	349
<i>Total Revenues</i>	<u>11,544,860</u>	<u>12,559,512</u>	<u>12,594,726</u>	<u>35,214</u>
<b>Expenditures</b>				
Current:				
General Government:				
Public Service				
Salaries and Benefits	4,915,417	5,014,763	4,673,691	341,072
Purchased Services	2,023,377	2,042,682	1,816,875	225,807
Materials and Supplies	1,775,348	1,805,416	1,604,656	200,760
Other	47,265	48,160	41,635	6,525
Total Public Service	<u>8,761,407</u>	<u>8,911,021</u>	<u>8,136,857</u>	<u>774,164</u>
Administration				
Salaries and Benefits	1,911,551	1,950,185	1,817,546	132,639
Purchased Services	507,408	516,874	404,914	111,960
Materials and Supplies	72,385	73,548	60,715	12,833
Other	29,330	29,923	0	29,923
Total Administration	<u>2,520,674</u>	<u>2,570,530</u>	<u>2,283,175</u>	<u>287,355</u>
Capital Outlay				
Land Improvements	104,762	106,801	43,435	63,366
Building Improvements	194,363	197,924	188,837	9,087
Furniture and Equipment	194,941	198,755	96,784	101,971
Total Capital Outlay	<u>494,066</u>	<u>503,480</u>	<u>329,056</u>	<u>174,424</u>
<i>Total Expenditures</i>	<u>11,776,147</u>	<u>11,985,031</u>	<u>10,749,088</u>	<u>1,235,943</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	(231,287)	574,481	1,845,638	1,271,157
<b>Other Financing Sources (Uses)</b>				
Transfers Out	(6,273,073)	(6,400,000)	(6,400,000)	0
<i>Net Change in Fund Balance</i>	(6,504,360)	(5,825,519)	(4,554,362)	1,271,157
<i>Fund Balance Beginning of Year</i>	12,834,739	12,834,739	12,834,739	0
Prior Year Encumbrances Appropriated	508,395	508,395	508,395	0
<i>Fund Balance End of Year</i>	<u>\$6,838,774</u>	<u>\$7,517,615</u>	<u>\$8,788,772</u>	<u>\$1,271,157</u>

**Cleveland Heights-University Heights Public Library**  
*Schedule of Revenues, Expenditures and Changes*  
*in Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*Building and Repairs Fund*  
*For the Year Ended December 31, 2022*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Investment Earnings/Interest	\$3,000	\$13,000	\$81,787	\$68,787
<b>Expenditures</b>				
Capital Outlay				
Land Purchase	5,000	5,000	0	5,000
Land Improvements	816,218	816,218	206,983	609,235
Buildings and Improvements	10,988,945	10,988,945	2,897,192	8,091,753
Furniture and Equipment	428,878	428,878	79,327	349,551
Other	427,462	427,462	76,779	350,683
<i>Total Expenditures</i>	<u>12,666,503</u>	<u>12,666,503</u>	<u>3,260,281</u>	<u>9,406,222</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	(12,663,503)	(12,653,503)	(3,178,494)	9,475,009
<b>Other Financing Sources (Uses)</b>				
Transfers In	6,500,000	6,500,000	6,400,000	(100,000)
<i>Net Change in Fund Balance</i>	(6,163,503)	(6,153,503)	3,221,506	9,375,009
<i>Fund Balance Beginning of Year</i>	5,072,682	5,072,682	5,072,682	0
Prior Year Encumbrances Appropriated	2,013,503	2,013,503	2,013,503	0
<i>Fund Balance End of Year</i>	<u>\$922,682</u>	<u>\$932,682</u>	<u>\$10,307,691</u>	<u>\$9,375,009</u>

**Cleveland Heights-University Heights Public Library**  
*Schedule of Revenues, Expenditures and Changes  
in Fund Balance - Budget (Non-GAAP Basis) and Actual  
Staff Development Fund  
For the Year Ended December 31, 2022*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Investment Earnings/Interest	\$24,100	\$24,100	\$22,752	(\$1,348)
<b>Expenditures</b>				
Current:				
Administration				
Purchased Services	26,046	26,046	22,090	3,956
Materials and Supplies	3,000	3,000	0	3,000
<i>Total Expenditures</i>	<u>29,046</u>	<u>29,046</u>	<u>22,090</u>	<u>6,956</u>
<i>Net Change in Fund Balance</i>	(4,946)	(4,946)	662	5,608
<i>Fund Balance Beginning of Year</i>	448,619	448,619	448,619	0
Prior Year Encumbrances Appropriated	1,046	1,046	1,046	0
<i>Fund Balance End of Year</i>	<u>\$444,719</u>	<u>\$444,719</u>	<u>\$450,327</u>	<u>\$5,608</u>

**Cleveland Heights-University Heights Public Library**

*Schedule of Revenues, Expenditures and Changes  
in Fund Balance - Budget (Non-GAAP Basis) and Actual  
LSTA Grant Fund*

*For the Year Ended December 31, 2022*

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Revenues</b>				
Intergovernmental	\$20,000	\$0	\$0	\$0
<b>Expenditures</b>				
Current:				
General Government:				
Public Service				
Other	20,000	0	0	0
<i>Net Change in Fund Balance</i>	0	0	0	0
<i>Fund Balance Beginning of Year</i>	0	0	0	0
<i>Fund Balance End of Year</i>	\$0	\$0	\$0	\$0



**Cleveland Heights-University Heights Public Library**  
*Schedule of Revenues, Expenditures and Changes*  
*in Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*Local Grants Fund*  
*For the Year Ended December 31, 2022*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Donations	\$20,000	\$0	\$0	\$0
<b>Expenditures</b>				
Current:				
General Government:				
Public Service				
Purchased Services	20,000	0	0	0
<i>Net Change in Fund Balance</i>	0	0	0	0
<i>Fund Balance Beginning of Year</i>	526	526	526	0
<i>Fund Balance End of Year</i>	<u>\$526</u>	<u>\$526</u>	<u>\$526</u>	<u>\$0</u>

**Cleveland Heights-University Heights Public Library**  
*Schedule of Revenues, Expenditures and Changes*  
*in Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*Washington Boulevard Fund*  
*For the Year Ended December 31, 2022*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Rentals	\$0	\$0	\$288	\$288
Miscellaneous	60,000	98,000	98,271	271
<i>Total Revenues</i>	<u>60,000</u>	<u>98,000</u>	<u>98,559</u>	<u>559</u>
<b>Expenditures</b>				
Current:				
General Government:				
Public Service				
Purchased Services	96,318	124,265	99,511	24,754
Other	14,647	21,000	21,000	0
<i>Total Expenditures</i>	<u>110,965</u>	<u>145,265</u>	<u>120,511</u>	<u>24,754</u>
<i>Net Change in Fund Balance</i>	(50,965)	(47,265)	(21,952)	25,313
<i>Fund Balance Beginning of Year</i>	59,182	59,182	59,182	0
Prior Year Encumbrances Appropriated	31,885	31,885	31,885	0
<i>Fund Balance End of Year</i>	<u>\$40,102</u>	<u>\$43,802</u>	<u>\$69,115</u>	<u>\$25,313</u>

**Cleveland Heights-University Heights Public Library**

*Schedule of Revenues, Expenditures and Changes  
in Fund Balance - Budget (Non-GAAP Basis) and Actual  
Peace Park Playground Fund  
For the Year Ended December 31, 2022*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues</b>	\$0	\$0	\$0	\$0
<b>Expenditures</b>	0	0	0	0
<i>Net Change in Fund Balance</i>	0	0	0	0
<i>Fund Balance Beginning of Year</i>	10,977	10,977	10,977	0
<i>Fund Balance End of Year</i>	<u>\$10,977</u>	<u>\$10,977</u>	<u>\$10,977</u>	<u>\$0</u>

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# Statistical Section

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## Statistical Section

This part of the Cleveland Heights-University Heights Public Library, Ohio's Annual Comprehensive Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Library's overall financial health.

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<b>Contents</b>	<b>Pages(s)</b>
<b><i>Financial Trends</i></b> .....	<b><i>S2 – S9</i></b>
These schedules contain trend information to help the reader understand how the Library's financial performance and well-being have changed over time.	
<b><i>Revenue Capacity</i></b> .....	<b><i>S10 – S20</i></b>
These schedules contain information to help the reader assess the Library's most significant local revenue, the property tax.	
<b><i>Debt Capacity</i></b> .....	<b><i>S21 – S22</i></b>
These schedules present information to help the reader assess the affordability of the Library's current levels of outstanding debt and the Library's ability to issue additional debt in the future.	
<b><i>Economic and Demographic Information</i></b> .....	<b><i>S23 – S25</i></b>
These schedules offer economic and demographic indicators to help the reader understand the environment within which the Library's financial activities take place.	
<b><i>Operating Information</i></b> .....	<b><i>S26 – S31</i></b>
These schedules contain service and infrastructure data to help the reader understand how the information in the Library's financial report relates to the services the Library provides and the activities it performs.	

**Sources:** Unless otherwise noted, the information in these schedules is derived from the Annual Comprehensive Financial Reports for the relevant year.

**Cleveland Heights-University Heights Public Library**

*Net Position By Component*

*Last Ten Years*

*(Accrual Basis of Accounting)*

	2022	2021	2020	2019
Governmental Activities				
Net Investment in				
Capital Assets	\$26,995,019	\$26,107,915	\$26,100,791	\$25,741,443
Restricted for:				
Capital Projects	10,977	10,977	10,977	0
Staff Development				
Nonexpendable	418,502	418,502	418,502	418,502
Expendable	101,189	104,045	104,375	107,105
Other Purposes	4,227	4,000	4,000	1,953
Pension Plans	227,553	162,630	0	0
Unrestricted	19,271,242	17,151,638	11,059,902	8,697,207
<i>Total Governmental Activities</i>				
<i>Net Position</i>	<u>\$47,028,709</u>	<u>\$43,959,707</u>	<u>\$37,698,547</u>	<u>\$34,966,210</u>

Note - In 2015, the Library implemented GASB 68 which affected Unrestricted Net Position for 2014.

Note - In 2018, the Library implemented GASB 75 which affected Unrestricted Net Position for 2017.



2018	2017	2016	2015	2014	2013
\$26,162,515	\$20,462,276	\$16,928,082	\$16,644,656	\$16,322,853	\$16,675,019
0	0	0	0	0	0
418,502	418,502	418,502	418,502	418,502	418,502
141,526	143,016	137,739	128,352	143,936	107,581
2,045	2,915	2,940	2,108	8,724	0
0	0	0	0	0	0
8,199,104	6,670,870	12,271,062	10,955,632	7,888,267	9,487,795
<u>\$34,923,692</u>	<u>\$27,697,579</u>	<u>\$29,758,325</u>	<u>\$28,149,250</u>	<u>\$24,782,282</u>	<u>\$26,688,897</u>

**Cleveland Heights-University Heights Public Library**

*Changes in Net Position*

*Last Ten Years*

*(Accrual Basis of Accounting)*

	2022	2021	2020	2019
<b>Program Revenues</b>				
Governmental Activities:				
Charges for Services:				
General Government:				
Public Service	\$72,898	\$63,695	\$160,227	\$284,867
Administration	21,462	16,598	18,565	39,403
Subtotal - Charges for Services	<u>94,360</u>	<u>80,293</u>	<u>178,792</u>	<u>324,270</u>
Operating Grants and Contributions:				
General Government:				
Public Service	0	0	103,500	7,684
Administration	0	0	0	0
Subtotal - Operating Grants and Contributions	<u>0</u>	<u>0</u>	<u>103,500</u>	<u>7,684</u>
Capital Contributions:				
General Government				
Public Service	0	0	10,977	0
<i>Total Primary Government Program Revenues</i>	<u>94,360</u>	<u>80,293</u>	<u>293,269</u>	<u>331,954</u>
<b>Expenses</b>				
Governmental Activities:				
General Government:				
Public Service	7,622,602	4,984,264	7,530,403	9,455,590
Administration	1,625,885	895,542	2,125,255	2,494,637
Interest	0	0	1,060	3,734
<i>Total Governmental Activities Expenses</i>	<u>9,248,487</u>	<u>5,879,806</u>	<u>9,656,718</u>	<u>11,953,961</u>
<b>Net Expense</b>				
Governmental Activities	<u>(9,154,127)</u>	<u>(5,799,513)</u>	<u>(9,363,449)</u>	<u>(11,622,007)</u>
<b>General Revenues</b>				
Governmental Activities				
Taxes:				
Property Taxes Levied For:				
General Purposes	8,000,249	8,000,986	7,884,962	7,456,988
Grants and Entitlements not Restricted to Specific Programs	4,380,525	3,937,423	3,516,793	3,592,869
Investment Earnings/Interest	(352,346)	(53,488)	426,090	459,883
Unrestricted Contributions	47,495	17,308	20,023	52,432
Miscellaneous	147,206	158,444	247,918	102,353
<i>Total Governmental Activities</i>	<u>12,223,129</u>	<u>12,060,673</u>	<u>12,095,786</u>	<u>11,664,525</u>
<b>Change in Net Position</b>				
Governmental Activities	<u>\$3,069,002</u>	<u>\$6,261,160</u>	<u>\$2,732,337</u>	<u>\$42,518</u>

(1) Expenses are first impacted by the implementation of GASB Statement No. 68 beginning in 2015.

(2) Expenses are first impacted by the implementation of GASB Statement No. 75 beginning in 2018.

2018	2017	2016	2015	2014	2013
\$204,415	\$119,225	\$133,444	\$122,313	\$80,535	\$125,135
31,935	40,275	34,192	30,557	53,156	2,554
<u>236,350</u>	<u>159,500</u>	<u>167,636</u>	<u>152,870</u>	<u>133,691</u>	<u>127,689</u>
5,685	0	0	0	9,000	18,091
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>369</u>
5,685	0	0	0	9,000	18,460
<u>5,580,887</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>5,822,922</u>	<u>159,500</u>	<u>167,636</u>	<u>152,870</u>	<u>142,691</u>	<u>146,149</u>
8,212,301	8,069,559	7,544,227	6,991,889	6,471,499	6,603,614
2,197,833	2,390,597	2,250,759	1,620,757	2,028,001	1,609,684
<u>6,864</u>	<u>9,475</u>	<u>13,468</u>	<u>16,392</u>	<u>12,400</u>	<u>13,490</u>
<u>10,416,998</u>	<u>10,469,631</u>	<u>9,808,454</u>	<u>8,629,038</u>	<u>8,511,900</u>	<u>8,226,788</u>
<u>(4,594,076)</u>	<u>(10,310,131)</u>	<u>(9,640,818)</u>	<u>(8,476,168)</u>	<u>(8,369,209)</u>	<u>(8,080,639)</u>
7,936,135	7,680,582	7,908,118	8,191,307	5,570,878	5,698,149
3,497,649	3,307,074	3,351,830	3,526,072	3,144,750	3,131,633
257,435	157,363	111,228	40,732	61,291	32,243
53,115	50,222	105,530	33,567	517,995	0
<u>75,855</u>	<u>90,949</u>	<u>32,726</u>	<u>51,458</u>	<u>65,426</u>	<u>88,399</u>
<u>11,820,189</u>	<u>11,286,190</u>	<u>11,509,432</u>	<u>11,843,136</u>	<u>9,360,340</u>	<u>8,950,424</u>
<u>\$7,226,113</u>	<u>\$976,059</u>	<u>\$1,868,614</u>	<u>\$3,366,968</u>	<u>\$991,131</u>	<u>\$869,785</u>

**Cleveland Heights-University Heights Public Library**

*Fund Balances, Governmental Funds*

*Last Ten Years*

*(Modified Accrual Basis of Accounting)*

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<b>General Fund</b>				
Nonspendable	\$74,546	\$68,089	\$51,023	\$73,357
Committed	188,690	185,094	94,437	77,228
Assigned	4,049,725	6,248,213	203,565	404,181
Unassigned	<u>4,474,757</u>	<u>6,936,018</u>	<u>13,936,407</u>	<u>9,358,578</u>
Total General Fund	<u>8,787,718</u>	<u>13,437,414</u>	<u>14,285,432</u>	<u>9,913,344</u>
<b>All Other Governmental Funds</b>				
Nonspendable	418,502	418,502	418,502	418,502
Restricted	112,692	115,548	115,878	107,131
Committed	1,080,236	2,072,798	382,359	902,346
Assigned	10,321,915	5,072,682	3,678,908	4,196,970
Unassigned (Deficit)	<u>(2,500)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total All Other Governmental Funds	<u>11,930,845</u>	<u>7,679,530</u>	<u>4,595,647</u>	<u>5,624,949</u>
<b>Total Governmental Funds</b>	<u>\$20,718,563</u>	<u>\$21,116,944</u>	<u>\$18,881,079</u>	<u>\$15,538,293</u>

Note: The effects of the restatement for interest revenue are reflected in the 2014 amounts.

2018	2017	2016	2015	2014	2013
\$77,639	\$69,937	\$37,924	\$34,657	\$33,661	\$35,997
105,709	37,497	60,112	23,229	12,514	13,545
523,274	203,612	586,918	499,202	88,352	332,612
10,835,205	9,364,549	7,167,126	7,839,302	7,571,065	6,385,108
11,541,827	9,675,595	7,852,080	8,396,390	7,705,592	6,767,262
418,502	418,502	418,502	418,502	418,502	418,502
141,536	143,870	139,086	129,699	123,158	103,544
71,502	337,721	3,657,138	105,061	228,913	35,000
1,240,541	636,776	1,059,195	2,651,590	690,154	544,838
(9,822)	0	0	0	0	0
1,862,259	1,536,869	5,273,921	3,304,852	1,460,727	1,101,884
\$13,404,086	\$11,212,464	\$13,126,001	\$11,701,242	\$9,166,319	\$7,869,146

**Cleveland Heights-University Heights Public Library**

*Changes in Fund Balances, Governmental Funds*

*Last Ten Years*

*(Modified Accrual Basis of Accounting)*

	2022	2021	2020	2019
<b>Revenues</b>				
Property Taxes	\$8,076,661	\$7,942,155	\$7,891,359	\$7,616,600
Patron Fines and Fees	58,105	38,630	27,149	110,846
Intergovernmental	4,112,745	3,905,675	3,638,319	3,552,719
Investment Earnings/Interest	(352,346)	(53,488)	426,090	459,883
Donations	47,495	17,308	31,500	55,118
Rentals	36,255	41,663	151,643	213,424
Miscellaneous	147,206	158,444	247,918	102,353
<i>Total Revenues</i>	<u>12,126,121</u>	<u>12,050,387</u>	<u>12,413,978</u>	<u>12,110,943</u>
<b>Expenditures</b>				
Current:				
General Government:				
Public Service	7,712,042	6,683,280	5,954,847	7,446,454
Administration	2,265,080	1,982,363	1,806,273	2,059,316
Capital Outlay	2,514,529	1,131,243	1,230,277	532,990
Debt Service:				
Principal Retirement	32,851	32,851	78,157	82,721
Interest	0	0	1,638	4,295
<i>Total Expenditures</i>	<u>12,524,502</u>	<u>9,829,737</u>	<u>9,071,192</u>	<u>10,125,776</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(398,381)</u>	<u>2,220,650</u>	<u>3,342,786</u>	<u>1,985,167</u>
<b>Other Financing Sources (Uses)</b>				
Financed Purchases Issued	0	15,215	0	149,040
Transfers In	6,400,000	4,000,000	0	4,007,162
Transfers Out	(6,400,000)	(4,000,000)	0	(4,007,162)
<i>Total Other Financing Sources (Uses)</i>	<u>0</u>	<u>15,215</u>	<u>0</u>	<u>149,040</u>
<i>Net Change in Fund Balances</i>	<u><u>(\$398,381)</u></u>	<u><u>\$2,235,865</u></u>	<u><u>\$3,342,786</u></u>	<u><u>\$2,134,207</u></u>
Debt Service as a Percentage of Noncapital Expenditures	0.3%	0.4%	1.0%	0.9%

2018	2017	2016	2015	2014	2013
\$7,779,714	\$7,632,973	\$7,764,622	\$7,835,201	\$5,590,586	\$5,535,659
89,882	103,063	112,055	104,755	80,535	78,225
3,450,389	3,338,574	3,344,537	3,410,401	3,123,787	3,166,062
257,435	157,363	111,228	40,732	61,291	32,243
56,115	50,222	105,530	33,567	526,995	18,460
146,468	56,437	55,581	48,115	53,156	49,464
75,855	90,949	32,726	51,458	65,426	88,399
<u>11,855,858</u>	<u>11,429,581</u>	<u>11,526,279</u>	<u>11,524,229</u>	<u>9,501,776</u>	<u>8,968,512</u>
7,030,886	6,411,745	6,592,494	6,324,940	5,707,937	5,837,385
2,008,689	2,366,945	2,048,078	1,612,857	2,020,620	1,592,004
545,117	4,484,885	1,381,405	976,117	507,946	958,362
72,061	69,009	66,086	61,806	60,238	72,400
7,483	10,534	13,457	13,586	12,400	13,490
<u>9,664,236</u>	<u>13,343,118</u>	<u>10,101,520</u>	<u>8,989,306</u>	<u>8,309,141</u>	<u>8,473,641</u>
<u>2,191,622</u>	<u>(1,913,537)</u>	<u>1,424,759</u>	<u>2,534,923</u>	<u>1,192,635</u>	<u>494,871</u>
0	0	0	0	133,279	0
650,000	600,000	3,532,500	2,600,000	550,000	560,000
<u>(650,000)</u>	<u>(600,000)</u>	<u>(3,532,500)</u>	<u>(2,600,000)</u>	<u>(550,000)</u>	<u>(560,000)</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>133,279</u>	<u>0</u>
<u>\$2,191,622</u>	<u>(\$1,913,537)</u>	<u>\$1,424,759</u>	<u>\$2,534,923</u>	<u>\$1,325,914</u>	<u>\$494,871</u>
0.9%	0.9%	0.9%	0.9%	0.9%	1.1%

**Cleveland Heights-University Heights Public Library**  
*Assessed and Estimated Actual Value of Taxable Property*  
*Last Ten Years*

Collection Year	Real Property			Tangible Personal Property	
	Assessed Value		Estimated Actual Value	Public Utility	
	Residential/ Agricultural	Commercial Industrial/PU		Assessed Value	Estimated Actual Value
2022	\$1,046,913,030	\$179,030,640	\$3,502,696,200	\$33,500,580	\$38,068,841
2021	920,177,670	157,503,300	3,079,088,486	27,230,400	30,943,636
2020	925,678,150	156,747,420	3,092,644,486	23,613,970	26,834,057
2019	927,173,650	165,123,440	3,120,848,829	21,381,610	24,297,284
2018	869,499,470	155,658,970	2,929,024,114	20,548,510	23,350,580
2017	877,006,480	160,657,950	2,964,755,514	18,981,440	21,569,818
2016	879,068,060	157,675,130	2,962,123,400	17,942,510	20,389,216
2015	886,426,760	171,565,400	3,022,834,743	17,518,250	19,907,102
2014	896,858,400	171,379,150	3,052,107,286	16,523,940	18,777,205
2013	900,875,670	167,529,470	3,052,586,114	15,110,130	17,170,602

Source: Cuyahoga County, Ohio; Fiscal Officer

Real property is reappraised every six years with a State mandated update of the current market value in the third year following each reappraisal.

The assessed value of real property (including public utility real property) is 35 percent of estimated true value. The assessed value of public utility personal property ranges from 25 percent of true value for railroad property to 88 percent for electric transmission and distribution property.

The tangible personal property values associated with each year were the values that, when multiplied by the applicable rates, generated the property tax revenue billed in that year. For real property, the amounts generated by multiplying the assessed values by the applicable rates would be reduced by a 10 percent and a 2 1/2 percent rollback, and homestead exemptions before being billed.



Assessed Value	Total		Weighted Average Tax Rate (per \$1,000 of Assessed Value)
	Estimated Actual Value	Ratio	
\$1,259,444,250	\$3,540,765,041	35.57 %	\$7.1904
1,104,911,370	3,110,032,122	35.53	7.9497
1,106,039,540	3,119,478,543	35.46	7.9415
1,113,678,700	3,145,146,113	35.41	7.9274
1,045,706,950	2,952,374,694	35.42	8.4224
1,056,645,870	2,986,325,332	35.38	8.3500
1,054,685,700	2,982,512,616	35.36	8.3351
1,075,510,410	3,042,741,845	35.35	8.2636
1,084,761,490	3,070,884,490	35.32	6.0140
1,083,515,270	3,069,756,717	35.30	5.9130

**Cleveland Heights-University Heights Public Library**  
*Property Tax Rates - Direct and Overlapping Governments*  
*(Per \$1,000 of Assessed Valuation)*  
*Last Ten Years*

	2022	2021	2020	2019
<b>Voted Millage - by levy</b>				
1992 Current Expense				
Residential/Agricultural Real	\$2.2054	\$2.4867	\$2.4668	\$2.4624
Commercial/Industrial and Public Utility Real	2.9265	3.1816	3.1284	3.1185
General Business and Public Utility Personal	4.0000	4.0000	4.0000	4.0000
2000 Current Expense				
Residential/Agricultural Real	1.2877	1.4519	1.4403	1.4378
Commercial/Industrial and Public Utility Real	1.5624	1.6986	1.6702	1.6649
General Business and Public Utility Personal	1.9000	1.9000	1.9000	1.9000
2008 Current Expense				
Residential/Agricultural Real	1.5949	1.7983	1.7839	1.7807
Commercial/Industrial and Public Utility Real	1.7013	1.8497	1.8187	1.8129
General Business and Public Utility Personal	1.9000	1.9000	1.9000	1.9000
2014 Current Expense				
Residential/Agricultural Real	1.8467	2.0822	2.0656	2.0619
Commercial/Industrial and Public Utility Real	1.9699	2.1417	2.1059	2.0992
General Business and Public Utility Personal	2.2000	2.2000	2.2000	2.2000
<b>Total Millage</b>				
Residential/Agricultural Real	\$6.9346	\$7.8191	\$7.7566	\$7.7428
Commercial/Industrial and Public Utility Real	8.1601	8.8716	8.7232	8.6955
General Business and Public Utility Personal	10.0000	10.0000	10.0000	10.0000
Total Weighted Average Rate				
	\$7.1904	\$7.9497	\$7.9415	\$7.9274

**Overlapping Rates by Taxing District**

Cleveland Heights City				
Residential/Agricultural Real	\$12.4200	\$12.4200	\$12.4200	\$12.4200
Commercial/Industrial and Public Utility Real	12.4200	12.4200	12.4200	12.4200
General Business and Public Utility Personal	12.4200	12.4200	12.4200	12.4200
University Heights City				
Residential/Agricultural Real	13.2000	13.2000	13.2000	13.2000
Commercial/Industrial and Public Utility Real	13.2000	13.2000	13.2000	13.2000
General Business and Public Utility Personal	13.2000	13.2000	13.2000	13.2000

2018	2017	2016	2015	2014	2013
\$2.6274	\$2.5984	\$2.5904	\$2.5904	\$2.5700	\$2.5401
3.2682	3.1219	3.1179	3.1179	2.9100	2.8819
4.0000	4.0000	4.0000	4.0000	4.0000	4.0000
1.5341	1.5172	1.5125	1.5125	1.5000	1.4831
1.7449	1.6667	1.6646	1.6646	1.5600	1.5386
1.9000	1.9000	1.9000	1.9000	1.9000	1.9000
1.9000	1.9000	1.9000	1.9000	1.9000	1.9000
1.9000	1.9000	1.9000	1.9000	1.9000	1.9000
2.2000	2.2000	2.2000	2.2000	2.2000	0.0000
2.2000	2.2000	2.2000	2.2000	2.2000	0.0000
2.2000	2.2000	2.2000	2.2000	2.2000	0.0000
\$8.2614	\$8.2156	\$8.2030	\$8.2030	\$8.1700	\$5.9232
9.1131	8.8887	8.8825	8.8825	8.5700	6.3169
10.0000	10.0000	10.0000	10.0000	10.0000	7.8000
\$8.4224	\$8.3500	\$8.3351	\$8.2636	\$6.0140	\$5.9130

\$12.4200	\$13.9200	\$13.9200	\$13.9200	\$13.9200	\$12.9000
12.4200	13.9200	13.9200	13.9200	13.9200	12.9000
12.4200	13.9200	13.9200	13.9200	13.9200	12.9000
13.2000	13.2000	13.2000	13.2000	13.2000	13.2000
13.2000	13.2000	13.2000	13.2000	13.2000	13.2000
13.2000	13.2000	13.2000	13.2000	13.2000	13.2000

(continued)

**Cleveland Heights-University Heights Public Library**  
*Property Tax Rates - Direct and Overlapping Governments (continued)*  
*(Per \$1,000 of Assessed Valuation)*  
*Last Ten Years*

	2022	2021	2020	2019
South Euclid City				
Residential/Agricultural Real	\$16.9576	\$18.0996	\$18.0575	\$18.0411
Commercial/Industrial and Public Utility Real	18.6579	18.7458	18.8264	18.8260
General Business and Public Utility Personal	18.8500	18.8500	18.8500	18.8500
Cleveland Heights/University Heights City School District				
Residential/Agricultural Real	77.8768	86.6039	81.3260	81.7993
Commercial/Industrial and Public Utility Real	99.4443	107.2917	101.0339	101.3449
General Business and Public Utility Personal	158.3000	158.3000	153.6000	154.2000
Cuyahoga County				
Residential/Agricultural Real	12.2552	14.0063	12.8012	12.7973
Commercial/Industrial and Public Utility Real	13.6706	14.3037	13.2303	13.0770
General Business and Public Utility Personal	14.8500	14.8500	14.0500	14.0500
Special Taxing Districts (1)				
Residential/Agricultural Real	6.1916	7.1002	7.0862	6.6879
Commercial/Industrial and Public Utility Real	7.0055	7.3398	7.3244	6.8413
General Business and Public Utility Personal	7.7800	7.7800	7.7800	7.3800

Source: Cuyahoga County Fiscal Officer

Note: The rates presented for a particular calendar year are the rates that, when applied to the assessed values presented in the Assessed Value Table, generated the property tax revenue billed in that year.

The Library's basic property tax rate may be increased only by a majority vote of the Library's residents.

Overlapping rates are those of local and county governments that apply to property owners within the Cities.

Real property tax rates are reduced so that inflationary increases in value do not generate additional taxes.

(1) Metro Parks, Port Authority, Community College

2018	2017	2016	2015	2014	2013
\$18.8500	\$18.8500	\$16.3500	\$16.3500	\$16.0500	\$16.1215
18.7744	18.7921	16.2817	16.2817	15.9600	16.3500
18.8500	18.8500	16.3500	16.3500	16.0500	16.3500
88.4874	87.4552	81.3081	81.3081	80.9500	92.7788
107.6137	104.2416	98.1577	98.1577	93.5400	80.3810
156.0900	155.5900	149.5900	149.5900	149.5900	149.5900
13.9140	13.8802	13.8698	13.8698	14.0500	13.9495
14.0061	14.0124	14.0500	14.0500	14.0200	14.0500
14.0500	14.0500	14.0500	14.0500	14.0500	14.0500
7.2882	9.2408	9.2368	9.2368	9.3600	5.9639
7.3435	9.3438	9.3676	9.3676	9.3400	5.8843
7.3800	9.3800	9.3800	9.3800	9.3800	5.9800

**Cleveland Heights-University Heights Public Library**  
*Real Property and Public Utility Tax Levies And Collections*  
*Last Ten Years*

Year	Total Tax Levy(1)	Current Tax Collections(1)	Percent of Current Tax Collections To Current Tax Levy	Delinquent Tax Collection (3)	Total Tax Collections(2)(4)
2022	\$8,914,354	\$8,424,704	94.51%	\$445,441	\$8,870,145
2021	8,857,207	8,343,155	94.20	409,873	8,753,028
2020	8,784,226	8,296,348	94.45	404,700	8,701,048
2019	8,837,983	7,949,742	89.95	484,334	8,434,076
2018	8,841,741	8,189,405	92.62	424,292	8,613,697
2017	8,770,186	8,076,484	92.09	392,739	8,469,223
2016	8,823,676	8,262,552	93.64	349,735	8,612,287
2015	8,831,597	8,258,723	93.51	429,656	8,688,379
2014	6,530,159	6,016,335	92.13	336,860	6,353,195
2013	7,383,904	6,025,104	81.60	296,178	6,321,282

Source: Cuyahoga County, Ohio; Fiscal Officer

(1) Information for Real and Public Utility Property Only

(2) State Reimbursements of Rollback and Homestead Exemptions are included

(3) The County does not identify delinquent collections by the year for which the tax was levied.

(4) Penalties and interest are included, since by Ohio Law, they become part of the tax obligation as assessment occurs.

Note: The County's current reporting system does not track delinquency collections by tax year. Outstanding delinquencies are tracked in total by the date the parcel is first certified delinquent. Penalties and interest are applied to the total outstanding delinquent balance. The presentation will be updated as new information becomes available.

Percent of Total Tax Collections To Tax Levy	Accumulated Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Total Tax Levy
99.50%	\$1,505,500	16.89 %
98.82	1,581,912	17.86
99.05	1,529,478	17.41
95.43	1,529,478	17.31
97.42	1,689,090	19.10
96.57	1,532,669	17.48
97.60	1,485,060	16.83
98.38	1,341,564	15.19
97.29	985,458	15.09
85.61	971,103	13.15

**Cleveland Heights-University Heights Public Library**

*Personal Property Tax Levies And Collections*

*Last Ten Years*

Year	Total Tax Levy	Current Tax Collections (4)	Percent of Current Tax Collections To Tax Levy	Delinquent Tax Collections (2)(3)	Total Tax Collections
2022	\$0	\$0	0.00 %	\$0	\$0
2021	0	0	0.00	0	0
2020	0	0	0.00	0	0
2019	0	0	0.00	0	0
2018	0	0	0.00	0	0
2017	0	0	0.00	0	0
2016	0	0	0.00	0	0
2015	0	0	0.00	0	0
2014	0	0	0.00	0	0
2013	34,234	0	0.00	182	182

Source: Cuyahoga County, Ohio; County Fiscal Officer

- (1) Includes penalties and interest, since by Ohio Law, they become part of tax obligation as assessment occurs.
- (2) The County does not identify delinquent collections by the year for which the tax was levied.
- (3) The negative delinquent tax collections are the result of refunds on delinquencies exceeding the collections in a given year.
- (4) Penalties and interest are included, since by Ohio law, they become part of the tax obligation as the assessment occurs.

Note: The County's current reporting system does not track delinquency collections by tax year. Outstanding delinquencies are tracked in total by the date the parcel is first certified delinquent. Penalties and interest are applied to the total outstanding delinquent balance. The presentation will be updated as new information becomes available.



Percent of Total Tax Collections To Tax Levy	Accumulated Outstanding Delinquent Taxes (1)	Percentage of Delinquent Taxes to Total Tax Levy
N/A	\$0	N/A
N/A	0	N/A
N/A	0	N/A
N/A	0	N/A
N/A	34,063	N/A
N/A	34,063	N/A
N/A	34,063	N/A
N/A	34,063	N/A
N/A	34,063	N/A
0.53 %	34,063	99.50 %

**Cleveland Heights-University Heights Public Library**

*Principal Real Property Taxpayers*

2022 and 2013

<u>2022</u>		
Taxpayer	Real Property Assessed Valuation	Percentage of Total Real Property Assessed Valuation
Cleveland Electric Illuminating Co.	\$16,218,060	1.32 %
East Ohio Gas Co.	11,452,340	0.93
CS Center LLC & CS Center TIC 1 LLC	9,135,610	0.75
Hebrew Academy of Cleveland	7,395,190	0.60
Integrity Realty Group	7,191,840	0.59
City of Cleveland Heights	6,794,340	0.55
American Transmission System	5,652,070	0.46
DKC Holdings	5,495,010	0.45
First Interstate	5,452,280	0.45
Huntington House	5,195,980	0.42
<b>Total</b>	<b>\$79,982,720</b>	<b>6.52 %</b>
<b>Total Real Property Assessed Valuation</b>	<b>\$1,225,943,670</b>	

<u>2013</u>		
Taxpayer	Real Property Assessed Valuation	Percentage of Total Real Property Assessed Valuation
Cleveland Electric Illuminating Co.	\$11,393,890	1.07 %
Kaiser Foundation	11,348,150	1.06
Severance SPE Lease Company	9,711,730	0.91
Inland Cedar Center South	6,212,210	0.58
University Heights Holdings	5,443,380	0.51
Severance SPE FEECO, LLC	4,466,180	0.42
Target	3,500,780	0.33
The May Department	3,408,020	0.32
East Ohio Gas Co.	2,889,350	0.27
ARC Cleveland Heights LLC	2,724,580	0.25
<b>Total</b>	<b>\$61,098,270</b>	<b>5.72 %</b>
<b>Total Real Property Assessed Valuation</b>	<b>\$1,068,405,140</b>	

Source: Cuyahoga County Fiscal Officer

**Cleveland Heights-University Heights Public Library**

*Ratios of Outstanding Debt to  
Total Personal Income and Debt Per Capita  
Last Ten Years*

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<u>Fiscal Year</u>	<u>Financed Purchases</u>	<u>Total Personal Income (1)</u>	<u>Percentage Of Personal Income</u>	<u>Population (1)</u>	<u>Per Capita</u>
2022	\$58,809	\$2,316,699,896	0.00 %	58,504	\$1
2021	91,660	2,269,481,094	0.00	59,226	2
2020	109,296	2,022,880,969	0.01	56,789	2
2019	187,453	1,916,517,840	0.01	59,660	3
2018	121,134	1,860,019,820	0.01	59,660	2
2017	193,195	1,902,378,420	0.01	59,660	3
2016	262,204	1,823,865,860	0.01	59,660	4
2015	328,290	1,822,702,490	0.02	59,660	6
2014	390,096	1,810,919,640	0.02	59,660	7
2013	317,055	1,769,694,580	0.02	59,660	5

(1) Personal Income and Population amounts derived from S24.

**Cleveland Heights-University Heights Public Library**

*Computation of Direct and Overlapping  
Debt Attributable to Governmental Activities  
December 31, 2022*

Jurisdiction	Governmental Activities Debt	Percentage Applicable to Library(1)	Amount Applicable to the Library
<b>Direct</b>			
Financed Purchases	<u>\$58,809</u>	100.00 %	<u>\$58,809</u>
<b>Overlapping</b>			
Cuyahoga County			
General Obligation Bonds	251,010,600	4.19	10,517,344
Revenue Bonds	645,165,802	4.19	27,032,447
Certificates of Participation	183,827,155	4.19	7,702,358
Loans Payable	1,303,324	4.19	54,609
Financed Purchases	231,083,108	4.19	9,682,382
Leases Payable	12,809,798	4.19	536,731
Greater Cleveland Regional Transit Authority			
General Obligation Bonds	45,455,990	4.19	1,904,606
City of Cleveland Heights			
General Obligation Bonds	13,916,000	95.00	13,220,200
Special Assessment Bonds	1,516,000	95.00	1,440,200
OPWC Loans	1,554,543	95.00	1,476,816
OWDA Loans	138,053	95.00	131,150
Notes	1,505,556	95.00	1,430,278
Financed Purchases	1,718,450	95.00	1,632,528
City of University Heights			
General Obligation Bonds	905,000	100.00	905,000
OPWC Loans	289,040	100.00	289,040
City of South Euclid			
General Obligation Bonds	12,420,000	6.51	808,542
Special Obligation Bonds	985,000	6.51	64,124
OPWC Loans	1,444,356	6.51	94,028
OWDA Loans	522,515	6.51	34,016
OAQDA Loans	240,853	6.51	15,680
Financed Purchases	5,484,255	6.51	357,025
Leases Payable	42,142	6.51	2,743
Cleveland Heights-University Heights City School District			
General Obligation Bonds	149,089,902	100.00	149,089,902
Certificates of Participation	17,623,003	100.00	17,623,003
Financed Purchases	<u>54,930</u>	100.00	<u>54,930</u>
<i>Total Overlapping Debt</i>	<u>1,580,105,375</u>		<u>246,099,681</u>
<i>Total Direct and Overlapping Debt</i>	<u>\$1,580,164,184</u>		<u>\$246,158,490</u>

Source: Fiscal Office, Cuyahoga County, Ohio

- (1) Percentages were determined by dividing the assessed valuation of the overlapping government located within the boundaries of the City by the total assessed valuation of the government. The valuations used were for the 2016 collection year. The Cleveland Heights-University Heights Public Library is a school district library and its boundaries follow those of the Cleveland Heights-University Heights City School District. These boundaries cover all of the community of University Heights; all but a small portion of Cleveland Heights (that which is within the boundaries of the East Cleveland City School District); and includes a small portion of the City of South Euclid. Despite this fact, the statistics given here, which represent those of the two cities of Cleveland Heights and University Heights, are considered representative of the service area covered by the Cleveland Heights-University Heights Public Library.

**Cleveland Heights-University Heights Public Library**

*Principal Employers*

*2022 and 2013*

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**2022**

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Employer	Nature of Activity	Employees
John Carroll University	Higher Education	1,882
Cleveland Heights-University Heights City School District	Public Education	910
City of Cleveland Heights	Local Government	714
Metro Health System	Medical	583
Minute Men Select Inc.	Retail Store	527
Bellefaire Jewish Children's Center	Social Services	517
Heinen's	Grocery Store	451
Target	Retail Store	425
Hebrew Academy of Cleveland	Public Education	397
Home Depot	Retail Store	327
<b>Total</b>		<b>6,733</b>
<b>Total Employment within the Library District</b>		<b>N/A</b>

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**2013**

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Employer	Nature of Activity	Employees
John Carroll University	Higher Education	2,271
Group Management Services	Property Management	1,703
Cleveland Heights-University Heights City School District	Public Education	1,249
City of Cleveland Heights	Local Government	789
Target	Retail Store	436
Bellefaire Jewish Children's Center	Social Services	429
Cuyahoga County	Local Government	336
Whole Foods Market Group, Incorporated	Grocery	314
Kaiser Foundation	Healthcare	304
Macy's	Retail Store	300
<b>Total</b>		<b>8,131</b>
<b>Total Employment within the Library District</b>		<b>N/A</b>

Source: Survey conducted by the two Cities. (1)

(1) The Cleveland Heights-University Heights Public Library is a school district library and its boundaries follow those of the Cleveland Heights-University Heights City School District. These boundaries cover all of the community of University Heights; all but a small portion of Cleveland Heights (that which is within the boundaries of the East Cleveland City School District); and includes a small portion of the City of South Euclid. Despite this fact, the statistics given here, which represent combined totals for the two cities of Cleveland Heights and University Heights, are considered representative of the service area covered by the Cleveland Heights-University Heights Public Library.

NA Information not available.

## Cleveland Heights-University Heights Public Library

*Demographic and Economic Statistics*

*Last Ten Years*

Year	Population (1)	Total Personal Income (1)	Median Family Income (1)	Per Capita Income (1)	Unemployment Rate (2)	
					Cuyahoga County	State of Ohio
2022	58,504	\$2,316,699,896	\$72,152	\$39,599	3.6%	4.2%
2021	59,226	2,269,481,094	61,946	38,319	4.1	4.5
2020	56,789	2,022,880,969	67,512	35,621	8.3	5.5
2019	59,660	1,916,517,840	53,155	32,124	3.6	4.1
2018	59,660	1,860,019,820	57,652	31,177	5.0	4.8
2017	59,660	1,902,378,420	53,901	31,887	4.8	4.7
2016	59,660	1,823,865,860	56,664	30,571	5.3	4.9
2015	59,660	1,822,702,490	53,000	30,552	4.0	4.6
2014	59,660	1,810,919,640	58,968	30,354	6.5	4.8
2013	59,660	1,769,694,580	53,194	29,663	7.2	7.1

Sources:

(1) Estimates 2013-2022, U.S. Census Bureau. The Cleveland Heights-University Heights Public Library is a school district library and its boundaries follow those of the Cleveland Heights-University Heights City School District. These boundaries cover all of the community of University Heights; all but a small portion of Cleveland Heights (that which is within the boundaries of the East Cleveland City School District); and includes a small portion of the City of South Euclid. Despite this fact, the statistics given here, which represent combined totals for the two cities of Cleveland Heights and University Heights, are considered representative of the service area covered by the Cleveland Heights-University Heights Public Library.

(2) County and State Records

(3) Records of Cities of Cleveland Heights and University Heights.

(4) Cuyahoga County, Ohio; County Fiscal Officer

Represents total real property assessed value for the Cities of Cleveland Heights and University Heights.

City Square Miles (3)	Estimated Actual Property Value (4)
10.11	\$3,540,765,041
10.11	3,110,032,122
10.11	3,119,478,543
10.11	3,145,146,113
10.11	2,952,374,694
10.11	2,986,325,332
10.11	2,982,512,616
10.11	3,042,741,845
10.11	3,070,884,490
10.11	3,069,756,717

**Cleveland Heights-University Heights Public Library**  
*Full-Time Equivalent Library Employees by Function/Program*  
*Last Ten Years*

Function/Program	2022	2021	2020	2019
<b>Public Service</b>				
Adult Services	13.500	13.500	13.500	13.700
Youth Services	11.400	11.400	11.400	11.500
Circulation Services	11.000	10.000	10.000	10.000
Technical Services	6.500	3.000	3.000	3.000
Information Technology	2.000	2.000	2.000	2.000
Training	7.000	7.000	7.000	7.000
Building Services	7.500	8.500	7.500	10.500
Coventry Village Library	7.500	7.500	7.000	8.500
Noble Neighborhood Library	9.200	9.200	8.700	10.000
University Heights Library	9.300	9.300	9.000	10.300
Marketing and Communications	4.000	4.000	4.000	3.000
Administrative Support	2.500	1.500	2.500	2.625
Sub Reference Hours	1.850	1.850	0.000	1.850
Main Library Pages	4.000	4.500	2.500	9.600
<b>Administration</b>				
Main Library	5.000	6.000	6.000	6.000
Branch Library	3.000	3.000	3.000	3.000
Totals:	105.250	102.250	97.100	112.575

**Method:** Using all positions (open or filled) divided by a 40-hour work week at December 31.

Source: Library Finance Department



2018	2017	2016	2015	2014	2013
13.700	13.200	12.700	12.200	11.950	12.000
11.000	11.000	11.000	11.000	11.000	10.500
10.900	10.900	11.200	12.200	12.400	13.200
3.000	3.000	3.000	2.500	4.500	4.750
2.000	2.000	2.000	2.000	2.000	2.000
7.000	7.000	6.800	6.300	5.800	5.300
10.500	11.500	11.500	11.500	9.500	9.500
7.500	7.500	7.200	6.900	6.900	5.900
9.000	9.250	9.050	9.050	9.050	7.980
9.300	9.300	8.000	8.000	8.000	6.650
4.000	3.500	4.000	4.000	4.000	4.000
2.630	1.625	1.500	1.500	1.000	1.000
1.850	1.550	1.550	1.550	1.550	1.550
10.000	10.000	10.500	10.100	10.100	11.400
6.000	6.000	6.000	5.000	5.000	5.000
3.000	3.000	3.000	3.000	3.000	3.000
<u>111.380</u>	<u>110.325</u>	<u>109.000</u>	<u>106.800</u>	<u>105.750</u>	<u>103.730</u>

**Cleveland Heights-University Heights Public Library**

*Capital Assets Statistics by Function/Program*

*Last Ten Years*

Function/Program	2022	2021	2020	2019
<b>Public Service</b>				
Number of Buildings	7	7	6	6
Public Meeting Rooms	14	10	10	10
Vehicles for Delivery	1	1	1	1
Bookmobile	0	0	0	0
 Square Footage				
1920 Coventry Village Library	5,105	5,105	5,105	5,105
1937 Noble Neighborhood Library	11,160	11,160	11,160	11,160
1952 University Heights Library	17,593	17,593	17,593	17,593
1932 Lee Road (Main) Library	107,856	107,856	107,856	107,856
2013 Lee Road (HKIC) Library	4,000	4,000	4,000	4,000
2018 Washington Boulevard Property	55,336	55,336	55,336	55,336
2780 Kirkwood Road	19,915	19,915	0	0
 Public Use Copy Machines	9	8	8	8
Public Use Fax Machines	7	6	6	6
Public Use PCs	145	145	160	160
ATMs	0	0	0	0
Art Galleries	1	1	1	1
Technology Classrooms	1	1	1	1
 <b>Administration</b>				
Square Footage (at Lee Road)	2,144	2,144	2,144	2,144
Administrative Copy Machine	2	2	1	1
Staff Use PCs	151	116	100	100

Source: Library Finance Department

2018	2017	2016	2015	2014	2013
6	5	5	5	5	5
10	10	10	10	10	10
1	1	1	1	1	1
0	1	1	0	0	0
5,105	5,105	5,105	5,105	5,105	5,105
11,160	11,160	11,160	11,160	11,160	11,160
17,593	17,593	11,160	11,160	11,160	11,160
107,856	107,856	107,856	107,856	107,856	107,856
4,000	4,000	4,000	4,000	4,000	4,000
55,336	0	0	0	0	0
0	0	0	0	0	0
8	8	8	8	8	7
6	6	6	6	6	5
160	160	160	160	160	137
0	0	0	0	0	0
1	1	1	1	1	1
1	1	1	1	1	1
2,144	2,144	2,144	2,144	2,144	2,144
1	1	1	1	1	1
100	100	100	96	96	95

**Cleveland Heights-University Heights Public Library**  
*Operating Indicators by Function/Program*  
*Last Ten Years*

Function/Program	2022	2021	2020	2019
<b>Public Service</b>				
Circulation By Building				
Coventry Village Library	125,185	116,537	95,084	161,820
Lee Road Library	1,047,840	970,094	859,585	1,465,262
Noble Neighborhood Library	115,408	99,431	86,885	183,061
University Heights Library	217,200	207,215	160,299	262,690
Total Circulation, All Buildings	1,505,633	1,393,277	1,201,853	2,072,833
Circulation By Age Level				
Total Adult Circulation	1,035,126	917,185	870,874	1,425,705
Total Juvenile Circulation	470,507	476,092	330,979	647,128
Circulation By Type of Materials				
Books and Magazines	903,431	824,657	558,167	1,132,313
Videocassettes and DVDs	209,398	227,326	287,487	597,384
Recordings (Discs, Tapes, CDs)	73,458	72,657	84,130	139,306
Computer Software	109	31	24	129
E-media	315,423	265,374	269,193	198,084
Other Items	3,814	3,232	2,852	5,617
Library Collections Systemwide				
Books	235,101	243,842	240,213	255,948
E-books	1,120,075	1,094,724	246,139	249,698
Videocassettes and DVDs	29,891	90,571	37,331	37,940
Recordings (Discs, Tapes, CDs)	26,993	656,881	120,040	30,069
Computer Software	5	5	11	10
Magazine Subscriptions	275	335	357	700
Databases Provided	65	86	78	81
Electronic Resources				
Number of PCs Available for Public	145	145	153	175
Number of Weekly Users of Electronic Resources	1,577	1,051	853	4,330
Annual Number of Users of Electronic Resources	81,990	54,652	44,373	225,142
Public Service Transactions Systemwide				
Average Weekly Building Attendance	9,956	7,734	4,378	13,745
Annual Building Attendance	517,712	402,168	227,656	714,736
Average Weekly Reference Transactions	6,704	7,037	4,749	11,418
Annual Reference Transactions	348,608	365,924	246,948	593,736
Total Annual Library Programs	2,120	1,361	1,023	6,309
Total Annual Library Programs Attendance	19,277	23,171	19,934	74,279
<b>Administration</b>				
Purchase orders Issued	260	849	763	1,120
Accounts Payable Checks/Vouchers Issued	1,781	2,052	1,663	1,949
Payroll Checks/Direct Deposits Processed/Issued	3,990	3,577	3,784	4,040
W-2s and 1099s Issued	171	165	172	194
Board Resolutions	79	73	63	67

Source: Library Finance Department

2018	2017	2016	2015	2014	2013
148,725	125,739	119,742	116,683	117,100	123,945
1,360,449	1,177,780	1,081,500	1,223,439	1,270,117	1,283,982
175,414	153,165	154,646	164,954	179,990	182,587
218,748	74,774	125,998	193,089	212,365	204,906
1,903,336	1,531,458	1,481,886	1,698,165	1,779,572	1,795,420
1,392,052	1,146,237	1,023,477	1,264,591	1,237,050	1,293,901
511,284	385,221	458,319	433,574	542,522	448,082
1,009,659	801,824	728,584	844,290	915,445	916,864
595,220	471,013	490,824	532,565	592,621	613,227
144,678	145,306	153,159	178,269	194,638	206,841
152	173	244	522	622	485
148,123	109,721	106,205	98,690	71,478	53,345
5,504	3,421	2,870	3,829	4,768	4,658
256,826	251,876	232,113	263,418	266,906	266,791
286,038	191,805	373,194	215,490	124,395	115,779
39,029	35,810	34,467	36,502	39,537	42,453
30,892	31,378	31,270	31,568	68,825	60,769
9	8	12	16	17	19
700	709	327	577	362	362
67	81	70	88	92	413
173	169	125	144	137	137
4,545	3,823	4,882	5,345	5,593	5,542
236,340	198,796	253,860	277,940	290,836	288,184
14,169	13,457	16,675	19,138	20,134	20,585
736,764	699,764	867,110	995,176	1,046,968	1,070,404
11,279	11,489	9,530	10,552	11,271	10,626
586,508	597,428	495,560	548,704	586,092	552,552
5,943	1,716	5,711	5,104	3,378	3,149
69,710	43,659	67,662	70,776	70,025	33,773
1,096	1,126	1,180	1,081	1,303	1,307
1,911	1,797	1,753	1,710	1,765	1,899
3,973	3,828	4,254	6,622	3,987	3,939
201	203	196	204	184	208
56	71	75	86	72	64

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# OHIO AUDITOR OF STATE KEITH FABER



**CLEVELAND HEIGHTS UNIVERSITY HEIGHTS PUBLIC LIBRARY**

**CUYAHOGA COUNTY**

## **AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 7/25/2023**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
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