

**CITY OF CLEVELAND HEIGHTS  
SOLID WASTE TRANSFER FACILITY  
CUYAHOGA COUNTY, OHIO**

**REPORT ON APPLYING  
AGREED-UPON PROCEDURES**

**FOR THE YEAR ENDED  
DECEMBER 31, 2021**

***James G. Zupka, CPA, Inc.***  
**Certified Public Accountants**



OHIO AUDITOR OF STATE  
KEITH FABER



88 East Broad Street  
Columbus, Ohio 43215  
IPAResult@ohioauditor.gov  
(800) 282-0370

Members of Council  
City of Cleveland Heights  
40 Severance Circle  
Cleveland Heights, Ohio 44118

We have reviewed the *Independent Accountants' Report on Applying Agreed-Upon Procedures* of the City of Cleveland Heights Solid Waste Transfer Facility, Cuyahoga County, prepared by James G. Zupka, CPA, Inc., for the period January 1, 2021 through December 31, 2021. Based upon this review, we have accepted this report in lieu of the audit required by Section 117.11, Revised Code.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Cleveland Heights is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

September 15, 2022

**This page intentionally left blank.**

**CITY OF CLEVELAND HEIGHTS SOLID WASTE TRANSFER FACILITY  
CUYAHOGA COUNTY, OHIO  
REPORT ON APPLYING AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED DECEMBER 31, 2021**

---

TABLE OF CONTENTS

	<u>PAGE</u>
Independent Accountants' Report on Applying Agreed-Upon Procedures	1-2
Letter from Director of Finance	3-7

**This page intentionally left blank.**

**JAMES G. ZUPKA, C.P.A., INC.**

*Certified Public Accountants  
5240 East 98<sup>th</sup> Street  
Garfield Hts., Ohio 44125*

---

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

City of Cleveland Heights  
Cuyahoga County  
40 Severance Circle  
Cleveland Heights, Ohio 44118  
and  
The Director,  
Ohio Environmental Protection Agency

We have audited, in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the City of Cleveland Heights, Cuyahoga County, Ohio, for the year ended December 31, 2021, and have separately issued our unmodified report thereon dated August 15, 2022.

In a letter to the Ohio Environmental Protection Agency dated August 4, 2022 (the Letter), the Director of Finance of the City of Cleveland Heights specified that certain amounts disclosed in that Letter were derived from the independently audited financial statements referred to in the first paragraph above.

We have performed the procedures described below on the City of Cleveland Heights. The City of Cleveland Heights's management is responsible for the information presented in the Letter.

The City of Cleveland Heights has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of solely providing assistance to you and the Ohio EPA in determining that certain amounts reported in the Letter agreed to, or can be computed from, amounts presented in the audited basic financial statements. Additionally, the Auditor of State has agreed to and acknowledged that the procedures performed are appropriate to meet their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

As required by Ohio Administrative Code Sections 3745-503-05(L)(5)(c), we have agreed the following amounts included in the Letter to the audited financial statements:

Alternative 2, Line No.

5	Total assured environmental costs	\$ 175,014
6	Total annual revenue	\$ 80,891,673

The amounts on line 6 agree to the basic fund financial statements of the City of Cleveland Heights, or can be computed from amounts appearing therein. We followed the definition for line 6 included in the *State Support Document for the Local Government Financial Test*, issued November 27, 1996 by the USEPA. Line 5 includes total assured environmental costs reported in the fund financial statements following Governmental Accounting Statement Number 18.

We were engaged by the City of Cleveland Heights to perform this agreed-upon procedures engagement and conducted our engagement in accordance with the attestation standards established by the AICPA and the Comptroller General of the United States' *Government Auditing Standards*. We were not engaged to, and did not conduct an examination or review engagement, the objective of which would be an opinion or conclusion respectively, on the letter. Accordingly, we do not express an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Cleveland Heights and to meet our ethical responsibilities, in accordance with the ethical requirements established by the Comptroller General of the United States' *Government Auditing Standards* related to our agreed upon procedures engagement.



James G. Zupka, CPA, Inc.  
Certified Public Accountants

August 15, 2022





# CLEVELAND HEIGHTS

Director  
Ohio Environmental Protection Agency  
c/o DMWM  
P.O. Box 1049  
Columbus, OH 43216-1049

I am the chief financial officer of *(name and address of local government)*

City of Cleveland Heights, 40 Severance Circle, Cleveland Heights, Ohio 44118

This letter is in support of this local government's use of the financial test to demonstrate financial assurance, as specified in Chapter 3745-503 of the Administrative Code.

**Instructions:** Fill out the following paragraphs regarding facilities and scrap tire transporters and the associated cost estimates in the space provided. If there are no facilities or scrap tire transporters that belong in a particular paragraph, write "none" in the space indicated. For each solid waste facility or scrap tire transporter, include its name, address, county, and current closure, post-closure care, scrap tire transporter closure, or corrective actions cost estimates, and any other environmental obligations. Identify each cost estimate as to whether it is for closure, post-closure care, scrap tire transporter closure, or corrective actions, and all other environmental obligations.

(1) This local government is the owner or operator of the following facilities or scrap tire transporters for which financial assurance for closure, post-closure care, scrap tire transporter closure, or corrective actions is demonstrated through the financial test specified in rules adopted under Chapter 3734. of the Revised Code concerning financial assurance for solid waste facilities or a scrap tire transporter, or this local government is the owner or operator of the following facilities for which financial assurance for any other environmental obligations are assured by a financial test. The current closure, post-closure care, scrap tire transporter closure, or corrective actions cost estimates, and any other environmental obligations provided for by a test are shown:

Name: City of Cleveland Heights

Address: 2963 Mayfield Road County Cuyahoga

City: Cleveland Heights State: OH Zip: 44106 -

Closure: \$ 175,014 Corrective Actions: \$ None

Post-Closure Care: \$ None Scrap Tire Transporter Closure: \$ None

Other Environmental Obligations: \$ None

(2) This local government is the owner or operator of the following facilities or scrap tire transporter for which financial assurance requirements for closure, post-closure care, scrap tire transporter closure, corrective actions, or any other environmental obligations are satisfied through a financial test other than that required by rules adopted under Chapter 3734. of the Revised Code. The current closure, post-closure care, scrap tire transporter closure, or corrective actions cost estimates, or any environmental obligations covered by such financial assurance are shown for each facility or scrap tire transporter:

Name: None

Address: \_\_\_\_\_ County \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ -

Closure: \$ \_\_\_\_\_ Corrective Actions: \$ \_\_\_\_\_

Post-Closure Care: \$ \_\_\_\_\_ Scrap Tire Transporter Closure: \$ \_\_\_\_\_

Other Environmental Obligations: \$ \_\_\_\_\_

The fiscal year of this local government ends on December 31  
(month, day)

The figures for the following items marked with an asterisk are derived from this local government's independently audited, year-end financial statements for the most recently completed fiscal year, ended December / 31 / 2021

(Comment: the figures for the following items must be contained in the audited financial statements from the most recently completed fiscal year.)

**Instructions:** Choose only ONE of the following alternatives.

Fill in **Alternative I** if the criteria of paragraph (L)(3)(a) of rule 3745-503-05 of the Administrative Code is used.

**OR**

Fill in **Alternative II** if the criteria of paragraph (L)(3)(b) of rule 3745-503-05 of the Administrative Code is used.

**Alternative I**

- 1) Sum of current final closure, post-closure care, scrap tire transporter closure, corrective actions cost estimates, and any other environmental obligations assured by a financial test (*total of all cost estimates shown in the paragraphs above*): \$ \_\_\_\_\_
- \*2) Sum of cash and marketable securities: \$ \_\_\_\_\_
- \*3) Total expenditures: \$ \_\_\_\_\_
- \*4) Annual debt service: \$ \_\_\_\_\_
- \*5) Long-term debt: \$ \_\_\_\_\_
- \*6) Capital expenditures: \$ \_\_\_\_\_
- \*7) Total assured environmental costs: \$ \_\_\_\_\_
- \*8) Total annual revenue: \$ \_\_\_\_\_

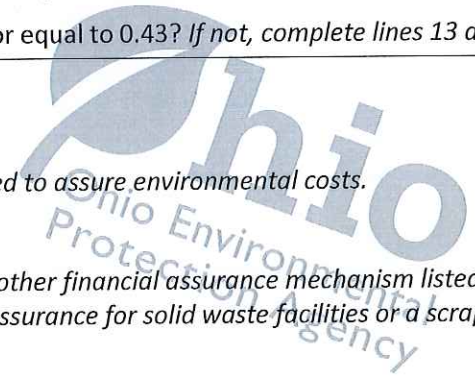
9) Is line 2 divided by line 3 greater than or equal to 0.05?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
10) Is line 4 divided by line 3 less than or equal to 0.20?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
11) Is line 5 divided by line 6 less than or equal to 2.00?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
12) Is line 7 divided by line 8 less than or equal to 0.43? <i>If not, complete lines 13 and 14</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

13) Multiply line 8 by 0.43 = \$ \_\_\_\_\_

*This is the maximum amount allowed to assure environmental costs.*

14) Line 13 subtracted from line 7 = \$ \_\_\_\_\_

*This amount must be assured by another financial assurance mechanism listed rules adopted under Chapter 3734. of the Revised Code concerning financial assurance for solid waste facilities or a scrap tire transporter.*



Alternative II

- 1) Sum of current final closure, post-closure care, scrap tire transporter closure, corrective actions cost estimates, and any other environmental obligations assured by a financial test (*total of all cost estimates shown in the two paragraphs above*): \$ 175,014
- 2) Current bond rating of most recent issuance: Aa3  
Name of rating service: Standard and Poor
- 3) Date of issuance of bond: November / 24 / 2020
- 4) Date of maturity of bond: December / 1 / 2037
- 5) Total assured environmental costs: \$ 175,014
- \*6) Total annual revenue: \$ 80,891,673

7) Is line 5 divided by line 6 less than or equal to 0.43? *If no, complete lines 8 and 9*  Yes  No

8) Multiply line 6 by 0.43 = \$

*This is the maximum amount allowed to assure environmental costs.*

14) Line 8 subtracted from line 5 = \$

*This amount must be assured by another financial assurance mechanism listed in rules adopted under Chapter 3734. of the Revised Code concerning financial assurance for solid waste facilities or a scrap tire transporter.*



I hereby certify that the wording of this letter is identical to the wording specified in rules adopted under Chapter 3734. of the Revised Code concerning financial assurance for solid waste facilities or a scrap tire transporter as such rules were constituted on the date shown immediately below. I further certify the following:

- (1) that the local government's financial statements are prepared in conformity with generally accepted accounting principles for governments;
- (2) that the local government has not operated at a deficit equal to five per cent or more of total annual revenue in either of the past two fiscal years;
- (3) that the local government is not in default on any outstanding general obligation bonds; and,
- (4) that the local government does not have outstanding general obligations rated less than BBB as issued by "Standard and Poor's" or Baa as issued by "Moody's."

Signature *Amy Himmelslein* Title Finance Director  
Name Amy Himmelslein Date August / 4 / 2022



**This page intentionally left blank.**

# OHIO AUDITOR OF STATE KEITH FABER



## CITY OF CLEVELAND HEIGHTS SOLID WASTE TRANSFER FACILITY FINANCIAL ASSURANCE CERTIFICATION

CUYAHOGA COUNTY

### AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 9/27/2022

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)