

MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO

REGULAR AUDIT

**FOR THE YEARS ENDED
DECEMBER 31, 2020 AND 2019**



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Board of Trustees
Mifflin Township
155 Olde Ridenour Road
Gahanna, Ohio 43230

We have reviewed the *Independent Auditor's Report* of Mifflin Township, Franklin County, prepared by Julian & Grube, Inc., for the audit period January 1, 2019 through December 31, 2020. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Mifflin Township is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber
Auditor of State
Columbus, Ohio

August 20, 2021

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

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Independent Auditor's Report

Mifflin Township
Franklin County
400 West Johnstown Road
Gahanna, Ohio 43230

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mifflin Township, Franklin County, Ohio, as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements, which collectively comprise Mifflin Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 2; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Mifflin Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mifflin Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mifflin Township, Franklin County, Ohio, as of December 31, 2020 and 2019, and the respective changes in cash basis financial position thereof and the respective budgetary comparisons for the general fund, first district fund, ambulance and emergency fund, and MECC Center fund for the years then ended in accordance with the cash basis of accounting described in Note 2.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Emphasis of Matter

As described in Note 15 to the financial statements for the year ended December 31, 2020, the financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of Mifflin Township. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise Mifflin Township's basic financial statements. The *management's discussion and analyses* listed in the table of contents, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2021, on our consideration of Mifflin Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mifflin Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mifflin Township's internal control over financial reporting and compliance.



Julian & Grube, Inc.
June 29, 2021

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

The management's discussion and analysis of Mifflin Township's (the "Township") financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2020 within the limitations of the Township's cash basis of accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the financial statements to enhance their understanding of the Township's financial performance.

Financial Highlights

Key financial highlights for 2020 are as follows:

- For 2020, the total net position of the Township increased \$3,684,236 or 37.49%.
- For 2020, general cash receipts accounted for \$26,719,514 or 88.94% of total governmental activities cash receipts, program specific cash receipts accounted for \$3,321,849 or 11.06% of total governmental activities.
- For 2020, the Township had \$26,357,127 in cash disbursements related to governmental activities; \$3,321,849 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts (primarily taxes) of \$26,719,514 were adequate to provide for these programs.
- The Township's major funds are the General Fund, the Fire District Fund, the Ambulance and Emergency Fund, the MECC Center Fund, the OPS Center Fund, and the Fire Station Building Fund. The General Fund, one of the Township's major funds, had cash receipts of \$1,546,446 in 2020. The cash disbursements and other financing disbursements of the General Fund totaled \$1,324,961 in 2020. The General Fund's fund balance increased \$221,485 from 2019 to 2020.
- The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$13,474,093 in 2020. The Fire District Fund had cash disbursements of \$14,589,604 in 2020. The Fire District Fund balance decreased \$1,115,511 from 2019 to 2020.
- The Ambulance and Emergency Fund, a Township major fund, had cash receipts of \$1,271,128 in 2020. The Ambulance and Emergency Fund had cash disbursements of \$997,055 in 2020. The Ambulance and Emergency Fund balance increased \$274,073 from 2019 to 2020.
- The Metropolitan Emergency Communication Center ("MECC") Fund, a Township major fund, had cash receipts of \$1,637,402 in 2020. The MECC Center Fund had cash disbursements of \$1,494,212 in 2020. The MECC Center Fund balance increased \$143,190 from 2019 to 2020.
- The OPS Center Fund, a Township major fund, had cash receipts and other financing receipts of \$6,141,542 in 2020. The OPS Center Fund had cash disbursements of \$5,466,153 in 2020. At December 31, 2020, the OPS Center Fund had a cash fund balance of \$675,389.
- The Fire Station Building Fund, a Township major fund, had cash receipts and other financing receipts of \$3,581,858 in 2020. The Fire Station Building Fund had cash disbursements of \$173,268 in 2020. At December 31, 2020, the Fire Station Building Fund had a cash fund balance of \$3,408,590.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Using this Cash Basis Basic Financial Statements (BFS)

This cash basis annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Township's cash basis of accounting. The Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis provide information about the activities of the whole Township, presenting an aggregate view of the Township's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Township's most significant funds with all other nonmajor funds presented in total in one column. In the case of the Township, there are six major governmental funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund, the MECC Center Fund, the OPS Center Fund, and the Fire Station Fund are the Township's major funds.

Reporting the Township as a Whole

Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis

The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis answer the question, "How did we do financially during 2020?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

These two statements report the Township's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Township as a whole, the cash basis financial position of the Township has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Township's property tax base, current property tax laws in Ohio, availability of Federal and State funding, facility conditions, mandated Federal and State programs and other factors.

As a result of the use of the cash basis of accounting, certain assets, deferred outflows of resources and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities, deferred inflows of resources and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position- cash basis and the statement of activities - cash basis, the governmental activities include the Township's programs and services, including fire protection, road and bridge maintenance and repair, dispatch services, police services and ambulance services. The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis can be found on pages 13 and 14 of this report.

Reporting the Township's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are classified as governmental or fiduciary funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Fund financial reports provide detailed information about the Township's major funds. The Township uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Township's most significant funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund, the MECC Center Fund, the OPS Center Fund, and the Fire Station Building Fund are the Township's major funds. The analysis of the Township's major governmental funds begins on page 9.

Governmental Funds

All of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the Township's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various Township programs. Since the Township is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross receipts and disbursements on the fund financial statements to the Statement of Activities - Cash Basis due to transfers between governmental funds being eliminated for reporting in the Statement of Activities - Cash Basis. The governmental fund statements can be found on pages 15-18 of this report.

The Township's budgetary process accounts for transactions on the budgetary basis of accounting. The difference between the budgetary basis of accounting and the cash basis of accounting is that encumbrances at year-end are recorded as a disbursement on the budgetary basis of accounting whereas on the cash basis, the disbursement is only recorded when cash is paid. The budgetary statements for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund, and the MECC Center Fund are presented to demonstrate the Township's compliance with annually adopted budgets. The Budgetary Statements can be found on pages 19-22 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Township's own programs. A private-purpose trust fund is the Township's only fiduciary fund type. The Fiduciary Fund financial statements can be found on pages 23 and 24 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-47 of this report.

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FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Government-Wide Financial Analysis

Recall that the Statement of Net Position - Cash Basis provides the perspective of the Township as a whole. The table below provides a summary of the Township's net position at December 31, 2020 and 2019.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2020</u>	<u>2019</u>
<u>Assets</u>		
Equity in pooled cash and investments	\$ 13,511,025	\$ 9,826,789
Total assets	<u>13,511,025</u>	<u>9,826,789</u>
<u>Net cash position</u>		
Restricted	12,439,183	8,976,432
Unrestricted	<u>1,071,842</u>	<u>850,357</u>
Total net cash position	<u>\$ 13,511,025</u>	<u>\$ 9,826,789</u>

For 2020, net position of the Township increased \$3,684,236 or 37.49%. The balance of government-wide unrestricted net cash position of \$1,071,842 at December 31, 2020 may be used to meet the government's ongoing obligations to citizens and creditors.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

The table below shows the change in net position for fiscal year 2020 and 2019.

	Governmental Activities 2020	Governmental Activities 2019
	<u>2020</u>	<u>2019</u>
Cash Receipts:		
Program cash receipts:		
Charges for services and sales	\$ 3,173,847	\$ 3,271,573
Operating grants and contributions	<u>148,002</u>	<u>123,134</u>
Total program cash receipts	<u>3,321,849</u>	<u>3,394,707</u>
General cash receipts:		
Property and other taxes	13,086,072	12,577,115
Unrestricted grants	1,888,130	1,663,698
Bond proceeds	9,500,000	667,000
Loan proceeds	667,963	88,295
Investment receipts	90,725	126,042
Premium on bond issuance	223,089	-
Miscellaneous	<u>1,263,535</u>	<u>264,450</u>
Total general cash receipts	<u>26,719,514</u>	<u>15,386,600</u>
Total cash receipts	<u>30,041,363</u>	<u>18,781,307</u>
Cash Disbursements:		
Current:		
General government	1,011,100	919,572
Public safety	16,962,829	16,830,816
Public works	192,983	194,292
Health	384,521	304,229
Miscellaneous	104,025	60,052
Capital outlay	6,524,719	1,903,299
Debt service:		
Principal retirement	673,910	867,882
Interest and fiscal charges	323,151	79,101
Bond issuance costs	<u>179,889</u>	<u>-</u>
Total cash disbursements	<u>26,357,127</u>	<u>21,159,243</u>
Change in net position	3,684,236	(2,377,936)
Net cash position at beginning of year	<u>9,826,789</u>	<u>12,204,725</u>
Net cash position at end of year	<u>\$ 13,511,025</u>	<u>\$ 9,826,789</u>

Governmental Activities

Governmental Net Position increased by \$3,684,236 in 2020 from 2019.

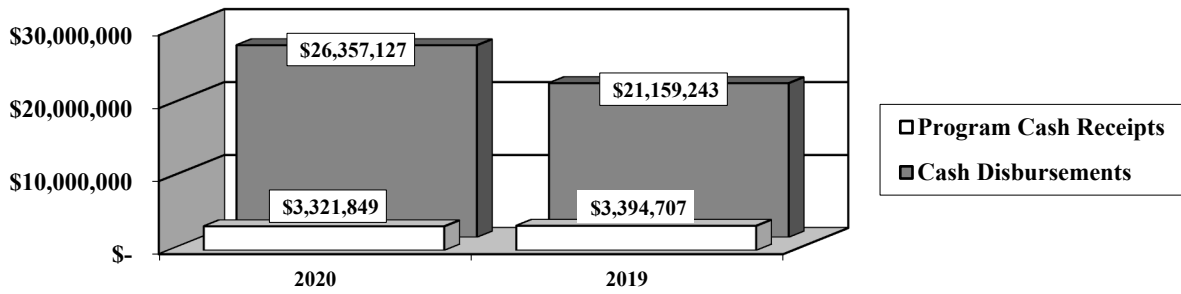
**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

General government represents activities related to the governing body as well as activities that directly support Township programs. In 2020, general government cash receipts totaled \$26,719,514 or 88.94% of total governmental cash receipts. General government programs were supported by \$3,173,847 in direct charges to users for services. In 2020, the public safety programs accounted for \$16,962,829 or 64.36% of total governmental cash disbursements. These operations are primarily supported through taxes and charges for services. Capital outlay disbursements increased by \$4,621,420 due to an emphasis on capital outlay spending in the fire, police, and administration department.

The Statement of Activities - Cash Basis shows the cost of program services and the charges for services and grants offsetting those services. The following graph shows, for governmental activities, the total cost of services and the net cost of services for 2020 and 2019. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

Governmental Activities - Program Cash Receipts vs. Total Cash Disbursements



The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2020	2020	2019	2019
Cash disbursements:				
Current:				
General government	\$ 1,011,100	\$ 984,247	\$ 919,572	\$ 893,052
Public safety	16,962,829	14,349,810	16,830,816	13,779,617
Public works	192,983	44,981	194,292	71,158
Health	384,521	54,674	304,229	110,375
Miscellaneous	104,025	104,025	60,052	60,052
Capital outlay	6,524,719	6,320,591	1,903,299	1,903,299
Debt service:				
Principal retirement	673,910	673,910	867,882	867,882
Interest and fiscal charges	323,151	323,151	79,101	79,101
Bond issuance costs	179,889	179,889	-	-
Total	\$ 26,357,127	\$ 23,035,278	\$ 21,159,243	\$ 17,764,536

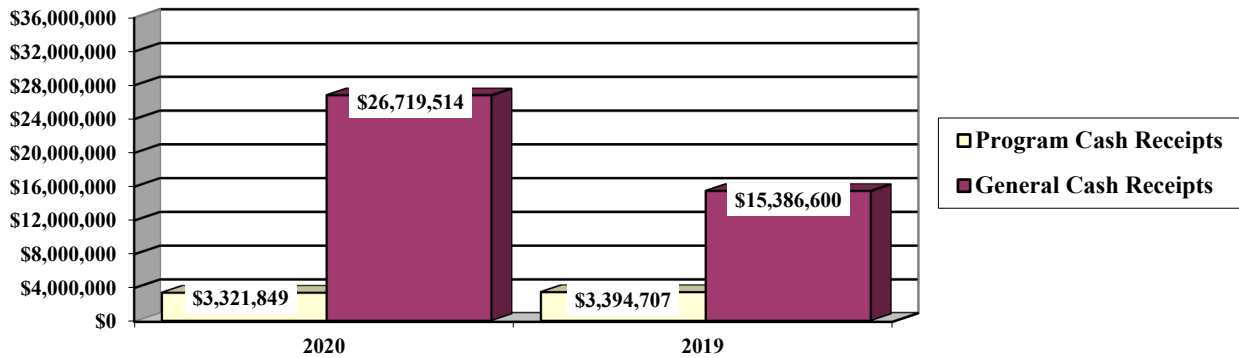
The dependence upon general cash receipts for governmental activities is apparent with 87.40% of cash disbursements supported through taxes and other general cash receipts during 2020.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

The graph below presents the Township's governmental receipts for 2020 and 2019.

Governmental Activities - General and Program Cash Receipts



Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The Township's governmental funds are accounted for using the cash basis of accounting.

At December 31, 2020, the Township's governmental funds reported a combined fund balance of \$13,511,025, which is \$3,684,236 more than the 2019 total of \$9,826,789. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2020 and 2019 for all major and nonmajor governmental funds.

	Fund Balance December 31, 2020	Fund Balance December 31, 2019	Change
Major Funds:			
General	\$ 1,071,842	\$ 850,357	\$ 221,485
Fire District	1,471,123	2,586,634	(1,115,511)
Ambulance and Emergency	4,317,064	4,042,991	274,073
MECC Center	748,596	605,406	143,190
OPS Center	675,389	-	675,389
Fire Station Building	3,408,590	-	3,408,590
Nonmajor funds	<u>1,818,421</u>	<u>1,741,401</u>	<u>77,020</u>
Total	<u>\$ 13,511,025</u>	<u>\$ 9,826,789</u>	<u>\$ 3,684,236</u>

General Fund

The General Fund, one of the Township's major funds, had cash receipts of \$1,546,446 in 2020. The cash disbursements and other financing disbursements of the General Fund totaled \$1,324,961 in 2020. The General Fund's fund balance increased \$221,485 from 2019 to 2020.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

The table that follows assists in illustrating the cash receipts of the General Fund.

	2020 Amount	2019 Amount	Change
<u>Cash Receipts:</u>			
Taxes	\$ 679,623	\$ 651,375	\$ 28,248
Intergovernmental	151,139	152,623	(1,484)
License, permits and fees	26,853	26,520	333
Interest	89,907	124,170	(34,263)
Miscellaneous	598,924	239	598,685
Total	\$ 1,546,446	\$ 954,927	\$ 591,519

The table that follows assists in illustrating the expenditures of the General Fund.

	2020 Amount	2019 Amount	Change
<u>Cash Disbursements</u>			
General government	\$ 1,011,100	\$ 919,572	\$ 91,528
Health	9,836	8,833	1,003
Miscellaneous	104,025	60,052	43,973
Capital outlay	-	12,843	(12,843)
Total	\$ 1,124,961	\$ 1,001,300	\$ 123,661

Fire District Fund

The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$13,474,093 in 2020. The Fire District Fund had cash disbursements of \$14,589,604 in 2020. The Fire District Fund balance decreased \$1,115,511 from 2019 to 2020.

Ambulance and Emergency Fund

The Ambulance and Emergency Fund, a Township major fund, had cash receipts of \$1,271,128 in 2020. The Ambulance and Emergency Fund had cash disbursements of \$997,055 in 2020. The Ambulance and Emergency Fund balance increased \$274,073 from 2019 to 2020.

MECC Center Fund

The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,637,402 in 2020. The MECC Center Fund had cash disbursements of \$1,494,212 in 2020. The MECC Center fund balance increased \$143,190 from 2019 to 2020.

OPS Center Fund

The OPS Center fund, a Township major fund, had cash receipts and other financing receipts of \$6,141,542 in 2020. The OPS Center Fund had cash disbursements of \$5,466,153 in 2020. The OPS Center fund balance increased \$675,389 from 2019 to 2020.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Fire Station Building Fund

The Fire Station Building fund, a Township major fund, had cash receipts of \$3,581,858 in 2020. The Fire Station Building fund had cash disbursements of \$173,268 in 2020. The Fire Station Building fund balance increased \$3,408,590 from 2019 to 2020.

Budgeting Highlights - General Fund

The Township's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

For 2020, the original budget basis receipts were \$881,360 and final budget basis receipts were \$1,816,027. Actual cash receipts of \$1,546,446 were \$269,581 less than final budget basis receipts. The original budgetary basis disbursements and other financing disbursements were \$1,704,532, and the final budgetary basis disbursements and other financing disbursements were \$2,632,449 which was \$1,259,217 more than the actual budget disbursements and other financing disbursements of \$1,373,232.

Capital Assets and Debt Administration

Capital Assets

The Township does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The Township had capital outlay disbursements of \$6,524,719 and \$1,903,299 during 2020 and 2019, respectively.

Debt Administration

The Township had the following debt outstanding at December 31, 2020 and 2019:

	Governmental Activities <u>2020</u>	Governmental Activities <u>2019</u>
General Obligation Bonds:		
2019 Pierce Fire Engine Bond	\$ 540,000	\$ 600,000
Series 2017 Various Purposes Refunding Bonds	2,075,000	2,335,000
2020 Fire Station Bonds	3,400,000	-
2020 Township Administration Building Bonds	5,830,000	-
Total General Obligation Bonds	<u>11,845,000</u>	<u>2,935,000</u>
Lease Purchase Agreements:		
Police Ford Explorers	11,040	21,793
Carolina Tractor	34,885	68,861
Fire Ford Interceptor	11,202	16,467
Police GeTax Laptops	5,100	9,991
Police Dodge Charger	29,982	44,214
Ford Transit	14,137	20,814
Total Lease Purchase Agreements	<u>106,346</u>	<u>182,140</u>
Loans:		
Police Vehicle Ford Fusion Loan	-	8,117
Pierce Pumper Truck Fire Engine Loan	667,963	-
Total Loans	<u>667,963</u>	<u>8,117</u>
Total long-term obligations	<u>\$ 12,619,309</u>	<u>\$ 3,125,257</u>

See Note 5 for more information on the Township's debt.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Current Financial Related Activities

The following economic factors were taken into consideration in preparing the budget for 2020:

Mifflin Township is located in Franklin County in central Ohio. Unemployment in Franklin County typically is slightly below the State and national levels.

State funding fluctuates yearly based on action by the State legislature. For 2020, local government funding was increased under House Bill 64. Sales and property tax revenues are expected to remain consistent as well as expenditures for 2020. We monitor the real estate tax delinquency information provided by Franklin County for potential revenue shortfall.

These economic factors were considered in preparing the Township's budget for 2020. The Township has continued to practice conservative budgetary practices in order to preserve a positive financial position in future years.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Rick Duff, Fiscal Officer, Mifflin Township, 155 Olde Ridenour Road Gahanna, Ohio 43230.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2020

	<u>Governmental Activities</u>
Assets:	
Equity in pooled cash and investments	\$ 13,511,025
 Total assets.	 <u>13,511,025</u>
 Net cash position:	
Restricted for:	
Public safety.	6,744,142
Cemetery.	460,947
Street maintenance and construction	812,323
Debt service.	337,792
Capital projects	4,083,979
Unrestricted	<u>1,071,842</u>
 Total net cash position	 <u>\$ 13,511,025</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020

	Program Cash Receipts			Net (Cash Disbursements) Cash Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services	Operating Grants Grants and Contributions	
Governmental activities:				
General government	\$ 1,011,100	\$ 26,853	\$ -	\$ (984,247)
Public safety	16,962,829	2,613,019	-	(14,349,810)
Public works	192,983	-	148,002	(44,981)
Health	384,521	329,847	-	(54,674)
Miscellaneous	104,025	-	-	(104,025)
Capital outlay	6,524,719	204,128	-	(6,320,591)
Debt service:				
Principal retirement	673,910	-	-	(673,910)
Interest and fiscal charges.	323,151	-	-	(323,151)
Bond issuance costs	179,889	-	-	(179,889)
Total governmental activities	\$ 26,357,127	\$ 3,173,847	\$ 148,002	(23,035,278)
 General receipts:				
Property and other taxes levied for:				
General purposes				679,623
Public safety - Fire Fund.				10,885,437
Public safety - Police District				611,567
Debt service				800,000
Street construction and repair.				109,445
Grants and entitlements not restricted to specific programs				1,888,130
Bond proceeds				9,500,000
Loan proceeds.				667,963
Premium on bond issuance				223,089
Investment receipts.				90,725
Miscellaneous				1,263,535
Total general receipts				26,719,514
Change in net position.				3,684,236
Net cash position at beginning of year				9,826,789
Net cash position at end of year				\$ 13,511,025

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2020

	General	Fire District	Ambulance and Emergency	MECC Center
Assets:				
Equity in pooled cash and investments	\$ 1,071,842	\$ 1,471,123	\$ 4,317,064	\$ 748,596
 Total assets	\$ 1,071,842	\$ 1,471,123	\$ 4,317,064	\$ 748,596
 Fund balances:				
Restricted:				
Public safety.	-	1,471,123	4,317,064	748,596
Cemetery.	-	-	-	-
Street maintenance and construction.	-	-	-	-
Debt service.	-	-	-	-
Capital projects.	-	-	-	-
Assigned:				
General government.	45,521	-	-	-
Public safety.	2,750	-	-	-
Subsequent year appropriations	503,735	-	-	-
Unassigned	519,836	-	-	-
 Total fund balances	\$ 1,071,842	\$ 1,471,123	\$ 4,317,064	\$ 748,596

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

OPS Center	Fire Station Building	Other Governmental Funds	Total Governmental Funds
\$ 675,389	\$ 3,408,590	\$ 1,818,421	\$ 13,511,025
<u>\$ 675,389</u>	<u>\$ 3,408,590</u>	<u>\$ 1,818,421</u>	<u>\$ 13,511,025</u>
-	-	207,359	6,744,142
-	-	460,947	460,947
-	-	812,323	812,323
-	-	337,792	337,792
675,389	3,408,590	-	4,083,979
-	-	-	45,521
-	-	-	2,750
-	-	-	503,735
-	-	-	519,836
<u>\$ 675,389</u>	<u>\$ 3,408,590</u>	<u>\$ 1,818,421</u>	<u>\$ 13,511,025</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>General</u>	<u>Fire District</u>	<u>Ambulance and Emergency</u>	<u>MECC Center</u>
Cash receipts:				
Taxes	\$ 679,623	\$ 10,885,437	\$ -	\$ -
Intergovernmental	151,139	1,416,505	-	-
Charges for services	-	19,228	1,191,011	1,586,691
License, permits and fees	26,853	-	-	-
Interest	89,907	-	-	-
Contributions and donations	-	1,200	-	-
Miscellaneous	598,924	483,760	80,117	50,711
Total cash receipts	<u>1,546,446</u>	<u>12,806,130</u>	<u>1,271,128</u>	<u>1,637,402</u>
Cash disbursements:				
Current:				
General government	1,011,100	-	-	-
Public safety	-	13,634,630	826,350	1,494,212
Public works	-	-	-	-
Health	9,836	-	-	-
Miscellaneous	104,025	-	-	-
Capital outlay	-	954,974	153,413	-
Debt service:				
Principal retirement	-	-	16,018	-
Interest and fiscal charges	-	-	1,274	-
Bond issuance costs	-	-	-	-
Total cash disbursements	<u>1,124,961</u>	<u>14,589,604</u>	<u>997,055</u>	<u>1,494,212</u>
Excess (deficiency) of cash receipts over (under) cash disbursements	<u>421,485</u>	<u>(1,783,474)</u>	<u>274,073</u>	<u>143,190</u>
Other financing receipts (disbursements):				
Bond proceeds	-	-	-	-
Loan proceeds	-	667,963	-	-
Premium on bond issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers out	(200,000)	-	-	-
Total other financing receipts (disbursements)	<u>(200,000)</u>	<u>667,963</u>	<u>-</u>	<u>-</u>
Net change in fund balances	221,485	(1,115,511)	274,073	143,190
Fund balances				
at beginning of year	850,357	2,586,634	4,042,991	605,406
Fund balances at end of year	<u>\$ 1,071,842</u>	<u>\$ 1,471,123</u>	<u>\$ 4,317,064</u>	<u>\$ 748,596</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

OPS Center	Fire Station Building	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ 1,521,012	\$ 13,086,072
-	-	468,488	2,036,132
-	-	128,782	2,925,712
-	-	221,282	248,135
-	-	818	90,725
-	-	-	1,200
311	-	48,512	1,262,335
<u>311</u>	<u>-</u>	<u>2,388,894</u>	<u>19,650,311</u>
-	-	-	1,011,100
-	-	1,007,637	16,962,829
-	-	192,983	192,983
-	-	374,685	384,521
-	-	-	104,025
5,324,922	91,410	-	6,524,719
-	-	657,892	673,910
27,617	15,583	278,677	323,151
113,614	66,275	-	179,889
<u>5,466,153</u>	<u>173,268</u>	<u>2,511,874</u>	<u>26,357,127</u>
<u>(5,465,842)</u>	<u>(173,268)</u>	<u>(122,980)</u>	<u>(6,706,816)</u>
6,000,000	3,500,000	-	9,500,000
-	-	-	667,963
141,231	81,858	-	223,089
-	-	200,000	200,000
-	-	-	(200,000)
<u>6,141,231</u>	<u>3,581,858</u>	<u>200,000</u>	<u>10,391,052</u>
675,389	3,408,590	77,020	3,684,236
-	-	1,741,401	9,826,789
<u>\$ 675,389</u>	<u>\$ 3,408,590</u>	<u>\$ 1,818,421</u>	<u>\$ 13,511,025</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 631,414	\$ 1,301,019	\$ 679,623	\$ (621,396)
Intergovernmental	140,418	289,329	151,139	(138,190)
License, permits and fees	24,948	51,405	26,853	(24,552)
Interest	83,530	172,111	89,907	(82,204)
Miscellaneous	1,050	2,163	598,924	596,761
Total receipts	<u>881,360</u>	<u>1,816,027</u>	<u>1,546,446</u>	<u>(269,581)</u>
Disbursements:				
Current:				
General government	1,065,446	1,754,334	1,023,113	731,221
Health	29,136	44,997	9,836	35,161
Miscellaneous	302,548	467,249	104,025	363,224
Capital outlay	107,402	165,869	36,258	129,611
Total disbursements	<u>1,504,532</u>	<u>2,432,449</u>	<u>1,173,232</u>	<u>1,259,217</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(623,172)</u>	<u>(616,422)</u>	<u>373,214</u>	<u>989,636</u>
Other financing disbursements:				
Transfers out	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>-</u>
Total other financing disbursements	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>-</u>
Net change in fund balance	(823,172)	(816,422)	173,214	989,636
Fund balance at beginning of year	845,825	845,825	845,825	-
Prior year encumbrances appropriated	<u>4,532</u>	<u>4,532</u>	<u>4,532</u>	<u>-</u>
Fund balance at end of year	<u>\$ 27,185</u>	<u>\$ 33,935</u>	<u>\$ 1,023,571</u>	<u>\$ 989,636</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts:				
Taxes	\$ 10,898,912	\$ 10,946,038	\$ 10,885,437	\$ (60,601)
Intergovernmental	1,418,258	1,424,391	1,416,505	(7,886)
Charges for services	19,252	19,335	19,228	(107)
Contributions and donations	1,201	1,207	1,200	(7)
Miscellaneous	166,060	166,778	483,760	316,982
Total receipts	12,503,683	12,557,749	12,806,130	248,381
Disbursements:				
Current:				
Public safety	13,969,937	14,019,990	13,771,531	248,459
Capital outlay	1,788,342	1,792,356	1,746,934	45,422
Total disbursements	15,758,279	15,812,346	15,518,465	293,881
Deficiency of disbursements under receipts.	(3,254,596)	(3,254,597)	(2,712,335)	542,262
Other financing receipts:				
Proceeds from loan	667,963	667,963	667,963	-
Total other financing receipts	667,963	667,963	667,963	-
Net change in fund balance	(2,586,633)	(2,586,634)	(2,044,372)	542,262
Fund balance at beginning of year	2,344,015	2,344,015	2,344,015	-
Prior year encumbrances appropriated	242,619	242,619	242,619	-
Fund balance at end of year	\$ 1	\$ -	\$ 542,262	\$ 542,262

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
AMBULANCE AND EMERGENCY FUND
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,348,709	\$ 1,348,709	\$ 1,191,011	(157,698)
Miscellaneous	1,291	1,291	80,117	78,826
Total receipts	<u>1,350,000</u>	<u>1,350,000</u>	<u>1,271,128</u>	<u>(78,872)</u>
Disbursements:				
Current:				
Public safety	4,313,139	4,106,137	866,289	3,239,848
Capital outlay	834,276	794,237	153,439	640,798
Debt service:				
Principal retirement	58,238	55,443	16,018	39,425
Interest and fiscal charges	3,404	3,240	1,274	1,966
Total disbursements.	<u>5,209,057</u>	<u>4,959,057</u>	<u>1,037,020</u>	<u>3,922,037</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(3,859,057)</u>	<u>(3,609,057)</u>	234,108	3,843,165
Net change in fund balance.	(3,859,057)	(3,609,057)	234,108	3,843,165
Fund balance at beginning of year.	3,833,934	3,833,934	3,833,934	-
Prior year encumbrances appropriated	<u>209,057</u>	<u>209,057</u>	<u>209,057</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 183,934</u>	<u>\$ 433,934</u>	<u>\$ 4,277,099</u>	<u>\$ 3,843,165</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
MECC CENTER FUND
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,901,917	\$ 1,901,917	\$ 1,586,691	\$ (315,226)
Miscellaneous	126	126	50,711	50,585
Total receipts	<u>1,902,043</u>	<u>1,902,043</u>	<u>1,637,402</u>	<u>(264,641)</u>
Disbursements:				
Current:				
Public safety	2,004,059	1,689,059	1,532,855	156,204
Total disbursements.	<u>2,004,059</u>	<u>1,689,059</u>	<u>1,532,855</u>	<u>156,204</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(102,016)</u>	<u>212,984</u>	<u>104,547</u>	<u>(108,437)</u>
Net change in fund balance.	(102,016)	212,984	104,547	(108,437)
Fund balance at beginning of year.	601,347	601,347	601,347	-
Prior year encumbrances appropriated	<u>4,059</u>	<u>4,059</u>	<u>4,059</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 503,390</u>	<u>\$ 818,390</u>	<u>\$ 709,953</u>	<u>\$ (108,437)</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2020

		<u>Private-Purpose Trust</u>
Assets:		
Equity in pooled cash and investments.	\$	5,153
		<hr/>
Total assets.		5,153
		<hr/>
Net cash position:		
Held in trust for other purposes		5,153
		<hr/>
Total net cash position	\$	<u>5,153</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2020

	Private-Purpose Trust
Additions:	
Interest	\$ 11
Change in net position	11
Net cash position at beginning of year . . .	5,142
Net cash position at end of year	\$ 5,153

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 1 - DESCRIPTION OF THE TOWNSHIP

Mifflin Township, Franklin County, Ohio (the “Township”) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees.

The Township provides the following services: fire and police protection, road and bridge maintenance, cemetery maintenance and emergency medical services as well as general governmental services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.D., these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In cases where these cash basis statements contain items that are the same as, or similar to, those items in the financial statements prepared in conformity with GAAP, similar informative disclosures are provided. Following are the more significant of the Township’s accounting policies:

A. Reporting Entity

For financial reporting purposes, the Township’s Basic Financial Statements (BFS) include all funds, agencies, boards, commissions, and departments for which the Township is financially accountable. Financial accountability, as defined by the GASB, exists if the Township appoints a voting majority of an organization’s Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the Township. The Township may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the Township. The Township also took into consideration other organizations for which the nature and significance of their relationship with the Township are such that exclusion would cause the Township’s basic financial statements to be misleading or incomplete. The Township has no component units.

The following organizations are described due to their significant relationship to the Township:

JOINTLY GOVERNED ORGANIZATIONS

Mid-Ohio Regional Planning Commission

The Township is a participant in the Mid-Ohio Regional Planning Commission (MORPC), a jointly governed organization. MORPC is composed of 74 representatives appointed by member governments who make up the Commission, the policy-making body of MORPC, and the oversight board. MORPC is a voluntary association of local governments in central and south central Ohio and a regional planning agency whose membership includes more than 60 political subdivisions in and around Franklin, Ross, Fayette, Delaware, Pickaway, Madison, Licking, Fairfield, Knox, Union, Marion, Morrow, Hocking, Logan and Perry Counties, Ohio. The purpose of the organization is to improve the quality of life for member communities by improving housing conditions, to promote and support livability/sustainability measures as a means of addressing regional growth challenges, and to administer and facilitate the availability of regional environment infrastructure program funding to the full advantage of MORPC’s members.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Metropolitan Emergency Communications Consortium Regional Council of Governments

The Township is a participant in the Metropolitan Emergency Communications Consortium Regional Council of Governments (MECC RCOG), a jointly governed organization. MECC RCOG is composed of representatives from Mifflin, Truro, Violet, Jefferson and Plain Townships. The purpose of the organization is to provide cost savings to the entities involved through their collective buying power.

PUBLIC ENTITY RISK POOL

Ohio Township Association Risk Management Authority

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductible. This organization is discussed in Note 8.

B. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and a fund financial statement which provide a more detailed level of financial information.

Government-Wide Financial Statements - The Statement of Net Position and the Statement of Activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Township at year end. The Statement of Activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements - During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into three categories, governmental, proprietary and fiduciary. The Township has no proprietary funds.

Governmental Funds - The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds:

General Fund - This fund is used to account for all financial activities of the Township except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire District Fund - This fund is used to account for all financial activities of the fire operations.

Ambulance and Emergency Fund - This fund is used to account for all financial activities related to emergency management services (EMS).

MECC Center Fund - This fund is used to account for all financial activities related to the Ohio Metropolitan Emergency Communications Center (MECC) for emergency services dispatching.

OPS Center Fund - This fund is used to account for all financial activities related to the purchase and renovation of the former Columbus Metropolitan Library Operations Center used by the Township as a central administrative building.

Fire Station Building Fund - This fund is used to account for all financial activities related to the construction of the new fire station.

Other governmental funds of the Township are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Funds - Fiduciary funds include pension trust funds, investment trust funds, private purpose trust funds, and custodial funds. Trust funds are used to account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Township's own programs. Trust funds are distinguished from custodial funds by the existence of a trust agreement or equivalent arrangements that have certain characteristics. The Township has one private-purpose trust fund used for grave site maintenance in the Township cemetery. Custodial funds are used to report fiduciary activities that are not required to be reported in a trust fund. The Township does not maintain any custodial funds.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraphs.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

D. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received, but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

E. Budgetary Process

All funds, except certain custodial funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board of Trustees may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds. Budgetary presentations report budgetary expenditures when a commitment is made (i.e. when an encumbrance is approved).

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Trustees during the year.

F. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "equity in pooled cash and investments".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

During 2020, investments were limited to non-negotiable certificates of deposit, State Treasury Asset Reserve of Ohio (STAR Ohio), and U.S. Government money market funds.

During 2020, the Township invested in STAR Ohio. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, "Certain External Investment Pools and Pool Participants." The Township measures its investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

For 2020, there were no limitations or restrictions on any participant withdrawals due to redemption notice periods, liquidity fees, or redemption gates. However, notice must be given 24 hours in advance of all deposits and withdrawals exceeding \$100 million. STAR Ohio reserves the right to limit the transaction to \$100 million, requiring the excess amount to be transacted the following business day(s), but only to the \$100 million limit. All accounts of the participant will be combined for these purposes.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2020 were \$89,907 which includes \$82,438 assigned from other Township funds.

G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

I. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

J. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. In addition to these disbursements the Township also contributes the entire employee share. As described in Notes 6 and 7, the employer contributions include portions for pension benefits and for postemployment health care benefits; these amounts are the required amounts and are not necessarily the amounts that are paid.

K. Long-term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay disbursement is reported at inception. Lease payments are reported when paid.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

L. Net Cash Position

Net cash position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township first applies restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position is available.

M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Township Board of Trustees (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the Township Board of Trustees, which includes giving the Fiscal Officer the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Township applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

N. Interfund Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing receipt (disbursement) in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. Interfund transfers between government funds are eliminated for reporting in the Statement of Activities.

O. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2020.

P. Fair Value

The Township categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Township into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Trustees have identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

3. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Except as noted above, an investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institutions participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

A. Deposits with Financial Institutions

At December 31, 2020, the carrying amount of all Township deposits was \$5,071,176, including \$1,168,206 in non-negotiable certificates of deposit. Based on the criteria described in GASB Statement No. 40, "Deposits and Investments Risk Disclosures", as of December 31, 2020, of the bank balance in the amount of \$5,105,054, \$1,418,206 was covered by the FDIC and \$3,686,848 was covered by the Ohio Pooled Collateral System (OPCS) and exposed to custodial credit risk as discussed below.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are in the possession of an outside party. The Township has no deposit policy for custodial credit risk beyond the requirements of State statute. Ohio law requires that deposits either be insured or protected by (1) eligible securities pledged to the Township's and deposited with a qualified trustee by the financial institution as security for repayment whose fair value at all times shall be at least 105 percent of the deposits being secured, or (2) participation in OPCS, a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total fair value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State. For 2020, the Township's financial institutions were approved for a collateral rate of 102 percent through the OPCS. Although all statutory requirements for the deposit of money had been followed, noncompliance with Federal requirements could potentially subject the Township to a successful claim by the FDIC.

B. Investments

As of December 31, 2020, the Township had the following investments and maturities:

<u>Investment type</u>	<u>Carrying Value</u>	<u>NAV/Fair Value</u>	<u>Investment Maturities</u>
			<u>6 months or less</u>
STAR Ohio	\$ 5,043,205	\$ 5,043,205	\$ 5,043,205
U.S. Government Money Market	3,401,797	3,401,797	3,401,797
Total	<u>\$ 8,445,002</u>	<u>\$ 8,445,002</u>	<u>\$ 8,445,002</u>

The Township's investments in U.S. government money market mutual funds are valued using quoted market prices in active markets (Level 1 inputs). The Township's investments in STAR Ohio are valued on an amortized cost basis that provides an NAV per share that approximates fair value.

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Township's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: The U.S. Government money market fund carry a rating of AAAM by Standard & Poor's and Aaa-mf by Moody. Standard & Poor's has assigned STAR Ohio an AAAM money market rating. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Township at December 31, 2020:

<u>Investment type</u>	<u>NAV/Fair Value</u>	<u>% of Total</u>
STAR Ohio	\$ 5,043,205	59.72
U.S. Government Money Market	3,401,797	40.28
Total	<u>\$ 8,445,002</u>	<u>100.00</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the Statement of Net Position - cash basis as of December 31, 2020:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 5,071,176
Investments	<u>8,445,002</u>
Total	<u>\$ 13,516,178</u>
 <u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 13,511,025
Private purpose trust	<u>5,153</u>
Total	<u>\$ 13,516,178</u>

NOTE 4 - PROPERTY TAX

Property taxes include amounts levied against all real and public utility property located in the Township. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revalued every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2020 public utility property taxes became a lien December 31, 2019, are levied after October 1, 2020, and are collected in 2021 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009, tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2020 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Township due to the phasing out of the tax. In calendar year 2012, the Township was fully reimbursed for the lost revenue. In calendar years 2013-2017, the reimbursements were phased out.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the Township. The County Auditor periodically remits to the Township its portion of the taxes collected.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 4 - PROPERTY TAX – (Continued)

The assessed values of real and tangible personal property upon which 2020 property tax receipts were based are as follows:

	2020
Real property tax	\$ 1,041,174,170
Public utility tangible personal property	42,703,110
Total assessed valuation	\$ 1,083,877,280

NOTE 5 - DEBT OBLIGATIONS

Transactions for the year ended December 31, 2020 are summarized as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Balance December 31, 2019</u>	<u>Proceeds</u>	<u>Payments</u>	<u>Balance December 31, 2020</u>
<i>General Obligation Bonds:</i>					
2019 Pierce Fire Engine Bond	2.64%	\$ 600,000	\$ -	\$ (60,000)	\$ 540,000
Series 2017 Various Purpose Refunding Bonds	2.24%	2,335,000	-	(260,000)	2,075,000
2020 Fire Station Bonds	1.85% to 4.00%	-	3,500,000	(100,000)	3,400,000
2020 Township Administration Building Bonds	1.85% to 4.00%	-	6,000,000	(170,000)	5,830,000
Total Bonds		2,935,000	9,500,000	(590,000)	11,845,000
<i>Lease Purchase Agreements:</i>					
2017 Police Ford Explorers (2) - Direct Borrowing	1.75%	21,793	-	(10,753)	11,040
2017 Carolina Tractor - Direct Borrowing	2.67%	68,861	-	(33,976)	34,885
2018 Fire Ford Interceptor - Direct Borrowing	4.23%	16,467	-	(5,265)	11,202
2018 Police GeTax Laptops (4) - Direct Borrowing	4.26%	9,991	-	(4,891)	5,100
2019 Police Dodge Charger (2) - Direct Borrowing	3.86%	44,214	-	(14,232)	29,982
2019 Ford Transit - Direct Borrowing	3.86%	20,814	-	(6,677)	14,137
Total Lease Purchase Agreements		182,140	-	(75,794)	106,346
<i>Loans:</i>					
2016 Ford Fusion Loan - Direct Borrowing	2.45%	8,117	-	(8,117)	-
2021 Pierce Pumper Fire Engine - Direct Borrowing	2.85%	-	667,963	-	667,963
Total Loans		8,117	667,963	(8,117)	667,963
Total Outstanding Debt		\$ 3,125,257	\$ 10,167,963	\$ (673,911)	\$ 12,619,309

General Obligation Bonds

2019 Pierce Fire Engine Bonds - The Township issued acquisition bonds, Series 2019, in May 2019 in the amount of \$667,000 to provide additional funding for the Fire Department. The bond has an interest rate of 2.64% and is collateralized by property tax collections. The bond is being paid from the general bond retirement fund (a nonmajor governmental fund). The final maturity of the bonds is December 1, 2028.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 5 - DEBT OBLIGATIONS - (Continued)

Series 2017 Various Purpose Refunding Bonds - During 2017, the Township issued \$2,690,000 in Series 2017 Various Purpose Refunding Bonds to refund \$505,000 of the Series 2008 general obligation bonds outstanding and to provide additional funding for the Fire Department. Part of the issuance proceeds were used to purchase securities which were placed in an irrevocable trust to provide resources for all future debt service payments on the refunded debt. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the notes to the basic financial statements. The balance of the refunded bonds outstanding at December 31, 2020 was \$425,000. Property tax collections collateralize the bond and payments are paid from the general bond retirement fund (a nonmajor governmental fund).

The issue is comprised of current interest bonds, par value \$2,690,000. The interest rates on the current interest bonds are 2.24%. The final maturity date of the bonds is December 1, 2028.

The reacquisition price exceeded the net carrying amount of the old debt by \$34,289. This advance refunding was undertaken to reduce the combined total debt service payments for the Township by an estimate of \$45,000-\$60,000.

2020 Fire Station Bonds – The Township issued acquisition bonds, Series 2020, in January 2020 in the amount of \$3,500,000 for the construction of a new fire station. The bond is being paid from the general bond retirement fund (a nonmajor governmental fund). The final maturity of the bonds is December 1, 2049 and has an interest rate that ranges from of 1.85 to 4.00%.

2020 Township Administration Building Bonds – During January 2020, the Township issued \$6,000,000 in Series 2020 Township Administration Building Bonds to purchase and renovate the former Columbus Metropolitan Library Operations Center. The bond is being paid from the general bond retirement fund (a nonmajor governmental fund). The final maturity of the bonds is December 1, 2049 and has an interest rate that ranges from of 1.85 to 4.00%.

Lease Purchase Agreements

During 2017, the Township entered into a lease purchase agreement for two police Ford Explorers. The lease is for a five-year period, carries an interest rate of 1.75% and has a final maturity date of July 18, 2021. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2017, the Township entered into a lease purchase agreement for a Carolina Tractor. The lease is for a five-year period, carries an interest rate of 2.67% and has a final maturity date of February 21, 2021. The lease purchase agreement is being paid from the road and bridge fund (a nonmajor governmental fund).

During 2018, the Township entered into a lease purchase agreement for a Ford Interceptor for the Fire Department. The lease is for a five-year period, carries an interest rate of 4.23% and has a final maturity date of June 7, 2022. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2018, the Township entered into a lease purchase agreement for four police GeTax Laptops. The lease is for a four-year period, carries an interest rate of 4.26% and has a final maturity date of August 17, 2021. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

During 2019, the Township entered into a lease purchase agreement for two Dodge Charger Police Cruisers for the Police Department. The lease is for a four-year period with one payment made in advance, carries an interest rate of 3.86% and is expected to mature in 2022. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 5 - DEBT OBLIGATIONS - (Continued)

During 2019, the Township entered into a lease purchase agreement for a Ford Transit for the Service Department. The lease is for a four-year period with one payment made in advance, carries an interest rate of 3.86% and is expected to mature in 2022. The lease purchase agreement is being paid from the motor vehicle license tax fund (a nonmajor governmental fund).

All lease purchase agreements are considered direct borrowings. Direct borrowings have terms negotiated directly between the Township and the lender of the lease purchase agreements and are not offered for public sale.

Loans

In 2016, the Township entered into a loan with Park National Bank to finance a police vehicle. The loan amount is for a 4 year period ending December 31, 2020 in the amount of \$31,323 at an interest rate of 2.45%. The loan is being paid from the police district fund (a nonmajor governmental fund).

In 2020, the Township entered into a loan with Heartland Bank to finance a new fire engine. The fire engine was purchased from Pierce Manufacturing on December 31, 2020. The loan amount is for a 10 year period ending December 31, 2030 in the amount of \$667,963 at an interest rate of 2.85%. The loan will be paid from the general bond retirement fund (a nonmajor governmental fund).

All loans are considered direct borrowings. Direct borrowings have terms negotiated directly between the Township and the lender of the loans and are not offered for public sale.

The principal and interest requirements to retire the bonds outstanding at December 31, 2020, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 532,000	332,389	\$ 864,389
2022	543,000	316,793	859,793
2023	560,000	300,768	860,768
2024	571,000	284,181	855,181
2025	593,000	267,255	860,255
2026 - 2030	2,151,000	1,108,225	3,259,225
2031 - 2035	1,505,000	828,658	2,333,658
2036 - 2040	1,705,000	629,183	2,334,183
2041 - 2045	1,935,000	401,744	2,336,744
2046 - 2049	1,750,000	121,964	1,871,964
Total	<u>\$ 11,845,000</u>	<u>\$ 4,591,160</u>	<u>\$ 16,436,160</u>

The principal and interest requirements to retire the lease purchase agreements outstanding at December 31, 2020, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 78,177	\$ 3,515	\$ 81,692
2022	<u>28,169</u>	<u>1,054</u>	<u>29,223</u>
Total	<u>\$ 106,346</u>	<u>\$ 4,569</u>	<u>\$ 110,915</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 5 - DEBT OBLIGATIONS - (Continued)

The principal and interest requirements to retire the loans outstanding at December 31, 2020, are as follows:

Year Ending December 31,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 58,569	\$ 19,301	\$ 77,870
2022	60,262	17,609	77,871
2023	62,003	15,868	77,871
2024	63,756	14,115	77,871
2025	65,637	12,234	77,871
2026 - 2030	<u>357,736</u>	<u>31,617</u>	<u>389,353</u>
Total	<u>\$ 667,963</u>	<u>\$ 110,744</u>	<u>\$ 778,707</u>

NOTE 6 - DEFINED BENEFIT PENSION PLANS

Plan Description - Ohio Public Employees Retirement System (OPERS)

Plan Description - Township employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a combination cost-sharing, multiple-employer defined benefit/defined contribution pension plan. Participating employers are divided into state, local, law enforcement and public safety divisions. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the traditional plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Comprehensive Annual Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Group A Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	Group B 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Group C Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Traditional Plan Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	Combined Plan Formula: 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35
Public Safety	Public Safety	Public Safety
Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
Law Enforcement	Law Enforcement	Law Enforcement
Age and Service Requirements: Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
Public Safety and Law Enforcement	Public Safety and Law Enforcement	Public Safety and Law Enforcement
Traditional Plan Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Traditional Plan Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Traditional Plan Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final Average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount. The initial amount of a member's pension benefit is vested upon receipt of the initial benefit payment for calculation of an annual cost-of-living adjustment.

When a traditional plan benefit recipient has received benefits for 12 months, current law provides for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost of living adjustment is 3 percent. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, current law provides that the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3.00%.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options.

Beginning in 2022, the Combined Plan will be consolidated under the Traditional Pension Plan (defined benefit plan) and the Combined Plan option will no longer be available for new hires beginning in 2022.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local	Public Safety	Law Enforcement
2020 Statutory Maximum Contribution Rates			
Employer	14.0 %	18.1 %	18.1 %
Employee *	10.0 %	**	***
2020 Actual Contribution Rates			
Employer:			
Pension	14.0 %	18.1 %	18.1 %
Post-employment Health Care Benefits ****	0.0 %	0.0 %	0.0 %
Total Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	12.0 %	13.0 %

* This rate is determined by OPERS' Board and has no maximum rate established by ORC.

** This rate is also determined by OPERS' Board, but is limited by ORC to not more than 2 percent greater than the Public Safety rate.

*** Member contributions within the combined plan are not used to fund the defined benefit retirement allowance

**** This employer health care rate is for the traditional and combined plans. The employer contribution for the member-directed plan is 4.00%.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

The Township's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$303,719 for 2020.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Plan Description - Ohio Police & Fire Pension Fund (OP&F)

Plan Description – Township full-time police and firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OP&F website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.5 percent for each of the first 20 years of service credit, 2.00% for each of the next five years of service credit and 1.50% for each year of service credit in excess of 25 years. The maximum pension of 72.00% of the allowable average annual salary is paid after 33 years of service credit (see OP&F Comprehensive Annual Financial Report referenced above for additional information, including requirements for Deferred Retirement Option Plan provisions and reduced and unreduced benefits).

Under normal service retirement, retired members who are at least 55 years old and have been receiving OP&F benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit, surviving beneficiaries, and statutory survivors. Members participating in the DROP program have separate eligibility requirements related to COLA.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either 3.00% or the percent increase, if any, in the consumer price index over the 12 month period ending on September 30th of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013, is equal to 3.00% of their base pension or disability benefit.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>Firefighters</u>
2020 Statutory Maximum Contribution Rates	
Employer	24.00 %
Employee	12.25 %
2020 Actual Contribution Rates	
Employer:	
Pension	23.50 %
Post-employment Health Care Benefits	0.50 %
Total Employer	24.00 %
Employee	12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The Township's contractually required contribution to OP&F was \$1,672,347 for 2020.

NOTE 7 - DEFINED BENEFIT OPEB PLANS

Plan Description - Ohio Public Employees Retirement System (OPERS)

Plan Description - The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the traditional pension and the combined plans. This trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' Comprehensive Annual Financial Report referenced below for additional information.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 7 - DEFINED BENEFIT OPEB PLANS - (Continued)

Funding Policy - The Ohio Revised Code provides the statutory authority allowing public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by OPERS' Board of Trustees, a portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans. Beginning in 2018, OPERS no longer allocated a portion of its employer contributions to health care for the traditional plan and the combined plan.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2020, state and local employers contributed at a rate of 14.00% of earnable salary and public safety and law enforcement employers contributed at 18.10%. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. As recommended by OPERS' actuary, the portion of employer contributions allocated to health care was 0.00% for the Traditional and Combined plans. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2020 was 4.00%.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Township's contractually required contribution was \$2,659 for 2020.

Plan Description - Ohio Police & Fire Pension Fund (OP&F)

Plan Description – The Township contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing, multiple-employer defined post-employment health care plan administered by a third-party provider. This program is not guaranteed and is subject to change at any time upon action of the Board of Trustees. On January 1, 2019, OP&F implemented a new model for health care. Under this new model, OP&F provides eligible retirees with a fixed stipend earmarked to pay for health care and Medicare Part B reimbursements.

A retiree is eligible for the OP&F health care stipend unless they have access to any other group coverage including employer and retirement coverage. The eligibility of spouses and dependent children could increase the stipend amount. If the spouse or dependents have access to any other group coverage including employer or retirement coverage, they are not eligible for stipend support from OP&F. Even if an OP&F member or their dependents are not eligible for a stipend, they can use the services of the third-party administrator to select and enroll in a plan. The stipend provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in Governmental Accounting Standards Board (GASB) Statement No. 75.

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. The report may be obtained by visiting the OP&F website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 7 - DEFINED BENEFIT OPEB PLANS - (Continued)

Funding Policy – The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F defined benefit pension plan. Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently 19.50% and 24.00% of covered payroll for police and fire employer units, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50% of covered payroll for police employer units and 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

The Board of Trustees is authorized to allocate a portion of the total employer contributions for retiree health care benefits. For 2020, the portion of employer contributions allocated to health care was 0.50% of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded.

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Township's contractually required contribution to OP&F was \$52,946 for 2020.

NOTE 8 - RISK MANAGEMENT

A. Risk Pool Membership

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township's policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31, 2020:

	<u>2020</u>
Cash and investments	36,348,066
Actuarial liabilities	10,894,146

B. Worker's Compensation

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation. The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The Township has paid all premiums required through December 31, 2019.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 9 - CONTINGENCIES

A. Litigation

The Township is currently not party to any pending litigation.

B. Grants

The Township receives significant financial assistance from numerous Federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual funds included herein or on the overall financial position of the Township at December 31, 2020.

NOTE 10 - INTERFUND TRANSACTIONS

Interfund transfers for the year ended December 31, 2020, consisted of the following, as reported on the fund financial statements:

<u>Transfers from general fund to:</u>	
Nonmajor governmental funds	\$ 200,000

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated for reporting in the Statement of Activities.

NOTE 11 - OTHER COMMITMENTS

The Township utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Township's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General	\$ 48,271
Fire District	928,861
Ambulance and Emergency	39,965
MECC Center	38,642
OPS Center	230,931
Fire Station Capital Equipment	240,085
Other Nonmajor Governmental	49,968
Total	<u>\$ 1,576,723</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Cash Receipts, Cash Disbursements and Changes in Fund Cash Balance - Budget and Actual (Budgetary Basis) presented for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements on the budgetary basis but are not on a cash basis. At December 31, 2020, the encumbrances outstanding at year end (budgetary basis) amounted to \$48,271 for the General Fund, \$928,861 for the Fire District Fund, \$39,965 for the Ambulance and Emergency Fund and \$38,642 for the MECC Center Fund.

NOTE 13 - ACCOUNTABILITY AND COMPLIANCE

A. Change in Accounting Principles

For 2020, the Township has implemented GASB Statement No. 95, "Postponement of the Effective Dates of Certain Authoritative Guidance." GASB Statement No. 95 provides temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. This objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

Certain provisions contained in the following pronouncements were scheduled to be implemented for the fiscal year ended December 31, 2020. Due to the implementation of GASB Statement No. 95, the effective dates of certain provisions contained in these pronouncements are postponed. The following pronouncement is postponed by one year and the Township has elected delaying implementation until the fiscal year ended December 31, 2021:

- Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*

The following pronouncements are postponed by eighteen months and the Township has elected delaying implementation until the fiscal year ended December 31, 2022:

- Statement No. 87, *Leases*
- Implementation Guide No. 2019-3, *Leases*

B. Compliance

The Township was in noncompliance with Ohio Revised Code Sections 5705.41(B) and 5705.40.

NOTE 14 - TAX ABATEMENT AGREEMENTS ENTERED INTO BY OTHER GOVERNMENTS

The City of Gahanna entered into property tax abatement agreements with property owners under Tax Incremental Financing ("TIF") agreements on properties within the Township. The TIF agreements are directive incentive tax exemption programs benefiting property owners who renovate or construct new buildings. Under this program, the other governments designated areas to encourage revitalization of the existing housing stock and the development of new structures. Under these agreements, the Township's property taxes were reduced by approximately \$200,000. The Township received \$164,042 from the City of Gahanna in association with the forgone property tax revenue.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 15 - COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the Township. The Township's investment portfolio and the pension and other employee benefits plan in which the Township participate fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined. In addition, the impact on the Township's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

During 2020, the Township received \$245,345 as an on-behalf of grant from Franklin County. These amounts are recorded in the Coronavirus Relief Fund.

NOTE 16 – MISCELLANEOUS RECEIPTS

Miscellaneous receipts for the General Fund consists primarily of Ohio Bureau of Workers Compensation refunds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

The management's discussion and analysis of Mifflin Township's (the "Township") financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2019 within the limitations of the Township's cash basis of accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the financial statements to enhance their understanding of the Township's financial performance.

Financial Highlights

Key financial highlights for 2019 are as follows:

- For 2019, the total net position of the Township decreased \$2,377,936 or 19.48%.
- For 2019, general cash receipts accounted for \$15,386,600 or 81.93% of total governmental activities cash receipts, program specific cash receipts accounted for \$3,394,707 or 18.07% of total governmental activities.
- For 2019, the Township had \$21,159,243 in cash disbursements related to governmental activities; \$3,394,707 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts (primarily taxes) of \$15,386,600 were not adequate to provide for these programs.
- The Township's major funds are the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund. The General Fund, one of the Township's major funds, had cash receipts of \$954,927 in 2019. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,201,300 in 2019. The General Fund's fund balance decreased \$246,373 from 2018 to 2019.
- The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$13,053,624 in 2019. The Fire District Fund had cash disbursements of \$15,254,855 in 2019. The Fire District Fund balance decreased \$2,201,231 from 2018 to 2019.
- The Ambulance and Emergency Fund, a Township major fund, had cash receipts of \$1,274,341 in 2019. The Ambulance and Emergency Fund had cash disbursements of \$968,115 in 2019. The Ambulance and Emergency Fund balance increased \$306,226 from 2018 to 2019.
- The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,730,511 in 2019. The MECC Center Fund had cash disbursements of \$2,114,536 in 2019. The MECC Center Fund balance decreased \$384,025 from 2018 to 2019.

Using this Cash Basis Basic Financial Statements (BFS)

This cash basis annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Township's cash basis of accounting. The Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis provide information about the activities of the whole Township, presenting an aggregate view of the Township's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Township's most significant funds with all other nonmajor funds presented in total in one column. In the case of the Township, there are four major governmental funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

Reporting the Township as a Whole

Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis

The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis answer the question, "How did we do financially during 2019?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

These two statements report the Township's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Township as a whole, the cash basis financial position of the Township has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Township's property tax base, current property tax laws in Ohio, availability of Federal and State funding, facility conditions, mandated Federal and State programs and other factors.

As a result of the use of the cash basis of accounting, certain assets, deferred outflows of resources and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities, deferred inflows of resources and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position- cash basis and the statement of activities - cash basis, the governmental activities include the Township's programs and services, including fire protection, road and bridge maintenance and repair, dispatch services, police services and ambulance services. The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis can be found on pages 58 and 59 of this report.

Reporting the Township's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are classified as governmental or fiduciary funds.

Fund financial reports provide detailed information about the Township's major funds. The Township uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Township's most significant funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds. The analysis of the Township's major governmental funds begins on page 54.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

Governmental Funds

All of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the Township's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various Township programs. Since the Township is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross receipts and disbursements on the fund financial statements to the Statement of Activities - Cash Basis due to transfers between governmental funds being eliminated for reporting in the Statement of Activities - Cash Basis. The governmental fund statements can be found on pages 60 and 61 of this report.

The Township's budgetary process accounts for transactions on the budgetary basis of accounting. The difference between the budgetary basis of accounting and the cash basis of accounting is that encumbrances at year-end are recorded as a disbursement on the budgetary basis of accounting whereas on the cash basis, the disbursement is only recorded when cash is paid. The budgetary statements for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund, and the MECC Center Fund are presented to demonstrate the Township's compliance with annually adopted budgets. The Budgetary Statements can be found on pages 62-65 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Township's own programs. A private-purpose trust fund is the Township's only fiduciary fund type. The Fiduciary Fund financial statements can be found on pages 66 and 67 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 68-89 of this report.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

Government-Wide Financial Analysis

Recall that the Statement of Net Position - Cash Basis provides the perspective of the Township as a whole. The table below provides a summary of the Township's net position at December 31, 2019 and 2018.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2019</u>	<u>2018</u>
<u>Assets</u>		
Equity in pooled cash and investments	\$ 9,826,789	\$ 12,204,725
Total assets	<u>9,826,789</u>	<u>12,204,725</u>
<u>Net cash position</u>		
Restricted	8,976,432	11,107,995
Unrestricted	<u>850,357</u>	<u>1,096,730</u>
Total net cash position	<u>\$ 9,826,789</u>	<u>\$ 12,204,725</u>

For 2019, net position of the Township decreased \$2,377,936 or 19.48%. The balance of government-wide unrestricted net cash position of \$850,357 at December 31, 2019 may be used to meet the government's ongoing obligations to citizens and creditors.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

The table below shows the change in net position for fiscal year 2019 and 2018.

	Governmental Activities 2019	Governmental Activities 2018
	<u>2019</u>	<u>2018</u>
Cash Receipts:		
Program cash receipts:		
Charges for services and sales	\$ 3,271,573	\$ 3,363,654
Operating grants and contributions	123,134	109,486
Total program cash receipts	<u>3,394,707</u>	<u>3,473,140</u>
General cash receipts:		
Property and other taxes	12,577,115	12,889,834
Unrestricted grants	1,663,698	1,652,650
Bond proceeds	667,000	-
Lease purchase proceeds	88,295	47,476
Investment receipts	126,042	69,349
Miscellaneous	264,450	495,453
Total general cash receipts	<u>15,386,600</u>	<u>15,154,762</u>
Total cash receipts	<u>18,781,307</u>	<u>18,627,902</u>
Cash Disbursements:		
Current:		
General government	919,572	783,835
Public safety	16,830,816	15,828,848
Public works	194,292	155,561
Health	304,229	275,006
Miscellaneous	60,052	74,746
Capital outlay	1,903,299	382,382
Debt service:		
Principal retirement	867,882	545,606
Interest and fiscal charges	79,101	130,086
Total cash disbursements	<u>21,159,243</u>	<u>18,176,070</u>
Change in net position	(2,377,936)	451,832
Net position at beginning of year	<u>12,204,725</u>	<u>11,752,893</u>
Net position at end of year	<u>\$ 9,826,789</u>	<u>\$ 12,204,725</u>

Governmental Activities

Governmental Net Position decreased by \$2,377,936 in 2019 from 2018.

General government represents activities related to the governing body as well as activities that directly support Township programs. In 2019, general government cash receipts totaled \$15,386,600 or 81.93% of total governmental cash receipts. General government programs were supported by \$3,271,573 in direct charges to users for services.

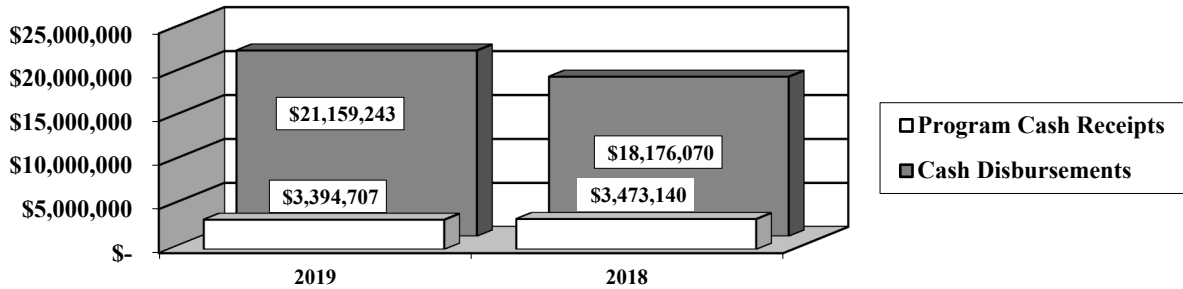
**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

In 2019, the public safety programs accounted for \$16,830,816 or 79.54% of total governmental cash disbursements. These operations are primarily supported through taxes and charges for services. Public safety disbursements increased by \$1,001,968 due to an emphasis on capital outlay spending in the fire department.

The Statement of Activities - Cash Basis shows the cost of program services and the charges for services and grants offsetting those services. The following graph shows, for governmental activities, the total cost of services and the net cost of services for 2019 and 2018. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

Governmental Activities - Program Cash Receipts vs. Total Cash Disbursements



The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2019	2019	2018	2018
Cash disbursements:				
Current:				
General government	\$ 919,572	\$ 893,052	\$ 783,835	\$ 758,272
Public safety	16,830,816	13,779,617	15,828,848	12,860,611
Public works	194,292	71,158	155,561	46,075
Health	304,229	110,375	275,006	(12,091)
Miscellaneous	60,052	60,052	74,746	74,746
Capital outlay	1,903,299	1,903,299	382,382	299,625
Debt service:				
Principal retirement	867,882	867,882	545,606	545,606
Interest and fiscal charges	79,101	79,101	130,086	130,086
Total	\$ 21,159,243	\$ 17,764,536	\$ 18,176,070	\$ 14,702,930

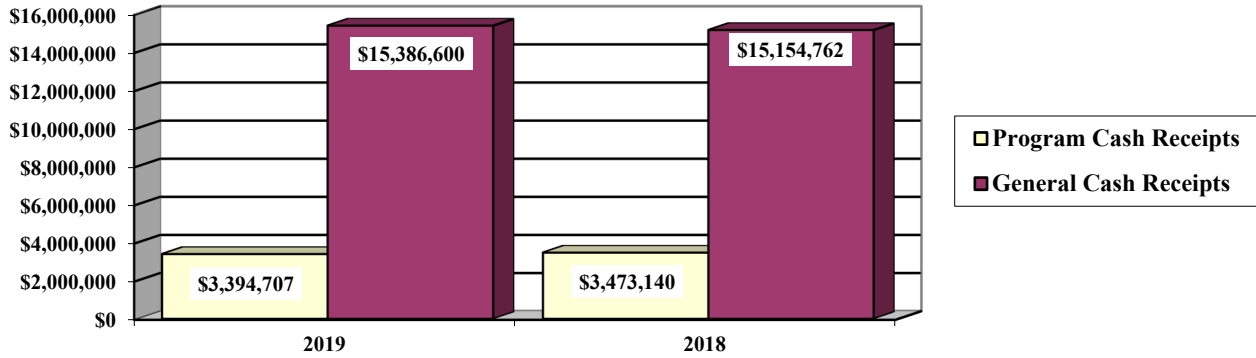
The dependence upon general cash receipts for governmental activities is apparent with 83.96% of cash disbursements supported through taxes and other general cash receipts during 2019.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

The graph below presents the Township's governmental receipts for 2019 and 2018.

Governmental Activities - General and Program Cash Receipts



Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The Township's governmental funds are accounted for using the cash basis of accounting.

At December 31, 2019, the Township's governmental funds reported a combined fund balance of \$9,826,789, which is \$2,377,936 less than the 2018 total of \$12,204,725. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2019 and 2018 for all major and nonmajor governmental funds.

	Fund Balance <u>December 31, 2019</u>	Fund Balance <u>December 31, 2018</u>	<u>Change</u>
Major Funds:			
General	\$ 850,357	\$ 1,096,730	\$ (246,373)
Fire District	2,586,634	4,787,865	(2,201,231)
Ambulance and Emergency	4,042,991	3,736,765	306,226
MECC Center	605,406	989,431	(384,025)
Nonmajor funds	<u>1,741,401</u>	<u>1,593,934</u>	<u>147,467</u>
Total	<u>\$ 9,826,789</u>	<u>\$ 12,204,725</u>	<u>\$ (2,377,936)</u>

General Fund

The General Fund, one of the Township's major funds, had cash receipts of \$954,927 in 2019. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,201,300 in 2019. The General Fund's fund balance decreased \$246,373 from 2018 to 2019.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

The table that follows assists in illustrating the cash receipts of the General Fund.

	2019 <u>Amount</u>	2018 <u>Amount</u>	<u>Change</u>
<u>Cash Receipts:</u>			
Taxes	\$ 651,375	\$ 678,051	\$ (26,676)
Intergovernmental	152,623	156,758	(4,135)
License, permits and fees	26,520	25,563	957
Interest	124,170	69,349	54,821
Miscellaneous	239	3,874	(3,635)
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 954,927</u>	<u>\$ 933,595</u>	<u>\$ 21,332</u>

The table that follows assists in illustrating the expenditures of the General Fund.

	2019 <u>Amount</u>	2018 <u>Amount</u>	<u>Change</u>
<u>Cash Disbursements</u>			
General government	\$ 919,572	\$ 783,835	\$ 135,737
Public safety	-	498	(498)
Health	8,833	9,248	(415)
Miscellaneous	60,052	74,746	(14,694)
Capital outlay	12,843	18,608	(5,765)
Debt service	-	57,745	(57,745)
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 1,001,300</u>	<u>\$ 944,680</u>	<u>\$ 56,620</u>

Fire District Fund

The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$13,053,624 in 2019. The Fire District Fund had cash disbursements of \$15,254,855 in 2019. The Fire District Fund balance decreased \$2,201,231 from 2018 to 2019.

Ambulance and Emergency Fund

The Ambulance and Emergency Fund, a Township major fund, had cash receipts of \$1,274,341 in 2019. The Ambulance and Emergency Fund had cash disbursements of \$968,115 in 2019. The Ambulance and Emergency Fund balance increased \$306,226 from 2018 to 2019.

MECC Center Fund

The Metropolitan Emergency Communication Center (“MECC”) fund, a Township major fund, had cash receipts of \$1,730,511 in 2019. The MECC Center Fund had cash disbursements of \$2,114,536 in 2019. The MECC Center Fund balance decreased \$384,025 from 2018 to 2019.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

Budgeting Highlights - General Fund

The Township's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

For 2019, the original and final budget basis receipts were \$883,466. Actual cash receipts of \$954,927 were \$71,461 greater than final budget basis receipts. The final and original budgetary basis disbursements and other financing disbursements were \$1,980,196, which was \$774,364 more than the actual budget disbursements and other financing disbursements of \$1,205,832.

Capital Assets and Debt Administration

Capital Assets

The Township does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The Township had capital outlay disbursements of \$1,903,299 and \$382,382 during 2019 and 2018, respectively.

Debt Administration

The Township had the following debt outstanding at December 31, 2019 and 2018:

	<u>Governmental Activities 2019</u>	<u>Governmental Activities 2018</u>
General Obligation Bonds:		
2019 Pierce Fire Engine Bond	\$ 600,000	\$ -
Series 2017 Various Purposes Refunding Bonds	<u>2,335,000</u>	<u>2,595,000</u>
Total General Obligation Bonds	<u>2,935,000</u>	<u>2,595,000</u>
Lease Purchase Agreements:		
Police Ford Explorers	21,793	32,265
Carolina Tractor	68,861	101,952
Fire Ford Interceptor	16,467	21,520
Police GeTax Laptops	9,991	20,000
Police Dodge Charger	44,214	-
Ford Transit	<u>20,814</u>	<u>-</u>
Total Lease Purchase Agreements	<u>182,140</u>	<u>175,737</u>
Loans:		
Pumper Truck Fire Engine Loan	-	289,941
Horton EMS Vehicles Loan	-	156,076
Police Vehicle Ford Fusion Loan	<u>8,117</u>	<u>16,040</u>
Total Loans	<u>8,117</u>	<u>462,057</u>
Total long-term obligations	<u>\$ 3,125,257</u>	<u>\$ 3,232,794</u>

See Note 5 for more information on the Township's debt.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019

Current Financial Related Activities

The following economic factors were taken into consideration in preparing the budget for 2019:

Mifflin Township is located in Franklin County in central Ohio. Unemployment in Franklin County typically is slightly below the State and national levels.

State funding fluctuates yearly based on action by the State legislature. For 2019, local government funding was increased under House Bill 64. Sales and property tax revenues are expected to remain consistent as well as expenditures for 2018. We monitor the real estate tax delinquency information provided by Franklin County for potential revenue shortfall.

These economic factors were considered in preparing the Township's budget for 2019. The Township has continued to practice conservative budgetary practices in order to preserve a positive financial position in future years.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Joseph Spanovich, Fiscal Officer, Mifflin Township, 155 Olde Ridenour Rd. Gahanna, Ohio 43230.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2019

	Governmental Activities
Assets:	
Equity in pooled cash and investments	\$ 9,826,789
 Total assets.	 9,826,789
 Net cash position:	
Restricted for:	
Public safety.	7,412,130
Cemetery.	399,659
Street maintenance and construction	762,998
Debt service.	401,645
Unrestricted	850,357
 Total net cash position	 \$ 9,826,789

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Program Cash Receipts</u>			Net (Cash Disbursements) Cash Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services	Operating Grants Grants and Contributions	
Governmental activities:				
General government	\$ 919,572	\$ 26,520	\$ -	\$ (893,052)
Public safety	16,830,816	3,051,199	-	(13,779,617)
Public works	194,292	-	123,134	(71,158)
Health	304,229	193,854	-	(110,375)
Miscellaneous	60,052	-	-	(60,052)
Capital outlay	1,903,299	-	-	(1,903,299)
Debt service:				
Principal retirement	867,882	-	-	(867,882)
Interest and fiscal charges.	79,101	-	-	(79,101)
Total governmental activities	<u>\$ 21,159,243</u>	<u>\$ 3,271,573</u>	<u>\$ 123,134</u>	<u>(17,764,536)</u>

General receipts:

Property and other taxes levied for:

General purposes	651,375
Public safety - Fire Fund.	10,677,543
Public safety - Police district	617,887
Debt service	519,685
Street construction and repair.	110,625
Grants and entitlements not restricted to specific programs	1,663,698
Bond proceeds	667,000
Lease purchase proceeds.	88,295
Investment receipts.	126,042
Miscellaneous	264,450
Total general receipts.	<u>15,386,600</u>
Change in net position.	<u>(2,377,936)</u>
Net cash position at beginning of year	<u>12,204,725</u>
Net cash position at end of year	<u>\$ 9,826,789</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2019

	<u>General</u>	<u>Fire District</u>	<u>Ambulance and Emergency</u>	<u>MECC Center</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:						
Equity in pooled cash and investments	\$ 850,357	\$ 2,586,634	\$ 4,042,991	\$ 605,406	\$ 1,741,401	\$ 9,826,789
Total assets	<u>\$ 850,357</u>	<u>\$ 2,586,634</u>	<u>\$ 4,042,991</u>	<u>\$ 605,406</u>	<u>\$ 1,741,401</u>	<u>\$ 9,826,789</u>
Fund balances:						
Restricted:						
Public safety	-	2,586,634	4,042,991	605,406	177,099	7,412,130
Cemetery	-	-	-	-	399,659	399,659
Street maintenance and construction	-	-	-	-	762,998	762,998
Debt service	-	-	-	-	401,645	401,645
Assigned:						
General government	4,532	-	-	-	-	4,532
Subsequent year appropriations	540,668	-	-	-	-	540,668
Unassigned	<u>305,157</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>305,157</u>
Total fund balances	<u>\$ 850,357</u>	<u>\$ 2,586,634</u>	<u>\$ 4,042,991</u>	<u>\$ 605,406</u>	<u>\$ 1,741,401</u>	<u>\$ 9,826,789</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

	General	Fire District	Ambulance and Emergency	MECC Center	Other Governmental Funds	Total Governmental Funds
Cash receipts:						
Taxes	\$ 651,375	\$ 10,677,543	\$ -	\$ -	\$ 1,248,197	\$ 12,577,115
Intergovernmental	152,623	1,421,124	-	-	213,085	1,786,832
Charges for services	-	33,702	1,274,263	1,729,938	57,313	3,095,216
License, permits and fees	26,520	-	-	-	140,078	166,598
Fines and forfeitures	-	-	-	-	9,759	9,759
Interest	124,170	-	-	-	1,872	126,042
Miscellaneous	239	254,255	78	573	9,305	264,450
Total cash receipts	<u>954,927</u>	<u>12,386,624</u>	<u>1,274,341</u>	<u>1,730,511</u>	<u>1,679,609</u>	<u>18,026,012</u>
Cash disbursements:						
Current:						
General government	919,572	-	-	-	-	919,572
Public safety	-	13,147,679	743,839	2,114,536	824,762	16,830,816
Public works	-	-	-	-	194,292	194,292
Health	8,833	-	-	-	295,396	304,229
Miscellaneous	60,052	-	-	-	-	60,052
Capital outlay	12,843	1,814,842	47,319	-	28,295	1,903,299
Debt service:						
Principal retirement	-	289,941	171,601	-	406,340	867,882
Interest and fiscal charges	-	2,393	5,356	-	71,352	79,101
Total cash disbursements	<u>1,001,300</u>	<u>15,254,855</u>	<u>968,115</u>	<u>2,114,536</u>	<u>1,820,437</u>	<u>21,159,243</u>
Excess (deficiency) of cash receipts over (under) cash disbursements	<u>(46,373)</u>	<u>(2,868,231)</u>	<u>306,226</u>	<u>(384,025)</u>	<u>(140,828)</u>	<u>(3,133,231)</u>
Other financing receipts (disbursements):						
Bond proceeds	-	667,000	-	-	-	667,000
Lease purchase proceeds	-	-	-	-	88,295	88,295
Transfers in	-	-	-	-	200,000	200,000
Transfers out	(200,000)	-	-	-	-	(200,000)
Total other financing receipts (disbursements)	<u>(200,000)</u>	<u>667,000</u>	<u>-</u>	<u>-</u>	<u>288,295</u>	<u>755,295</u>
Net change in fund balances	(246,373)	(2,201,231)	306,226	(384,025)	147,467	(2,377,936)
Fund balances						
at beginning of year	1,096,730	4,787,865	3,736,765	989,431	1,593,934	12,204,725
Fund balances at end of year	<u>\$ 850,357</u>	<u>\$ 2,586,634</u>	<u>\$ 4,042,991</u>	<u>\$ 605,406</u>	<u>\$ 1,741,401</u>	<u>\$ 9,826,789</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts:				
Taxes	\$ 602,630	\$ 602,630	\$ 651,375	\$ 48,745
Intergovernmental	141,202	141,202	152,623	11,421
License, permits and fees	24,535	24,535	26,520	1,985
Interest.	114,878	114,878	124,170	9,292
Miscellaneous	221	221	239	18
Total receipts	883,466	883,466	954,927	71,461
Disbursements:				
Current:				
General government	1,619,297	1,619,297	924,104	695,193
Health	17,390	17,390	8,833	8,557
Miscellaneous	118,225	118,225	60,052	58,173
Capital outlay	25,284	25,284	12,843	12,441
Total disbursements.	1,780,196	1,780,196	1,005,832	774,364
Deficiency of disbursements under receipts	(896,730)	(896,730)	(50,905)	845,825
Other financing disbursements:				
Transfers out	(200,000)	(200,000)	(200,000)	-
Total other financing disbursements	(200,000)	(200,000)	(200,000)	-
Net change in fund balance	(1,096,730)	(1,096,730)	(250,905)	845,825
Fund balance at beginning of year.	1,080,773	1,080,773	1,080,773	-
Prior year encumbrances appropriated	15,957	15,957	15,957	-
Fund balance at end of year.	\$ -	\$ -	\$ 845,825	\$ 845,825

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 10,854,307	\$ 10,854,307	\$ 10,677,542	\$ (176,765)
Intergovernmental	1,444,651	1,444,651	1,421,124	(23,527)
Charges for services	34,260	34,260	33,702	(558)
Miscellaneous	258,464	258,464	254,255	(4,209)
Total receipts	<u>12,591,682</u>	<u>12,591,682</u>	<u>12,386,623</u>	<u>(205,059)</u>
Disbursements:				
Current:				
Public safety	15,662,618	15,477,404	13,365,368	2,112,036
Capital outlay	2,091,595	2,071,291	1,839,771	231,520
Debt service:				
Principal retirement	289,941	289,941	289,941	-
Interest and fiscal charges	2,393	2,393	2,393	-
Total disbursements	<u>18,046,547</u>	<u>17,841,029</u>	<u>15,497,473</u>	<u>2,343,556</u>
Deficiency of disbursements under receipts . .	<u>(5,454,865)</u>	<u>(5,249,347)</u>	<u>(3,110,850)</u>	<u>2,138,497</u>
Other financing receipts:				
Bond proceeds	667,000	667,000	667,000	-
Total other financing receipts	<u>667,000</u>	<u>667,000</u>	<u>667,000</u>	<u>-</u>
Net change in fund balance	(4,787,865)	(4,582,347)	(2,443,850)	2,138,497
Fund balance at beginning of year	4,521,003	4,521,003	4,521,003	-
Prior year encumbrances appropriated . .	<u>266,862</u>	<u>266,862</u>	<u>266,862</u>	<u>-</u>
Fund balance at end of year	<u>\$ -</u>	<u>\$ 205,518</u>	<u>\$ 2,344,015</u>	<u>\$ 2,138,497</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
AMBULANCE AND EMERGENCY FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,449,911	\$ 1,449,911	\$ 1,274,263	(175,648)
Miscellaneous	89	89	78	(11)
Total receipts	<u>1,450,000</u>	<u>1,450,000</u>	<u>1,274,341</u>	<u>(175,659)</u>
Disbursements:				
Current:				
Public safety	3,497,158	1,839,050	793,704	1,045,346
Capital outlay	909,913	478,496	206,511	271,985
Debt service:				
Principal retirement	756,095	397,608	171,601	226,007
Interest and fiscal charges	23,599	12,410	5,356	7,054
Total disbursements.	<u>5,186,765</u>	<u>2,727,564</u>	<u>1,177,172</u>	<u>1,550,392</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(3,736,765)</u>	<u>(1,277,564)</u>	<u>97,169</u>	<u>1,374,733</u>
Net change in fund balance.	(3,736,765)	(1,277,564)	97,169	1,374,733
Fund balance at beginning of year.	3,728,853	3,728,853	3,728,853	-
Prior year encumbrances appropriated	<u>7,912</u>	<u>7,912</u>	<u>7,912</u>	<u>-</u>
Fund balance at end of year.	<u>\$ -</u>	<u>\$ 2,459,201</u>	<u>\$ 3,833,934</u>	<u>\$ 1,374,733</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
MECC CENTER FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,957,352	\$ 1,957,352	\$ 1,729,938	\$ (227,414)
Miscellaneous	648	648	573	(75)
Total receipts	<u>1,958,000</u>	<u>1,958,000</u>	<u>1,730,511</u>	<u>(227,489)</u>
Disbursements:				
Current:				
Public safety	<u>2,947,431</u>	<u>2,928,709</u>	<u>2,118,595</u>	<u>810,114</u>
Total disbursements.	<u>2,947,431</u>	<u>2,928,709</u>	<u>2,118,595</u>	<u>810,114</u>
Net change in fund balance.	(989,431)	(970,709)	(388,084)	582,625
Fund balance at beginning of year.	899,141	899,141	899,141	-
Prior year encumbrances appropriated	<u>90,290</u>	<u>90,290</u>	<u>90,290</u>	<u>-</u>
Fund balance at end of year.	<u>\$ -</u>	<u>\$ 18,722</u>	<u>\$ 601,347</u>	<u>\$ 582,625</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2019

		<u>Private-Purpose Trust</u>
Assets:		
Equity in pooled cash and investments.	\$	5,142
		<hr/>
Total assets.		5,142
		<hr/>
Net cash position:		
Held in trust for other purposes		5,142
		<hr/>
Total net cash position	\$	<u>5,142</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Private-Purpose Trust
Additions:	
Interest	\$ 29
Change in net position	29
Net cash position at beginning of year . . .	5,113
Net cash position at end of year	\$ 5,142

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 - DESCRIPTION OF THE TOWNSHIP

Mifflin Township, Franklin County, Ohio (the “Township”) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees.

The Township provides the following services: fire and police protection, road and bridge maintenance, cemetery maintenance and emergency medical services as well as general governmental services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.D., these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In cases where these cash basis statements contain items that are the same as, or similar to, those items in the financial statements prepared in conformity with GAAP, similar informative disclosures are provided. Following are the more significant of the Township’s accounting policies:

A. Reporting Entity

For financial reporting purposes, the Township’s Basic Financial Statements (BFS) include all funds, agencies, boards, commissions, and departments for which the Township is financially accountable. Financial accountability, as defined by the GASB, exists if the Township appoints a voting majority of an organization’s Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the Township. The Township may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the Township. The Township also took into consideration other organizations for which the nature and significance of their relationship with the Township are such that exclusion would cause the Township’s basic financial statements to be misleading or incomplete. The Township has no component units.

The following organizations are described due to their significant relationship to the Township:

JOINTLY GOVERNED ORGANIZATIONS

Mid-Ohio Regional Planning Commission

The Township is a participant in the Mid-Ohio Regional Planning Commission (MORPC), a jointly governed organization. MORPC is composed of 74 representatives appointed by member governments who make up the Commission, the policy-making body of MORPC, and the oversight board. MORPC is a voluntary association of local governments in central and south central Ohio and a regional planning agency whose membership includes more than 60 political subdivisions in and around Franklin, Ross, Fayette, Delaware, Pickaway, Madison, Licking, Fairfield, Knox, Union, Marion, Morrow, Hocking, Logan and Perry Counties, Ohio. The purpose of the organization is to improve the quality of life for member communities by improving housing conditions, to promote and support livability/sustainability measures as a means of addressing regional growth challenges, and to administer and facilitate the availability of regional environment infrastructure program funding to the full advantage of MORPC’s members.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Metropolitan Emergency Communications Consortium Regional Council of Governments

The Township is a participant in the Metropolitan Emergency Communications Consortium Regional Council of Governments (MECC RCOG), a jointly governed organization. MECC RCOG is composed of representatives from Mifflin, Truro, Violet, Jefferson and Plain Townships. The purpose of the organization is to provide cost savings to the entities involved through their collective buying power.

PUBLIC ENTITY RISK POOL

Ohio Township Association Risk Management Authority

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductible. This organization is discussed in Note 8.

B. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and a fund financial statement which provide a more detailed level of financial information.

Government-Wide Financial Statements - The Statement of Net Position and the Statement of Activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Township at year end. The Statement of Activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements - During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into three categories, governmental, proprietary and fiduciary. The Township has no proprietary funds.

Governmental Funds - The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds:

General fund - This fund is used to account for all financial activities of the Township except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire district fund - This fund is used to account for all financial activities of the fire operations.

Ambulance and emergency fund - This fund is used to account for all financial activities related to emergency management services (EMS).

MECC Center fund - This fund is used to account for all financial activities related to the Ohio Metropolitan Emergency Communications Center (MECC) for emergency services dispatching.

Other governmental funds of the Township are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Funds - Fiduciary funds include pension trust funds, investment trust funds, private purpose trust funds, and custodial funds. Trust funds are used to account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Township's own programs. Trust funds are distinguished from custodial funds by the existence of a trust agreement or equivalent arrangements that have certain characteristics. The Township has one private-purpose trust fund used for grave site maintenance in the Township cemetery. Custodial funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Township does not maintain any custodial funds.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraphs.

D. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received, but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

E. Budgetary Process

All funds, except certain custodial funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board of Trustees may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds. Budgetary presentations report budgetary expenditures when a commitment is made (i.e. when an encumbrance is approved).

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Trustees during the year.

F. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "equity in pooled cash and investments".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2019, investments were limited to negotiable certificates of deposit, non-negotiable certificates of deposit and U.S. Government money market funds.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2019 were \$124,170 which includes \$113,036 assigned from other Township funds.

G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

I. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

J. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. In addition to these disbursements the Township also contributes the entire employee share. As described in Notes 6 and 7, the employer contributions include portions for pension benefits and for postemployment health care benefits; these amounts are the required amounts and are not necessarily the amounts that are paid.

K. Long-term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay disbursement is reported at inception. Lease payments are reported when paid.

L. Net Cash Position

Net cash position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township first applies restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position is available.

M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Township Board of Trustees (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the Township Board of Trustees, which includes giving the Fiscal Officer the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Township applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

N. Interfund Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing receipt (disbursement) in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. Interfund transfers between government funds are eliminated for reporting in the Statement of Activities.

O. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2019.

P. Fair Value

The Township categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Township into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Trustees have identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Except as noted above, an investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institutions participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

A. Deposits with Financial Institutions

At December 31, 2019, the carrying amount of all Township deposits was \$6,458,437, including \$1,671,442 in non-negotiable certificates of deposit. Based on the criteria described in GASB Statement No. 40, "Deposits and Investments Risk Disclosures", as of December 31, 2019, of the bank balance in the amount of \$6,475,602, \$1,921,442 was covered by the FDIC and \$4,554,160 was covered by the Ohio Pooled Collateral System (OPCS) and exposed to custodial credit risk as discussed below.

Custodial credit risk is the risk that in the event of bank failure, deposits or collateral securities that are in the possession of an outside party. The Township has no deposit policy for custodial credit risk beyond the requirements of State statute. Ohio law requires that deposits either be insured or protected by (1) eligible securities pledged to the Township's and deposited with a qualified trustee by the financial institution as security for repayment whose fair value at all times shall be at least 105 percent of the deposits being secured, or (2) participation in OPCS, a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total fair value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State. For 2019, the Township's financial institutions were approved for a collateral rate of 102 percent through the OPCS. Although all statutory requirements for the deposit of money had been followed, noncompliance with Federal requirements could potentially subject the Township to a successful claim by the FDIC.

B. Investments

As of December 31, 2019, the Township had the following investments and maturities:

Investment type	Carrying Value	Fair Value	Investment Maturities
			6 months or less
Negotiable CD's	\$ 1,478,987	\$ 1,478,987	\$ 1,478,987
U.S. Government money market	<u>1,894,507</u>	<u>1,894,507</u>	<u>1,894,507</u>
Total	<u>\$ 3,373,494</u>	<u>\$ 3,373,494</u>	<u>\$ 3,373,494</u>

The weighted average maturity of investments is 0.08 years.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

The Township's investments in U.S. government money market mutual funds are valued using quoted market prices in active markets (Level 1 inputs). The Township's investments in negotiable CDs are valued using quoted prices in markets that are not considered to be active, dealer quotations or alternative pricing sources for similar assets or liabilities for which all significant inputs are observable, either directly or indirectly (Level 2 inputs).

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Township's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: The U.S. Government money market carry a rating of AAAM by Standard & Poor's and Aaa-mf by Moody. The Township's investments in negotiable CDs are not rated.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Township at December 31, 2019:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
Negotiable CD's	\$ 1,478,987	43.84
U.S. Government money market	<u>1,894,507</u>	<u>56.16</u>
Total	<u>\$ 3,373,494</u>	<u>100.00</u>

C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the Statement of Net Position - cash basis as of December 31, 2019:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 6,458,437
Investments	<u>3,373,494</u>
Total	<u>\$ 9,831,931</u>
 <u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 9,826,789
Private purpose trust	<u>5,142</u>
Total	<u>\$ 9,831,931</u>

NOTE 4 - PROPERTY TAX

Property taxes include amounts levied against all real and public utility property located in the Township. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 4 - PROPERTY TAX – (Continued)

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2019 public utility property taxes became a lien December 31, 2018, are levied after October 1, 2019, and are collected in 2020 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009, tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2019 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Township due to the phasing out of the tax. In calendar year 2012, the Township was fully reimbursed for the lost revenue. In calendar years 2013-2017, the reimbursements will be phased out.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the Township. The County Auditor periodically remits to the Township its portion of the taxes collected.

The assessed values of real and tangible personal property upon which 2019 property tax receipts were based are as follows:

	<u>2019</u>
Real property tax	\$ 1,052,159,220
Public utility tangible personal property	<u>37,180,030</u>
Total assessed valuation	<u>\$ 1,089,339,250</u>

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 5 - DEBT OBLIGATIONS

Transactions for the year ended December 31, 2019 are summarized as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Balance December 31, 2018</u>	<u>Proceeds</u>	<u>Payments</u>	<u>Balance December 31, 2019</u>
<i>General Obligation Bonds:</i>					
2019 Pierce Fire Engine Bond	2.64%	\$ -	\$ 667,000	\$ (67,000)	\$ 600,000
Series 2017 Various Purpose Refunding Bonds	2.24%	2,595,000	-	(260,000)	2,335,000
Total Bonds		<u>2,595,000</u>	<u>667,000</u>	<u>(327,000)</u>	<u>2,935,000</u>
<i>Lease Purchase Agreements:</i>					
2017 Police Ford Explorers - Direct Borrowing	1.75%	32,265	-	(10,472)	21,793
2017 Carolina Tractor - Direct Borrowing	2.67%	101,952	-	(33,091)	68,861
2018 Fire Ford Interceptor - Direct Borrowing	4.23%	21,520	-	(5,053)	16,467
2018 Police GeTax Laptops (4) - Direct Borrowing	4.26%	20,000	-	(10,009)	9,991
2019 Police Dodge Charger (2) - Direct Borrowing	3.86%	-	60,000	(15,786)	44,214
2019 Ford Transit - Direct Borrowing	3.86%	-	28,295	(7,481)	20,814
Total Lease Purchase Agreements		<u>175,737</u>	<u>88,295</u>	<u>(81,892)</u>	<u>182,140</u>
<i>Loans:</i>					
2014 Pumper Truck Fire Engine - Direct Borrowing	3.40%	289,941	-	(289,941)	-
2016 Horton EMS Vehicle Loan - Direct Borrowing	2.95%	156,076	-	(156,076)	-
2016 Ford Fusion Loan - Direct Borrowing	2.45%	16,040	-	(7,923)	8,117
Total Loans		<u>462,057</u>	<u>-</u>	<u>(453,940)</u>	<u>8,117</u>
Total Outstanding Debt		<u>\$ 3,232,794</u>	<u>\$ 755,295</u>	<u>\$ (862,832)</u>	<u>\$ 3,125,257</u>

General Obligation Bonds

2019 Pierce Fire Engine Bonds - The Township issued acquisition bonds, Series 2019, in May 2019 in the amount of \$667,000 to provide additional funding for the Fire Department. The bond has an interest rate of 2.64% and is collateralized by property tax collections. The bond is being paid from the general bond retirement fund (a nonmajor governmental fund). The final maturity of the bonds is December 1, 2028.

Series 2017 Various Purpose Refunding Bonds - During 2017, the Township issued \$2,690,000 in Series 2017 Various Purpose Refunding Bonds to refund \$505,000 of the Series 2008 general obligation bonds outstanding and to provide additional funding for the Fire Department. Part of the issuance proceeds were used to purchase securities which were placed in an irrevocable trust to provide resources for all future debt service payments on the refunded debt. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the notes to the basic financial statements. The balance of the refunded bonds outstanding at December 31, 2019 was \$465,000. Property tax collections collateralize the bond and payments are paid from the general bond retirement fund (a nonmajor governmental fund).

The issue is comprised of current interest bonds, par value \$2,690,000. The interest rates on the current interest bonds are 2.24%. The final maturity date of the bonds is December 1, 2028.

The reacquisition price exceeded the net carrying amount of the old debt by \$34,289. This advance refunding was undertaken to reduce the combined total debt service payments for the Township by an estimate of \$45,000-\$60,000.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 5 - DEBT OBLIGATIONS - (Continued)

Lease Purchase Agreements

During 2017, the Township entered into a lease purchase agreement for two police Ford Explorers. The lease is for a five-year period, carries an interest rate of 1.75% and has a final maturity date of July 18, 2021. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2017, the Township entered into a lease purchase agreement for a Carolina Tractor. The lease is for a five-year period, carries an interest rate of 2.67% and has a final maturity date of February 21, 2021. The lease purchase agreement is being paid from the road and bridge fund (a nonmajor governmental fund).

During 2018, the Township entered into a lease purchase agreement for a Ford Interceptor for the Fire Department. The lease is for a five-year period, carries an interest rate of 4.23% and has a final maturity date of June 7, 2022. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2018, the Township entered into a lease purchase agreement for four police GeTax Laptops. The lease is for a four-year period, carries an interest rate of 4.26% and has a final maturity date of August 17, 2021. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

During 2019, the Township entered into a lease purchase agreement for two Dodge Charger Police Cruisers for the Police Department. The lease is for a four-year period with one payment made in advance, carries an interest rate of 3.86% and is expected to mature in 2022. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

During 2019, the Township entered into a lease purchase agreement for a Ford Transit for the Service Department. The lease is for a four-year period with one payment made in advance, carries an interest rate of 3.86% and is expected to mature in 2022. The lease purchase agreement is being paid from the motor vehicle license tax fund (a nonmajor governmental fund).

All lease purchase agreements are considered direct borrowings. Direct borrowings have terms negotiated directly between the Township and the lender of the lease purchase agreements and are not offered for public sale.

Loans

In 2014, the Township entered into a loan with Deutsche Bank to finance a new fire engine. The fire engine was purchased from Pierce Manufacturing on January 23, 2014. The loan amount is for a 10 year period ending December 31, 2023 in the amount of \$496,620 at an interest rate of 3.40%. In March 2019, the Township paid off the remaining balance in full in the amount of \$289,914 from the fire district fund.

In 2016 the Township entered in to a loan with Park National Bank for the purchase of EMS Vehicles. The loan amount is for a 4 year period ending June 1, 2019 in the amount of \$617,446 at an interest rate of 2.95%. The loan is being paid from ambulance and emergency fund and was fully paid off during 2019.

In 2016, the Township entered in to a loan with Park National Bank to finance a police vehicle. The loan amount is for a 4 year period ending December 31, 2020 in the amount of \$31,323 at an interest rate of 2.45%. The loan is being paid from the police district fund (a nonmajor governmental fund).

All loans are considered direct borrowings. Direct borrowings have terms negotiated directly between the Township and the lender of the loans and are not offered for public sale.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 5 - DEBT OBLIGATIONS - (Continued)

The principal and interest requirements to retire the bonds outstanding at December 31, 2019, are as follows:

Year Ending <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 320,000	68,143	\$ 388,143
2021	337,000	60,736	397,736
2022	338,000	52,940	390,940
2023	345,000	45,116	390,116
2024	351,000	37,128	388,128
2025 - 2028	1,244,000	65,040	1,309,040
Total	<u>\$ 2,935,000</u>	<u>\$ 329,103</u>	<u>\$ 3,264,103</u>

The principal and interest requirements to retire the lease purchase agreements outstanding at December 31, 2019, are as follows:

Year Ending <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 75,794	\$ 5,897	\$ 81,691
2021	78,177	3,515	81,692
2022	28,169	1,054	29,223
Total	<u>\$ 182,140</u>	<u>\$ 10,466</u>	<u>\$ 192,606</u>

The principal and interest requirements to retire the loans outstanding at December 31, 2019, are as follows:

Year Ending <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 8,117	\$ 199	\$ 8,316
Total	<u>\$ 8,117</u>	<u>\$ 199</u>	<u>\$ 8,316</u>

NOTE 6 - DEFINED BENEFIT PENSION PLANS

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Township employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Township employees) may elect the Member-Directed Plan and the Combined Plan, substantially all employee members are in OPERS' Traditional Pension Plan.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the Traditional Pension Plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional Pension Plan as per the reduced benefits adopted by SB 343 (see OPERS Comprehensive Annual Financial Report referenced above for additional information):

Group A Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	Group B 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Group C Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Public Safety	Public Safety	Public Safety
Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
Law Enforcement	Law Enforcement	Law Enforcement
Age and Service Requirements: Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
Public Safety and Law Enforcement	Public Safety and Law Enforcement	Public Safety and Law Enforcement
Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3.00% simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 2.25%.

Benefits in the Combined Plan consist of both an age-and-service formula benefit (defined benefit) and a defined contribution element. The defined benefit element is calculated on the basis of age, FAS, and years of service. Eligibility regarding age and years of service in the Combined Plan is the same as the Traditional Pension Plan. The benefit formula for the defined benefit component of the plan for State and Local members in transition Groups A and B applies a factor of 1.00% to the member's FAS for the first 30 years of service.

A factor of 1.25% is applied to years of service in excess of 30. The benefit formula for transition Group C applies a factor of 1.0% to the member's FAS and the first 35 years of service and a factor of 1.25% is applied to years in excess of 35. Persons retiring before age 65 with less than 30 years of service credit receive a percentage reduction in benefit. The defined contribution portion of the benefit is based on accumulated member contributions plus or minus any investment gains or losses on those contributions. Members retiring under the Combined Plan receive a 2.25% COLA adjustment on the defined benefit portion of their benefit.

Defined contribution plan benefits are established in the plan documents, which may be amended by the OPERS's Board of Trustees. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20% each year. For additional information, see the Plan Statement in the OPERS Comprehensive Annual Financial Report.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>	<u>Public Safety</u>	<u>Law Enforcement</u>
2019 Statutory Maximum Contribution Rates			
Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	*	**
2019 Actual Contribution Rates			
Employer:			
Pension	14.0 %	18.1 %	18.1 %
Post-employment Health Care Benefits	<u>0.0 %</u>	<u>0.0 %</u>	<u>0.0 %</u>
Total Employer	<u>14.0 %</u>	<u>18.1 %</u>	<u>18.1 %</u>
Employee	<u>10.0 %</u>	<u>12.0 %</u>	<u>13.0 %</u>

* This rate is determined by OPERS' Board and has no maximum rate established by ORC.

** This rate is also determined by OPERS' Board, but is limited by ORC to not more than 2 percent greater than the Public Safety rate.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

The Township's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$309,312 for 2019.

Plan Description – Ohio Police & Fire Pension Fund (OP&F)

Plan Description - Township full-time police and firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OPF website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.50% for each of the first 20 years of service credit, 2.00% for each of the next five years of service credit and 1.50% for each year of service credit in excess of 25 years. The maximum pension of 72.00% of the allowable average annual salary is paid after 33 years of service credit.

Under normal service retirement, retired members who are at least 55 years old and have been receiving OP&F benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit and statutory survivors.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either three percent or the percent increase, if any, in the consumer price index (CPI) over the 12-month period ending on September 30 of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013 is equal to three percent of their base pension or disability benefit.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

	<u>Firefighters</u>
2019 Statutory Maximum Contribution Rates	
Employer	24.00 %
Employee	12.25 %
 2019 Actual Contribution Rates	
Employer:	
Pension	23.50 %
Post-employment Health Care Benefits	0.50 %
 Total Employer	 24.00 %
 Employee	 12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The Township's contractually required contribution to OP&F was \$1,703,517 for 2019.

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS

Ohio Public Employees Retirement System

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the traditional pension and the combined plans. This trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' Comprehensive Annual Financial Report referenced below for additional information.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS - (Continued)

Funding Policy – The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. A portion of each employer’s contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2019, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2018, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2019 was 4.0 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Township’s contractually required contribution was \$1,917 for 2019.

Ohio Police and Fire Pension Fund

Plan Description – The Township contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing, multiple-employer defined post-employment healthcare plan administered by a third-party provider. This program is not guaranteed and is subject to change at any time upon action of the Board of Trustees. OP&F provides health care benefits including coverage for medical, prescription drug, dental, vision, and Medicare Part B Premium to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to postretirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or statutory survivor benefit, or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in Government Accounting Standards Board (GASB) Statement No. 75.

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. The report may be obtained by visiting the OP&F website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy – The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F defined benefit pension plan. Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently 19.5 percent and 24 percent of covered payroll for police and fire employer units, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.5 percent of covered payroll for police employer units and 24 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS - (Continued)

OP&F maintains funds for health care in two separate accounts. There is one account for health care benefits and one account for Medicare Part B reimbursements. A separate health care trust accrual account is maintained for health care benefits under IRS Code Section 115 trust. An Internal Revenue Code 401(h) account is maintained for Medicare Part B reimbursements.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. For 2018, the portion of employer contributions allocated to health care was 0.5 percent of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

Beginning January 1, 2019, OP&F is changing its retiree health care model and the current self-insured health care plan will no longer be offered. In its place is a stipend-based health care model. A stipend funded by OP&F will be placed in individual Health Reimbursement Accounts that retirees will use to be reimbursed for health care expenses.

The Township's contractually required contribution to OP&F was \$36,245 for 2019.

NOTE 8 - RISK MANAGEMENT

A. Risk Pool Membership

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township's policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

	<u>2019</u>
Cash and investments	35,207,320
Actuarial liabilities	10,519,942

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 8 - RISK MANAGEMENT – (Continued)

B. Worker’s Compensation

The Township insures against injuries to employees through the Ohio Bureau of Worker’s Compensation. The Township pays the State Workers’ Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The Township has paid all premiums required through December 31, 2019.

NOTE 9 - CONTINGENCIES

A. Litigation

The Township is currently not party to any pending litigation.

B. Grants

The Township receives significant financial assistance from numerous Federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual funds included herein or on the overall financial position of the Township at December 31, 2019.

NOTE 10 - INTERFUND TRANSACTIONS

Interfund transfers for the year ended December 31, 2019, consisted of the following, as reported on the fund financial statements:

<u>Transfers from general fund to:</u>	
Nonmajor governmental funds	\$ 200,000

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated for reporting in the Statement of Activities.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 11 - OTHER COMMITMENTS

The Township utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Township's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General	\$ 4,532
Fire District	242,619
Ambulance and Emergency	209,057
MECC Center	4,059
Other Nonmajor Governmental	<u>6,993</u>
Total	<u>\$ 467,260</u>

NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Cash Receipts, Cash Disbursements and Changes in Fund Cash Balance - Budget and Actual (Budgetary Basis) presented for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements on the budgetary basis but are not on a cash basis. At December 31, 2019, the encumbrances outstanding at year end (budgetary basis) amounted to \$4,532 for the General Fund, \$242,619 for the Fire District Fund, \$209,057 for the Ambulance and Emergency Fund and \$4,059 for the MECC Center Fund.

NOTE 13 - ACCOUNTABILITY AND COMPLIANCE

A. Change in Accounting Principles

For 2019, the City has implemented GASB Statement No. 83, "Certain Asset Retirement Obligations", GASB Statement No. 84, "Fiduciary Activities", GASB Statement No. 88, "Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements" and GASB Statement No. 90, "Majority Equity Interests - an amendment to GASB Statements No. 14 and No. 61".

GASB Statement No. 83 addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability. The implementation of GASB Statement No. 83 did not have an effect on the financial statements of the Township.

GASB Statement No. 84 establishes specific criteria for identifying activities that should be reported as fiduciary activities and clarifies whether and how business-type activities should report their fiduciary activities. Due to the implementation of GASB Statement No. 84, the Township will no longer be reporting agency funds. The implementation of GASB Statement No 84 did not have an effect on the financial statements of the Township.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 13 - ACCOUNTABILITY AND COMPLIANCE (Continued)

GASB Statement No. 88 improves the information that is disclosed in notes to the basic financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. While the implementation of GASB Statement No. 88 changed various lease purchase agreement and loan disclosures, the implementation did not have an effect on the financial statements of the Township.

GASB Statement No. 90 improves the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. The implementation of GASB Statement No. 90 did not have an effect on the financial statements of the Township.

NOTE 14 - TAX ABATEMENT AGREEMENTS ENTERED INTO BY OTHER GOVERNMENTS

The City of Gahanna entered into property tax abatement agreements with property owners under Tax Incremental Financing ("TIF") agreements on properties within the Township. The TIF agreements are directive incentive tax exemption programs benefiting property owners who renovate or construct new buildings. Under this program, the other governments designated areas to encourage revitalization of the existing housing stock and the development of new structures. Under these agreements, the Township's property taxes were reduced by approximately \$200,000. The Township received \$239,283 from the City of Gahanna in association with the forgone property tax revenue.

**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

Mifflin Township
Franklin County
400 West Johnstown Road
Gahanna, Ohio 43230

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mifflin Township, Franklin, Ohio, as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements, which collectively comprise Mifflin Township's basic financial statements, and have issued our report thereon dated June 29, 2021, wherein we noted Mifflin Township uses a special purpose framework other than accounting principles generally accepted in the United States of America. Furthermore, as described in Note 15 to the financial statements for the year ended December 31, 2020, the financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Mifflin Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mifflin Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Mifflin Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of Mifflin Township's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2020-001 through 2020-003 that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mifflin Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items 2020-002 and 2020-003.

Mifflin Township's Responses to Findings

Mifflin Township's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Mifflin Township's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mifflin Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mifflin Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Julian & Grube, Inc.

June 29, 2021

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS AND RESPONSES
DECEMBER 31, 2020 AND 2019**

FINDINGS RELATED TO THE BASIC FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS	
Finding Number	2020-001

Material Weakness - Financial Statement Presentation

Accurate financial reporting is required in order to provide management and other stakeholders with objective and timely information to enable well-informed decisions.

Certain adjustments were made to the financial statements and note disclosures to properly state amounts for the years ended December 31, 2020 and 2019. The audited financial statements and note disclosures have been adjusted for the misstatements identified during the audit.

A lack of proper policies and procedures for control and monitoring activities associated with the period-end financial reporting process could lead to financial statement and note disclosure adjustments, which if uncorrected, could lead to a misrepresentation of the Township’s activity.

We recommend Mifflin Township implement additional control procedures that enable management to more timely prevent or detect and correct potential misstatements in the financial statements prior to presenting them to the auditors. Further, we recommend the Township review the adjustments noted during the audit and incorporate them into future reports.

Client Response: We are in the process of creating a Fiscal Office Policy manual. A thorough audit of all tasks and procedures is currently ongoing. We will also review our processes and procedures to more closely monitor all transactions to ensure accurate financial reporting in the future.

Finding Number	2020-002
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Material Weakness/Noncompliance – Disbursements in Excess of Appropriations

Ohio Revised Code Section 5705.41(B) states that no subdivision is to expend money unless it has been appropriated.

The Township had disbursements exceeding appropriations for the year ending December 31, 2020 in the following Other Governmental fund:

Governmental Fund	Total Disbursements + Commitments	Total Appropriations	Deficit
CARES Act - COVID 19 Fund	\$ 245,345	\$ -	\$ (245,345)

CARES Act moneys are considered Federal and State grants and are “deemed appropriations” per the Ohio Revised Code Section 5705.42 and need not be adopted by the Township through an amended appropriation measure. Additionally, the Fiscal Officer should include the appropriated amounts on the amended certificate of estimated resources and should record appropriations of the moneys within the accounting system. We noted these CARES Act moneys were not included in the Township’s amended certificate of estimated resources and appropriations for these moneys were not recorded in the Township’s accounting system.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS AND RESPONSES
DECEMBER 31, 2020 AND 2019**

FINDINGS RELATED TO THE BASIC FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS - (Continued)	
Finding Number	2020-002 – (Continued)

With disbursements exceeding appropriations, the Township is expending monies that have not been appropriated and approved by the Board. This may result in unnecessary purchases or overspending which may lead to a fund deficit.

We recommend the Township comply with the Ohio Revised Code and the Auditor of State Bulletin 97-010 by monitoring disbursements, so they do not exceed lawful appropriations and amending the budget prior to year-end. This may be achieved by monitoring the budget more closely on a continual basis and making appropriation amendments as necessary, subsequent to the passage of permanent appropriations.

Client Response: We are attempting to monitor the budget more closely to ensure appropriations do not exceed disbursements in the future. We will also ensure all amounts are properly reported to the County Budget Commission to ensure all activity is properly budgeted.

Finding Number	2020-003
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Material Weakness/Noncompliance – Amended and Supplemental Appropriations

Ohio Revised Code Section 5705.40 outlines the requirements for amending and supplementing appropriations. This section states that any amendments to an appropriation measure be made by Board resolution and comply with the same provisions of the law as used in making the original appropriations.

The Township did not properly modify its appropriations throughout the year. Due to not properly modifying appropriations, disbursements exceeded appropriations in the CARES Act – COVID 19 fund for the year ending December 31, 2020.

By not timely and properly modifying the Township’s appropriations, the Township is not adequately monitoring appropriations versus disbursements. With disbursements exceeding appropriations, overspending may occur which may result in a negative fund balance.

We recommend the Township comply with Ohio Revised Code and Auditor of State Bulletin 97-010 by monitoring disbursements, so they do not exceed lawful appropriations. This may be achieved by monitoring the budget more closely on a continual basis and making appropriation amendments as necessary, subsequent to the passage of permanent appropriations.

Client Response: We are aware of the requirement for the Board of Trustees to approve all appropriation amendments and are currently implementing additional policies and procedures to have all supplemental appropriations properly approved prior to including them in the Township’s accounting system.

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OHIO AUDITOR OF STATE KEITH FABER



MIFFLIN TOWNSHIP

FRANKLIN COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 9/2/2021

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov