



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

MIFFLIN TOWNSHIP
FRANKLIN COUNTY

DECEMBER 31, 2018

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FRANKLIN COUNTY

DECEMBER 31, 2018

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OHIO AUDITOR OF STATE KEITH FABER



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INDEPENDENT AUDITOR'S REPORT

Mifflin Township
Franklin County
155 Olde Ridenour Road
Gahanna, Ohio 43230

To the Board of Township Trustees:

Report on the Financial Statements

We have audited the accompanying cash-basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mifflin Township, Franklin County, Ohio (the Township), as of and for the years ended December 31, 2018 and 2017, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mifflin Township, Franklin County, Ohio, as of December 31, 2018 and 2017, and the respective changes in cash financial position and the respective budgetary comparisons for the General Fund, Fire District Fund, Ambulance and Emergency Fund, and MECC Center Fund thereof for the years then ended in accordance with the accounting basis described in Note 2.

Accounting Basis

We draw attention to Note 2 of the financial statements, which describes the accounting basis. The financial statements are prepared on the cash basis of accounting, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

Other Matters

Other Information

We applied no procedures to management's discussion & analysis, as listed in the table of contents. Accordingly, we express no opinion or any other assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2019, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.



Keith Faber
Auditor of State

Columbus, Ohio

December 9, 2019

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

The management's discussion and analysis of Mifflin Township's (the "Township") financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2018 within the limitations of the Township's cash basis of accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the financial statements to enhance their understanding of the Township's financial performance.

Financial Highlights

Key financial highlights for 2018 are as follows:

- For 2018, the total net position of the Township increased \$451,832 or 3.84%.
- For 2018, general cash receipts accounted for \$15,154,762 or 81.36% of total governmental activities cash receipts, program specific cash receipts accounted for \$3,473,140 or 18.64% of total governmental activities.
- For 2018, the Township had \$18,176,070 in cash disbursements related to governmental activities; \$3,473,140 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts (primarily taxes) of \$15,154,762 were adequate to provide for these programs.
- The Township's major funds are the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund. The General Fund, one of the Township's major funds, had cash receipts of \$933,595 in 2018. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,204,680 in 2018. The General Fund's fund balance decreased \$271,085 from 2017 to 2018.
- The Fire District Fund, a Township major fund, had cash receipts of \$13,147,106 in 2018. The Fire District Fund had cash disbursements of \$13,249,681 in 2018. The Fire District Fund balance decreased \$102,575 from 2017 to 2018.
- The Ambulance and Emergency Fund, a Township major fund, had cash receipts and other financing receipts of \$1,260,287 in 2018. The Ambulance and Emergency Fund had cash disbursements of \$759,014 in 2018. The Ambulance and Emergency Fund balance increased \$501,273 from 2017 to 2018.
- The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,815,335 in 2018. The MECC Center Fund had cash disbursements of \$1,711,364 in 2018. The MECC Center Fund balance increased \$103,971 from 2017 to 2018.

Using this Cash Basis Basic Financial Statements (BFS)

This cash basis annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Township's cash basis of accounting. The Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis provide information about the activities of the whole Township, presenting an aggregate view of the Township's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Township's most significant funds with all other nonmajor funds presented in total in one column. In the case of the Township, there are four major governmental funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Reporting the Township as a Whole

Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis

The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis answer the question, "How did we do financially during 2018?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

These two statements report the Township's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Township as a whole, the cash basis financial position of the Township has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Township's property tax base, current property tax laws in Ohio, availability of Federal and State funding, facility conditions, mandated Federal and State programs and other factors.

As a result of the use of the cash basis of accounting, certain assets, deferred outflows of resources and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities, deferred inflows of resources and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position- cash basis and the statement of activities - cash basis, the governmental activities include the Township's programs and services, including fire protection, road and bridge maintenance and repair, dispatch services, police services and ambulance services. The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis can be found on pages 15 and 16 of this report.

Reporting the Township's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are classified as governmental or fiduciary funds.

Fund financial reports provide detailed information about the Township's major funds. The Township uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Township's most significant funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds. The analysis of the Township's major governmental funds begins on page 10.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Governmental Funds

All of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the Township's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various Township programs. Since the Township is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross receipts and disbursements on the fund financial statements to the Statement of Activities - Cash Basis due to transfers between governmental funds being eliminated for reporting in the Statement of Activities - Cash Basis. The governmental fund statements can be found on pages 17 and 18 of this report.

The Township's budgetary process accounts for transactions on the budgetary basis of accounting. The difference between the budgetary basis of accounting and the cash basis of accounting is that encumbrances at year-end are recorded as a disbursement on the budgetary basis of accounting whereas on the cash basis, the disbursement is only recorded when cash is paid. The budgetary statements for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund, and the MECC Center Fund are presented to demonstrate the Township's compliance with annually adopted budgets. The Budgetary Statements can be found on pages 19-22 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Township's own programs. A private-purpose trust fund is the Township's only fiduciary fund type. The Fiduciary Fund financial statements can be found on pages 23 and 24 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-47 of this report.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Government-Wide Financial Analysis

Recall that the Statement of Net Position - Cash Basis provides the perspective of the Township as a whole. The table below provides a summary of the Township's net position at December 31, 2018 and 2017.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2018</u>	<u>2017</u>
<u>Assets</u>		
Equity in pooled cash and investments	\$ 12,204,725	\$ 11,752,893
Total assets	<u>12,204,725</u>	<u>11,752,893</u>
<u>Net cash position</u>		
Restricted	11,107,995	10,385,082
Unrestricted	<u>1,096,730</u>	<u>1,367,811</u>
Total net cash position	<u>\$ 12,204,725</u>	<u>\$ 11,752,893</u>

For 2018, net position of the Township increased \$451,832 or 3.84%. The balance of government-wide unrestricted net cash position of \$1,096,730 at December 31, 2018 may be used to meet the government's ongoing obligations to citizens and creditors.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

The table below shows the change in net position for fiscal year 2018 and 2017.

	Governmental Activities 2018	Governmental Activities 2017
Cash Receipts:		
Program cash receipts:		
Charges for services and sales	\$ 3,363,654	\$ 3,332,002
Operating grants and contributions	109,486	113,972
Total program cash receipts	<u>3,473,140</u>	<u>3,445,974</u>
General cash receipts:		
Property and other taxes	12,889,834	12,556,105
Unrestricted grants	1,652,650	1,676,532
Sale of bonds	-	2,690,000
Loan proceeds	47,476	53,800
Investment receipts	69,349	36,240
Miscellaneous	495,453	240,717
Total general cash receipts	<u>15,154,762</u>	<u>17,253,394</u>
Total cash receipts	<u>18,627,902</u>	<u>20,699,368</u>
Cash Disbursements:		
Current:		
General government	783,835	606,638
Public safety	15,828,848	14,761,915
Public works	155,561	97,608
Health	275,006	236,319
Miscellaneous	74,746	69,174
Capital outlay	382,382	2,382,502
Debt service:		
Principal retirement	545,606	513,755
Interest and fiscal charges	130,086	69,645
Bond issuance costs	-	46,239
Payment to refunded bond escrow agent	-	539,289
Total cash disbursements	<u>18,176,070</u>	<u>19,323,084</u>
Change in net position	451,832	1,376,284
Net position at beginning of year	<u>11,752,893</u>	<u>10,376,609</u>
Net position at end of year	<u>\$ 12,204,725</u>	<u>\$ 11,752,893</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Governmental Activities

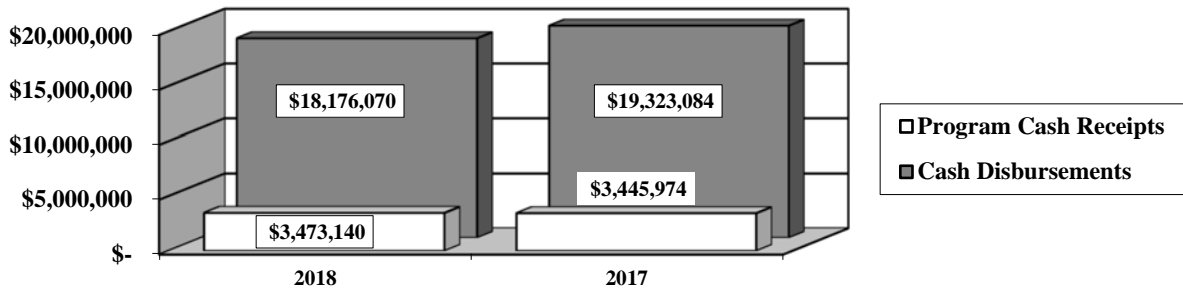
Governmental Net Position increased by \$451,832 in 2018 from 2017.

General government represents activities related to the governing body as well as activities that directly support Township programs. In 2018, general government cash receipts totaled \$15,154,762 or 81.36% of total governmental cash disbursements. General government programs were supported by \$3,363,654 in direct charges to users for services.

In 2018, the public safety programs accounted for \$15,828,848 or 87.09% of total governmental cash disbursements. These operations are primarily supported through taxes and charges for services. Public safety disbursements increased by \$1,066,933 due to an emphasis on capital outlay spending in the fire department.

The Statement of Activities - Cash Basis shows the cost of program services and the charges for services and grants offsetting those services. The following graph shows, for governmental activities, the total cost of services and the net cost of services for 2018 and 2017. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

Governmental Activities - Program Cash Receipts vs. Total Cash Disbursements



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

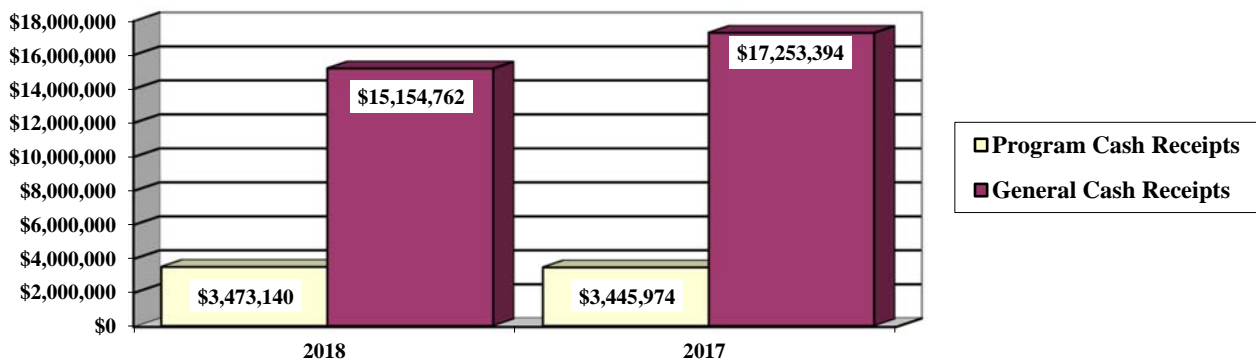
The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2018	2018	2017	2017
Cash disbursements:				
Current:				
General government	\$ 783,835	\$ 758,272	\$ 606,638	\$ 582,232
Public safety	15,828,848	12,860,611	14,761,915	11,886,319
Public works	155,561	46,075	97,608	(4,975)
Health	275,006	(12,091)	236,319	4,002
Miscellaneous	74,746	74,746	69,174	69,174
Capital outlay	382,382	299,625	2,382,502	2,171,430
Debt service:				
Principal retirement	545,606	545,606	513,755	513,755
Interest and fiscal charges	130,086	130,086	69,645	69,645
Bond issuance costs	-	-	46,239	46,239
Payment to refunded bond escrow agent	-	-	539,289	539,289
Total	\$ 18,176,070	\$ 14,702,930	\$ 19,323,084	\$ 15,877,110

The dependence upon general cash receipts for governmental activities is apparent with 80.89% of cash disbursements supported through taxes and other general cash receipts during 2018.

The graph below presents the Township's governmental receipts for 2018 and 2017.

Governmental Activities - General and Program Cash Receipts



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The Township's governmental funds are accounted for using the cash basis of accounting.

At December 31, 2018, the Township's governmental funds reported a combined fund balance of \$12,204,725, which is \$451,832 more than the 2017 total of \$11,752,893. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2018 and 2017 for all major and nonmajor governmental funds.

	Fund Balance <u>December 31, 2018</u>	Fund Balance <u>December 31, 2017</u>	<u>Change</u>
Major Funds:			
General	\$ 1,096,730	\$ 1,367,815	\$ (271,085)
Fire District	4,787,865	4,890,440	(102,575)
Ambulance and Emergency	3,736,765	3,235,492	501,273
MECC Center	989,431	885,460	103,971
Nonmajor funds	<u>1,593,934</u>	<u>1,373,686</u>	<u>220,248</u>
Total	<u>\$ 12,204,725</u>	<u>\$ 11,752,893</u>	<u>\$ 451,832</u>

General Fund

The General Fund, one of the Township's major funds, had cash receipts of \$933,595 in 2018. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,204,680 in 2018. The General Fund's fund balance decreased \$271,085 from 2017 to 2018.

The table that follows assists in illustrating the cash receipts of the General Fund.

	2018 <u>Amount</u>	2017 <u>Amount</u>	<u>Change</u>
Cash Receipts:			
Taxes	\$ 678,051	\$ 598,925	\$ 79,126
Intergovernmental	156,758	143,751	13,007
License, permits and fees	25,563	24,406	1,157
Interest	69,349	36,240	33,109
Miscellaneous	<u>3,874</u>	<u>3,813</u>	<u>61</u>
Total	<u>\$ 933,595</u>	<u>\$ 807,135</u>	<u>\$ 126,460</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

The table that follows assists in illustrating the expenditures of the General Fund.

	2018 Amount	2017 Amount	Change
Cash Disbursements			
General government	\$ 783,835	\$ 606,638	\$ 177,197
Public safety	498	2,468	(1,970)
Health	9,248	8,621	627
Miscellaneous	74,746	69,174	5,572
Capital outlay	18,608	123,080	(104,472)
Debt service	57,745	57,884	(139)
Total	\$ 944,680	\$ 867,865	\$ 76,815

Fire District Fund

The Fire District Fund, a Township major fund, had cash receipts of \$13,147,106 in 2018. The Fire District Fund had cash disbursements of \$13,249,681 in 2018. The Fire District Fund balance decreased \$102,575 from 2017 to 2018.

Ambulance and Emergency Fund

The Ambulance and Emergency Fund, a Township major fund, had cash receipts and other financing receipts of \$1,260,287 in 2018. The Ambulance and Emergency Fund had cash disbursements of \$759,014 in 2018. The Ambulance and Emergency Fund balance increased \$501,273 from 2017 to 2018.

MECC Center Fund

The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,815,335 in 2018. The MECC Center Fund had cash disbursements of \$1,711,364 in 2018. The MECC Center Fund balance increased \$103,971 from 2017 to 2018.

Budgeting Highlights - General Fund

The Township's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

For 2018, the original and final budget basis receipts were \$883,760. Actual cash receipts of \$933,595 were \$49,835 greater than final budget basis receipts. The final budgetary basis disbursements and other financing disbursements were \$1,869,745, which was \$232,438 less than the original budget disbursements and other financing disbursements of \$2,102,183. Actual budgetary basis disbursements and other financing disbursements of \$1,220,637 were less than final budget estimates by \$649,108.

Capital Assets and Debt Administration

Capital Assets

The Township does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The Township had capital outlay disbursements of \$382,382 and \$2,382,502 during 2018 and 2017, respectively.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Debt Administration

The Township had the following debt outstanding at December 31, 2018 and 2017:

	<u>Governmental Activities 2018</u>	<u>Governmental Activities 2017</u>
General Obligation Bonds:		
Fire Station Improvement and Equipment Bonds	\$ -	\$ 165,000
Series 2017 Various Purposes Refunding Bonds	<u>2,595,000</u>	<u>2,680,000</u>
Total General Obligation Bonds	<u>2,595,000</u>	<u>2,845,000</u>
Lease Purchase Agreements:		
Police Vehicles Lease Purchase	-	15,474
Police Ford Explorers	32,265	42,463
Carolina Tractor	101,952	134,182
Fire Ford Interceptor	21,520	-
Police GeTax Laptops	<u>20,000</u>	<u>-</u>
Total Lease Purchase Agreements	<u>175,737</u>	<u>192,119</u>
Loans:		
Pumper Truck Fire Engine Loan	289,941	298,142
Horton EMS Vehicles Loan	156,076	308,643
Leonard Park Water Distribution System	-	56,326
Police Radio Equipment Loan	-	6,920
Police Vehicle Ford Fusion Loan	<u>16,040</u>	<u>23,774</u>
Total Loans	<u>462,057</u>	<u>693,805</u>
Total long-term obligations	<u><u>\$ 3,232,794</u></u>	<u><u>\$ 3,730,924</u></u>

See Note 5 for more information on the Township's debt.

Current Financial Related Activities

The following economic factors were taken into consideration in preparing the budget for 2018:

Mifflin Township is located in Franklin County in central Ohio. Unemployment in Franklin County typically is slightly below the State and national levels.

State funding fluctuates yearly based on action by the State legislature. For 2018, local government funding was increased under House Bill 64. Sales and property tax revenues are expected to remain consistent as well as expenditures for 2018. We monitor the real estate tax delinquency information provided by Franklin County for potential revenue shortfall.

These economic factors were considered in preparing the Township's budget for 2018. The Township has continued to practice conservative budgetary practices in order to preserve a positive financial position in future years.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Joseph Spanovich, Fiscal Officer, Mifflin Township, 155 Olde Ridenour Rd. Gahanna, Ohio 43230.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2018

	Governmental Activities
Assets:	
Equity in pooled cash and investments	\$ 12,204,725
Total assets.	12,204,725
Net cash position:	
Restricted for:	
Public safety.	9,695,088
Cemetery.	399,644
Street maintenance and construction	731,397
Debt service.	281,866
Unrestricted	1,096,730
Total net cash position	\$ 12,204,725

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Program Cash Receipts			Net (Cash Disbursements) Cash Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services	Operating Grants Grants and Contributions	Governmental Activities
Governmental activities:				
General government	\$ 783,835	\$ 25,563	\$ -	\$ (758,272)
Public safety	15,828,848	2,968,237	-	(12,860,611)
Public works	155,561	-	109,486	(46,075)
Health	275,006	287,097	-	12,091
Miscellaneous	74,746	-	-	(74,746)
Capital outlay	382,382	82,757	-	(299,625)
Debt service:				
Principal retirement	545,606	-	-	(545,606)
Interest and fiscal charges.	130,086	-	-	(130,086)
Total governmental activities	\$ 18,176,070	\$ 3,363,654	\$ 109,486	(14,702,930)
 General receipts:				
Property and other taxes levied for:				
General purposes				678,051
Public safety - Fire Fund.				11,262,008
Public safety - Police district				461,500
Debt service				380,000
Street construction and repair.				108,275
Grants and entitlements not restricted to specific programs . . .				1,652,650
Loan proceeds.				47,476
Investment receipts.				69,349
Miscellaneous				495,453
Total general receipts.				15,154,762
Change in net position.				451,832
Net cash position at beginning of year				11,752,893
Net cash position at end of year				\$ 12,204,725

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	<u>General</u>	<u>Fire District</u>	<u>Ambulance and Emergency</u>	<u>MECC Center</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:						
Equity in pooled cash and investments . . .	\$ 1,096,730	\$ 4,787,865	\$ 3,736,765	\$ 989,431	\$ 1,593,934	\$ 12,204,725
Total assets	<u>\$ 1,096,730</u>	<u>\$ 4,787,865</u>	<u>\$ 3,736,765</u>	<u>\$ 989,431</u>	<u>\$ 1,593,934</u>	<u>\$ 12,204,725</u>
Fund balances:						
Restricted:						
Public safety	-	4,787,865	3,736,765	989,431	181,027	9,695,088
Cemetery	-	-	-	-	399,644	399,644
Street maintenance and construction	-	-	-	-	731,397	731,397
Debt service	-	-	-	-	281,866	281,866
Assigned:						
General government	1,098,310	-	-	-	-	1,098,310
Public Safety	526	-	-	-	-	526
Unassigned (deficit)	<u>(2,106)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,106)</u>
Total fund balances	<u>\$ 1,096,730</u>	<u>\$ 4,787,865</u>	<u>\$ 3,736,765</u>	<u>\$ 989,431</u>	<u>\$ 1,593,934</u>	<u>\$ 12,204,725</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	General	Fire District	Ambulance and Emergency	MECC Center	Other Governmental Funds	Total Governmental Funds
Cash receipts:						
Taxes	\$ 678,051	\$ 11,262,008	\$ -	\$ -	\$ 949,775	\$ 12,889,834
Intergovernmental	156,758	1,425,976	-	-	178,083	1,760,817
Charges for services	-	11,300	1,232,364	1,792,860	106,300	3,142,824
License, permits and fees	25,563	-	-	-	191,946	217,509
Fines and forfeitures	-	-	-	-	3,321	3,321
Interest	69,349	-	-	-	1,319	70,668
Contributions and donations	-	-	-	-	-	-
Miscellaneous	3,874	447,822	447	22,475	20,835	495,453
Total cash receipts	<u>933,595</u>	<u>13,147,106</u>	<u>1,232,811</u>	<u>1,815,335</u>	<u>1,451,579</u>	<u>18,580,426</u>
Cash disbursements:						
Current:						
General government	783,835	-	-	-	-	783,835
Public safety	498	12,918,445	549,518	1,711,364	649,023	15,828,848
Public works	-	-	-	-	155,561	155,561
Health	9,248	-	-	-	265,758	275,006
Miscellaneous	74,746	-	-	-	-	74,746
Capital outlay	18,608	331,236	32,538	-	-	382,382
Debt service:						
Principal retirement	56,326	-	168,721	-	320,559	545,606
Interest and fiscal charges	1,419	-	8,237	-	120,430	130,086
Total cash disbursements	<u>944,680</u>	<u>13,249,681</u>	<u>759,014</u>	<u>1,711,364</u>	<u>1,511,331</u>	<u>18,176,070</u>
Excess (deficiency) of cash receipts over (under) cash disbursements	(11,085)	(102,575)	473,797	103,971	(59,752)	404,356
Other financing receipts (disbursements):						
Loan proceeds	-	-	27,476	-	20,000	47,476
Transfers in	-	-	-	-	260,000	260,000
Transfers out	(260,000)	-	-	-	-	(260,000)
Total other financing receipts (disbursements)	<u>(260,000)</u>	<u>-</u>	<u>27,476</u>	<u>-</u>	<u>280,000</u>	<u>47,476</u>
Net change in fund balances	(271,085)	(102,575)	501,273	103,971	220,248	451,832
Fund balances						
at beginning of year	1,367,815	4,890,440	3,235,492	885,460	1,373,686	11,752,893
Fund balances at end of year	<u>\$ 1,096,730</u>	<u>\$ 4,787,865</u>	<u>\$ 3,736,765</u>	<u>\$ 989,431</u>	<u>\$ 1,593,934</u>	<u>\$ 12,204,725</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 641,858	\$ 641,858	\$ 678,051	\$ 36,193
Intergovernmental	148,390	148,390	156,758	8,368
License, permits and fees	24,198	24,198	25,563	1,365
Interest	65,647	65,647	69,349	3,702
Miscellaneous	3,667	3,667	3,874	207
Total receipts	<u>883,760</u>	<u>883,760</u>	<u>933,595</u>	<u>49,835</u>
Disbursements:				
Current:				
General government	1,504,592	1,314,462	783,851	530,611
Public safety	1,964	1,716	1,024	692
Health	17,735	15,497	9,248	6,249
Miscellaneous	143,338	125,252	74,746	50,506
Capital outlay	65,245	57,013	34,023	22,990
Debt service:				
Principal retirement	108,015	94,386	56,326	38,060
Interest and fiscal charges	1,294	1,419	1,419	-
Total disbursements	<u>1,842,183</u>	<u>1,609,745</u>	<u>960,637</u>	<u>649,108</u>
Excess of disbursements over receipts	<u>(958,423)</u>	<u>(725,985)</u>	<u>(27,042)</u>	<u>698,943</u>
Other financing disbursements:				
Transfers out	<u>(260,000)</u>	<u>(260,000)</u>	<u>(260,000)</u>	<u>-</u>
Total other financing disbursements	<u>(260,000)</u>	<u>(260,000)</u>	<u>(260,000)</u>	<u>-</u>
Net change in fund balance	(1,218,423)	(985,985)	(287,042)	698,943
Fund balance at beginning of year	1,365,632	1,365,632	1,365,632	-
Prior year encumbrances appropriated	<u>2,183</u>	<u>2,183</u>	<u>2,183</u>	<u>-</u>
Fund balance at end of year	<u>\$ 149,392</u>	<u>\$ 381,830</u>	<u>\$ 1,080,773</u>	<u>\$ 698,943</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 10,825,981	\$ 10,825,981	\$ 11,262,008	\$ 436,027
Intergovernmental	1,370,767	1,370,767	1,425,976	55,209
Charges for services	10,863	10,863	11,300	437
Miscellaneous	430,484	430,484	447,822	17,338
Total receipts	<u>12,638,095</u>	<u>12,638,095</u>	<u>13,147,106</u>	<u>509,011</u>
Disbursements:				
Current:				
Public safety	15,646,690	15,646,690	12,991,989	2,654,701
Capital outlay	631,738	631,738	524,554	107,184
Total disbursements	<u>16,278,428</u>	<u>16,278,428</u>	<u>13,516,543</u>	<u>2,761,885</u>
Excess of disbursements over receipts	<u>(3,640,333)</u>	<u>(3,640,333)</u>	<u>(369,437)</u>	<u>3,270,896</u>
Net change in fund balance	(3,640,333)	(3,640,333)	(369,437)	3,270,896
Fund balance at beginning of year	4,612,012	4,612,012	4,612,012	-
Prior year encumbrances appropriated	<u>278,428</u>	<u>278,428</u>	<u>278,428</u>	<u>-</u>
Fund balance at end of year	<u>\$ 1,250,107</u>	<u>\$ 1,250,107</u>	<u>\$ 4,521,003</u>	<u>\$ 3,270,896</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
AMBULANCE AND EMERGENCY FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,299,529	\$ 1,299,529	\$ 1,232,364	(67,165)
Miscellaneous	471	471	447	(24)
Total receipts	<u>1,300,000</u>	<u>1,300,000</u>	<u>1,232,811</u>	<u>(67,189)</u>
Disbursements:				
Current:				
Public safety	735,635	735,635	557,430	178,205
Capital outlay	42,940	42,940	32,538	10,402
Debt service:				
Principal retirement	222,660	222,660	168,721	53,939
Interest and fiscal charges	10,870	10,870	8,237	2,633
Total disbursements.	<u>1,012,105</u>	<u>1,012,105</u>	<u>766,926</u>	<u>245,179</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>287,895</u>	<u>287,895</u>	<u>465,885</u>	<u>177,990</u>
Other financing receipts:				
Loan proceeds	-	-	27,476	27,476
Total other financing receipts.	<u>-</u>	<u>-</u>	<u>27,476</u>	<u>27,476</u>
Net change in fund balance.	287,895	287,895	493,361	205,466
Fund balance at beginning of year.	3,223,387	3,223,387	3,223,387	-
Prior year encumbrances appropriated	<u>12,105</u>	<u>12,105</u>	<u>12,105</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 3,523,387</u>	<u>\$ 3,523,387</u>	<u>\$ 3,728,853</u>	<u>\$ 205,466</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
MECC CENTER FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,933,759	\$ 1,933,759	\$ 1,792,860	\$ (140,899)
Miscellaneous	24,241	24,241	22,475	(1,766)
Total receipts	<u>1,958,000</u>	<u>1,958,000</u>	<u>1,815,335</u>	<u>(142,665)</u>
Disbursements:				
Current:				
Public safety	2,835,460	2,835,460	1,801,654	1,033,806
Total disbursements.	<u>2,835,460</u>	<u>2,835,460</u>	<u>1,801,654</u>	<u>1,033,806</u>
Net change in fund balance.	(877,460)	(877,460)	13,681	891,141
Fund balance at beginning of year.	700,751	700,751	700,751	-
Prior year encumbrances appropriated	<u>184,709</u>	<u>184,709</u>	<u>184,709</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 899,141</u>	<u>\$ 891,141</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2018

	Private-Purpose Trust
Assets:	
Equity in pooled cash and investments.	\$ 5,113
Total assets.	5,113
Net cash position:	
Held in trust for other purposes	5,113
Total net cash position	\$ 5,113

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Private-Purpose Trust</u>
Additions:	
Interest	\$ 18
Change in net position	<u>18</u>
Net cash position at beginning of year . . .	\$ 5,095
Net cash position at end of year	<u>5,113</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 1 - DESCRIPTION OF THE TOWNSHIP

Mifflin Township, Franklin County, Ohio (the "Township") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees.

The Township provides the following services: fire protection, road and bridge maintenance, cemetery maintenance and emergency medical services as well as general governmental services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.D., these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In cases where these cash basis statements contain items that are the same as, or similar to, those items in the financial statements prepared in conformity with GAAP, similar informative disclosures are provided. Following are the more significant of the Township's accounting policies:

A. Reporting Entity

For financial reporting purposes, the Township's Basic Financial Statements (BFS) include all funds, agencies, boards, commissions, and departments for which the Township is financially accountable. Financial accountability, as defined by the GASB, exists if the Township appoints a voting majority of an organization's Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the Township. The Township may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the Township. The Township also took into consideration other organizations for which the nature and significance of their relationship with the Township are such that exclusion would cause the Township's basic financial statements to be misleading or incomplete. The Township has no component units.

The following organizations are described due to their significant relationship to the Township:

JOINTLY GOVERNED ORGANIZATIONS

Mid-Ohio Regional Planning Commission

The Township is a participant in the Mid-Ohio Regional Planning Commission (MORPC), a jointly governed organization. MORPC is composed of 74 representatives appointed by member governments who make up the Commission, the policy-making body of MORPC, and the oversight board. MORPC is a voluntary association of local governments in central and south central Ohio and a regional planning agency whose membership includes more than 60 political subdivisions in and around Franklin, Ross, Fayette, Delaware, Pickaway, Madison, Licking, Fairfield, Knox, Union, Marion, Morrow, Hocking, Logan and Perry Counties, Ohio. The purpose of the organization is to improve the quality of life for member communities by improving housing conditions, to promote and support livability/sustainability measures as a means of addressing regional growth challenges, and to administer and facilitate the availability of regional environment infrastructure program funding to the full advantage of MORPC's members.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Metropolitan Emergency Communications Consortium Regional Council of Governments

The Township is a participant in the Metropolitan Emergency Communications Consortium Regional Council of Governments (MECC RCOG), a jointly governed organization. MECC RCOG is composed of representatives from Mifflin, Truro, Violet, Jefferson and Plain Townships. The purpose of the organization is to provide cost savings to the entities involved through their collective buying power.

PUBLIC ENTITY RISK POOL

Ohio Township Association Risk Management Authority

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductible. This organization is discussed in Note 8.

B. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and a fund financial statement which provide a more detailed level of financial information.

Government-Wide Financial Statements - The Statement of Net Position and the Statement of Activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Township at year end. The Statement of Activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements - During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into three categories, governmental, proprietary and fiduciary. The Township has no proprietary funds.

Governmental Funds - The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds:

General fund - This fund is used to account for all financial activities of the Township except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire district fund - This fund is used to account for all financial activities of the fire operations.

Ambulance and emergency fund - This fund is used to account for all financial activities related to emergency management services (EMS).

MECC Center fund - This fund is used to account for all financial activities related to the Ohio Metropolitan Emergency Communications Center (MECC) for emergency services dispatching.

Other governmental funds of the Township are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Funds - Fiduciary funds include pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Township's own programs. The Township has one private-purpose trust fund used for grave site maintenance in the Township cemetery. Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Township does not maintain any agency funds.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraphs.

D. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received, but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

E. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the amended certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The amended certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds. Budgetary presentations report budgetary expenditures when a commitment is made (i.e. when an encumbrance is approved).

The amended certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

F. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "equity in pooled cash and investments".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2018, investments were limited to negotiable certificates of deposit, non-negotiable certificates of deposit and U.S. Government money market funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2018 were \$69,349 which includes \$62,082 assigned from other Township funds.

G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

I. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

J. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. In addition to these disbursements the Township also contributes the entire employee share. As described in Notes 6 and 7, the employer contributions include portions for pension benefits and for postretirement health care benefits; these amounts are the required amounts and are not necessarily the amounts that are paid.

K. Long-term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay disbursement is reported at inception. Lease payments are reported when paid.

L. Net Cash Position

Net cash position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township first applies restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position is available.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Township Board of Trustees (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the Township Board of Trustees, which includes giving the Fiscal Officer the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Township applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

N. Interfund Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing receipt (disbursement) in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. Interfund transfers between government funds are eliminated for reporting in the Statement of Activities.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

O. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2018.

NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Township into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items 1 and 2 above, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool State Treasury Asset Reserve of Ohio (STAR Ohio);

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Township by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

A. Deposits with Financial Institutions

At December 31, 2018, the carrying amount of all Township deposits was \$8,925,304, including \$1,633,702 in non-negotiable certificates of deposit. Based on the criteria described in GASB Statement No. 40, "Deposits and Investments Risk Disclosures", as of December 31, 2018, \$7,132,354 of the Township's bank balance of \$9,016,056 was exposed to custodial risk as discussed below, while \$1,883,702 was covered by FDIC.

Custodial credit risk is the risk that in the event of bank failure, the Township deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Township. The Township has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Township to a successful claim by the FDIC.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

B. Investments

As of December 31, 2018, the Township had the following investments and maturities:

Investment type	Carrying Value	Fair Value	Investment Maturities		
			6 months or less	7 to 12 months	13 to 12 months
Negotiable CD's	\$ 3,028,929	\$ 3,028,929	\$ 1,556,028	\$ 489,490	\$ 983,411
U.S. Government money market	<u>255,605</u>	<u>225,605</u>	<u>255,605</u>	-	-
Total	<u>\$ 3,284,534</u>	<u>\$ 3,254,534</u>	<u>\$ 1,811,633</u>	<u>\$ 489,490</u>	<u>\$ 983,411</u>

The weighted average maturity of investments is 0.55 years.

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Township's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: The U.S. Government money market fund carries a rating of AAAM by Standard & Poor's.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Township at December 31, 2018:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
Negotiable CD's	\$ 3,028,929	92.22
U.S. Government money market	<u>255,605</u>	<u>7.78</u>
Total	<u>\$ 3,284,534</u>	<u>100.00</u>

C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the Statement of Net Position - cash basis as of December 31, 2018:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 8,925,304
Investments	<u>3,284,534</u>
Total	<u>\$ 12,209,838</u>
<u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 12,204,725
Private purpose trust	<u>5,113</u>
Total	<u>\$ 12,209,838</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 4 - PROPERTY TAX

Property taxes include amounts levied against all real and public utility property located in the Township. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2018 public utility property taxes became a lien December 31, 2017, are levied after October 1, 2018, and are collected in 2019 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009, tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2018 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Township due to the phasing out of the tax. In calendar year 2012, the Township was fully reimbursed for the lost revenue. In calendar years 2013-2017, the reimbursements will be phased out.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the Township. The County Auditor periodically remits to the Township its portion of the taxes collected.

The assessed values of real and tangible personal property upon which 2018 property tax receipts were based are as follows:

	<u>2018</u>
Real property tax	\$ 1,048,745,940
Public utility tangible personal property	<u>31,383,190</u>
Total assessed valuation	<u><u>\$ 1,080,129,130</u></u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 5 - DEBT OBLIGATIONS

Transactions for the year ended December 31, 2018 are summarized as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Balance December 31, 2017</u>	<u>Proceeds</u>	<u>Payments</u>	<u>Balance December 31, 2018</u>
<i>General Obligation Bonds:</i>					
2008 Fire Station Improvement and Equipment Bonds	3.00-5.25%	\$ 165,000	\$ -	\$ (165,000)	\$ -
Series 2017 Various Purpose Refunding Bonds	2.24%	2,680,000	-	(85,000)	2,595,000
Total Bonds		<u>2,845,000</u>	<u>-</u>	<u>(250,000)</u>	<u>2,595,000</u>
<i>Lease Purchase Agreements:</i>					
2013 Police Vehicles Lease Purchase	2.70%	15,474	-	(15,474)	-
2017 Police Ford Explorers	1.75%	42,463	-	(10,198)	32,265
2017 Carolina Tractor	2.67%	134,182	-	(32,230)	101,952
2018 Fire Ford Interceptor	4.23%	-	27,476	(5,956)	21,520
2018 Police GeTax Laptops (4)	4.26%	-	20,000	-	20,000
Total Lease Purchase Agreements		<u>192,119</u>	<u>47,476</u>	<u>(63,858)</u>	<u>175,737</u>
<i>Loans:</i>					
2014 Pumper Truck Fire Engine	3.40%	298,142	-	(8,201)	289,941
2016 Horton EMS Vehicle Loan	2.95%	308,643	-	(152,567)	156,076
2013 Leonard Park Water Distribution Loan	2.17%	56,326	-	(56,326)	-
2013 Police Radio Equipment Loan	2.85%	6,920	-	(6,920)	-
2016 Ford Fusion Loan	2.45%	23,774	-	(7,734)	16,040
Total Loans		<u>693,805</u>	<u>-</u>	<u>(231,748)</u>	<u>462,057</u>
Total Outstanding Debt		<u>\$ 3,730,924</u>	<u>\$ 47,476</u>	<u>\$ (545,606)</u>	<u>\$ 3,232,794</u>

General Obligation Bonds

2008 Fire Station Improvement and Equipment Bonds - The Township issued acquisition bonds, Series 2008, in October 2008 to purchase two Fire Department vehicles totaling \$1,020,000 and Fire Station Improvement Bonds, Series 2008 in the amount of \$815,000 to finance the acquisition of an additional fire department building to be used for administrative offices. The Township's taxing authority collateralized the bonds. During 2017, the Township refunded \$505,000 of these bonds with the Series 2017 Various Purpose Refunding Bonds. The bond is being paid from the general bond retirement fund.

Series 2017 Various Purpose Refunding Bonds - During 2017, the Township issued \$2,690,000 in Series 2017 Various Purpose Refunding Bonds to refund \$505,000 of the Series 2008 general obligation bonds outstanding and to provide additional funding for the Fire Department. Part of the issuance proceeds were used to purchase securities which were placed in an irrevocable trust to provide resources for all future debt service payments on the refunded debt. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the notes to the basic financial statements. The balance of the refunded bonds outstanding at December 31, 2018 was \$505,000. The bond is being paid from the general bond retirement fund.

The issue is comprised of both current interest bonds, par value \$2,690,000. The interest rates on the current interest bonds are 2.24%. The final maturity date of the bonds is December 1, 2028.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 5 - DEBT OBLIGATIONS - (Continued)

The reacquisition price exceeded the net carrying amount of the old debt by \$34,289. This advance refunding was undertaken to reduce the combined total debt service payments for the Township by an estimate of \$45,000-\$60,000.

Lease Purchase Agreements

In 2013, the Township entered into a lease purchase agreement for a police vehicle. The lease is for a five-year period, carries an interest rate of 2.70% and has a final maturity date in 2018. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

In 2014, the Township entered into a lease purchase agreement for a Ford 550. The lease is for a four-year period, carries an interest rate of 2.30% and had a final maturity date during 2017. The lease purchase agreement is being paid from the gasoline tax fund (a nonmajor governmental fund).

During 2017, the Township entered into a lease purchase agreement for two police Ford Explorers. The lease is for a five-year period, carries an interest rate of 1.75% and has a final maturity date of July 18, 2021. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2017, the Township entered into a lease purchase agreement for a Carolina Tractor. The lease is for a five-year period, carries an interest rate of 2.67% and has a final maturity date of February 21, 2021. The lease purchase agreement is being paid from the road and bridge fund (a nonmajor governmental fund).

During 2018, the Township entered into a lease purchase agreement for a Ford Interceptor for the Fire Department. The lease is for a five-year period, carries an interest rate of 4.23% and has a final maturity date of June 7, 2022. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2018, the Township entered into a lease purchase agreement for four police GeTax Laptops. The lease is for a four-year period, carries an interest rate of 4.26% and has a final maturity date of August 17, 2021.

Loans

In 2014, the Township entered into a loan with Deutshe Bank to finance a new fire engine. The fire engine was purchased from Pierce Manufacturing on January 23, 2014. The loan amount is for a 10 year period ending December 31, 2023 in the amount of \$496,620 at an interest rate of 3.40%. The loan is being paid from the general bond retirement fund.

In 2016 the Township entered in to a loan with Park National Bank for the purchase of EMS Vehicles. The loan amount is for a 4 year period ending June 1, 2019 in the amount of \$617,446 at an interest rate of 2.95%. The loan is being paid from ambulance and emergency fund.

In 2013, the Township entered into a loan agreement with Franklin County for the engineering and design of the Leonard Park Water Distribution System. The County obtained a loan from the Ohio Water Development Authority ("OWDA") and invoices the Township for the cost of the loan payments. The loan amount is for a five year period ending December 31, 2019 in the amount of \$274,035 at an interest rate of 2.17%. The loan is being paid from the general fund. The loan is being paid from the police district fund (a nonmajor governmental fund).

In 2013, the Township entered into loan agreement for the purchase of police radio equipment. This loan is collateralized by the equipment.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 5 - DEBT OBLIGATIONS - (Continued)

In 2016, the Township entered in to a loan with Park National Bank to finance a police vehicle. The vehicle was not received or paid for in 2016. The loan amount is for a 4 year period ending December 31, 2020 in the amount of \$31,323 at an interest rate of 2.45%. The loan is being paid from the police district fund (a nonmajor governmental fund).

The principal and interest requirements to retire the bonds outstanding at December 31, 2018, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 260,000	58,128	\$ 318,128
2020	260,000	52,304	312,304
2021	275,000	46,480	321,480
2022	275,000	40,320	315,320
2023	280,000	34,160	314,160
2024 - 2027	<u>1,245,000</u>	<u>73,920</u>	<u>1,318,920</u>
Total	<u>\$ 2,595,000</u>	<u>\$ 305,312</u>	<u>\$ 2,900,312</u>

The principal and interest requirements to retire the lease purchase agreements outstanding at December 31, 2018, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 53,933	\$ 4,493	\$ 58,426
2020	54,686	3,740	58,426
2021	56,302	2,124	58,426
2022	<u>10,816</u>	<u>457</u>	<u>11,273</u>
Total	<u>\$ 175,737</u>	<u>\$ 10,814</u>	<u>\$ 186,551</u>

The principal and interest requirements to retire the loans outstanding at December 31, 2018, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 216,598	\$ 13,553	\$ 230,151
2020	62,504	7,982	70,486
2021	56,237	5,933	62,170
2022	58,147	4,021	62,168
2023	<u>68,571</u>	<u>2,044</u>	<u>70,615</u>
Total	<u>\$ 462,057</u>	<u>\$ 33,533</u>	<u>\$ 495,590</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 6 - DEFINED BENEFIT PENSION PLANS

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Township employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Township employees) may elect the Member-Directed Plan and the Combined Plan, substantially all employee members are in OPERS' Traditional Pension Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the Traditional Pension Plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional Pension Plan as per the reduced benefits adopted by SB 343 (see OPERS CAFR referenced above for additional information):

Group A	Group B	Group C
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Public Safety	Public Safety	Public Safety
Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
Law Enforcement	Law Enforcement	Law Enforcement
Age and Service Requirements: Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
Public Safety and Law Enforcement	Public Safety and Law Enforcement	Public Safety and Law Enforcement
Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3.00% simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 2.25%.

Benefits in the Combined Plan consist of both an age-and-service formula benefit (defined benefit) and a defined contribution element. The defined benefit element is calculated on the basis of age, FAS, and years of service. Eligibility regarding age and years of service in the Combined Plan is the same as the Traditional Pension Plan. The benefit formula for the defined benefit component of the plan for State and Local members in transition Groups A and B applies a factor of 1.00% to the member's FAS for the first 30 years of service.

A factor of 1.25% is applied to years of service in excess of 30. The benefit formula for transition Group C applies a factor of 1.0% to the member's FAS and the first 35 years of service and a factor of 1.25% is applied to years in excess of 35. Persons retiring before age 65 with less than 30 years of service credit receive a percentage reduction in benefit. The defined contribution portion of the benefit is based on accumulated member contributions plus or minus any investment gains or losses on those contributions. Members retiring under the Combined Plan receive a 2.25% COLA adjustment on the defined benefit portion of their benefit.

Defined contribution plan benefits are established in the plan documents, which may be amended by the OPERS's Board of Trustees. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20% each year. For additional information, see the Plan Statement in the OPERS CAFR.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local	Public Safety	Law Enforcement
2018 Statutory Maximum Contribution Rates			
Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	*	**
2018 Actual Contribution Rates			
Employer:			
Pension	14.0 %	18.1 %	18.1 %
Post-employment Health Care Benefits	0.0 %	0.0 %	0.0 %
Total Employer	<u>14.0 %</u>	<u>18.1 %</u>	<u>18.1 %</u>
Employee	<u>10.0 %</u>	<u>12.0 %</u>	<u>13.0 %</u>

* This rate is determined by OPERS' Board and has no maximum rate established by ORC.

** This rate is also determined by OPERS' Board, but is limited by ORC to not more than 2 percent greater than the Public Safety rate.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

The Township's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$263,255 for 2018.

Plan Description – Ohio Police & Fire Pension Fund (OP&F)

Plan Description - Township full-time police and firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OPF website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.50% for each of the first 20 years of service credit, 2.00% for each of the next five years of service credit and 1.50% for each year of service credit in excess of 25 years. The maximum pension of 72.00% of the allowable average annual salary is paid after 33 years of service credit.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Under normal service retirement, retired members who are at least 55 years old and have been receiving OPF benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit and statutory survivors.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either three percent or the percent increase, if any, in the consumer price index (CPI) over the 12-month period ending on September 30 of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013 is equal to three percent of their base pension or disability benefit.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>Firefighters</u>
2018 Statutory Maximum Contribution Rates	
Employer	24.00 %
Employee	12.25 %
 2018 Actual Contribution Rates	
Employer:	
Pension	23.50 %
Post-employment Health Care Benefits	0.50 %
Total Employer	24.00 %
 Employee	 12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The Township's contractually required contribution to OP&F was \$1,561,795 for 2018.

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS

Ohio Public Employees Retirement System

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the traditional pension and the combined plans. This trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS - (Continued)

In order to qualify for postemployment health care coverage, age and service retirees under the traditional pension and combined plans must have twenty or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 75. See OPERS' CAFR referenced below for additional information.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

Funding Policy – The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2018, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2018, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2018 was 4.0 percent.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Township's contractually required contribution was \$1,695 for 2018.

Ohio Police and Fire Pension Fund

Plan Description – The Township contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing, multiple-employer defined post-employment healthcare plan administered by a third-party provider. This program is not guaranteed and is subject to change at any time upon action of the Board of Trustees. OP&F provides health care benefits including coverage for medical, prescription drug, dental, vision, and Medicare Part B Premium to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to postretirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or statutory survivor benefit, or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in Government Accounting Standards Board (GASB) Statement No. 75.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 7 - DEFINED BENEFIT OPEB PENSION PLANS - (Continued)

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. The report may be obtained by visiting the OP&F website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy – The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F defined benefit pension plan. Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently 19.5 percent and 24 percent of covered payroll for police and fire employer units, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.5 percent of covered payroll for police employer units and 24 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts. There is one account for health care benefits and one account for Medicare Part B reimbursements. A separate health care trust accrual account is maintained for health care benefits under IRS Code Section 115 trust. An Internal Revenue Code 401(h) account is maintained for Medicare Part B reimbursements.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. For 2018, the portion of employer contributions allocated to health care was 0.5 percent of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

Beginning January 1, 2019, OP&F is changing its retiree health care model and the current self-insured health care plan will no longer be offered. In its place is a stipend-based health care model. A stipend funded by OP&F will be placed in individual Health Reimbursement Accounts that retirees will use to be reimbursed for health care expenses.

The Township's contractually required contribution to OP&F was \$33,230 for 2018.

NOTE 8 - RISK MANAGEMENT

A. Risk Pool Membership

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 8 - RISK MANAGEMENT - (Continued)

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. York Risk Pooling Services, Inc. (formally known as American Risk Pooling Consultants, Inc.), functions as the administrator of the Pool and provides underwriting claims, loss control, risk management, and reinsurance services for the Pool. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

The Pool is a member of American Public Entity Excess Pool (APEEP), which is also administered by York. APEEP provides the Pool with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2017, OTARMA retained \$350,000 for casualty claims and \$250,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and net position at December 31, 2017 and 2016 (the latest information available):

	2016	2017
Assets	\$ 38,473,283	\$ 40,010,732
Liabilities	(8,244,140)	(8,675,465)
Net Position	\$ 30,229,143	\$ 31,335,267

At December 31, 2017 the liabilities above include approximately \$8.0 million of estimated incurred claims payable. The assets above also include approximately \$6.9 million of unpaid claims to be billed to approximately 1,016 member governments in the future, as of December 31, 2017. These amounts will be included in future contributions from members when the related claims are due for payment. As of December 31, 2017, the Township's share of these unpaid claims collectible in future years is approximately \$56,000.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

<u>Contributions to OTARMA</u>	
2018	\$125,367
2017	\$120,469

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 8 - RISK MANAGEMENT - (Continued)

After one year of membership, a member may withdraw on the anniversary of the date of joining OTARMA, if the member notifies OTARMA in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to the pool. Also, upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

B. Worker's Compensation

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

NOTE 9 - CONTINGENCIES

A. Litigation

The Township is currently not party to any pending litigation.

B. Grants

The Township receives significant financial assistance from numerous Federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual funds included herein or on the overall financial position of the Township at December 31, 2018.

NOTE 10 - INTERFUND TRANSACTIONS

Interfund transfers for the year ended December 31, 2018, consisted of the following, as reported on the fund financial statements:

Transfers from general fund to:

Nonmajor governmental funds	\$ 260,000
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Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated for reporting in the Statement of Activities.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

NOTE 11 - OTHER COMMITMENTS

The Township utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Township's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General	\$ 15,957
Fire District	266,862
Ambulance and Emergency	7,912
MECC Center	90,290
Other Nonmajor Governmental	<u>8,787</u>
Total	<u>\$ 389,808</u>

NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Cash Receipts, Cash Disbursements and Changes in Fund Cash Balance - Budget and Actual (Budgetary Basis) presented for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements on the budgetary basis but are not on a cash basis. At December 31, 2018, the encumbrances outstanding at year end (budgetary basis) amounted to \$15,957 for the General Fund, \$266,862 for the Fire District Fund, \$7,912 for the Ambulance and Emergency Fund and \$90,290 for the MECC Center Fund.

NOTE 13 - ACCOUNTABILITY AND COMPLIANCE

Change in Accounting Principles

For fiscal year 2018, the Township has implemented GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions", GASB Statement No. 85, "Omnibus 2017" and GASB Statement No. 86, "Certain Debt Extinguishments".

GASB Statement No. 75 improves the accounting and financial reporting by state and local governments for postemployment benefits other than pensions (OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The implementation of GASB Statement No. 75 effected the Township's postemployment benefit plan disclosures, as presented in Note 7 to the basic financial statements.

GASB Statement No. 85 addresses practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and OPEB. The implementation of GASB Statement No. 85 did not have an effect on the financial statements of the Township.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

NOTE 13 - ACCOUNTABILITY AND COMPLIANCE (Continued)

GASB Statement No. 86 improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources - resources other than the proceeds of refunding debt - are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The implementation of GASB Statement No. 86 did not have an effect on the financial statements of the Township.

NOTE 14 - TAX ABATEMENT AGREEMENTS ENTERED INTO BY OTHER GOVERNMENTS

The City of Gahanna entered into property tax abatement agreements with property owners under Tax Incremental Financing ("TIF") agreements on properties within the Township. The TIF agreements are directive incentive tax exemption programs benefiting property owners who renovate or construct new buildings. Under this program, the other governments designated areas to encourage revitalization of the existing housing stock and the development of new structures. Under these agreements, the Township's property taxes were reduced by approximately \$200,000. The Township received \$79,467 from the City of Gahanna in association with the forgone property tax revenue.

NOTE 15 - SUBSEQUENT EVENT

All assets, funds, and contracts of MECC dispatching services have been transferred to MECC RCOG as of January 1, 2019. Mifflin Township is contractually providing the personnel for dispatching services for which they bill the RCOG.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

The management's discussion and analysis of Mifflin Township's (the "Township") financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2017 within the limitations of the Township's cash basis of accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the financial statements to enhance their understanding of the Township's financial performance.

Financial Highlights

Key financial highlights for 2017 are as follows:

- For 2017, the total net position of the Township increased \$1,376,284 or 13.26%.
- For 2017, general cash receipts accounted for \$17,423,394 or 83.49% of total governmental activities cash receipts, program specific cash receipts accounted for \$3,445,974 or 16.51% of total governmental activities.
- For 2017, the Township had \$19,493,084 in cash disbursements related to governmental activities; \$3,445,974 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts (primarily taxes) of \$17,423,394 were adequate to provide for these programs.
- The Township's major funds are the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund. The General Fund, one of the Township's major funds, had cash receipts of \$807,135 in 2017. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,027,865 in 2017. The General Fund's fund balance decreased \$220,730 from 2016 to 2017.
- The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$14,582,690 in 2017. The Fire District Fund had cash disbursements of \$14,102,468 in 2017. The Fire District Fund balance increased \$480,222 from 2016 to 2017.
- The Ambulance and Emergency Fund, a Township major fund, had cash receipts and other financing receipts of \$1,466,387 in 2017. The Ambulance and Emergency Fund had cash disbursements of \$839,883 in 2017. The Ambulance and Emergency Fund balance increased \$626,504 from 2016 to 2017.
- The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,763,294 in 2017. The MECC Center Fund had cash disbursements of \$1,580,542 in 2017. The MECC Center Fund balance increased \$182,752 from 2016 to 2017.

Using this Cash Basis Basic Financial Statements (BFS)

This cash basis annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Township's cash basis of accounting. The Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis provide information about the activities of the whole Township, presenting an aggregate view of the Township's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Township's most significant funds with all other nonmajor funds presented in total in one column. In the case of the Township, there are four major governmental funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Reporting the Township as a Whole

Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis

The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis answer the question, "How did we do financially during 2017?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

These two statements report the Township's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Township as a whole, the cash basis financial position of the Township has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Township's property tax base, current property tax laws in Ohio, availability of Federal and State funding, facility conditions, mandated Federal and State programs and other factors.

As a result of the use of the cash basis of accounting, certain assets, deferred outflows of resources and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities, deferred inflows of resources and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position- cash basis and the statement of activities - cash basis, the governmental activities include the Township's programs and services, including fire protection, road and bridge maintenance and repair, dispatch services, police services and ambulance services. The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis can be found on pages 15 and 16 of this report.

Reporting the Township's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are classified as governmental or fiduciary funds.

Fund financial reports provide detailed information about the Township's major funds. The Township uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Township's most significant funds. The General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are the Township's major funds. The analysis of the Township's major governmental funds begins on page 10.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Governmental Funds

All of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the Township's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various Township programs. Since the Township is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross receipts and disbursements on the fund financial statements to the Statement of Activities - Cash Basis due to transfers between governmental funds being eliminated for reporting in the Statement of Activities - Cash Basis. The governmental fund statements can be found on pages 17 and 18 of this report.

The Township's budgetary process accounts for transactions on the budgetary basis of accounting. The difference between the budgetary basis of accounting and the cash basis of accounting is that encumbrances at year-end are recorded as a disbursement on the budgetary basis of accounting whereas on the cash basis, the disbursement is only recorded when cash is paid. The budgetary statements for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund, and the MECC Center Fund are presented to demonstrate the Township's compliance with annually adopted budgets. The Budgetary Statements can be found on pages 19-22 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Township's own programs. A private-purpose trust fund is the Township's only fiduciary fund type. The Fiduciary Fund financial statements can be found on pages 23 and 24 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-48 of this report.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Government-Wide Financial Analysis

Recall that the Statement of Net Position - Cash Basis provides the perspective of the Township as a whole. The table below provides a summary of the Township's net position at December 31, 2017 and 2016.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2017</u>	<u>2016</u>
<u>Assets</u>		
Equity in pooled cash and investments	\$ 11,752,893	\$ 10,376,609
Total assets	<u>11,752,893</u>	<u>10,376,609</u>
<u>Net cash position</u>		
Restricted	10,385,078	8,788,064
Unrestricted	<u>1,367,815</u>	<u>1,588,545</u>
Total net cash position	<u>\$ 11,752,893</u>	<u>\$ 10,376,609</u>

For 2017, net position of the Township increased \$1,376,284 or 13.26%. The balance of government-wide unrestricted net cash position of \$1,367,815 at December 31, 2017 may be used to meet the government's ongoing obligations to citizens and creditors.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

The table below shows the change in net position for fiscal year 2017 and 2016.

Change in Net Cash Position

	Governmental Activities <u>2017</u>	Governmental Activities <u>2016</u>
Cash Receipts:		
Program cash receipts:		
Charges for services and sales	\$ 3,332,002	\$ 3,339,872
Operating grants and contributions	<u>113,972</u>	<u>109,362</u>
Total program cash receipts	<u>3,445,974</u>	<u>3,449,234</u>
General cash receipts:		
Property and other taxes	12,556,105	12,615,309
Unrestricted grants	1,765,231	1,755,329
Sale of bonds	2,690,000	-
Loan proceeds	223,800	648,769
Investment receipts	36,240	19,381
Miscellaneous	<u>152,018</u>	<u>129,540</u>
Total general cash receipts	<u>17,423,394</u>	<u>15,168,328</u>
Total cash receipts	<u>20,869,368</u>	<u>18,617,562</u>
Cash Disbursements:		
Current:		
General government	606,638	586,038
Public safety	14,761,915	14,985,206
Public works	97,608	143,131
Health	236,319	225,648
Miscellaneous	69,174	74,980
Capital outlay	2,552,502	133,155
Debt service:		
Principal retirement	513,755	456,444
Interest and fiscal charges	69,645	70,174
Bond issuance costs	46,239	-
Payment to refunded bond escrow agent	<u>539,289</u>	<u>-</u>
Total cash disbursements	<u>19,493,084</u>	<u>16,674,776</u>
Change in net position	1,376,284	1,942,786
Net position at beginning of year	<u>10,376,609</u>	<u>8,433,823</u>
Net position at end of year	<u>\$ 11,752,893</u>	<u>\$ 10,376,609</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Governmental Activities

Governmental Net Position increased by \$1,376,284 in 2017 from 2016.

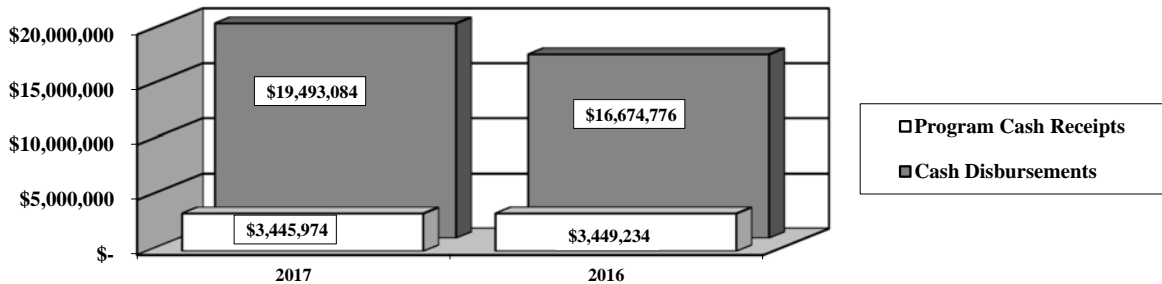
General government represents activities related to the governing body as well as activities that directly support Township programs. In 2017, general government cash receipts totaled \$17,423,394 or 83.49% of total governmental cash receipts. General government programs were supported by \$3,332,002 in direct charges to users for services.

Sale of bonds increased to due to the issuance of bonds for the purpose of funding fire department projects as well as refunding previous bonds. In 2017, loan proceeds decreased \$424,969 due to the Township entering into fewer loan agreements during 2017 than in 2016.

In 2017, the public safety programs accounted for \$14,761,915 or 75.73% of total governmental cash disbursements. These operations are primarily supported through taxes and charges for services. Public safety disbursements decreased by \$223,291 due to an emphasis on capital outlay spending in the fire department. Capital outlay increased \$2,419,347 due to spending from proceeds of the newly issued bonds.

The Statement of Activities - Cash Basis shows the cost of program services and the charges for services and grants offsetting those services. The following graph shows, for governmental activities, the total cost of services and the net cost of services for 2017 and 2016. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

Governmental Activities - Program Cash Receipts vs. Total Cash Disbursements



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

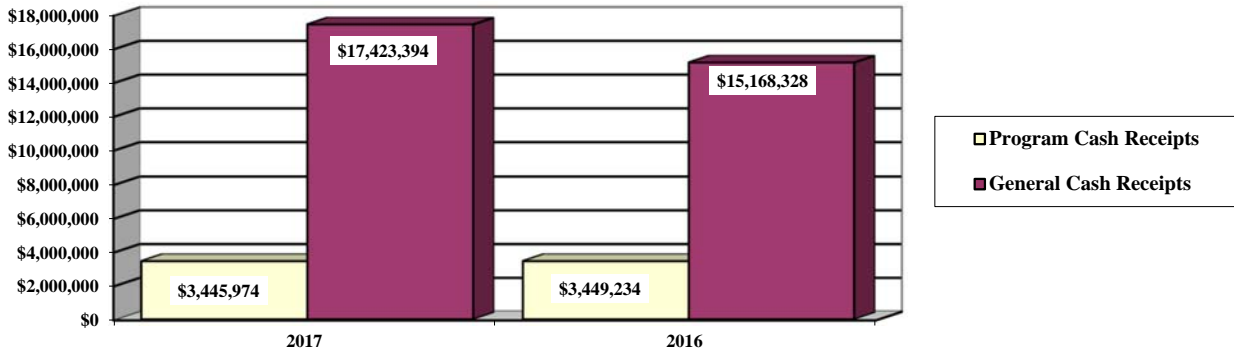
The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	<u>2017</u>	<u>2017</u>	<u>2016</u>	<u>2016</u>
Cash disbursements:				
Current:				
General government	\$ 606,638	\$ 582,232	\$ 586,038	\$ 562,990
Public safety	14,761,915	11,886,319	14,985,206	12,160,723
Public works	97,608	(4,975)	143,131	33,769
Health	236,319	4,002	225,648	3,454
Miscellaneous	69,174	69,174	74,980	74,980
Capital outlay	2,552,502	2,341,430	133,155	(136,992)
Debt service:				
Principal retirement	513,755	513,755	456,444	456,444
Interest and fiscal charges	69,645	69,645	70,174	70,174
Bond issuance costs	46,239	46,239	-	-
Payment to refunded bond escrow agent	539,289	539,289	-	-
Total	<u>\$ 19,493,084</u>	<u>\$ 16,047,110</u>	<u>\$ 16,674,776</u>	<u>\$ 13,225,542</u>

The dependence upon general cash receipts for governmental activities is apparent with 82.32% of cash disbursements supported through taxes and other general cash receipts during 2017.

The graph below presents the Township's governmental receipts for 2017 and 2016.

Governmental Activities - General and Program Cash Receipts



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The Township's governmental funds are accounted for using the cash basis of accounting.

At December 31, 2017, the Township's governmental funds reported a combined fund balance of \$11,752,893, which is \$1,376,284 more than the 2016 total of \$10,376,609. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2017 and 2016 for all major and nonmajor governmental funds.

	Fund Balance <u>December 31, 2017</u>	Fund Balance <u>December 31, 2016</u>	<u>Change</u>
Major Funds:			
General	\$ 1,367,815	\$ 1,588,545	\$ (220,730)
Fire District	4,890,440	4,410,218	480,222
Ambulance and Emergency	3,235,492	2,608,988	626,504
MECC Center	885,460	702,708	182,752
Nonmajor funds	<u>1,373,686</u>	<u>1,066,150</u>	<u>307,536</u>
Total	<u>\$ 11,752,893</u>	<u>\$ 10,376,609</u>	<u>\$ 1,376,284</u>

General Fund

The General Fund, one of the Township's major funds, had cash receipts of \$807,135 in 2017. The cash disbursements and other financing disbursements of the General Fund, totaled \$1,027,865 in 2017. The General Fund's fund balance decreased \$220,730 from 2016 to 2017.

The table that follows assists in illustrating the cash receipts of the General Fund.

	2017 <u>Amount</u>	2016 <u>Amount</u>	<u>Change</u>
<u>Cash Receipts:</u>			
Taxes	\$ 598,925	\$ 599,786	\$ (861)
Intergovernmental	143,751	146,300	(2,549)
License, permits and fees	24,406	23,048	1,358
Interest	36,240	19,302	16,938
Miscellaneous	<u>3,813</u>	<u>33,472</u>	<u>(29,659)</u>
Total	<u>\$ 807,135</u>	<u>\$ 821,908</u>	<u>\$ (14,773)</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

The table that follows assists in illustrating the expenditures of the General Fund.

	<u>2017</u>	<u>2016</u>	<u>Change</u>
	<u>Amount</u>	<u>Amount</u>	
<u>Cash Disbursements</u>			
General government	\$ 606,638	\$ 586,038	\$ 20,600
Public safety	2,468	34,551	(32,083)
Health	8,621	9,380	(759)
Miscellaneous	69,174	74,980	(5,806)
Capital outlay	123,080	29,908	93,172
Debt service	<u>57,884</u>	<u>58,955</u>	<u>(1,071)</u>
Total	<u>\$ 867,865</u>	<u>\$ 793,812</u>	<u>\$ 74,053</u>

Fire District Fund

The Fire District Fund, a Township major fund, had cash receipts and other financing receipts of \$14,582,690 in 2017. The Fire District Fund had cash disbursements of \$14,102,468 in 2017. The Fire District Fund balance increased \$480,222 from 2016 to 2017.

Ambulance and Emergency Fund

The Ambulance and Emergency Fund, a Township major fund, had cash receipts and other financing receipts of \$1,466,387 in 2017. The Ambulance and Emergency Fund had cash disbursements of \$839,883 in 2017. The Ambulance and Emergency Fund balance increased \$626,504 from 2016 to 2017.

MECC Center Fund

The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,763,294 in 2017. The MECC Center Fund had cash disbursements of \$1,580,542 in 2017. The MECC Center Fund balance increased \$182,752 from 2016 to 2017.

Budgeting Highlights - General Fund

The Township's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

For 2017, the original and final budget basis receipts were \$800,273. Actual cash receipts of \$807,135 were \$6,862 greater than final budget basis receipts. The final budgetary basis disbursements and other financing disbursements of \$2,000,764 were the same as original budget disbursements and other financing disbursements. Actual budgetary basis disbursements and other financing disbursements of \$1,030,048 were less than final budget estimates by \$970,716.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Capital Assets and Debt Administration

Capital Assets

The Township does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The Township had capital outlay disbursements of \$2,552,502 and \$133,155 during 2017 and 2016, respectively.

Debt Administration

The Township had the following debt outstanding at December 31, 2017 and 2016:

	Governmental Activities <u>2017</u>	Governmental Activities <u>2016</u>
General Obligation Bonds:		
Fire Station Improvement and Equipment Bonds	\$ 165,000	\$ 825,000
Series 2017 Various Purposes Refunding Bonds	<u>2,680,000</u>	<u>-</u>
Total General Obligation Bonds	<u>2,845,000</u>	<u>825,000</u>
Lease Purchase Agreements:		
Police Vehicles Lease Purchase	15,474	30,542
Ford 550 Lease Purchase	-	17,939
Police Ford Explorers	42,463	-
Carolina Tractor	<u>134,182</u>	<u>-</u>
Total Lease Purchase Agreements	<u>192,119</u>	<u>48,481</u>
Loans:		
Pumper Truck Fire Engine Loan	298,142	347,339
Horton EMS Vehicles Loan	308,643	457,780
Leonard Park Water Distribution System	56,326	112,308
Police Radio Equipment Loan	6,920	13,648
Police Vehicle Ford Fusion Loan	<u>23,774</u>	<u>31,323</u>
Total Loans	<u>693,805</u>	<u>962,398</u>
Total long-term obligations	<u>\$ 3,730,924</u>	<u>\$ 1,835,879</u>

See Note 5 for more information on the Township's debt.

Current Financial Related Activities

The following economic factors were taken into consideration in preparing the budget for 2017:

Mifflin Township is located in Franklin County in central Ohio. Unemployment in Franklin County typically is slightly below the State and national levels.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

State funding fluctuates yearly based on action by the State legislature. For 2017, local government funding was increased under House Bill 64. Sales and property tax revenues are expected to remain consistent as well as expenditures for 2017. We monitor the real estate tax delinquency information provided by Franklin County for potential revenue shortfall.

These economic factors were considered in preparing the Township's budget for 2017. The Township has continued to practice conservative budgetary practices in order to preserve a positive financial position in future years.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Nancy White, Fiscal Officer, Mifflin Township, 155 Olde Ridenour Rd. Gahanna, Ohio 43230.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2017

	Governmental Activities
Assets:	
Equity in pooled cash and investments	\$ 11,752,893
Total assets.	11,752,893
Net cash position:	
Restricted for:	
Public safety.	9,149,469
Cemetery.	274,583
Street maintenance and construction	685,314
Debt service.	275,712
Unrestricted	1,367,815
Total net cash position	\$ 11,752,893

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Program Cash Receipts			Net (Cash Disbursements) Cash Receipts and Changes in Net Position
	Cash Disbursements	Charges for Services	Operating Grants Grants and Contributions	
Governmental activities:				
General government	\$ 606,638	\$ 24,406	\$ -	\$ (582,232)
Public safety	14,761,915	2,864,207	11,389	(11,886,319)
Public works	97,608	-	102,583	4,975
Health	236,319	232,317	-	(4,002)
Miscellaneous	69,174	-	-	(69,174)
Capital outlay	2,552,502	211,072	-	(2,341,430)
Debt service:				
Principal retirement	513,755	-	-	(513,755)
Interest and fiscal charges.	69,645	-	-	(69,645)
Bond issuance costs	46,239	-	-	(46,239)
Payment to refunded bond escrow agent	539,289	-	-	(539,289)
Total governmental activities	<u>\$ 19,493,084</u>	<u>\$ 3,332,002</u>	<u>\$ 113,972</u>	<u>(16,047,110)</u>

General receipts:

Property and other taxes levied for:

General purposes	598,925
Public safety - Fire Fund.	10,913,383
Public safety - Police district	506,586
Debt service	418,756
Street construction and repair.	118,455
Grants and entitlements not restricted to specific programs	1,765,231
Sale of bonds	2,690,000
Loan proceeds.	223,800
Investment receipts.	36,240
Miscellaneous	152,018
Total general receipts.	<u>17,423,394</u>
Change in net position.	1,376,284
Net cash position at beginning of year	<u>10,376,609</u>
Net cash position at end of year	<u>\$ 11,752,893</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	<u>General</u>	<u>Fire District</u>	<u>Ambulance and Emergency</u>	<u>MECC Center</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:						
Equity in pooled cash and investments . . .	\$ 1,367,815	\$ 4,890,440	\$ 3,235,492	\$ 885,460	\$ 1,373,686	\$ 11,752,893
Total assets	<u>\$ 1,367,815</u>	<u>\$ 4,890,440</u>	<u>\$ 3,235,492</u>	<u>\$ 885,460</u>	<u>\$ 1,373,686</u>	<u>\$ 11,752,893</u>
Fund balances:						
Restricted:						
Public safety.	-	4,890,440	3,235,492	885,460	138,077	9,149,469
Cemetery.	-	-	-	-	274,583	274,583
Street maintenance and construction. . . .	-	-	-	-	685,314	685,314
Debt service.	-	-	-	-	275,712	275,712
Assigned:						
General government.	988,168	-	-	-	-	988,168
Unassigned	<u>379,647</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>379,647</u>
Total fund balances	<u>\$ 1,367,815</u>	<u>\$ 4,890,440</u>	<u>\$ 3,235,492</u>	<u>\$ 885,460</u>	<u>\$ 1,373,686</u>	<u>\$ 11,752,893</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

	General	Fire District	Ambulance and Emergency	MECC Center	Other Governmental Funds	Total Governmental Funds
Cash receipts:						
Taxes	\$ 598,925	\$ 10,913,383	\$ -	\$ -	\$ 1,043,797	\$ 12,556,105
Intergovernmental	143,751	1,456,037	88,699	11,389	178,530	1,878,406
Charges for services	-	19,787	1,303,451	1,736,266	86,300	3,145,804
License, permits and fees	24,406	-	-	-	161,394	185,800
Fines and forfeitures	-	-	-	-	398	398
Interest	36,240	-	-	-	797	37,037
Contributions and donations	-	500	-	-	-	500
Miscellaneous	3,813	88,511	20,437	15,639	23,118	151,518
Total cash receipts	<u>807,135</u>	<u>12,478,218</u>	<u>1,412,587</u>	<u>1,763,294</u>	<u>1,494,334</u>	<u>17,955,568</u>
Cash disbursements:						
Current:						
General government	606,638	-	-	-	-	606,638
Public safety	2,468	11,949,810	562,116	1,580,542	666,979	14,761,915
Public works	-	-	-	-	97,608	97,608
Health	8,621	-	-	-	227,698	236,319
Miscellaneous	69,174	-	-	-	-	69,174
Capital outlay	123,080	2,152,658	106,764	-	170,000	2,552,502
Debt service:						
Principal retirement	55,982	-	160,474	-	297,299	513,755
Interest and fiscal charges	1,902	-	10,529	-	57,214	69,645
Bond issuance costs	-	-	-	-	46,239	46,239
Total cash disbursements	<u>867,865</u>	<u>14,102,468</u>	<u>839,883</u>	<u>1,580,542</u>	<u>1,563,037</u>	<u>18,953,795</u>
Excess (deficiency) of cash receipts over (under) cash disbursements	<u>(60,730)</u>	<u>(1,624,250)</u>	<u>572,704</u>	<u>182,752</u>	<u>(68,703)</u>	<u>(998,227)</u>
Other financing receipts (disbursements):						
Sale of bonds	-	2,104,472	-	-	585,528	2,690,000
Loan proceeds	-	-	53,800	-	170,000	223,800
Payment to refunded bond escrow agent	-	-	-	-	(539,289)	(539,289)
Transfers in	-	-	-	-	160,000	160,000
Transfers out	(160,000)	-	-	-	-	(160,000)
Total other financing receipts (disbursements)	<u>(160,000)</u>	<u>2,104,472</u>	<u>53,800</u>	<u>-</u>	<u>376,239</u>	<u>2,374,511</u>
Net change in fund balances	(220,730)	480,222	626,504	182,752	307,536	1,376,284
Fund balances						
at beginning of year	1,588,545	4,410,218	2,608,988	702,708	1,066,150	10,376,609
Fund balances at end of year	<u>\$ 1,367,815</u>	<u>\$ 4,890,440</u>	<u>\$ 3,235,492</u>	<u>\$ 885,460</u>	<u>\$ 1,373,686</u>	<u>\$ 11,752,893</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 593,832	\$ 593,832	\$ 598,925	\$ 5,093
Intergovernmental	142,529	142,529	143,751	1,222
License, permits and fees	24,199	24,199	24,406	207
Interest	35,932	35,932	36,240	308
Miscellaneous	3,781	3,781	3,813	32
Total receipts	<u>800,273</u>	<u>800,273</u>	<u>807,135</u>	<u>6,862</u>
Disbursements:				
Current:				
General government	1,292,598	1,292,598	608,556	684,042
Public safety	5,782	5,782	2,733	3,049
Health	18,239	18,239	8,621	9,618
Miscellaneous	146,352	146,352	69,174	77,178
Capital outlay	260,401	260,401	123,080	137,321
Debt service:				
Principal retirement	111,993	111,993	55,982	56,011
Interest and fiscal charges	5,399	5,399	1,902	3,497
Total disbursements	<u>1,840,764</u>	<u>1,840,764</u>	<u>870,048</u>	<u>970,716</u>
Excess of disbursements over receipts	<u>(1,040,491)</u>	<u>(1,040,491)</u>	<u>(62,913)</u>	<u>977,578</u>
Other financing disbursements:				
Transfers out	(160,000)	(160,000)	(160,000)	-
Total other financing disbursements	<u>(160,000)</u>	<u>(160,000)</u>	<u>(160,000)</u>	<u>-</u>
Net change in fund balance	(1,200,491)	(1,200,491)	(222,913)	977,578
Fund balance at beginning of year	1,587,781	1,587,781	1,587,781	-
Prior year encumbrances appropriated	<u>764</u>	<u>764</u>	<u>764</u>	<u>-</u>
Fund balance at end of year	<u>\$ 388,054</u>	<u>\$ 388,054</u>	<u>\$ 1,365,632</u>	<u>\$ 977,578</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 10,907,571	\$ 10,907,571	\$ 10,913,383	\$ 5,812
Intergovernmental	1,455,261	1,455,261	1,456,037	776
Charges for services	19,776	19,776	19,787	11
Contributions and donations	500	500	500	-
Miscellaneous	88,464	88,464	88,511	47
Total receipts	<u>12,471,572</u>	<u>12,471,572</u>	<u>12,478,218</u>	<u>6,646</u>
Disbursements:				
Current:				
Public safety	14,152,174	14,152,174	12,055,649	2,096,525
Capital outlay	2,729,615	2,729,615	2,325,246	404,369
Total disbursements	<u>16,881,789</u>	<u>16,881,789</u>	<u>14,380,895</u>	<u>2,500,894</u>
Excess of disbursements over receipts	<u>(4,410,217)</u>	<u>(4,410,217)</u>	<u>(1,902,677)</u>	<u>2,507,540</u>
Other financing receipts:				
Sale of bonds	-	-	2,104,472	2,104,472
Total other financing receipts	<u>-</u>	<u>-</u>	<u>2,104,472</u>	<u>2,104,472</u>
Net change in fund balance	(4,410,217)	(4,410,217)	201,795	4,612,012
Fund balance at beginning of year	4,350,897	4,350,897	4,350,897	-
Prior year encumbrances appropriated	59,320	59,320	59,320	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,612,012</u>	<u>\$ 4,612,012</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
AMBULANCE AND EMERGENCY FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Intergovernmental	\$ 88,699	\$ 88,699	\$ 88,699	\$ -
Charges for services	1,154,000	1,154,000	1,303,451	149,451
Miscellaneous	55,555	55,555	20,437	(35,118)
Total receipts	<u>1,298,254</u>	<u>1,298,254</u>	<u>1,412,587</u>	<u>114,333</u>
Disbursements:				
Current:				
Public safety	1,340,824	1,340,824	565,179	775,645
Capital outlay	301,633	301,633	115,806	185,827
Debt service:				
Principal retirement	353,949	353,949	160,474	193,475
Interest and fiscal charges	24,841	24,841	10,529	14,312
Total disbursements.	<u>2,021,247</u>	<u>2,021,247</u>	<u>851,988</u>	<u>1,169,259</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(722,993)</u>	<u>(722,993)</u>	<u>560,599</u>	<u>1,283,592</u>
Other financing receipts:				
Loan proceeds	-	-	53,800	53,800
Total other financing receipts.	<u>-</u>	<u>-</u>	<u>53,800</u>	<u>53,800</u>
Net change in fund balance.	(722,993)	(722,993)	614,399	1,337,392
Fund balance at beginning of year.	2,587,741	2,587,741	2,587,741	-
Prior year encumbrances appropriated	<u>21,247</u>	<u>21,247</u>	<u>21,247</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 1,885,995</u>	<u>\$ 1,885,995</u>	<u>\$ 3,223,387</u>	<u>\$ 1,337,392</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
MECC CENTER FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Intergovernmental	\$ 10,980	\$ 10,980	\$ 11,389	\$ 409
Charges for services	1,673,942	1,673,942	1,736,266	62,324
Miscellaneous	15,078	15,078	15,639	561
Total receipts	<u>1,700,000</u>	<u>1,700,000</u>	<u>1,763,294</u>	<u>63,294</u>
Disbursements:				
Current:				
Public safety	2,402,708	2,402,708	1,765,251	637,457
Total disbursements.	<u>2,402,708</u>	<u>2,402,708</u>	<u>1,765,251</u>	<u>637,457</u>
Net change in fund balance.	(702,708)	(702,708)	(1,957)	700,751
Fund balance at beginning of year.	624,586	624,586	624,586	-
Prior year encumbrances appropriated	<u>78,122</u>	<u>78,122</u>	<u>78,122</u>	<u>-</u>
Fund balance at end of year.	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 700,751</u>	<u>\$ 700,751</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2017

	Private-Purpose Trust
Assets:	
Equity in pooled cash and investments.	\$ 5,095
Total assets.	5,095
Net cash position:	
Held in trust for other purposes	5,095
Total net cash position	\$ 5,095

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	Private-Purpose Trust
Additions:	
Interest	\$ 14
Change in net position	14
Net cash position at beginning of year . . .	\$ 5,081
Net cash position at end of year	\$ 5,095

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 1 - DESCRIPTION OF THE TOWNSHIP

Mifflin Township, Franklin County, Ohio (the "Township") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees.

The Township provides the following services: fire protection, road and bridge maintenance, cemetery maintenance and emergency medical services as well as general governmental services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.D., these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In cases where these cash basis statements contain items that are the same as, or similar to, those items in the financial statements prepared in conformity with GAAP, similar informative disclosures are provided. Following are the more significant of the Township's accounting policies:

A. Reporting Entity

For financial reporting purposes, the Township's Basic Financial Statements (BFS) include all funds, agencies, boards, commissions, and departments for which the Township is financially accountable. Financial accountability, as defined by the GASB, exists if the Township appoints a voting majority of an organization's Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the Township. The Township may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the Township. The Township also took into consideration other organizations for which the nature and significance of their relationship with the Township are such that exclusion would cause the Township's basic financial statements to be misleading or incomplete. The Township has no component units.

The following organizations are described due to their significant relationship to the Township:

JOINTLY GOVERNED ORGANIZATIONS

Mid-Ohio Regional Planning Commission

The Township is a participant in the Mid-Ohio Regional Planning Commission (MORPC), a jointly governed organization. MORPC is composed of 74 representatives appointed by member governments who make up the Commission, the policy-making body of MORPC, and the oversight board. MORPC is a voluntary association of local governments in central and south central Ohio and a regional planning agency whose membership includes more than 60 political subdivisions in and around Franklin, Ross, Fayette, Delaware, Pickaway, Madison, Licking, Fairfield, Knox, Union, Marion, Morrow, Hocking, Logan and Perry Counties, Ohio. The purpose of the organization is to improve the quality of life for member communities by improving housing conditions, to promote and support livability/sustainability measures as a means of addressing regional growth challenges, and to administer and facilitate the availability of regional environment infrastructure program funding to the full advantage of MORPC's members.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Metropolitan Emergency Communications Consortium Regional Council of Governments

The Township is a participant in the Metropolitan Emergency Communications Consortium Regional Council of Governments (MECC RCOG), a jointly governed organization. MECC RCOG is composed of representatives from Mifflin, Truro, Violet, Jefferson and Plain Townships. The purpose of the organization is to provide cost savings to the entities involved through their collective buying power.

PUBLIC ENTITY RISK POOL

Ohio Township Association Risk Management Authority

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductible. This organization is discussed in Note 8.

B. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and a fund financial statement which provide a more detailed level of financial information.

Government-wide Financial Statements - The Statement of Net Position and the Statement of Activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The Statement of Net Position presents the cash balance of the governmental activities of the Township at year end. The Statement of Activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements - During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into three categories, governmental, proprietary and fiduciary. The Township has no proprietary funds.

Governmental Funds - The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds:

General Fund - This fund is used to account for all financial activities of the Township except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire District Fund - This fund is used to account for all financial activities of the fire operations.

Ambulance and emergency fund - This fund is used to account for all financial activities related to emergency management services (EMS).

MECC Center fund - This fund is used to account for all financial activities related to the Ohio Metropolitan Emergency Communications Center (MECC) for emergency services dispatching.

Other governmental funds of the Township are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Funds - Fiduciary funds include pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Township's own programs. The Township has one private-purpose trust fund used for grave site maintenance in the Township cemetery. Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Township does not maintain any agency funds.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraphs.

D. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received, but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

E. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the amended certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The amended certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds. Budgetary presentations report budgetary expenditures when a commitment is made (i.e. when an encumbrance is approved).

The amended certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

F. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "equity in pooled cash and investments".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2017, investments were limited to negotiable certificates of deposit, non-negotiable certificates of deposit and U.S. Government money market funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2017 were \$36,240 which includes \$31,584 assigned from other Township funds.

G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

I. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

J. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. In addition to these disbursements the Township also contributes the entire employee share. As described in Notes 6 and 7, the employer contributions include portions for pension benefits and for postretirement health care benefits; these amounts are the required amounts and are not necessarily the amounts that are paid.

K. Long-term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay disbursement is reported at inception. Lease payments are reported when paid.

L. Net Cash Position

Net cash position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township first applies restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position is available.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Township Board of Trustees (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the Township Board of Trustees, which includes giving the Fiscal Officer the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Township applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

N. Interfund Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing receipt (disbursement) in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. Interfund transfers between government funds are eliminated for reporting in the Statement of Activities.

O. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2017.

NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Township into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items 1 and 2 above, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool State Treasury Asset Reserve of Ohio (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Township by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

A. Deposits with Financial Institutions

At December 31, 2017, the carrying amount of all Township deposits was \$9,014,783, including \$1,116,275 in non-negotiable certificates of deposit. Based on the criteria described in GASB Statement No. 40, "Deposits and Investments Risk Disclosures", as of December 31, 2017, \$7,676,253 of the Township's bank balance of \$9,042,528 was exposed to custodial risk as discussed below, while \$1,366,275 was covered by FDIC.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

Custodial credit risk is the risk that in the event of bank failure, the Township deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Township. The Township has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Township to a successful claim by the FDIC.

B. Investments

As of December 31, 2017, the Township had the following investments and maturities:

<u>Investment type</u>	<u>Carrying Value</u>	<u>Fair Value</u>	<u>Investment Maturities</u>	
			<u>6 months or less</u>	<u>7 to 12 months</u>
Negotiable CD's	\$ 1,208,219	\$ 1,211,754	\$ 963,861	\$ 247,893
U.S. Government money market	<u>1,534,986</u>	<u>1,534,986</u>	<u>1,534,986</u>	<u>-</u>
Total	<u>\$ 2,743,205</u>	<u>\$ 2,746,740</u>	<u>\$ 2,498,847</u>	<u>\$ 247,893</u>

The weighted average maturity of investments is 0.19 years.

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Township's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: The U.S. Government money market fund carries a rating of AAAm by Standard & Poor's.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Township at December 31, 2017:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
Negotiable CD's	\$ 1,211,754	44.12
U.S. Government money market	<u>1,534,986</u>	<u>55.88</u>
Total	<u>\$ 2,746,740</u>	<u>100.00</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the Statement of Net Position - cash basis as of December 31, 2017:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 9,014,783
Investments	<u>2,743,205</u>
Total	<u>\$ 11,757,988</u>
 <u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 11,752,893
Private purpose trust	<u>5,095</u>
Total	<u>\$ 11,757,988</u>

NOTE 4 - PROPERTY TAX

Property taxes include amounts levied against all real and public utility property located in the Township. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2017 public utility property taxes became a lien December 31, 2016, are levied after October 1, 2017, and are collected in 2018 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009, tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2017 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Township due to the phasing out of the tax. In calendar year 2012, the Township was fully reimbursed for the lost revenue. In calendar years 2013-2017, the reimbursements will be phased out.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 4 - PROPERTY TAX - (Continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the Township. The County Auditor periodically remits to the Township its portion of the taxes collected.

The assessed values of real and tangible personal property upon which 2017 property tax receipts were based are as follows:

	2017
Real property tax	\$ 909,114,450
Public utility tangible personal property	24,378,900
 Total assessed valuation	 \$ 933,493,350

NOTE 5 - DEBT OBLIGATIONS

Transactions for the year ended December 31, 2017 are summarized as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Proceeds</u>	<u>Payments</u>	<u>Balance December 31, 2017</u>
<i>General Obligation Bonds:</i>					
2008 Fire Station Improvement and Equipment Bonds	3.00-5.25%	\$ 825,000	\$ -	\$ (660,000)	\$ 165,000
Series 2017 Various Purpose Refunding Bonds	2.24%	-	2,690,000	(10,000)	2,680,000
Total Bonds		825,000	2,690,000	(670,000)	2,845,000
<i>Lease Purchase Agreements:</i>					
2013 Police Vehicles Lease Purchase	2.70%	30,542	-	(15,068)	15,474
2014 Ford 550 Lease Purchase	2.30%	17,939	-	(17,939)	-
2017 Police Ford Explorers	1.75%	-	53,800	(11,337)	42,463
2017 Carolina Tractor	2.67%	-	170,000	(35,818)	134,182
Total Lease Purchase Agreements		48,481	223,800	(80,162)	192,119
<i>Loans:</i>					
2014 Pumper Truck Fire Engine	3.40%	347,339	-	(49,197)	298,142
2016 Horton EMS Vehicle Loan	2.95%	457,780	-	(149,137)	308,643
2013 Leonard Park Water Distribution Loan	2.17%	112,308	-	(55,982)	56,326
2013 Police Radio Equipment Loan	2.85%	13,648	-	(6,728)	6,920
2016 Ford Fusion Loan	2.45%	31,323	-	(7,549)	23,774
Total Loans		962,398	-	(268,593)	693,805
Total Outstanding Debt		\$ 1,835,879	\$ 2,913,800	\$(1,018,755)	\$ 3,730,924

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 5 - DEBT OBLIGATIONS - (Continued)

General Obligation Bonds

2008 Fire Station Improvement and Equipment Bonds - The Township issued acquisition bonds, Series 2008, in October 2008 to purchase two Fire Department vehicles totaling \$1,020,000 and Fire Station Improvement Bonds, Series 2008 in the amount of \$815,000 to finance the acquisition of an additional fire department building to be used for administrative offices. The Township's taxing authority collateralized the bonds. During 2017, the Township refunded \$505,000 of these bonds with the Series 2017 Various Purpose Refunding Bonds. The bond is being paid from the general bond retirement fund.

Series 2017 Various Purpose Refunding Bonds - During 2017, the Township issued \$2,690,000 in Series 2017 Various Purpose Refunding Bonds to refund \$505,000 of the Series 2008 general obligation bonds outstanding and to provide additional funding for the Fire Department. Part of the issuance proceeds were used to purchase securities which were placed in an irrevocable trust to provide resources for all future debt service payments on the refunded debt. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the notes to the basic financial statements. The balance of the refunded bonds outstanding at December 31, 2017 was \$505,000. The bond is being paid from the general bond retirement fund.

The issue is comprised of both current interest bonds, par value \$2,690,000. The interest rates on the current interest bonds are 2.24%. The final maturity date of the bonds is December 1, 2028.

The reacquisition price exceeded the net carrying amount of the old debt by \$34,289. This advance refunding was undertaken to reduce the combined total debt service payments for the Township by an estimate of \$45,000-\$60,000.

Lease Purchase Agreements

In 2013, the Township entered into a lease purchase agreement for a police vehicle. The lease is for a five-year period, carries an interest rate of 2.70% and has a final maturity date in 2018. The lease purchase agreement is being paid from the police district fund (a nonmajor governmental fund).

In 2014, the Township entered into a lease purchase agreement for a Ford 550. The lease is for a four-year period, carries an interest rate of 2.30% and had a final maturity date during 2017. The lease purchase agreement is being paid from the gasoline tax fund (a nonmajor governmental fund).

During 2017, the Township entered into a lease purchase agreement for two police Ford Explorers. The lease is for a five-year period, carries an interest rate of 1.75% and has a final maturity date of July 18, 2021. The lease purchase agreement is being paid from the ambulance and emergency fund.

During 2017, the Township entered into a lease purchase agreement for a Carolina Tractor. The lease is for a five-year period, carries an interest rate of 2.67% and has a final maturity date of February 21, 2021. The lease purchase agreement is being paid from the road and bridge fund (a nonmajor governmental fund).

Loans

In 2014, the Township entered into a loan with Deutsche Bank to finance a new fire engine. The fire engine was purchased from Pierce Manufacturing on January 23, 2014. The loan amount is for a 10 year period ending December 31, 2023 in the amount of \$496,620 at an interest rate of 3.40%. The loan is being paid from the general bond retirement fund.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 5 - DEBT OBLIGATIONS - (Continued)

In 2016 the Township entered in to a loan with Park National Bank for the purchase of EMS Vehicles. The loan amount is for a 4 year period ending June 1, 2019 in the amount of \$617,446 at an interest rate of 2.95%. The loan is being paid from ambulance and emergency fund.

In 2013, the Township entered into a loan agreement with Franklin County for the engineering and design of the Leonard Park Water Distribution System. The County obtained a loan from the Ohio Water Development Authority ("OWDA") and invoices the Township for the cost of the loan payments. The loan amount is for a five year period ending December 31, 2019 in the amount of \$274,035 at an interest rate of 2.17%. The loan is being paid from the general fund.

In 2013, the Township entered into loan agreement for the purchase of police radio equipment. This loan is collateralized by the equipment. The loan is being paid from the police district fund (a nonmajor governmental fund).

In 2016, the Township entered in to a loan with Park National Bank to finance a police vehicle. The vehicle was not received or paid for in 2016. The loan amount is for a 4 year period ending December 31, 2020 in the amount of \$31,323 at an interest rate of 2.45%. The loan is being paid from the police district fund (a nonmajor governmental fund).

The principal and interest requirements to retire the bonds outstanding at December 31, 2017, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 250,000	68,282	\$ 318,282
2019	260,000	58,128	318,128
2020	260,000	52,304	312,304
2021	275,000	46,480	321,480
2022	275,000	40,320	315,320
2023 - 2027	1,465,000	106,736	1,571,736
2028	<u>60,000</u>	<u>1,344</u>	<u>61,344</u>
Total	<u>\$ 2,845,000</u>	<u>\$ 373,594</u>	<u>\$ 3,218,594</u>

The principal and interest requirements to retire the lease purchase agreements outstanding at December 31, 2017, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 57,902	\$ 5,144	\$ 63,046
2019	43,563	3,591	47,154
2020	44,729	2,425	47,154
2021	<u>45,925</u>	<u>1,229</u>	<u>47,154</u>
Total	<u>\$ 192,119</u>	<u>\$ 12,389</u>	<u>\$ 204,508</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 5 - DEBT OBLIGATIONS - (Continued)

The principal and interest requirements to retire the loans outstanding at December 31, 2017, are as follows:

Year Ending December 31,	Principal	Interest	Total
2018	\$ 274,416	\$ 19,853	\$ 294,269
2019	216,598	13,553	230,151
2020	62,504	7,982	70,486
2021	56,237	5,933	62,170
2022	58,147	4,021	62,168
2023	<u>25,903</u>	<u>2,044</u>	<u>27,947</u>
Total	<u>\$ 693,805</u>	<u>\$ 53,386</u>	<u>\$ 747,191</u>

NOTE 6 - DEFINED BENEFIT PENSION PLANS

Net Pension Liability/Asset

The net pension liability/asset reported on the statement of net position represents a liability or asset to employees for pensions. Pensions are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension liability/asset represents the Township’s proportionate share of each pension plan’s collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan’s fiduciary net position. The net pension liability/asset calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

The Ohio Revised Code limits the Township’s obligation for this liability to annually required payments. The Township cannot control benefit terms or the manner in which pensions are financed; however, the Township does receive the benefit of employees’ services in exchange for compensation including pension.

GASB 68 assumes any net pension liability/asset is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers. All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan’s board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Township employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Township employees) may elect the Member-Directed Plan and the Combined Plan, substantially all employee members are in OPERS' Traditional Pension Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the Traditional Pension Plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

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**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional Pension Plan as per the reduced benefits adopted by SB 343 (see OPERS CAFR referenced above for additional information):

Group A Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	Group B 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Group C Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Public Safety	Public Safety	Public Safety
Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
Law Enforcement	Law Enforcement	Law Enforcement
Age and Service Requirements: Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
Public Safety and Law Enforcement	Public Safety and Law Enforcement	Public Safety and Law Enforcement
Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3.00% simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 2.25%.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 6 – DEFINED BENEFIT PENSION PLANS – (Continued)

Benefits in the Combined Plan consist of both an age-and-service formula benefit (defined benefit) and a defined contribution element. The defined benefit element is calculated on the basis of age, FAS, and years of service. Eligibility regarding age and years of service in the Combined Plan is the same as the Traditional Pension Plan. The benefit formula for the defined benefit component of the plan for State and Local members in transition Groups A and B applies a factor of 1.00% to the member’s FAS for the first 30 years of service.

A factor of 1.25% is applied to years of service in excess of 30. The benefit formula for transition Group C applies a factor of 1.0% to the member’s FAS and the first 35 years of service and a factor of 1.25% is applied to years in excess of 35. Persons retiring before age 65 with less than 30 years of service credit receive a percentage reduction in benefit. The defined contribution portion of the benefit is based on accumulated member contributions plus or minus any investment gains or losses on those contributions. Members retiring under the Combined Plan receive a 2.25% COLA adjustment on the defined benefit portion of their benefit.

Defined contribution plan benefits are established in the plan documents, which may be amended by the OPERS’s Board of Trustees. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member’s contributions plus or minus the investment gains or losses resulting from the member’s investment selections. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members’ contributions, vested employer contributions and investment gains or losses resulting from the members’ investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20% each year. For additional information, see the Plan Statement in the OPERS CAFR.

Funding Policy – The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>	<u>Public Safety</u>	<u>Law Enforcement</u>
2017 Statutory Maximum Contribution Rates			
Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	*	**
2017 Actual Contribution Rates			
Employer:			
Pension	13.0 %	17.1 %	17.1 %
Post-employment Health Care Benefits	1.0 %	1.0 %	1.0 %
Total Employer	<u>14.0 %</u>	<u>18.1 %</u>	<u>18.1 %</u>
Employee	<u>10.0 %</u>	<u>12.0 %</u>	<u>13.0 %</u>

* This rate is determined by OPERS' Board and has no maximum rate established by ORC.

** This rate is also determined by OPERS' Board, but is limited by ORC to not more than 2 percent greater than the Public Safety rate.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

The Township's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$223,354 for 2017.

Plan Description – Ohio Police & Fire Pension Fund (OP&F)

Plan Description - Township full-time firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OPF website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.50% for each of the first 20 years of service credit, 2.00% for each of the next five years of service credit and 1.50% for each year of service credit in excess of 25 years. The maximum pension of 72.00% of the allowable average annual salary is paid after 33 years of service credit.

Under normal service retirement, retired members who are at least 55 years old and have been receiving OPF benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit and statutory survivors.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either three percent or the percent increase, if any, in the consumer price index (CPI) over the 12-month period ending on September 30 of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013 is equal to three percent of their base pension or disability benefit.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>Firefighters</u>
2017 Statutory Maximum Contribution Rates	
Employer	24.00 %
Employee	12.25 %
 2017 Actual Contribution Rates	
Employer:	
Pension	23.50 %
Post-employment Health Care Benefits	0.50 %
Total Employer	24.00 %
 Employee	 12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The Township's contractually required contribution to OP&F was \$1,531,064 for 2017.

NOTE 7 - POSTRETIREMENT BENEFIT PLANS

A. Ohio Public Employees Retirement System

Plan Description - OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension Plan and the Combined Plan. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

To qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have ten years or more of qualifying Ohio service credit. The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (800) 222-7377.

Funding Policy - The post-employment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code Section 401(h). State statute requires that public employers fund post-employment healthcare through contributions to OPERS. A portion of each employer's contribution to the Traditional or Combined Plans is set aside for the funding of post-employment health care.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 7 - POSTRETIREMENT BENEFIT PLANS - (Continued)

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2017, local government employers contributed 14.00% of covered payroll. Each year the OPERS' Retirement Board determines the portion of the employer contribution rate that will be set aside for the funding of the postemployment health care benefits. The portion of employer contributions allocated to fund post-employment healthcare for members in the Traditional Plan and Combined Plan for 2017 was 1.00%.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment healthcare plan.

The Township's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2017, 2016, and 2015 were \$14,807, \$59,736, and \$32,001, respectively.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under State Bill 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4.00% of the employer contributions toward the health care fund after the end of the transition period.

B. Ohio Police and Fire Pension Fund

Plan Description - The Township contributes to the OP&F Pension Fund sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-employment health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by visiting the website at www.op-f.org.

Funding Policy - The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.50% and 24.00% of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50% of covered payroll for police employer units and 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 7 - POSTRETIREMENT BENEFIT PLANS - (Continued)

OP&F maintains funds for health care in two separate accounts, one account is for health care benefits under an Internal Revenue Code Section 115 trust and the other account is for Medicare Part B reimbursements administered as an Internal Revenue Code Section 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan into the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was .5% of covered payroll from January 1, 2017 thru December 31, 2017. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that the pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Township's contributions to OP&F which were allocated to fund post-employment healthcare benefits for firefighters were \$32,576 for the year ended December 31, 2017, \$47,913 for the year ended December 31, 2016, and \$45,852 for the year ended December 31, 2015.

NOTE 8 - RISK MANAGEMENT

A. Risk Pool Membership

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. York Risk Pooling Services, Inc. (formally known as American Risk Pooling Consultants, Inc.), functions as the administrator of the Pool and provides underwriting claims, loss control, risk management, and reinsurance services for the Pool. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

The Pool is a member of American Public Entity Excess Pool (APEEP), which is also administered by York. APEEP provides the Pool with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2016, OTARMA retained \$350,000 for casualty claims and \$250,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 8 - RISK MANAGEMENT - (Continued)

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and net position at December 31, 2016 and 2015 (the latest information available):

	<u>2015</u>		<u>2016</u>
Assets	\$ 37,313,311	\$	38,473,283
Liabilities	<u>(8,418,518)</u>		<u>(8,244,140)</u>
Net Position	<u>\$ 28,894,793</u>	\$	<u>30,229,143</u>

At December 31, 2016 and 2015, respectively, the liabilities above include approximately \$7.4 and \$7.8 million of estimated incurred claims payable. The assets above also include approximately \$6.9 and \$7.7 million of unpaid claims to be billed to approximately 989 member governments in the future, as of December 31, 2016, and December 31, 2015, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. As of December 31, 2016 (the latest information available), the Township's share of these unpaid claims collectible in future years is approximately \$55,000.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

Contributions to OTARMA

2017	\$120,469
2016	\$112,752

After one year of membership, a member may withdraw on the anniversary of the date of joining OTARMA, if the member notifies OTARMA in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to the pool. Also, upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

B. Worker's Compensation

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 9 - CONTINGENCIES

A. Litigation

The Township is currently not party to any pending litigation.

B. Grants

The Township receives significant financial assistance from numerous Federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual funds included herein or on the overall financial position of the Township at December 31, 2017.

NOTE 10 - INTERFUND TRANSACTIONS

Interfund transfers for the year ended December 31, 2017, consisted of the following, as reported on the fund financial statements:

<u>Transfers from general fund to:</u>	
Nonmajor governmental funds	\$ 160,000

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated for reporting in the Statement of Activities.

NOTE 11 - OTHER COMMITMENTS

The Township utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Township's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General	\$ 2,183
Fire District	278,428
Ambulance and Emergency	12,105
MECC Center	184,709
Other Nonmajor Governmental	<u>15,725</u>
Total	<u>\$ 493,150</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Cash Receipts, Cash Disbursements and Changes in Fund Cash Balance - Budget and Actual (Budgetary Basis) presented for the General Fund, the Fire District Fund, the Ambulance and Emergency Fund and the MECC Center Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements on the budgetary basis but are not on a cash basis. At December 31, 2017, the encumbrances outstanding at year end (budgetary basis) amounted to \$2,183 for the General Fund, \$278,428 for the Fire District Fund, \$12,105 for the Ambulance and Emergency Fund and \$184,709 for the MECC Center Fund.

NOTE 13 - CHANGE IN ACCOUNTING PRINCIPLES

For 2017, the Township has implemented GASB Statement No. 80, *“Blending Requirements for Certain Component Units - An Amendment of GASB Statement No. 14”*, GASB Statement No. 81 *“Irrevocable Split-Interest Agreements”*, and GASB Statement No. 82, *“Pension Issues - An Amendment of GASB Statements No. 67, No. 68, and No. 73”*.

GASB Statement No. 80 amends the blending requirements for the financial statement presentation of component units. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The implementation of GASB Statement No. 80 did not have an effect on the financial statements of the Township.

GASB Statement No. 81 improves the accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The implementation of GASB Statement No. 81 did not have an effect on the financial statements of the Township.

GASB Statement No. 82 addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The implementation of GASB Statement No. 82 did not have an effect on the financial statements of the Township.

NOTE 14 - TAX ABATEMENT AGREEMENTS ENTERED INTO BY OTHER GOVERNMENTS

The City of Gahanna entered into property tax abatement agreements with property owners under Tax Incremental Financing (“TIF”) agreements on properties within the Township. The TIF agreements are directive incentive tax exemption programs benefiting property owners who renovate or construct new buildings. Under this program, the other governments designated areas to encourage revitalization of the existing housing stock and the development of new structures. Under these agreements, the Township’s property taxes were reduced by approximately \$200,000. The Township received \$83,000 from the City of Gahanna in association with the forgone property tax revenue.

NOTE 15 - SUBSEQUENT EVENTS

On June 11, 2018, the Township entered into a lease purchase agreement for a Ford Interceptor for the Fire Department. The lease is for a five-year period, carries an interest rate of 4.23% and has a final maturity date of June 7, 2022.

On August 17, 2018, the Township entered into a lease purchase agreement for four police GeTax Laptops. The lease is for a four-year period, carries an interest rate of 4.26% and has a final maturity date of August 17, 2021.

All assets, funds, and contracts of MECC dispatching services have been transferred to MECC RCOG as of January 1, 2019. Mifflin Township is contractually providing the personnel for dispatching services for which they bill the RCOG.

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OHIO AUDITOR OF STATE KEITH FABER



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Mifflin Township
Franklin County
155 Olde Ridenour Road
Gahanna, Ohio 43230

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mifflin Township, Franklin County, (the Township) as of and for the years ended December 31, 2018 and 2017, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements and have issued our report thereon dated December 9, 2019, wherein we noted the Township uses a special purpose framework other than generally accepted accounting principles.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Township's internal control. Accordingly, we have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Township's financial statements. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



Keith Faber
Auditor of State

Columbus, Ohio

December 9, 2019

OHIO AUDITOR OF STATE KEITH FABER



MIFFLIN TOWNSHIP

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 14, 2020**