



OHIO AUDITOR OF STATE
KEITH FABER



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Cheryl Bragg, Fiscal Officer
Morgan County Regional Airport Authority
Morgan County
750 W. Richard Road, NW
McConnelsville, Ohio 43756

We have completed certain procedures in accordance with Ohio Rev. Code § 117.01(G) to the accounting records and related documents of the Morgan County Regional Airport Authority, Morgan County, Ohio (the Airport) for the years ended December 31, 2018 and 2017.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code § 117.11(A). Because our procedures were not designed to opine on the Airport's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the Airport's financial statements, transactions or balances for the years ended December 31, 2018 and 2017.

The Airport's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code § 117.11(A) is to examine, analyze and inspect these records and documents.

Based on the results of our procedures, we found the following significant compliance or accounting issues to report.

Current Year Observations

1. A monthly bank reconciliation was not prepared during the audit period. However, per review of the bank statements, it was evident, through checkmarks on the bank statements, the Fiscal Officer examined them. There was no documentation of the governing board review of the bank reconciliation.

Reconciling cash is a critical control in assuring all transactions are posted accurately and in the proper accounting period.

Also, the Airport's small size requires governing board involvement with critical accounting processes (such as bank reconciliation) to compensate for the inability to segregate these duties. The absence of these reviews may be a material weakness in internal accounting control, resulting in inaccurate cash balances or undetected theft.

2. Ohio Rev. Code § 117.38 states entities filing on a cash-basis must file annual reports with the Auditor of State within 60 days of the fiscal year-end.

The Airport did not file its 2017 and 2018 financial reporting packages until October 10, 2019, which was after the deadline.

The Airport should make a complete filing within 60 days of the fiscal year-end.

Current Status of Matters we Reported in our Prior Engagement

Items 1-2 above are repeats from our prior audit for the years ended December 31, 2016 and 2015.

A handwritten signature in black ink that reads "Keith Faber". The signature is written in a cursive style with a large, stylized initial "K".

Keith Faber
Auditor of State

Columbus, Ohio

November 25, 2019

OHIO AUDITOR OF STATE KEITH FABER



MORGAN COUNTY REGIONAL AIRPORT AUTHORITY

MORGAN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
DECEMBER 10, 2019**