



**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**REGULAR AUDIT**

**FOR THE YEAR ENDED JUNE 30, 2009**



**Mary Taylor, CPA**  
Auditor of State



**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Summit Academy Secondary School - Middletown  
Butler County  
4700 Central Avenue  
Middletown, Ohio 45044

To the Board of Directors:

We have audited the accompanying financial statements of the Summit Academy Secondary School - Middletown, Butler County, Ohio, (the School) as of and for the years ended June 30, 2009 and 2008, as listed in the Table of Contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the amounts of actual direct and indirect expenses incurred by Summit Academy Management on behalf of the School which total \$924,992 and \$858,155 for 2009 and 2008, respectively, as indicated in Note 14. Other auditors audited these amounts and have furnished their report thereon to us, and our opinion, insofar as it relates to the amounts included for Note 14, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. The other auditors audited Note 14 in accordance with auditing standards generally accepted in the United States of America and not in accordance with *Government Auditing Standards*. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit and the report of the other auditors provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the financial position of the Summit Academy Secondary School - Middletown, Butler County, Ohio, as of June 30, 2009 and 2008 and the respective changes in financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 26, 2010, on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters for the year ended June 30, 2009. We previously issued our report dated February 24, 2009, on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants for the year ended June 30, 2008. While we did not opine on the internal control over financial reporting or on compliance, these reports describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing. These reports are an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read them in conjunction with this report in assessing the results of our audit.

101 Central Plaza South / 700 Chase Tower / Canton, OH 44702-1509  
Telephone: (330) 438-0617 (800) 443-9272 Fax: (330) 471-0001  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

February 26, 2010

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(UNAUDITED)**

As management of Summit Academy Secondary School – Middletown (the School), we offer readers of the School's basic financial statements this narrative overview and analysis of the financial activities of the School for the year ended June 30, 2009. We encourage readers to consider the information presented here in conjunction with the basic financial statements taken as a whole.

**Financial Highlights**

By agreement with its management company, Summit Academy Management, 100% of all revenue is passed through to the management company in order to manage the affairs of the School. In this regard, a cash management system is utilized in which all School cash was 'swept' into the bank account of the management company. As a result, the School has no cash on June 30, 2009 or 2008.

The School also has no net assets (the difference between its assets and liabilities) as of June 30, 2009 or 2008.

The School has intergovernmental receivables of \$9,952 for federal and state grants earned in 2009, but not received until after June 30, 2009. At the same time, the financial statements show a management fee payable to the management company of the same amount, reflecting the 100% pass-through of revenue to the management company.

**Overview of the Financial Statements**

The financial statements presented by the School are the Balance Sheet, the Statement of Revenues, Expenses, and Changes in Net Assets, and the Statement of Cash Flows.

The *Balance Sheet* presents information on all the School's assets and liabilities, with the difference being the net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the School is improving or deteriorating. However, given the School's management agreement with the management company, which calls for 100% of all receipts to be paid to the management company, the School's net assets balance is not expected to change significantly in the near future.

The *Statement of Revenues, Expenses, and Changes in Net Assets* presents information showing how the School's net assets changed during the year. This statement summarizes operating revenues and expenses, along with non-operating revenues and expenses.

The *Statement of Cash Flows* allows financial statement users to assess the School's adequacy or ability to generate sufficient cash flows to meet its obligations in a timely manner. The statement is classified into four categories (as applicable): 1) Cash flows from operating activities, 2) Cash flows from non-capital financing activities, 3) Cash flows from capital and related financing activities, and 4) Cash flows from investing activities.

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

Finally, it should be noted that the School utilizes the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private sector companies in that it recognizes revenues and expenses when earned regardless of when cash is received or paid.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(UNAUDITED)**

**Financial Analysis**

The following tables indicate our financial analysis of the School:

**Table 1 - Balance Sheets**

	<u>6/30/2009</u>	<u>6/30/2008</u>	<u>Amount of Change</u>	<u>Percent of Change</u>	<u>6/30/2007</u>
<b>Assets</b>					
Cash	\$ -	\$ -	\$ -	0.0%	\$ -
Intergovernmental receivable	9,952	2,661	7,291	274.0%	5,678
Total assets	<u>\$ 9,952</u>	<u>\$ 2,661</u>	<u>\$ 7,291</u>	274.0%	<u>\$ 5,678</u>
<b>Liabilities</b>					
Management fee payable	\$ 9,952	\$ 2,661	\$ 7,291	274.0%	\$ 5,678
<b>Net Assets</b>					
Unrestricted	<u>-</u>	<u>-</u>	<u>-</u>	0.0%	<u>-</u>
Liabilities and net assets	<u>\$ 9,952</u>	<u>\$ 2,661</u>	<u>\$ 7,291</u>	274.0%	<u>\$ 5,678</u>

**Table 2 - Statements of Revenues, Expenses, and Changes in Net Assets**

	<u>6/30/2009</u>	<u>6/30/2008</u>	<u>Amount of Change</u>	<u>Percent of Change</u>	<u>6/30/2007</u>
Operating revenues	\$ 797,359	\$ 640,278	\$ 157,081	24.5%	\$ 688,658
Operating expenses	837,258	677,774	159,484	23.5%	1,024,288
Operating loss	(39,899)	(37,496)	(2,403)	-6.4%	(335,630)
Non-operating revenues	39,899	37,496	2,403	6.4%	335,630
Net income (loss)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>

On the balance sheet, intergovernmental receivables increased by \$7,291 or 274.0% because more state and federal grants were owed to the School at June 30, 2009. The management fee payable to the management company increased by the same amount and percentage.

With respect to the Statement of Revenues, Expenses, and Changes in Net Assets, operating revenues increased by \$157,081 or 24.5%, due to an increase in state foundation revenue caused by an increase in enrollment. Operating expenses increased by \$159,484 or 23.5% due to the overall increase in revenues.

Non-operating revenues increased by \$2,403 or 6.4% as a result of more state and federal grant funding during 2009.



**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**BALANCE SHEETS  
AS OF JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008</u>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ -	\$ -
Intergovernmental receivables	9,952	2,661
<b>Total current assets</b>	<u>\$ 9,952</u>	<u>\$ 2,661</u>
 <b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Management fee payable	\$ 9,952	\$ 2,661
<b>Net assets</b>		
Unrestricted	-	-
<b>Total liabilities and net assets</b>	<u>\$ 9,952</u>	<u>\$ 2,661</u>

The accompanying notes to the financial statements are an integral part of this statement.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 AND 2008**

	<b>2009</b>	<b>2008</b>
<b>Operating revenues</b>		
Materials and fees	\$ 598	\$ 531
State foundation	796,761	639,747
Total operating revenues	797,359	640,278
<b>Operating expenses</b>		
Purchased services	837,258	677,774
<b>Operating loss</b>	(39,899)	(37,496)
<b>Non-operating revenues</b>		
State and Federal grants	39,899	37,496
<b>Net income (loss)</b>	-	-
Net assets at beginning of year	-	-
<b>Net assets at end of year</b>	\$ -	\$ -

The accompanying notes to the financial statements are an integral part of this statement.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**STATEMENTS OF CASH FLOWS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 AND 2008**

	<b>2009</b>	<b>2008</b>
<b>Increase (decrease) in cash</b>		
<b>Cash flows from operating activities:</b>		
Cash received from other operating sources	\$ 598	\$ 531
Cash from the State of Ohio	796,761	639,747
Cash payments to management company	(829,967)	(680,791)
Net cash used for operating activities	(32,608)	(40,513)
<b>Cash flows from noncapital financing activities:</b>		
State and Federal grants	32,608	40,513
Net increase in cash	-	-
Cash at beginning of year	-	-
<b>Cash at end of year</b>	\$ -	\$ -
<b>Reconciliation of operating loss to net cash used for operating activities:</b>		
Operating loss	\$ (39,899)	\$ (37,496)
<b>Adjustments to reconcile operating loss to net cash used for operating activities:</b>		
Increase (decrease) in liabilities:		
Management fee payable	7,291	(3,017)
Total adjustments	7,291	(3,017)
Net cash used for operating activities	\$ (32,608)	\$ (40,513)

The accompanying notes to the financial statements are an integral part of this statement.

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**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008**

**NOTE 1 - DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY**

Summit Academy Secondary School – Middletown, located in Butler County (the School), is a state nonprofit corporation established pursuant to Ohio Revised Code Sections 3314 and 1702. The School provides educational, literary, scientific, and related teaching services for “at-risk” children with the symptoms of Attention Deficit Hyperactivity Disorder (ADHD) and Asperger’s Syndrome. The School, which is part of the State's education program, is independent of any public school district. The School may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the School.

As further described in Note 5 to the financial statements, the School has contracted with Summit Academy Management, Inc. (SAM) to employ and facilitate the day-to-day management of the School. SAM is a legally separate nonprofit corporation, the results of which are not reflected in these financial statements.

The governing boards of SAM and the School have completely different members, and all members of the School Board are independent of SAM. In addition, 3 board members of SAM are elected by the majority vote of the affiliated school boards.

SAM also provides management services to the following 26 legally separate community schools whose results of operations are not included herein:

- Summit Academy Akron Elementary School
- Summit Academy Akron Middle School
- Summit Academy Secondary School – Akron
- Summit Academy Community School for Alternative Learners – Canton
- Summit Academy Secondary School – Canton
- Summit Academy Community School – Cincinnati
- Summit Academy Transition High School – Cincinnati
- Summit Academy Community School – Columbus
- Summit Academy Middle School – Columbus
- Summit Academy Transition High School – Columbus
- Summit Academy Community School – Dayton
- Summit Academy Transition High School – Dayton
- Summit Academy Community School for Alternative Learners – Lorain
- Summit Academy Middle School – Lorain
- Summit Academy Secondary School – Lorain
- Summit Academy Community School for Alternative Learners – Middletown
- Summit Academy Community School - Painesville
- Summit Academy Community School – Parma
- Summit Academy Community School – Toledo
- Summit Academy Secondary School – Toledo
- Summit Academy Community School – Warren
- Summit Academy School for Alternative Learners – Warren Middle and Secondary
- Summit Academy Community School for Alternative Learners – Xenia
- Summit Academy Community School for Alternative Learners – Youngstown
- Summit Academy – Youngstown
- Summit Academy Secondary School – Youngstown

The School has been approved for operation under a contract with the Lucas County Educational Service Center (the Sponsor). The contract was extended for a term ending May 30, 2010 and then renews for additional one-year terms from July 1 to June 30, unless the Sponsor has given written notice of termination at least 90 days prior to the expiration date.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 1 - DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY (continued)**

The School operates under a self-appointing Board of Directors (the Board). The School's Code of Regulations specifies that vacancies that arise on the Board are filled by the appointment of a successor director by a majority vote of the then-existing directors. The Board is responsible for carrying out the provisions of the contract with the Sponsor. These include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the School have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The School does not apply FASB statements or interpretations issued after November 30, 1989. The more significant of the School's accounting policies are described below.

**A. Basis of Presentation**

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**B. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the balance sheet. Equity (i.e., net total assets) is the difference between assets and liabilities. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made. The accrual basis of accounting is utilized for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

**C. Budgetary Process**

Unlike other public schools located in the state of Ohio, community schools are generally not required to follow the budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided in the School's contract with its Sponsor. The contract between the School and its Sponsor, Lucas County Educational Service Center, requires a detailed budget in the form of a five-year forecast, as described in Ohio Revised Code Section 5705.391.

**D. Cash**

The School's revenues are received into a demand deposit account, and then are swept into an account of the management company in accordance with the management agreement discussed in Note 5.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Capital Assets and Depreciation**

The School does not possess any capital assets. All capital assets used by the School belong to SAM as further described in Note 5.

**F. Intergovernmental Revenues**

The School participates in the State Foundation Program through the Ohio Department of Education. Revenue from this program is recognized as operating revenue in the accounting period in which all eligibility requirements have been met.

The School also participates in various federal and state grant programs through the Ohio Department of Education. Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School on a reimbursement basis.

**G. Accrued Liabilities**

Accrued liabilities include amounts payable to SAM for various intergovernmental (grant) receivables, in accordance with the School's management contract as further described in Note 5.

**H. Use of Estimates**

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 3 - DEPOSITS**

At June 30, 2009 and 2008, the carrying amount of the School's deposits was \$0, and the bank balance was \$0.

**NOTE 4 – RECEIVABLES**

Receivables at June 30, 2009 and 2008 consisted of intergovernmental (e.g. federal grants) receivables. All intergovernmental receivables are considered collectible in full, due to the stable condition of these programs, and the current year guarantee of federal funds.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 5 – AGREEMENT WITH SUMMIT ACADEMY MANAGEMENT**

The School has contracted with Summit Academy Management (SAM) to facilitate the day-to-day operations of the School. Per the agreement, the School pays SAM, as a management fee, 100 percent of revenues received. In turn, SAM is responsible for all costs and decisions associated with operating the School. Such costs and decision areas include, but are not limited to: personnel (all teaching and administrative personnel are employees of SAM); insurance; pension and retirement benefits; curriculum materials, textbooks, computers and other equipment, software, and supplies; as well as utilities, janitorial services, and legal and financial management services. SAM is also responsible for maintenance of the School's facility. See Note 14 for the amount of actual direct and indirect expenses incurred by SAM on behalf of the School.

**NOTE 6 - DEFINED BENEFIT PENSION PLANS**

The School has contracted with SAM to provide all teaching and administrative personnel. Such personnel are employees of SAM; however, the School is responsible for monitoring and ensuring that SAM makes pension contributions on its behalf. The retirement systems consider the School as the "Employer of Record", therefore the School is ultimately responsible for remitting retirement contributions to each of the systems noted below.

**A. School Employees Retirement System**

On behalf of the School, SAM contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits; annual cost-of-living adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under **Employers/Audit Resources**.

Plan members are required to contribute 10% of their annual covered salary and the School is required to contribute 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For fiscal year ending June 30, 2009, the allocation to pension and death benefits is 9.09%. The remaining 4.91% of the 14% employer contribution rate is allocated to the Health Care and Medicare B Funds. The School's contributions to SERS for the years ended June 30, 2009, 2008, and 2007 were \$26,504, \$24,155, and \$26,848, respectively, which equaled the required contributions each year.

**B. State Teachers Retirement System**

On behalf of the School, SAM also contributes to the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at [www.strs.org](http://www.strs.org).



**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 6 - DEFINED BENEFIT PENSION PLANS (continued)**

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DC portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2009, plan members were required to contribute 10 percent of their annual covered salaries. The School was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2008, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008, and 2007 were \$43,656, \$34,606, and \$30,676, respectively; 100 percent has been contributed for fiscal years 2009, 2008, and 2007. Contributions to the DC and Combined Plans for fiscal year 2009 were \$0 made by the School and \$2,780 made by the plan members.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. As of June 30, 2009, one member of the Board of Education has elected Social Security. The contribution rate is 6.2 percent of wages.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 7 - POSTEMPLOYMENT BENEFITS**

**A. School Employee Retirement System**

On behalf of the School, SAM participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Medicare Part B Plan and a Health Care Plan.

**Medicare Part B Plan**

The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40, SERS' reimbursement to retirees was \$45.50. The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2009, the actuarially required allocation is .75%. The School's contributions for the years ended June 30, 2009, 2008 and 2007 were \$1,420, \$1,740, and \$1,709, respectively, which equaled the required contributions each year.

**Health Care Plan**

ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans. The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. For the year ended June 30, 2009, the health care allocation is 4.16%. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2009, the minimum compensation level was established at \$35,800. The surcharge, added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund. The School's contributions assigned to health care for the years ended June 30, 2009, 2008, and 2007 were \$7,876, \$11,023, and \$8,346, respectively.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under **Employers/Audit Resources**.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 7 - POSTEMPLOYMENT BENEFITS (continued)**

**B. State Teachers Retirement System**

On behalf of the School, SAM contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$3,118, \$2,662, and \$2,360, respectively; 100 percent has been contributed for fiscal years 2009, 2008, and 2007.

**NOTE 8 - OTHER BENEFITS**

SAM has contracted with a private carrier to provide employees within the School medical/surgical benefits. SAM pays a portion of the monthly premium for full-time employees and for part-time employees depending on the employee's status. The employees are responsible for the remaining amounts. SAM's and the employees' monthly premiums vary depending upon family size and the level of coverage the employee selected.

SAM also allows employees to participate in 403(b) deferred annuities through four vendors.

**NOTE 9 – TRANSACTIONS WITH RELATED PARTIES**

As of June 30, 2009 and 2008, the School had a management fee payable to SAM of \$9,952 and \$2,661 respectively. These payables consist of intergovernmental (grants) receivables to be transferred to SAM to cover expenses incurred by SAM on the School's behalf. During fiscal years 2009 and 2008, the School paid management fees to SAM totaling \$829,967 and \$680,791, respectively.

**NOTE 10 - RISK MANAGEMENT**

The School is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. SAM has contracted with a commercial insurance company for property and general liability insurance on behalf of the School. Property coverage carries a \$5,000 deductible, with the School's contents insured for \$15,000. General liability coverage provides \$1,000,000 per occurrence and \$3,000,000 in the aggregate with a \$2,500 deductible.

Settled claims have not exceeded insurance coverage during the past three years, and there was no significant reduction in coverage amounts from the prior year policy.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2009 AND 2008  
(Continued)**

**NOTE 11 - CONTINGENCIES**

**Grants** – The School receives financial assistance from federal and state agencies in the form of grants, which are then remitted to SAM. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School at June 30, 2009.

**NOTE 12 – TAX EXEMPT STATUS**

Effective January 26, 2007, the School was granted its status as a tax exempt, non-profit organization under Internal Revenue Code Section 501(c)(3).

**NOTE 13 – SUBSEQUENT EVENTS**

**ODE Review** – After the end of the year, the Ohio Department of Education (ODE) conducts reviews of enrollment data submitted by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. The results of this review for fiscal year 2009 resulted in no significant adjustment to the School’s state foundation revenue.

**NOTE 14 – MANAGEMENT COMPANY EXPENSES**

As per the agreement with SAM (See Note 5), 100 percent of the School’s revenue is paid to SAM as a management fee. The related ‘purchased services’ expense totaled \$837,258 and \$677,774 for the years ended June 30, 2009 and 2008, respectively.

Summit Academy Management incurred the following actual direct and indirect expenses on behalf of the School during fiscal years 2009 and 2008:

	2009	2008
Salaries and Wages	\$ 430,253	\$ 384,110
Retirement and Insurance Benefits	120,412	98,457
Professional and Technical Services	40,451	43,240
Property Services	65,902	89,091
General Supplies	18,282	15,942
Utility Services	39,815	38,620
Capital Outlay	12,010	20,988
Other Direct Costs	9,379	5,292
<b>Total Direct Costs</b>	736,504	695,740
<b>Total Indirect Costs (Overhead)</b>	188,488	162,415
<b>Total Expenses</b>	\$ 924,992	\$ 858,155

Summit Academy Management charges expenses benefiting more than one school (i.e. indirect overhead expenses) pro rata based on the number of students within each school it manages.



# Mary Taylor, CPA

## Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Summit Academy Secondary School - Middletown  
Butler County  
4700 Central Avenue  
Middletown, Ohio 45044

To the Board of Directors:

We have audited the financial statements of the Summit Academy Secondary School – Middletown, Butler County, Ohio, (the School) as of and for the years ended June 30, 2009 and 2008, which collectively comprise the School's basic financial statements and have issued our report thereon dated February 26, 2010, wherein we noted Note 14 was audited by other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Other auditors audited Note 14 in accordance with auditing standards generally accepted in the United States of America and not in accordance with *Government Auditing Standards* and accordingly this report does not extend to Note 14.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the School's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the School's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the School's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the School's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the School's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the School's management in a separate letter dated February 26, 2010.

### **Compliance and Other Matters**

As part of reasonably assuring whether the School's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter we must report under *Government Auditing Standards* which is described in the accompanying Schedule of Finding as item 2009-001.

We also noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the School's management in a separate letter dated February 26, 2010.

The School's response to the finding identified in our audit is described in the accompanying Schedule of Findings. We did not audit the School's response and, accordingly, we express no opinion on it.

We intend this report solely for the information and use of management, the Board of Directors, and the Community School's sponsor. We intend it for no one other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

February 26, 2010

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2009**

**FINDING NUMBER 2009-001**

**Noncompliance Citation**

**Finding for Recovery Repaid Under Audit – Board Member Compensation**

**Ohio Rev. Code Section 3314.025** states, in part, the governing authority of a start-up community school may provide by resolution for the compensation of each of its members in an amount up to one hundred twenty-five dollars for each meeting of the governing authority that the member attends. However, no individual shall be compensated more than one hundred twenty-five dollars in any month by each governing authority of which the individual is a member. In the case of a community school that has contracted with an operator, the compensation for governing authority members shall be paid by the operator from funds paid to the operator by the School. If an individual is a member of the governing authority of more than one start-up community school and those governing authorities convene their meetings at the same place on the same day, that individual shall receive as compensation for all of those meetings combined not more than the highest amount per-member per-meeting specified by the governing authorities of those schools. The amount paid to that individual for that day shall be divided evenly among the start-up community schools for which that individual is a governing authority member, and for which the governing authorities have specified compensation for their members in accordance with this section.

The School is one of 27 community schools managed by the same management company during the audit period. Some board members of the School also serve on the boards of other schools managed by the same management company. Due to their similar membership, board meetings of multiple schools were often held on the same date and at the same place (identified below as "Joint Meetings").

Board member compensation was paid by the management company from a pool of funds from the 27 community schools rather than each specific school's funds contrary to this code section.

According to the minutes of November 12, 2008, Board members compensation was increased from \$75 to \$125 per meeting. The Board minutes indicated Linda Lester attended the following joint meetings:

<u>Month</u>	<u>Joint Meetings Attended</u>	<u>Total Allowable Compensation</u>
July 2008	1	\$ 75
September 2008	1	<u>75</u>
Maximum Allowable Compensation, pursuant to ORC 3314.025		150
Actual Compensation, per the management company's financial records		<u>900</u>
Total Overpayment		<u>750</u>
Divided by the number of Boards served on		<u>2</u>
Overpayment due to the School		<u><u>\$ 375</u></u>

In accordance with the foregoing facts and pursuant to Ohio Rev. Code Section 117.28, a Finding for Recovery for public monies illegally expended is hereby issued against Linda Lester and in favor of Summit Academy Secondary School Middletown in the amount of \$375.

This amount was repaid on March 24, 2010.

**Officials' Response:** As Treasurer of the School, I agree with the finding.

**SUMMIT ACADEMY SECONDARY SCHOOL - MIDDLETOWN  
BUTLER COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2009**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2008-001	<b>Ohio Rev. Code Section 3314.03</b> – Significant differences were noted between community school average daily membership records and school attendance records.	No	Partially corrected. See similar comment in the management letter.





# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Summit Academy Secondary School - Middletown  
Butler County  
4700 Central Avenue  
Middletown, Ohio 45044

To the Board of Directors:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether the Summit Academy Secondary School – Middletown, Butler County, Ohio, (the School) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on November 7, 2007.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
  - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;
  - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - (5) A procedure for responding to and investigating any reported incident;

- (6) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
  - (7) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
3. We read the policy, noting it excluded the following requirements from Ohio Rev. Code Section 3313.666(B):
- (1) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
  - (2) A procedure for documenting any prohibited incident that is reported;
  - (3) A requirement that the school administration semiannually provide the president of the school board a written summary of all reported incidents and post the summary on its web site, if the school has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and School's sponsor, and is not intended to be and should not be used by anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

February 26, 2010



**Mary Taylor, CPA**  
Auditor of State

**SUMMIT ACADEMY SECONDARY SCHOOL – MIDDLETOWN**

**BUTLER COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
APRIL 13, 2010**