



Mary Taylor, CPA
Auditor of State

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

SENECA COUNTY

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Mary Taylor, CPA

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INDEPENDENT ACCOUNTANTS' REPORT

Mental Health and Recovery Services Board
of Seneca, Sandusky and Wyandot Counties
Seneca County
600 North River Road
Tiffin, Ohio 44883-1173

To the Members of the Board:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties, Seneca County, Ohio (the Board), as of and for the year ended December 31, 2008, which collectively comprise the Board's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As discussed in Note 1, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties, Seneca County, Ohio as of December 31, 2008, and the respective changes in cash financial position and the respective budgetary comparison for the General, Medicaid, Net Flex and State Per Capita funds thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 27, 2009, on our consideration of the Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Board's basic financial statements. The schedule of federal awards expenditure is required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. We subjected the schedule of federal awards expenditures to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



Mary Taylor, CPA
Auditor of State

August 27, 2009

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES
SENECA COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED**

The discussion and analysis of the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties (the Board), financial performance provides an overall review of the Board's financial activities for the year ended December 31, 2008, within the limitations of the Board's cash basis of accounting. The intent of this discussion and analysis is to look at the Board's financial performance as a whole. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the Board's financial performance.

Financial Highlights

Key financial highlights for the year 2008 are as follows:

- Net assets decreased \$135,422 or 4.5% from the prior year. The majority of this decrease occurred in governmental funds Net Flex, ODMH 508-Case Management and ODADAS State Per Capita which realized the greatest reduction in assets due to payments made during calendar year 2008 for expenses incurred during fiscal year 2007.
- Program specific receipts in the form of charges for services and operating grants and contributions comprise the largest percentage of the Board's receipts, making up almost 91.5% of all the dollars coming into the Board. General receipts in the form of grants and entitlements, donations and miscellaneous receipts make up the other 8.5%.
- The Board's disbursements increased by \$93,271 or 1.3% from the prior year. The majority of this increase occurred in the accounts utilized for Medicaid services, the Medicaid account and the Net Flex fund account which is used for Mental Health Medicaid match and the Administrative account.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Board's cash basis of accounting.

Report Components

The statement of net assets and the statement of activities provide information about the cash activities of the Board as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Board as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Board has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Board's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

Reporting the Board as a Whole

The statement of net assets and the statement of activities reflect how the Board did financially during 2008, within the limitations of the cash basis of accounting. The Statement of Net Assets – Cash Basis presents the cash balances of the governmental activities of the Board at year-end. The Statement of Activities – Cash Basis compares disbursements with program receipts for each governmental activity. Program receipts include charges for services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of disbursements with program receipts identifies how each governmental function draws from the Board's general receipts.

These statements report the Board's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Board's financial health. Over time, increases or decreases in the Board's cash position is one indicator of whether the Board's financial health is improving or deteriorating. When evaluating the Board's financial condition, you should consider other non-financial factors such as the Board's reliance on non-local financial resources for operations and the continued growth of Medicaid services.

The Statement of Net Assets and the Statement of Activities present governmental activities, which include all the Board's services. These services are funded primarily by operating grants and contributions. The Board has no business-type activities.

Reporting the Board's Most Significant Funds

Fund Financial Statements

Fund financial statements provide detailed information about the Board's major funds – not the Board as a whole. The Board establishes a separate fund account to better manage its many governmental activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. All of the operating funds of the Board are governmental.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

Reporting the Board's Most Significant Funds (Continued)

Fund Financial Statements (Continued)

Governmental Funds - The Board's activities are reported in governmental funds. The governmental fund financial statements provide a detailed short-term view of the Board's governmental operations and the mental health and alcohol and drug addiction services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Board's mental health and alcohol and drug addiction programs. The Board's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Board's major governmental funds are the General, Medicaid; Net Flex, and State Per Capita funds. The programs reported in the governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Reporting the Board's Fiduciary Responsibilities

The Board is the trustee, or fiduciary, for its trust agreement. This activity is presented as a private-purpose trust fund. The Board's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. These activities are excluded from the Board's other financial statements because the assets cannot be utilized by the Board to finance its operations.

The Board as a Whole

Table 1 provides a summary of the Board's net assets for 2008 compared to 2007:

Table 1
Net Assets

	Governmental Activities <u>2008</u>	Governmental Activities <u>2007</u>
<u>Assets</u>		
Equity in Pooled Cash and Cash Equivalents	<u>\$2,888,809</u>	<u>\$3,024,231</u>
<u>Net Assets</u>		
Restricted for:		
Other Purposes	\$2,373,246	\$2,499,330
Unrestricted	<u>515,563</u>	<u>524,901</u>
Total Net Assets	<u>\$2,888,809</u>	<u>\$3,024,231</u>

Net assets decreased by \$135,422, due primarily to a reduction in operating grants received during calendar year 2008 and funds needed for Medicaid match from the Net Flex fund account, as mentioned above.

Table 2 reflects the change in net assets in 2008 compared to 2007.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

**Table 2
Changes in Net Assets**

	Governmental Activities 2008	Governmental Activities 2007
	<hr/>	<hr/>
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$3,961	\$4,291
Operating Grants and Contributions	6,350,037	6,141,810
Total Program Receipts:	<hr/> 6,353,998	<hr/> 6,146,101
 General Receipts:		
Grants and Entitlements not Restricted by Specific Program	572,401	759,098
Donations	3,375	1,342
Miscellaneous	17,095	3,943
Total General Receipts	<hr/> 592,871	<hr/> 764,383
Total Receipts	<hr/> 6,946,869	<hr/> 6,910,484
 Disbursements:		
Mental Health Services		
Safety Net		342,315
Medicaid	2,160,558	1,851,890
Net Flex	2,082,860	1,767,464
Title XX	89,103	91,768
Suicide Prevention		606
508 Case Management	256,850	241,431
508 Children/Adolescent	503,535	666,838
508 Housing Assistance Program	70,510	90,231
Mental Health Block Grant	60,008	62,500
Forensic Services	15,053	15,053
Pre-Admission Patient Review	8,145	7,740
Alcohol and Drug Addiction Services		
Ohio Preventive State Incentive		59,555
Tobacco Settlement		1,793
State Per Capita	423,165	432,175
Court Referred Driver	937	3,900
Treating Alternative Street Crime	212,515	212,516
Federal ADAMHS	497,161	494,980
Substance Abuse Mental Health Services		
Drug Free Community	99,682	101,376
Administration	602,209	544,889
Total Disbursements	<hr/> 7,082,291	<hr/> 6,989,020
Decrease in Net Assets	(135,422)	(78,536)
Net Assets January 1	<hr/> 3,024,231	<hr/> 3,102,767
Net Assets December 31	<hr/> <hr/> \$2,888,809	<hr/> <hr/> \$3,024,231

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

In 2008, 9 percent of the Board's total receipts were from general receipts, consisting mainly of state grants and entitlements not restricted by specific programs, donations and miscellaneous. Program receipts accounted for 91 percent of the Board's total receipts in 2008. These receipts consist primarily of charges for services reimbursement from the municipal court for indigent drivers and state and federal operating grants.

Administration accounted for nine percent of the Board's total disbursements for 2008. These costs represent the costs to administer all programs not supported by special revenues. Of the major governmental funds, 31 percent of the Board's total disbursements were from the Medicaid Fund, 29 percent were from the Flex Net Fund and 6 percent from the State Per Capita fund.

Governmental Activities

If you look at the Governmental Activities, you will see that the first column lists the governmental activity provided by the Board. The next column identifies the net costs of providing these services. The net Receipts (Disbursements) column compares the program receipts to the cost of the service. The major program disbursements for governmental activities are for Medicaid, Flex Net, 505 Children/Adolescent and Administration which account or 31%, 29%, 7% and 9% of all governmental disbursements, respectively. The next two columns of the Statement entitled Program Cash Receipts identify amounts paid by the municipal court charged for services and grants received by the Board that must be used to provide specific service. The net Receipts (Disbursements) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by federal and state subsidies. These net costs are paid from the general receipts, which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3. A comparative analysis of government-wide data from 2007 is provided.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

**Table 3
Governmental Activities**

	Total Cost of Services 2008	Net Cost of Services 2008	Total Cost of Services 2007	Net Cost of Services 2007
Program expenses:				
Safety Net			\$342,315	\$342,315
Medicaid	\$2,160,558	(\$21,700)	1,851,890	(170,817)
Net Flex	2,082,860	107,560	1,767,464	(138,837)
Title XX	89,103	930	91,768	2,878
Suicide Prevention			606	606
508 Case Management	256,850	11,427	241,431	(3,992)
508 Children/Adolescent	503,535	(4,512)	666,838	123,824
508 Housing Assistance				
Program	70,510	(3,244)	90,231	16,477
Mental Health Block Grant	60,008	927	62,500	3,419
Forensic Services	15,053		15,053	
Pre-Admission Patient Review	8,145	(2,880)	7,740	765
Cultural Competency				
Ohio Preventive State Incentive			59,555	59,555
Tobacco Settlement			1,793	1,793
State Per Capita	423,165	33,151	432,175	57,575
Court Referred Driver	937	(3,024)	3,900	(391)
Treating Alternative Street				
Crime	212,515		212,516	3
Federal ADAMHS	497,161	7,449	494,980	2,857
Drug Free Community	99,682		101,376	
Administration	602,209	602,209	544,889	544,889
Total Expenses	\$7,082,291	\$728,293	\$6,989,020	\$842,919

The Board's Funds

Total governmental funds had receipts of \$6,946,869 and disbursements of \$7,082,291. The greatest change within the governmental funds occurred in the General, Medicaid, Net Flex and State Per Capita funds and the Other Governmental Funds. The fund balance for the General fund decreased due to the conclusion of the Ohio Department of Mental Health Safety Net award in calendar year 2007. The fund balance for the Net Flex fund decreased due to expenses incurred during fiscal year 2008 and dispersed during 2008. The fund balance of the Medicaid, State Per Capita and Other Governmental Funds decreased due to the phasing out of several grants and decreased funding from other grant sources.

Budgeting Highlights

The Board's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances.

During the course of 2008, the Board amended its budget as needed.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008
UNAUDITED
(Continued)**

Budgeting Highlights (Continued)

General Fund final budgeted revenues were \$25,829 more than the original budget. Actual revenue was \$95 more than the final budget estimates. Actual expenditures were \$75,432 less than the final budget estimates.

Capital Assets

The Board does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as disbursements.

Current Issues

A major challenge for the Board is to provide quality treatment and prevention services to the public while complying with the restrictions imposed by limited, and in some cases shrinking funding. We rely on allocations and grants through the Ohio Department of Mental Health and the Ohio Department of Alcohol and Drug Addiction Services and are diligent in searching for new funding sources that are closely related to our mission in order to allow our programs to continue. This Board is also quite concerned about providers for Medicaid services located in the State of Ohio to continue to provide services for Medicaid patients. While we recognize the value our consumers have to choose from a selection of many more providers for Medicaid services, a huge weight has been placed on our shoulders to plan for services for which we have no mechanism to plan accordingly, and we are obligated to dedicate limited resources.

Contacting the Board's Financial Management

This financial report is designed to provide our citizens, taxpayers, and providers with a general overview of the Board's finances and to reflect the Board's accountability for the money it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Nancy A. Cochran, Executive Director, 600 N. River Road, Tiffin, OH 44883-1173.

**Mental Health and Recovery Services Board
of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Net Assets - Cash Basis
For the Year Ended December 31, 2008**

	Governmental Activities
<u>Assets</u>	
Equity in Pooled Cash and Cash Equivalents	<u><u>\$2,888,809</u></u>
<u>Net Assets</u>	
Restricted for:	
Other Purposes	\$2,373,246
Unrestricted	<u>515,563</u>
Total Net Assets	<u><u>\$2,888,809</u></u>

See accompanying notes to the basic financial statements.

**Mental Health and Recovery Services Board of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Activities - Cash Basis
For the Year Ended December 31, 2008**

		Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Assets
Governmental Activities	Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities
Mental Health Services				
Medicaid	\$2,160,558		\$2,182,258	\$21,700
Net Flex	2,082,860		1,975,300	(107,560)
Title XX	89,103		88,173	(930)
508- Case Management	256,850		245,423	(11,427)
508- Children/Adolescent	503,535		508,047	4,512
508- Housing Assistance Program	70,510		73,754	3,244
Mental Health Block Grant	60,008		59,081	(927)
Forensic Services	15,053		15,053	
Pre-Admission Patient Review	8,145		11,025	2,880
Alcohol and Drug Addiction Services				
State Per Capita	423,165		390,014	(33,151)
Drug Free Community	99,682		99,682	
Court Referred Driver	937	\$3,961		3,024
Treating Alternative Street Crime	212,515		212,515	
Federal ADAMHS	497,161		489,712	(7,449)
Administration	602,209			(602,209)
Total Governmental Activities	\$7,082,291	\$3,961	\$6,350,037	(\$728,293)

General Receipts

Grants and Entitlements not restricted by specific pro	572,401
Donations	3,375
Miscellaneous	17,095
	592,871
Total General Receipts	592,871
Change in Net Assets	(135,422)
Net Assets Beginning of Year	3,024,231
Net Assets End of Year	\$2,888,809

**Mental Health and Recovery Services Board of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Cash Basis Assets and Fund Balances
Governmental Funds
For the Year Ended December 31, 2008**

	<u>General</u>	<u>Medicaid</u>	<u>Net Flex</u>	<u>State Per Capita</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets						
Equity in Pooled Cash and Cash Equivaler	\$515,563	\$481,887	\$1,082,731	\$349,369	\$459,259	\$2,888,809
Fund Balances						
Reserved:						
Reserved for Encumbrances	\$33,020	\$253,386	\$310,324	\$109,914	\$123,125	\$829,769
Unreserved, Undesignated, Reported in:						
General Fund	482,543					482,543
Special Revenue Funds		228,501	772,407	239,455	336,134	1,576,497
Total Fund Balances	<u>\$515,563</u>	<u>\$481,887</u>	<u>\$1,082,731</u>	<u>\$349,369</u>	<u>\$459,259</u>	<u>\$2,888,809</u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services Board of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances
Governmental Funds
For the Year Ended December 31, 2008**

	<u>General</u>	<u>Medicaid</u>	<u>Net Flex</u>	<u>State Per Capita</u>	<u>Other Governmenta l Funds</u>	<u>Total</u>
Receipts						
Fines and Forfeitures					\$3,961	\$3,961
Intergovernmental	\$572,401	\$2,182,258	\$1,975,300	\$390,014	1,802,465	6,922,438
Donations	3,375					3,375
Miscellaneous	17,095					17,095
Total Receipts	<u>592,871</u>	<u>2,182,258</u>	<u>1,975,300</u>	<u>390,014</u>	<u>1,806,426</u>	<u>6,946,869</u>
Disbursements						
Current:						
Mental Health Services						
Medicaid		2,160,558				2,160,558
Net Flex			2,082,860			2,082,860
Title XX					89,103	89,103
508-Case Management					256,850	256,850
508- Children/Adolescent					503,535	503,535
508-R Housing Assistance Program					70,510	70,510
Mental Health Block Grant					60,008	60,008
Forensic Services					15,053	15,053
Pre-Admission Patient Review					8,145	8,145
Alcohol and Drug Addiction Services						
State Per Capita				423,165		423,165
Court Referred Driver					937	937
Treating Alternative Street					212,515	212,515
Federal ADAMHS					497,161	497,161
Drug Free Community					99,682	99,682
Administration	602,209					602,209
Total Disbursements	<u>602,209</u>	<u>2,160,558</u>	<u>2,082,860</u>	<u>423,165</u>	<u>1,813,499</u>	<u>7,082,291</u>
Excess of Receipts Over/ (Under) Disbursements	<u>(9,338)</u>	<u>21,700</u>	<u>(107,560)</u>	<u>(33,151)</u>	<u>(7,073)</u>	<u>(135,422)</u>
Fund Balances Beginning of Year	524,901	460,187	1,190,291	382,520	466,332	3,024,231
Fund Balances End of Year	<u>\$515,563</u>	<u>\$481,887</u>	<u>\$1,082,731</u>	<u>\$349,369</u>	<u>\$459,259</u>	<u>\$2,888,809</u>

See accompanying notes to the basic financial statements.

**Mental Health and Recovery Services of Sandusky, Seneca
and Wyandot Counties
Seneca County**

**Statement of Receipts, Disbursements and Changes in Fund Balance - Budget Basis
General Fund
For the Year Ended December 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive(Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$541,504	\$572,401	\$572,401	
Donations		3,350	3,375	\$25
Miscellaneous	25,443	17,025	17,095	70
Total Receipts	<u>566,947</u>	<u>592,776</u>	<u>592,871</u>	<u>95</u>
Disbursements				
Current:				
Mental Health Services				
Administration	636,135	710,661	635,229	75,432
Excess of Receipts (Under) Disbursements	<u>(69,188)</u>	<u>(117,885)</u>	<u>(42,358)</u>	<u>(75,337)</u>
Fund Balance Beginning of Year	492,551	492,551	492,551	
Prior Year Encumbrances Appropriated	<u>32,350</u>	<u>32,350</u>	<u>32,350</u>	
Fund Balance End of Year	<u><u>\$455,713</u></u>	<u><u>\$407,016</u></u>	<u><u>\$482,543</u></u>	<u><u>(\$75,337)</u></u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Receipts, Disbursements and Changes in Fund Balance - Budget Basis
Medicaid Fund
For the Year Ended December 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive(Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$2,086,000	\$2,043,883	\$2,182,258	\$138,375
Disbursements				
Current:				
Mental Health Services				
Medicaid	2,086,000	2,503,806	2,413,944	89,862
Excess of Receipts (Under) Disbursements		(459,923)	(231,686)	48,513
Fund Balance Beginning of Year	189,866	189,866	189,866	
Prior Year Encumbrances Appropriated	270,321	270,321	270,321	
Fund Balance End of Year	<u>\$460,187</u>	<u>\$264</u>	<u>\$228,501</u>	<u>\$48,513</u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Receipts, Disbursements and Changes in Fund Balance - Budget Basis
Net Flex Fund
For the Year Ended December 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive(Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$1,906,300	\$1,975,300	\$1,975,300	
Disbursements				
Current:				
Mental Health Services				
Net Flex	1,904,800	2,569,918	2,393,184	176,734
Excess of Receipts Over (Under) Disbursements	1,500	(594,618)	(417,884)	(176,734)
Fund Balance Beginning of Year	882,909	882,909	882,909	
Prior Year Encumbrances Appropriated	307,382	307,382	307,382	
Fund Balance End of Year	<u>\$1,191,791</u>	<u>\$595,673</u>	<u>\$772,407</u>	<u>(\$176,734)</u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Receipts, Disbursements and Changes in Fund Balance-Budget Basis
State Per Capita Fund
For the Year Ended December 31, 2008**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive(Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$430,220	\$390,014	\$390,014	
Disbursements				
Current:				
Alcohol and Drug Addiction Services				
State Per Capita	430,220	591,402	533,079	\$58,323
Excess of Receipts (Under) Disbursements		(201,388)	(143,065)	(58,323)
Fund Balance Beginning of Year	304,233	304,233	304,233	
Prior Year Encumbrances Appropriated	78,287	78,287	78,287	
Fund Balance End of Year	<u>\$382,520</u>	<u>\$181,132</u>	<u>\$239,455</u>	<u>(\$58,323)</u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services Board of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Fiduciary Net Assets - Cash Basis
Fiduciary Fund
December 31, 2008**

	<u>Private Purpose Trust</u>
Total Assets	<u><u>\$20,256</u></u>
 Net Assets	
Total Net Assets	<u><u>\$20,256</u></u>

See accompanying notes to the basic financial statements

**Mental Health and Recovery Services Board of Sandusky, Seneca and Wyandot Counties
Seneca County**

**Statement of Changes in Cash Basis -Fiduciary Net Assets
Fiduciary Fund
For the Year Ended December 31, 2008**

	<u>Private Purpose Trust</u>
Additions:	
Interest	<u>\$86</u>
Net Assets at Beginning of Year	<u>20,170</u>
Net Assets at End of Year	<u><u>\$20,256</u></u>

See accompanying notes to the basic financial statements

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Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Mental Health and Recovery Services Board of Seneca, Sandusky, and Wyandot Counties, Seneca County (the Board), as a body corporate and politic. An eighteen-member Board is the governing body. Ten members of the Board are appointed by the Board of County Commissioners from the respective counties of which members are residents, four members are appointed by the State of Ohio, Department of Mental Health and four members are appointed by the State of Ohio, Department of Alcohol and Drug Addiction Services. The Board provides alcohol, drug addiction and mental health services and programs to citizens of the Board. Private and public agencies are the primary service providers, through Board contracts.

A. Primary Government

The Board plans for, contracts for, monitors, and evaluates services to and is a joint venture of Seneca, Sandusky, and Wyandot Counties. The counties share in the equity of the Board based on the percentage of the population within the three counties. The population in each of the joint venture participants is: Sandusky County 61,753 (43 percent), Seneca County 57,734 (41 percent), and Wyandot County 22,826 (16 percent).

The Seneca County Auditor acts as fiscal agent for the Board and the Seneca County Treasurer acts as custodian of all funds.

The Board's management believes these financial statements present all activities for which the Board is financially accountable.

B. Component Units

Component units are legally separate organizations for which the Board is financially accountable. The Board is financially accountable for an organization if the Board appoints a voting majority of the organization's governing board and (1) the Board is able to significantly influence the programs or services performed or provided by the organization; or (2) the Board is legally entitled to or can otherwise access the organization's resources; or the Board is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Board, are accessible to the Board, and are significant in amount to the Board. The Board has no component units.

Note 2 - Summary of Significant Accounting Policies

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. Following are the more significant of the Board's accounting policies.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

A. Basis of Presentation

The Board's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net assets and the statement of activities display information about the Board as a whole. These statements include the financial activities of the primary government. The statements show those activities of the Board that are governmental. Governmental activities generally are financed through intergovernmental receipts or other nonexchange transactions.

The statement of net assets presents the cash balance of the governmental activities of the Board at year-end. The statement of activities compares disbursements and program receipts for each program or function of the Board's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Board is responsible. Program receipts include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational requirements of a particular program. Receipts, which are not classified as program receipts are presented as general receipts of the Board, with certain, limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental program is self-financing on a cash basis or draws from the general receipts of the Board.

Fund Financial Statements

During the year, the Board segregates transactions related to certain Board functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Board at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

B. Fund Accounting

The Board uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use.

Governmental Funds

Governmental funds are those through which most governmental functions of the Board are financed. The following are the Board's major governmental funds:

General Fund - The General Fund accounts for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Board for any purpose provided it is expended or transferred according to the general laws of Ohio.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

Medicaid Fund - This fund receives federal money for services rendered by provider agencies.

Net Flex Fund – This fund receives state money for the local match for Medicaid expenditures and support services for disabled adults and children.

State Per Capita – This fund receives state money to provide an integrated system of mental health care that meets locally determined mental health needs.

Fiduciary Fund

Fiduciary fund includes a private purpose trust fund. Trust funds account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Board's own programs. The Board had the following significant Fiduciary Fund:

Donelson Trust – This fund is a private purpose trust fund used for the benefit of the people residing in Wyandot County who require mental health assistance.

The other governmental funds of the Board account for grants and other resources whose use is restricted for a particular purpose.

C. Basis of Accounting

The Board's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Board's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and their related expenses) are not recorded in these financial statements.

D. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board may appropriate. The appropriations resolution is the Board's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by the Board. The legal level of control has been established by the Board at the fund and object level for all funds.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Board. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources in effect when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Board.

The appropriations resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budget reflect the first appropriation resolution that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriations passed by the Board during the year.

E. Cash and Investments

In accordance with the Ohio Revised Code, the Board's cash is held and invested by the Seneca County Treasurer, who acts as custodian for the Board's monies. The Board's assets are held in the County Treasurer's cash and investment pool, and are valued at the Treasurer's reported carrying amount. Individual fund integrity is maintained through Board records.

F. Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Board's cash basis of accounting.

H. Employer Contributions to Cost-Sharing Pension Plans

The Board recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 5 and 6, the employer contributions include portions for pension benefits and for postretirement health care benefits.

I. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes primarily include grants for specific purposes.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 2 - Summary of Significant Accounting Policies (Continued)

The Board's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted resources are available.

J. Fund Balance Reserves

The Board reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved and undesignated fund balance indicates that portion of fund balance, which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances.

K. Interfund Transactions

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses. Repayments from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented in the financial statements.

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance - Budget Basis presented for the General Fund, the Medicaid Fund, the Net Flex Fund and the State Per Capita Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to \$33,020 for the General Fund, \$253,386 for the Medicaid Fund, \$310,324 for the Net Flex Fund, and \$109,914 for the State Per Capita Fund.

Note 4 – Risk Management

The Board is exposed to various risks of property and casualty losses, and injuries to employees.

The Board insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Board has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Crime;
- Public Employee Dishonesty;
- Directors and Officers Liability.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 5 - Defined Benefit Pension Plan

The Board participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member-directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member-directed plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Members of the member-directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

For the year ended December 31, 2008, members of all three plans, were required to contribute 10 percent of their annual covered salaries. The Board's contribution rate for pension benefits for 2008 was 14 percent. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Board's required contribution for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$36,207, \$33,090, and \$26,051, respectively. The full amount has been contributed for 2008, 2007 and 2006.

Note 6 - Postemployment Benefits

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by OPERS is considered an Other Postemployment Benefit (OPB) as described in GASB Statement No. 12, "Disclosure of Information on Postemployment Benefits Other Than Pension Benefits by State and Local Governmental Employers". A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2008 employer contribution rate was 17.4 percent of covered payroll, local government employer contributed 14 percent of covered payroll; 7 percent was the portion used to cover health care for 2008.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS' latest actuarial review performed as of December 31, 2007, include a rate of return on investments of 6.5 percent, an annual increase in active employee total payroll of 4 percent compounded annually (assuming no change in the number of active employees), and an additional increase in total payroll of between .5 percent and 6.3 percent based on additional annual pay increases. Health care costs were assumed to increase between .50 and 4.00 percent annually for the next 7 years. In subsequent years (9 and beyond) were assumed to increase at 4 percent.

Mental Health and Recovery Services Board of
Seneca, Sandusky and Wyandot Counties
Seneca County

Notes to the Financial Statements
For the Year Ended December 31, 2008
(Continued)

Note 6 - Postemployment Benefits (Continued)

All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12 percent corridor.

The number of active contributing participants in the traditional and combined plans was 363,503. The number of active contributing participants for both plans used in the December 31, 2007, actuarial valuation was 364,076. The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2007, (the latest information available) were \$12.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$29.8 billion and \$17 billion, respectively.

On September 9, 2004 the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. To improve the solvency of the Health Care Fund, OPERS created a separate investment pool for health care assets. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007 and January 1, 2008, which will allow additional funds to be allocated to the health care plan.

Note 7 – Contingencies – Grants

The Board receives significant financial assistance from numerous federal, state, and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Board. However in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the Board.

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**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES
SENECA COUNTY**

**SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2008**

FEDERAL GRANTOR <i>Pass Through Grantor</i> Program Title	Pass Through Entity Number	Federal CFDA Number	Disbursements
<u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u>			
<i>Passed Through Ohio Department of Mental Health:</i>			
Social Services Block Grant		93.667	\$ 50,481
			<u>38,622</u>
Total for Social Services Block Grant			<u>89,103</u>
Block Grants for Community Mental Health Services	125-CS-08-01	93.958	1,000
			11,622
			11,550
	CPBG 08		30,510
	CPBG 09		29,498
Total Block Grants for Community Mental Health Services			<u>84,180</u>
Promoting Safe and Stable Families	FAST 08	93.556	65,056
	FAST 09		22,100
Total Promoting Safe and Stable Families			<u>87,156</u>
Community Based Child Abuse Prevention Grant		93.590	<u>24,712</u>
Medical Assistance Program	MH-FY07	93.778	15,896
	MH-FY08		1,362,585
	MH-FY09		409,725
<i>Passed Through Ohio Department of Alcohol and Drug Addiction Services:</i>			856
			228,005
			<u>85,203</u>
Total Medical Assistance Program			<u>2,102,270</u>
<i>Direct Assistance:</i>			
Drug-Free Communities Support Program Grants	5H79SP11282-04	93.276	76,865
	5H79SP11282-05		22,817
<i>Passed Through Ohio Department of Alcohol and Drug Addiction Services:</i>			<u>99,682</u>
State Children's Insurance Program	SCIP -07	93.767	868
	SCIP -07-01		1,661
	SCIP -08		13,212
	SCIP -08-01		42,546
Total Children's Insurance Program			<u>58,287</u>
Block Grants for Prevention and Treatment of Substance Abuse	TASC-08	93.959	69,152
	TASC-09		106,257
	DFCC-08		20,089
	DFCC-09		22,500
	SAPT-08		301,945
	SAPT-09		152,626
Total Substance Abuse Prevention and Treatment Block Grant			<u>672,569</u>
Total Federal Awards Expenditures			<u>\$ 3,217,959</u>

The accompanying notes to this Schedule are an integral part of this schedule.

**MENTAL HEALTH AND RECOVERY SERVICES BOARD
OF SENECA, SANDUSKY AND WYANDOT COUNTIES
SENECA COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FISCAL YEAR ENDED DECEMBER 31, 2008**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Expenditures Schedule (the Schedule) summarizes activity of the Board's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B – SUBRECIPIENTS

The Board passes-through certain Federal assistance received from Ohio Department of Mental Health and Ohio Department of Alcohol and Drug Addiction Services to other governments or not-for-profit agencies (subrecipients). As described in Note A, the Board records expenditures of Federal awards to subrecipients when paid in cash. All of the federal expenditures presented in the Schedule were awarded to subrecipients.

The subrecipient agencies have certain compliance responsibilities related to administering these Federal Programs. Under Federal Circular A-133, the Board is responsible for monitoring subrecipients to help assure that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements, and that performance goals are achieved.

NOTE C - MATCHING REQUIREMENTS

Certain Federal programs require that the Board contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Board has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Mental Health and Recovery Services Board
of Seneca, Sandusky and Wyandot Counties
Seneca County
600 North River Road
Tiffin, Ohio 44883-1173

To the Members of the Board:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties, Seneca County, Ohio (the Board), as of and for the year ended December 31, 2008, which collectively comprise the Board's basic financial statements and have issued our report thereon dated August 27, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Board's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Board's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Board's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Board's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Board's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Board's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Board's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, the Board, federal awarding agencies, and pass-through entities. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

August 27, 2009



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Mental Health and Recovery Services Board
of Seneca, Sandusky and Wyandot Counties
Seneca County
600 North River Road
Tiffin, Ohio 44883-1173

To the Members of the Board:

Compliance

We have audited the compliance of the Mental Health and Recovery Services of Seneca, Sandusky and Wyandot Counties, Seneca County (the Board), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to each of its major federal programs for the year ended December 31, 2008. The summary of auditor's results section of the accompanying schedule of findings identifies the Board's major federal programs. The Board's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Board's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Board's compliance with those requirements.

In our opinion, the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended December 31, 2008.

Internal Control Over Compliance

The Board's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Board's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control over compliance.

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Board's ability to administer a federal program such that there is more than a remote likelihood that the Board's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the Board's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

August 27, 2009

**MENTAL HEALTH AND RECOVERY SERVICES BOARD OF
SENECA, SANDUSKY AND WYANDOT COUNTIES
SENECA COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 § .505
DECEMBER 31, 2008**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Medical Assistance Program - MEDICAID- CFDA # 93.778 and Block Grant for Prevention and Treatment of Substance Abuse - CFDA # 93.959
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

3. FINDINGS FOR FEDERAL AWARDS

None



Mary Taylor, CPA
Auditor of State

**MENTAL HEALTH AND RECOVERY SERVICES OF
SENECA, SANDUSKY AND WYANDOT COUNTIES**

SENECA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
OCTOBER 1, 2009**