



**NORTH OLMSTED CITY SCHOOL DISTRICT
CUYAHOGA COUNTY**

AGREED-UPON PROCEDURES

FOR THE PERIOD ENDED JUNE 30, 2002



**Auditor of State
Betty Montgomery**

**NORTH OLMSTED CITY SCHOOL DISTRICT
CUYAHOGA COUNTY**

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

North Olmsted Board of Education
Robert J. Matson, CPA, Treasurer
North Olmsted City School District
24100 Palm Drive
North Olmsted, Ohio 44070

To the Board of Education:

We have performed the procedures enumerated below as of June 30, 2002, which were agreed to by the addressees, solely to determine whether amounts spent from the District's General Fund for federal costs can mitigate previously disallowed costs. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the addressees. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. Our procedures were as follows:

Inspect and vouch documentation consisting of remittances and supporting documentation for amounts spent from the North Olmsted City School District's General Fund for federal costs in order to determine if the Ohio Department of Education can mitigate previously disallowed costs.

1. Inspected and gained an understanding of the Title VI-B Federal Award Compliance Control Record and grant agreement, in effect during fiscal year (FY) 2002, to identify allowable federal expenditures under this grant. After reviewing the approved grant agreement, we determined the District intended to spend FY 2002 Title VI-B grant monies on the following expenditure categories: a) personal services and fringe benefits – LD Tutors and School Psychologist; b) purchased services – occupational and physical therapy services; c) purchased services – pupil tuition and excess costs for programs not directly administered by the District (outside provider). All of the above noted expenditure categories were compared with the requirements governing allowable costs/cost principles, as outlined in the Compliance Control Record and grant agreement and were determined to be a permitted type.
2. Inspected and vouched a sufficient number of original remittances and supporting documentation for amounts spent from the North Olmsted City School District's General Fund for federal costs, which could have been made with Title VI-B monies, if they would have been available. The total dollar amount of expenditures tested was \$111,184. The original remittances and supporting documentation inspected and vouched were provided by the District and were transactions that were included in the "entire" package (copies thereof) of supporting documentation provided by the Treasurer of the North Olmsted City School District to the Ohio Department of Education. Our procedures consisted of documenting the date, amount and purpose of each General Fund expenditure tested. We also documented the federal compliance requirements governing allowable costs/cost principles prescribed by the Ohio Department of Education and whether the tested General Fund expenditures were within the specific period of availability.

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Seven of the eight expenditures that were tested, totaled \$89,149, and were related to regular program expenditures or excess cost program expenditures for the Positive Education Program sponsored by the Educational Service Center of Cuyahoga County. The expenditures for this program were professional services, related to tuition for children with disabilities, and consisted of instruction and/or treatment at "Day Treatment Centers". The other expenditure tested was for \$22,035 and related entirely to tuition provided to Pre-K and home school children with disabilities, at a school district outside of North Olmsted. All of the above tested expenditures were determined to be permitted under the grant agreement and were of the type permitted by the requirements governing allowable costs/cost principles. Further, all of the expenditures were obligated and paid within the period of availability.

We were not engaged to and did not audit cash and expenditures, the objective of which would be the expression of an opinion of cash and expenditures. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the addressees listed above, and is not intended to be and should not be used by anyone else.



Betty Montgomery
Auditor of State

February 11, 2004



**Auditor of State
Betty Montgomery**

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NORTH OLMSTED CITY SCHOOL DISTRICT

CUYAHOGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MARCH 18, 2004**