



**Auditor of State
Betty Montgomery**

VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
Independent Accountants' Report.....	1
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2002.....	3
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Proprietary Fund Type - For the Year Ended December 31, 2002.....	4
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2001.....	5
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Proprietary Fund Type - For the Year Ended December 31, 2001.....	6
Notes to the Financial Statements.....	7
Independent Accountants' Report on Compliance and on Internal Control Required by <i>Government Auditing Standards</i>	13
Schedule of Findings.....	15
Schedule of Prior Audit Findings.....	16

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**Auditor of State
Betty Montgomery**

INDEPENDENT ACCOUNTANTS' REPORT

Village of Pleasant City
Guernsey County
P. O. Box 272
Pleasant City, Ohio 43772

To the Village Council:

We have audited the accompanying financial statements of the Village of Pleasant City, Guernsey County, Ohio (the Village), as of and for the years ended December 31, 2002 and 2001. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Village prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of the Village of Pleasant City, Guernsey County, as of December 31, 2002 and 2001, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 21, 2003 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of management, the Village Council and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Betty Montgomery".

Betty Montgomery
Auditor of State

February 21, 2003

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**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2001**

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property Tax and Other Local Taxes	\$11,202	\$11,576	\$22,778
Intergovernmental Receipts	22,275	25,865	48,140
Charges for Services		11,068	11,068
Fines, Licenses, and Permits	3,912		3,912
Earnings on Investments	1,321	220	1,541
Miscellaneous	47,842		47,842
	<hr/>	<hr/>	<hr/>
Total Cash Receipts	86,552	48,729	135,281
Cash Disbursements:			
Current:			
Security of Persons and Property	12,268	16,180	28,448
Public Health Services	95		95
Leisure Time Activities	90		90
Transportation	3,933	27,278	31,211
General Government	40,545		40,545
Debt Service:			
Principal Payments	28,000	4,500	32,500
Interest Payments	862	1,492	2,354
Capital Outlay	48,376	8,122	56,498
	<hr/>	<hr/>	<hr/>
Total Cash Disbursements	134,169	57,572	191,741
Total Cash Receipts Over/(Under) Cash Disbursements	<hr/>	<hr/>	<hr/>
	(47,617)	(8,843)	(56,460)
Other Financing Receipts/(Disbursements):			
Sale of Notes	28,000		28,000
Sale of Assets	59,164		59,164
	<hr/>	<hr/>	<hr/>
Total Other Financing Receipts/(Disbursements)	87,164	0	87,164
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	39,547	(8,843)	30,704
Fund Cash Balances, January 1	<hr/>	<hr/>	<hr/>
	51,604	22,577	74,181
Fund Cash Balances, December 31	<hr/> \$91,151 <hr/>	<hr/> \$13,734 <hr/>	<hr/> \$104,885 <hr/>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
PROPRIETARY FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 2001**

	Proprietary Fund Type
	Enterprise
Operating Cash Receipts:	
Charges for Services	\$167,480
Miscellaneous	2,833
	170,313
Operating Cash Disbursements:	
Personal Services	27,624
Fringe Benefits	432
Contractual Services	3,795
Supplies and Materials	58,943
Capital Outlay	17,815
	108,609
Operating Income/(Loss)	61,704
Non-Operating Cash Receipts:	
Loan Proceeds	17,815
	17,815
Non-Operating Cash Disbursements:	
Debt Service:	
Principal Payments	29,880
Interest Payments	38,992
	68,872
Excess of Receipts Over/(Under) Disbursements	10,647
Fund Cash Balances, January 1	81,238
Fund Cash Balances, December 31	\$91,885

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2002**

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property Tax and Other Local Taxes	\$11,649	\$13,718	\$25,367
Intergovernmental Receipts	19,961	13,998	33,959
Charges for Services		10,144	10,144
Earnings on Investments	754	77	831
Miscellaneous	13,421	4,959	18,380
Total Cash Receipts	<u>45,785</u>	<u>42,896</u>	<u>88,681</u>
Cash Disbursements:			
Current:			
Security of Persons and Property	14,841	11,411	26,252
Public Health Services	35		35
Leisure Time Activities	270		270
Transportation	3,826	18,339	22,165
General Government	29,056		29,056
Debt Service:			
Principal Payments		5,000	5,000
Interest Payments		1,113	1,113
Capital Outlay	32,288		32,288
Total Cash Disbursements	<u>80,316</u>	<u>35,863</u>	<u>116,179</u>
Total Cash Receipts Over/(Under) Cash Disbursements	<u>(34,531)</u>	<u>7,033</u>	<u>(27,498)</u>
Other Financing Receipts/(Disbursements):			
Transfers-Out	(2,500)		(2,500)
Total Other Financing Receipts/(Disbursements)	<u>(2,500)</u>	<u>0</u>	<u>(2,500)</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	<u>(37,031)</u>	<u>7,033</u>	<u>(29,998)</u>
Fund Cash Balances, January 1	<u>91,151</u>	<u>13,734</u>	<u>104,885</u>
Fund Cash Balances, December 31	<u><u>\$54,120</u></u>	<u><u>\$20,767</u></u>	<u><u>\$74,887</u></u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
COMBINED CHANGES IN FUND CASH BALANCES
PROPRIETARY FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 2002**

	Proprietary Fund Type
	Enterprise
Operating Cash Receipts:	
Charges for Services	\$170,755
Miscellaneous	948
Total Operating Cash Receipts	171,703
Operating Cash Disbursements:	
Personal Services	27,951
Fringe Benefits	604
Contractual Services	5,286
Supplies and Materials	44,236
Capital Outlay	44,121
Total Operating Cash Disbursements	122,198
Operating Income/(Loss)	49,505
Non-Operating Cash Receipts:	
Loan Proceeds	44,121
Total Non-Operating Cash Receipts	44,121
Non-Operating Cash Disbursements:	
Debt Service	
Principal Payments	31,275
Interest Payments	37,597
Total Non-Operating Cash Disbursements	68,872
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers	24,754
Transfers-In	2,500
Net Receipts Over/(Under) Disbursements	27,254
Fund Cash Balances, January 1	91,885
Fund Cash Balances, December 31	\$119,139

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Village of Pleasant City, Guernsey County (the Village), is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly-elected six-member Council. The Village provides water and sewer utilities and fire protection. The Village contracts with the Guernsey County Sheriff's Department for police protection.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Certificates of deposit are valued at cost.

D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

Street Construction, Maintenance and Repair Fund - This fund receives property tax, gasoline tax and motor vehicle license tax money for construction, maintenance and repair of Village streets.

Fire Levy Fund - This fund receives property tax and fire protection contract money to be used for the support of the Village volunteer fire department.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

3. Enterprise Funds

These funds account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges. The Village had the following significant Enterprise Funds:

Water Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

Sewer Fund - This fund receives charges for services from residents to cover the cost of providing this utility.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are canceled, and re-appropriated in the subsequent year. The Village did not encumber all commitments required by Ohio law.

A summary of 2002 and 2001 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

2. EQUITY IN POOLED CASH

The Village maintains a cash pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash at December 31 was as follows:

	2002	2001
Demand deposits	\$192,364	\$195,108
Certificates of deposit	1,662	1,662
Total deposits	\$194,026	\$196,770

Deposits: Deposits are either insured by the Federal Deposit Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

3. BUDGETARY ACTIVITY

Budgetary activity for the year ending December 31, 2002 and 2001 follows:

2002 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$47,604	\$45,785	(\$1,819)
Special Revenue	36,162	42,896	6,734
Enterprise	258,121	218,324	(39,797)
Total	\$341,887	\$307,005	(\$34,882)

2002 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$138,729	\$82,816	\$55,913
Special Revenue	49,764	35,863	13,901
Enterprise	349,883	191,070	158,813
Total	\$538,376	\$309,749	\$228,627

2001 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$170,437	\$173,716	\$3,279
Special Revenue	50,725	48,729	(1,996)
Enterprise	205,440	188,128	(17,312)
Total	\$426,602	\$410,573	(\$16,029)

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2001 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$221,896	\$134,169	\$87,727
Special Revenue	73,177	57,572	15,605
Enterprise	285,977	177,481	108,496
Total	\$581,050	\$369,222	\$211,828

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Village Council. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payments, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

5. DEBT

Debt outstanding at December 31, 2002 was as follows:

	Principal	Interest Rate
Ohio Water Development Authority Loans	\$635,286	5.76 - 6.12%
Ohio Public Works Commission Loan	298,679	0.00%
General Obligation Note	14,000	5.35%
Total	\$947,965	

Ohio Water Development Authority (OWDA) loans (8065 and 8065S) relate to a water plant expansion project that was mandated by the Ohio Environmental Protection Agency. These loans will be repaid in semiannual installments of \$28,621 and \$2,315, respectively, including interest, over 20 and 24.5 years, respectively. The loans are collateralized by water receipts. The Village has agreed to set utility rates sufficient to cover OWDA debt service requirements.

Ohio Water Development Authority (OWDA) loans (EV0480 and EV0481) relate to planning and design of a wastewater plant project that was mandated by the Ohio Environmental Protection Agency. These loans will be repaid in semiannual installments of \$2,000 and \$5,000, respectively, over 10 years. The scheduled payment will be adjusted to reflect any revisions in the amounts actually borrowed. The loans are collateralized by sewer receipts. The Village has agreed to set utility rates sufficient to cover OWDA debt service requirements.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

5. DEBT (Continued)

The Ohio Public Works Commission (OPWC) loan relates to construction of a wastewater plant that was mandated by the Ohio Environmental Protection Agency. The OPWC has approved up to \$500,000 in loans to the Village for this project. The loan will be repaid in semiannual installments of \$12,500 over 20 years. As of December 31, 2002, the Village had received \$298,679 from OPWC. Repayment of this debt will begin once the project is completed. The scheduled payment amount below assumes that \$500,000 will be borrowed and repayment will begin in 2003. The scheduled payment will be adjusted to reflect any revisions in amounts actually borrowed. The loan is collateralized by sewer receipts. The Village has agreed to set utility rates sufficient to cover OPWC debt service requirements.

The general obligation note relates to the purchase of a fire truck for the volunteer fire department. The loan will be repaid at the rate of \$7,000 plus interest per year at 5.35%. The loan is scheduled to mature in April of 2004. The full faith, revenue and credit of the Village is pledged to secure this loan.

Amortization of the above debt, including interest, is scheduled as follows:

Year ending December 31:	OWDA Loans	OPWC Loan	General Obligation Note
2003	\$68,872	\$25,000	\$7,749
2004	68,872	25,000	7,375
2005	68,872	25,000	0
2006	68,872	25,000	0
2007	68,872	25,000	0
2008 – 2012	316,360	125,000	0
2013 – 2017	280,740	125,000	0
2018 – 2022	23,151	125,000	0
Total	<u>\$964,611</u>	<u>\$500,000</u>	<u>\$15,124</u>

The Village has also entered into a contract to purchase land for construction of their wastewater plant. Purchase price was \$48,000 with payments to be made in three interest-free installments of \$16,000. As of December 31, 2002, final payment is outstanding and due to be paid in full by January 31, 2003.

6. RETIREMENT SYSTEMS

The Village's part-time employees and elected and appointed officials belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2002 and 2001, PERS members contributed 8.5% of their wages. The Village contributed an amount equal to 13.55% of participants' gross salaries. The Village has paid all contributions required through December 31, 2002.

VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)

7. RISK MANAGEMENT

Commercial Insurance

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

8. CONTINGENT LIABILITIES

Amounts received from grantor agencies are subject to audit and adjustment by the grantor, principally the federal government. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, based on prior experience, management believes such refunds, if any, would not be material.



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Village of Pleasant City
Guernsey County
P. O. Box 272
Pleasant City, Ohio 43772

To the Village Council:

We have audited the accompanying financial statements of the Village of Pleasant City, Guernsey County, Ohio (the Village), as of and for the years ended December 31, 2002 and 2001, and have issued our report thereon dated February 21, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying Schedule of Findings as item 2002-31030-001. We also noted certain immaterial instances of noncompliance that we have reported to the management of the Village in a separate letter dated February 21, 2003.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to the management of the Village in a separate letter dated February 21, 2003.

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Village of Pleasant City
Guernsey County
Independent Accountants' Report on Compliance and on Internal Control
Required by *Government Auditing Standards*
Page 2

This report is intended solely for the information and use of management and the Village Council, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

February 21, 2003

VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY

SCHEDULE OF FINDINGS
DECEMBER 31, 2002 AND 2001

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2002-31030-001

Noncompliance Citation

Ohio Rev. Code Section 5705.41(D) states that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

The following exceptions to this basic requirement are provided by statute:

Then and Now Certificate - This exception provides that, if the fiscal officer can certify that both at the time the order or contract was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free of any previous encumbrance, the taxing authority can authorize the drawing of a warrant. The taxing authority has 30 days from the receipt of such certificate to approve payment by resolution or ordinance. If approval is not made within 30 days, there is no legal liability on the part of the subdivision or taxing district.

Amounts of less than \$1,000 may be paid by the fiscal officer without such affirmation of the taxing authority upon completion of the "Then and Now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the taxing authority.

Twenty-five percent of the tested expenditures did not include the prior certification of the Clerk, nor was there evidence of a "Then and Now" certificate being used by the Clerk.

We recommend the Village obtain the Clerk's prior certification for all disbursements.

**VILLAGE OF PLEASANT CITY
GUERNSEY COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2002 AND 2001**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain:</i>
2000-001	Appropriations were exceeded by actual expenditures, in violation of Section 5705.41(B) Ohio Rev. Code	Yes	N/A



**Auditor of State
Betty Montgomery**

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VILLAGE OF PLEASANT CITY

GUERNSEY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 8, 2003**