



OHIO AUDITOR OF STATE  
**KEITH FABER**





**VILLAGE OF WAVERLY  
PIKE COUNTY  
DECEMBER 31, 2023**

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**VILLAGE OF WAVERLY  
PIKE COUNTY  
DECEMBER 31, 2023**

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# OHIO AUDITOR OF STATE KEITH FABER



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## INDEPENDENT AUDITOR'S REPORT

Village of Waverly  
Pike County  
201 West North Street  
Waverly, Ohio 45690

To the Village Council:

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the cash-basis financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Village of Waverly, Pike County, Ohio (the Village), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective cash-basis financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Village, as of December 31, 2023, and the respective changes in cash-basis financial position and where applicable cash flows thereof and the respective budgetary comparison for the General, Bridge & Street, NEU Grant, Fire and Police funds for the year then ended in accordance with the cash-basis of accounting described in Note 2.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Emphasis of Matter - Accounting Basis***

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 2, and for determining that the cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Information***

Management is responsible for the other information included in the annual financial report. The other information comprises the management's discussion & analysis but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 3, 2025, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Village's internal control over financial reporting and compliance.



Keith Faber  
Auditor of State  
Columbus, Ohio  
June 3, 2025

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**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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The discussion and analysis of the Village of Waverly's (the Village) financial performance provides an overall review of the Village's financial activities for the year ended December 31, 2023. The intent of this discussion and analysis is to look at the Village's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Village's financial performance.

### **Financial Highlights**

Key financial highlights for 2023 are as follows:

- In total, net position decreased \$46,488. Net position of governmental activities decreased \$116,242. Net position of business-type activities increased \$69,754.
- Governmental activities general receipts accounted for \$3,209,229 in receipts or 79.56 percent of all receipts. Program specific receipts in the form of charges for services and sales, grants and contributions accounted for \$824,250 or 20.44 percent of total receipts of \$4,033,479. Business-type activities general receipts accounted for \$15,639 in receipts or .72 percent of all receipts. Program specific receipts accounted for \$2,159,135 or 99.28 percent of total receipts of \$2,174,774.
- The Village had \$4,149,721 in disbursements related to governmental activities; \$824,250 of these disbursements were offset by program specific charges for services and sales, grants and contributions. The Village had \$2,105,020 in disbursements related to business-type activities; all of these disbursements were offset by program specific charges for services and sales.

### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Village's cash basis of accounting.

### **Report Components**

The *Statement of Net Position-Cash Basis* and *Statement of Activities-Cash Basis* provide information about the activities of the whole Village, presenting an aggregate view of the Village's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed and what remains for future spending on a cash basis. The fund financial statements also look at the Village's most significant funds with all other non-major funds presented in total in one column. In the case of the Village of Waverly, the General Fund, the Bridge and Street Fund, the NEU Grant Fund, the Fire Fund, the Police Fund, the Water Fund, and the Sewer Fund are the most significant funds and have been presented as major funds.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Village as a way to segregate money whose use is restricted to a particular specific purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the basic financial statements.

### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Village has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than accounting principles generally accepted in the United States of America. Under the Village's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

### **Reporting the Village as a Whole**

#### ***Statement of Net Position – Cash Basis and Statement of Activities – Cash Basis***

The statement of net position-cash basis and the statement of activities-cash basis reflect how the Village did financially during 2023, within the limitations of the cash basis of accounting. The statement of net position – cash basis presents the cash balances of the governmental activities and the business-type activities of the Village at year end. The statement of activities-cash basis compares cash disbursements with program cash receipts for each governmental program. Program cash receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General cash receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Village's general receipts.

These statements report the Village's cash position and the changes in cash position. Keeping in mind the limitations of cash basis accounting, you can think of these changes as one way to measure the Village's financial health. Over time, increases or decreases in the Village's cash position is one indicator of whether the Village's financial health is improving or deteriorating. When evaluating the Village's financial condition, you should also consider other non-financial factors as well, such as the Village's property tax base, the condition of the Village's capital assets and infrastructure, the extent of the Village's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property taxes and income taxes.

In the statement of net position-cash basis and the statement of activities-cash basis, the Village has two types of activity; governmental and business.

### **Reporting the Village's Most Significant Funds**

#### **Fund Financial Statements**

Fund financial statements provide detailed information about the Village's major funds – not the Village as a whole. The Village uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Village's most significant funds. The Village's major governmental funds are the General Fund, Bridge and Street Fund, NEU Grant Fund, Fire Fund, and Police Fund.

*Governmental Funds:* Most of the Village's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed short-term view of the Village's general governmental operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be spent in the near future to finance various Village programs. Since the Village is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund cash balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross cash receipts and cash disbursements on the fund financial statements to the statement of activities due to transfers netted on the statement of activities. See Note 2 to the basic financial statements.

**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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**Proprietary Funds:** The Village maintains one type of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Village uses enterprise funds to account for its Water and Sewer funds which are reported as major funds in the accompanying financial statements.

**Fiduciary Funds:** Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and custodial funds. The Village's only fiduciary funds are custodial funds.

Custodial funds are custodial in nature and do not involve measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide financial statements. Trust funds are used to account for assets held by the Village under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Village's own programs.

### **The Village as a Whole**

Table 1 provides a summary of the Village's net position for 2023.

Table 1  
 Net Position

	Governmental Activities 2023	Governmental Activities 2022 *	Business - Type Activities 2023	Business - Type Activities 2022 *	Total 2023	Total 2022 *
<b>Assets</b>						
Equity in Pooled Cash and Cash Equivalents	\$2,035,599	\$2,095,562	\$1,290,672	\$1,221,161	\$3,326,271	\$3,316,723
Cash and Cash Equivalents in Segregated Accounts	35,047	91,326	1,631	1,388	36,678	92,714
<i>Total Assets</i>	<i>\$2,070,646</i>	<i>\$2,186,888</i>	<i>\$1,292,303</i>	<i>\$1,222,549</i>	<i>\$3,362,949</i>	<i>\$3,409,437</i>
<b>Net Position</b>						
Restricted	1,239,199	1,252,557	0	0	1,239,199	1,252,557
Unrestricted	831,447	934,331	1,292,303	1,222,549	2,123,750	2,156,880
<i>Total Net Position</i>	<i>\$2,070,646</i>	<i>\$2,186,888</i>	<i>\$1,292,303</i>	<i>\$1,222,549</i>	<i>\$3,362,949</i>	<i>\$3,409,437</i>

\* - Certain reclassifications were made to 2022 accounts to be consistent with the 2023 presentation.

**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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Table 2 shows the changes in net position for the year ended December 31, 2023. The Net Position of the Village as a whole decreased by \$46,488.

**Table 2**  
**Changes in Net Position**

	Governmental Activities		Business Type Activities		Total	
	2023	2022	2023	2022	2023	2022
<b>Cash Receipts</b>						
Program Receipts:						
Charges for Services and Sales	\$ 255,467	\$ 173,281	\$ 2,152,035	\$ 2,037,293	\$ 2,407,502	\$ 2,210,574
Operating Grants and Contributions	568,783	524,180	7,100	-	575,883	524,180
Total Program Receipts	824,250	697,461	2,159,135	2,037,293	2,983,385	2,734,754
General Receipts:						
Property & Income Taxes	2,791,656	2,488,693	-	-	2,791,656	2,488,693
Unrestricted Grants and Entitlements	171,053	139,591	-	-	171,053	139,591
Loans Issued	139,923	109,565	-	-	139,923	109,565
Investment Earnings	8,823	8,664	137	1,186	8,960	9,850
Other	97,774	155,670	15,502	549	113,276	156,219
Total General Receipts	3,209,229	2,902,183	15,639	1,735	3,224,868	2,903,918
Total Cash Receipts	4,033,479	3,599,644	2,174,774	2,039,028	6,208,253	5,638,672
<b>Cash Disbursements</b>						
General Government -						
Legislative and Executive	937,653	808,006	-	-	937,653	808,006
Security of Persons & Property	1,756,121	1,483,450	-	-	1,756,121	1,483,450
Public Health	71,095	191,505	-	-	71,095	191,505
Leisure Time Services	160,853	58,168	-	-	160,853	58,168
Transportation	706,528	669,019	-	-	706,528	669,019
Capital Outlay	453,908	237,361	-	-	453,908	237,361
Principal Retirement	55,635	49,120	-	-	55,635	49,120
Interest and Fiscal Charges	7,928	4,612	-	-	7,928	4,612
Water	-	-	988,621	890,866	988,621	890,866
Sewer	-	-	1,116,399	1,044,882	1,116,399	1,044,882
Total Cash Disbursements	4,149,721	3,501,241	2,105,020	1,935,748	6,254,741	5,436,989
Increase (Decrease) in Net Position	(116,242)	98,403	69,754	103,280	(46,488)	201,683
Beginning Net Position	2,186,888	2,088,485	1,222,549	1,119,269	3,409,437	3,207,754
Ending Net Position	\$ 2,070,646	\$ 2,186,888	\$ 1,292,303	\$ 1,222,549	\$ 3,362,949	\$ 3,409,437

**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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## **Governmental Activities**

Several receipts sources fund governmental activities, with income taxes generally being the biggest contributor. General receipts from property taxes are also a large receipts generator. With the combination of property tax, income tax and intergovernmental receipts comprising approximately 92% of all general receipts in the governmental activities, the Village monitors each of these receipt sources very closely for fluctuations.

The Village had an increase in income tax receipts of \$255,565 and an increase in property taxes of \$47,398. The Village had a slight increase in loans issues as they issued debt to purchase a front-end loader and a brush truck in 2023.

The Village had a decrease in Public Health disbursements due to less disbursements for the NEU Grant program in 2023. The increase in Legislative and Executive and Security of Persons and Property disbursements is due to increased wages and benefits to fully fund positions for the Village. Capital Outlay increased due to additional equipment additions required in 2023. General government, security of persons and property, transportation, and leisure time activities are the major activities of the Village, generating over 85% of the total disbursements.

## **Business-Type Activities**

The Village's business-type activities are its water and sewer departments. The water and wastewater treatment plants provide services to the Village's residents. The sewer operations generated program receipts of \$1,062,137 and had disbursements of \$1,116,399. The water operations generated program receipts of \$1,096,998 and had disbursements of \$988,621. The Village's goal is to cover the costs of operations as well as build cash balance in these funds. The Village is also generating funds for additional capital expansion to ensure continued capacity and capital improvements for future growth and development.

## **The Village's Funds**

The Village's governmental funds are accounted for using the cash basis of accounting. All governmental funds had total receipts and other financial sources of \$5,367,875 and disbursements and other financing uses of \$5,484,117. The net change in fund balance for the year in the General Fund decreased \$102,884 due primarily to expenditures and transfers out exceeding receipts and transfers in in 2023. The Police Fund had a fund balance increase of \$237,757 due to transfers in from the General Fund. The NEU Grant Fund had a fund balance decrease of \$71,095. The Bridge and Street Fund had a fund balance decrease of \$121,339. The Fire Fund had a fund balance decrease of \$96,581.

## **General Fund Budgeting Highlights**

The Village's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

For the General Fund, final budgeted receipts were \$2,174,964. Actual receipts were higher than final budgeted receipts in the amount of \$348,354. Original and final budgeted disbursements and other financing uses were \$2,372,328 and \$2,797,656, respectively. Actual budgetary basis disbursements and other financing uses were \$2,638,025, which is lower than the final budgeted disbursements and other financing uses due primarily to less disbursements for legislative and executive and leisure time activities.

**Village of Waverly**  
*Management's Discussion and Analysis*  
*For the Year Ended December 31, 2023*  
*(Unaudited)*

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### **Debt**

At December 31, 2023, the Village of Waverly had \$1,482,030 in notes, financed borrowings, and loans outstanding with \$137,342 due within one year.

Table 3  
Outstanding Debt, at Year End

	Governmental Activities		Business-Type Activities		Total	Total
	2023	2022	2023	2022	2023	2022
Long Term Notes and Loans	319,367	230,424	-	-	319,367	230,424
Financed Borrowing	-	-	359,776	399,146	359,776	399,146
O.W.D.A. Loans	-	-	594,554	840,833	594,554	840,833
O.P.W.C. Loans	50,000	54,655	158,333	166,667	208,333	221,322
Total	\$ 369,367	\$ 285,079	\$ 1,112,663	\$ 1,406,646	\$ 1,482,030	\$ 1,691,725

The Village's overall legal debt margin was \$9,145,071 at December 31, 2023.

See Note 10 for additional information about the Village's debt.

### **The Future**

The Village continues to work diligently to increase receipts and decrease costs to keep the Village in a solid financial position.

The Village has committed itself to financial excellence in the coming years. Our commitment to the residents of the Village should always be full disclosure of the financial position of the Village.

### **Contacting the Village's Finance Department**

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the Village's finances and to reflect the Village's accountability for the monies it receives. Questions about this report or additional financial information needs should be directed to Debra Whaley, Village Auditor, 201 W. North Street, Waverly, Ohio 45690, (740) 947-9555.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Net Position - Cash Basis*  
*December 31, 2023*

	Governmental Activities	Business - Type Activities	Total
<b>Assets</b>			
Equity in Pooled Cash and Cash Equivalents	\$ 2,035,599	\$1,290,672	\$3,326,271
Cash and Cash Equivalents in Segregated Accounts	35,047	1,631	36,678
<i>Total Assets</i>	<i><u>\$2,070,646</u></i>	<i><u>\$1,292,303</u></i>	<i><u>\$3,362,949</u></i>
 <b>Net Position</b>			
Restricted for:			
Capital Projects	\$ 11,434	\$ -	\$ 11,434
Police	521,196	-	521,196
Bridge and Street	4,836	-	4,836
Fire	215,282	-	215,282
NEU Grant	174,791	-	174,791
Permissive Tax	54,624	-	54,624
Waverly South Central	89,119	-	89,119
Other Purposes	167,917	-	167,917
Unrestricted	831,447	\$1,292,303	2,123,750
<i>Total Net Position</i>	<i><u>\$2,070,646</u></i>	<i><u>\$1,292,303</u></i>	<i><u>\$3,362,949</u></i>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
**Pike County**  
*Statement of Activities - Cash Basis*  
*For the Year Ended December 31, 2023*

	Program Cash Receipts					Net (Disbursements) Receipts and Changes in Net Posit
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	
<b>Governmental Activities</b>						
Current:						
Security of Persons and Property	1,756,121	255,467	224,941	(1,275,713)	-	(1,275,713)
Public Health Services	71,095	-	-	(71,095)	-	(71,095)
Leisure Time Activities	160,853	-	37,756	(123,097)	-	(123,097)
Transportation	706,528	-	306,086	(400,442)	-	(400,442)
General Government:						
Legislative and Executive	937,653	-	-	(937,653)	-	(937,653)
Capital Outlay	453,908	-	-	(453,908)	-	(453,908)
Debt Service:						
Principal Retirement	55,635	-	-	(55,635)	-	(55,635)
Interest and Fiscal Charges	7,928	-	-	(7,928)	-	(7,928)
<i>Total Governmental Activities</i>	<i>4,149,721</i>	<i>255,467</i>	<i>568,783</i>	<i>(3,325,471)</i>	<i>-</i>	<i>(3,325,471)</i>
<b>Business-Type Activities</b>						
Sewer	1,116,399	1,062,137	-	-	(54,262)	(54,262)
Water	988,621	1,089,898	7,100	-	108,377	108,377
<i>Total Business-Type Activities</i>	<i>2,105,020</i>	<i>2,152,035</i>	<i>7,100</i>	<i>-</i>	<i>54,115</i>	<i>54,115</i>
<i>Total Primary Government</i>	<i>6,254,741</i>	<i>2,407,502</i>	<i>575,883</i>	<i>(3,325,471)</i>	<i>54,115</i>	<i>(3,271,356)</i>
General Receipts:						
Property Taxes Levied for:						
General Purposes			184,911	-	184,911	
Other Purposes			588,529	-	588,529	
Income Taxes			2,018,216	-	2,018,216	
Grants and Entitlements not Restricted to Specific Programs			171,053	-	171,053	
Loans Issued			139,923	-	139,923	
Earnings on Investments			8,823	137	8,960	
Miscellaneous			97,774	15,502	113,276	
<i>Total General Receipts</i>			<i>3,209,229</i>	<i>15,639</i>	<i>3,224,868</i>	
Change in Net Position			(116,242)	69,754	(46,488)	
<i>Net Position Beginning of Year</i>			<i>2,186,888</i>	<i>1,222,549</i>	<i>3,409,437</i>	
<i>Net Position End of Year</i>			<i>\$2,070,646</i>	<i>\$1,292,303</i>	<i>\$3,362,949</i>	

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Assets and Fund Balances - Cash Basis*  
*Governmental Funds*  
*December 31, 2023*

	General	Bridge and Street	NEU Grant	Fire	Police	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>							
Equity in Pooled Cash and Cash Equivalents	\$ 831,447	\$ 4,836	\$ 174,791	\$ 208,171	\$ 493,260	\$ 323,094	\$ 2,035,599
Cash and Cash Equivalents in Segregated Accounts	-	-	-	7,111	27,936	-	35,047
<i>Total Assets</i>	<u>\$ 831,447</u>	<u>\$ 4,836</u>	<u>\$ 174,791</u>	<u>\$ 215,282</u>	<u>\$ 521,196</u>	<u>\$ 323,094</u>	<u>\$ 2,070,646</u>
<b>Fund Balances</b>							
Nonspendable	\$ 12,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,502
Restricted	-	4,836	174,791	215,282	521,196	233,183	1,149,288
Committed	181,724	-	-	-	-	89,911	271,635
Assigned	479,751	-	-	-	-	-	479,751
Unassigned	157,470	-	-	-	-	-	157,470
<i>Total Fund Balances</i>	<u>\$ 831,447</u>	<u>\$ 4,836</u>	<u>\$ 174,791</u>	<u>\$ 215,282</u>	<u>\$ 521,196</u>	<u>\$ 323,094</u>	<u>\$ 2,070,646</u>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Receipts, Disbursements and Changes in Fund Balances - Cash Basis*  
*Governmental Funds*  
*For the Year Ended December 31, 2023*

	General	Bridge and Street	NEU Grant	Fire	Police	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>							
Municipal Income Taxes	\$ 2,018,216	\$ 184,911	\$ 80,789	\$ -	\$ 126,758	\$ 380,982	\$ 2,018,216
Property Taxes							773,440
Charges for Services					52,710	32,413	85,123
Licenses and Permits	9,760						9,760
Fines and Forfeitures	144,562						160,584
Intergovernmental	142,844	244,352		159,705	71,054	99,665	717,620
Contributions and Donations							22,216
Interest	7,989						8,823
Other	21,340	1,767		36,646	37,817	204	97,774
	<u>2,529,622</u>	<u>326,908</u>	<u>0</u>	<u>375,819</u>	<u>524,338</u>	<u>136,869</u>	<u>3,893,556</u>
<i>Total Receipts</i>							
<b>Disbursements</b>							
Current:							
General Government:							
Legislative and Executive	937,653						937,653
Security of Persons and Property	71,276			383,200	1,260,975	40,670	1,756,121
Public Health Services				71,095			71,095
Leisure Time Activities	121,356						160,853
Transportation	49,500	633,485					706,528
Capital Outlay	118,325	179,685		154,898	1,000		453,908
Debt Service:							
Principal Retirement	-	-		30,745	20,235	4,655	55,635
Interest and Fiscal Charges	-	-		3,557	4,371		7,928
<i>Total Disbursements</i>	<u>1,298,110</u>	<u>813,170</u>	<u>71,095</u>	<u>572,400</u>	<u>1,286,581</u>	<u>108,365</u>	<u>4,149,721</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>1,231,512</u>	<u>(486,262)</u>	<u>(71,095)</u>	<u>(196,581)</u>	<u>(762,243)</u>	<u>28,504</u>	<u>(256,165)</u>
<b>Other Financing Sources (Uses)</b>							
Transfers In		225,000		100,000	1,000,000	9,396	1,334,396
Transfers Out	(1,334,396)						(1,334,396)
Proceeds of Loans	-	139,923					139,923
<i>Total Other Financing Sources (Uses)</i>	<u>(1,334,396)</u>	<u>364,923</u>	<u>-</u>	<u>100,000</u>	<u>1,000,000</u>	<u>9,396</u>	<u>139,923</u>
<i>Net Change in Fund Balances</i>	<u>(102,884)</u>	<u>(121,339)</u>	<u>(71,095)</u>	<u>(96,581)</u>	<u>237,757</u>	<u>37,900</u>	<u>(116,242)</u>
<i>Fund Balances Beginning of Year</i>	<u>934,331</u>	<u>126,175</u>	<u>245,886</u>	<u>311,863</u>	<u>283,439</u>	<u>285,194</u>	<u>2,186,888</u>
<i>Fund Balances End of Year</i>	<u>\$ 831,447</u>	<u>\$ 4,836</u>	<u>\$ 174,791</u>	<u>\$ 215,282</u>	<u>\$ 521,196</u>	<u>\$ 323,094</u>	<u>\$ 2,070,646</u>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual - Budget Basis*  
*General Fund*  
*For the Year Ended December 31, 2023*

	<b>Budgeted Amounts</b>			<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>	<b>Actual</b>	
<b>Receipts</b>				
Property Taxes	\$159,864	\$159,864	\$184,911	\$25,047
Income Taxes	1,720,000	1,720,000	2,018,608	298,608
Intergovernmental	127,130	127,130	142,844	15,714
Interest	6,520	6,520	8,121	1,601
Fees, Licenses and Permits	4,450	4,450	9,760	5,310
Fines and Forfeitures	145,000	145,000	144,562	(438)
Other	12,000	12,000	14,512	2,512
<i>Total Receipts</i>	<u>2,174,964</u>	<u>2,174,964</u>	<u>2,523,318</u>	<u>348,354</u>
<b>Disbursements</b>				
Current:				
General Government:				
Legislative and Executive	919,100	1,013,639	936,440	77,199
Security of Persons and Property	87,500	93,800	71,986	21,814
Public Health Services	10,000	-	-	-
Leisure Time Activities	96,000	169,500	121,356	48,144
Transportation	-	49,500	49,500	-
Capital Outlay	75,000	124,347	124,347	-
<i>Total Disbursements</i>	<u>1,187,600</u>	<u>1,450,786</u>	<u>1,303,629</u>	<u>147,157</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>987,364</u>	<u>724,178</u>	<u>1,219,689</u>	<u>495,511</u>
<b>Other Financing Sources (Uses)</b>				
Transfers Out	(1,184,728)	(1,346,870)	(1,334,396)	12,474
<i>Total Other Financing Sources (Uses)</i>	<u>(1,184,728)</u>	<u>(1,346,870)</u>	<u>(1,334,396)</u>	<u>12,474</u>
<i>Net Change in Fund Balance</i>	(197,364)	(622,692)	(114,707)	507,985
<i>Unencumbered Fund Balance Beginning of Year</i>	855,015	855,015	855,015	-
Prior Year Encumbrances Appropriated	500	500	500	-
<i>Unencumbered Fund Balance End of Year</i>	<u>\$658,151</u>	<u>\$232,823</u>	<u>740,808</u>	<u>\$507,985</u>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
**Pike County**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual - Budget Basis*  
*Bridge and Street Fund*  
*For the Year Ended December 31, 2023*

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Receipts</b>				
Taxes	\$78,705	\$78,705	\$80,789	\$2,084
Intergovernmental	220,135	220,135	244,352	24,217
Interest	0	0	0	0
Other	300	300	1,767	1,467
<i>Total Receipts</i>	<i>299,140</i>	<i>299,140</i>	<i>326,908</i>	<i>27,768</i>
<b>Disbursements</b>				
Current:				
Transportation	592,000	664,500	633,485	31,015
Capital Outlay	10,000	41,600	179,685	(138,085)
<i>Total Disbursements</i>	<i>602,000</i>	<i>706,100</i>	<i>813,170</i>	<i>(107,070)</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>(302,860)</i>	<i>(406,960)</i>	<i>(486,262)</i>	<i>(79,302)</i>
<b>Other Financing Sources (Uses)</b>				
Transfers In	225,000	225,000	225,000	-
Proceeds of Loans	-	-	139,923	139,923
<i>Total Other Financing Sources (Uses)</i>	<i>225,000</i>	<i>225,000</i>	<i>364,923</i>	<i>139,923</i>
<i>Net Change in Fund Balance</i>	<i>(77,860)</i>	<i>(181,960)</i>	<i>(121,339)</i>	<i>60,621</i>
<i>Unencumbered Fund Balance Beginning of Year</i>	<i>94,075</i>	<i>94,075</i>	<i>94,075</i>	<i>-</i>
Prior Year Encumbrances Appropriated	32,100	32,100	32,100	-
<i>Unencumbered Fund Balance End of Year</i>	<i>\$48,315</i>	<i>(\$55,785)</i>	<i>\$4,836</i>	<i>\$60,621</i>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
**Pike County**  
*Statement of Receipts, Disbursements and Changes  
In Fund Balance - Budget and Actual - Budget Basis*  
**Fire Fund**  
*For the Year Ended December 31, 2023*

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Receipts</b>				
Taxes	\$124,709	\$124,709	\$126,758	\$2,049
Charges for Services	26,750	26,750	52,710	25,960
Intergovernmental	1,535	1,535	159,705	158,170
Other	24,150	24,150	18,477	(5,673)
<i>Total Receipts</i>	<i>177,144</i>	<i>177,144</i>	<i>357,650</i>	<i>180,506</i>
<b>Disbursements</b>				
Current:				
Security of Persons and Property	378,500	424,918	363,347	61,571
Capital Outlay	40,000	193,418	168,324	25,094
Debt Service:				
Principal Retirement	31,443	31,443	30,745	698
Interest and Fiscal Charges	3,557	3,557	3,557	-
<i>Total Disbursements</i>	<i>453,500</i>	<i>653,336</i>	<i>565,973</i>	<i>87,363</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>(276,356)</i>	<i>(476,192)</i>	<i>(208,323)</i>	<i>267,869</i>
<b>Other Financing Sources (Uses)</b>				
Proceeds for Loans	166,115	166,115	-	(166,115)
Transfers In	200,000	200,000	100,000	(100,000)
<i>Total Other Financing Sources (Uses)</i>	<i>366,115</i>	<i>366,115</i>	<i>100,000</i>	<i>(266,115)</i>
<i>Net Change in Fund Balance</i>	<i>89,759</i>	<i>(110,077)</i>	<i>(108,323)</i>	<i>1,754</i>
<i>Unencumbered Fund Balance Beginning of Year</i>	<i>186,577</i>	<i>186,577</i>	<i>186,577</i>	<i>-</i>
Prior Year Encumbrances Appropriated	115,660	115,660	115,660	-
<i>Unencumbered Fund Balance End of Year</i>	<i>\$391,996</i>	<i>\$192,160</i>	<i>\$193,914</i>	<i>\$1,754</i>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
**Pike County**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual - Budget Basis*  
*Police Fund*  
*For the Year Ended December 31, 2023*

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Receipts</b>				
Taxes	\$398,969	\$398,969	\$380,982	(\$17,987)
Intergovernmental	310	310	71,054	70,744
Charges for Services	32,413	32,413	32,413	0
Fines, Licenses and Permits	500	500	2,072	1,572
Other	15,300	15,300	18,682	3,382
<i>Total Receipts</i>	<i>447,492</i>	<i>447,492</i>	<i>505,203</i>	<i>57,711</i>
<b>Disbursements</b>				
Current:				
Security of Persons and Property	1,222,200	1,519,302	1,264,433	254,869
Capital Outlay	5,000	3,000	1,000	2,000
Debt Service:				
Principal Retirement	20,629	20,629	20,235	394
Interest and Fiscal Charges	4,371	4,371	4,371	-
<i>Total Disbursements</i>	<i>1,252,200</i>	<i>1,547,302</i>	<i>1,290,039</i>	<i>257,263</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>(804,708)</i>	<i>(1,099,810)</i>	<i>(784,836)</i>	<i>314,974</i>
<b>Other Financing Sources (Uses)</b>				
Transfers In	700,000	700,000	1,000,000	300,000
<i>Total Other Financing Sources (Uses)</i>	<i>700,000</i>	<i>700,000</i>	<i>1,000,000</i>	<i>300,000</i>
<i>Net Change in Fund Balance</i>	<i>(104,708)</i>	<i>(399,810)</i>	<i>215,164</i>	<i>614,974</i>
<i>Unencumbered Fund Balance Beginning of Year</i>	<i>265,082</i>	<i>265,082</i>	<i>265,082</i>	<i>-</i>
Prior Year Encumbrances Appropriated	1,100	1,100	1,100	-
<i>Unencumbered Fund Balance End of Year</i>	<i>\$161,474</i>	<i>(\$133,628)</i>	<i>\$481,346</i>	<i>\$614,974</i>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
**Pike County**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget and Actual - Budget Basis*  
*NEU Grant Fund*  
*For the Year Ended December 31, 2023*

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Receipts</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
<i>Total Receipts</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Disbursements</b>				
Current:				
Public Health Services	268,886	245,886	136,095	109,791
<i>Total Disbursements</i>	<u>268,886</u>	<u>245,886</u>	<u>136,095</u>	<u>109,791</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(268,886)</u>	<u>(245,886)</u>	<u>(136,095)</u>	<u>109,791</u>
<i>Net Change in Fund Balance</i>	<u>(268,886)</u>	<u>(245,886)</u>	<u>(136,095)</u>	<u>109,791</u>
<i>Unencumbered Fund Balance Beginning of Year</i>	241,636	241,636	241,636	-
Prior Year Encumbrances Appropriated	4,250	4,250	4,250	-
<i>Unencumbered Fund Balance End of Year</i>	<u>(\$23,000)</u>	<u>\$0</u>	<u>\$109,791</u>	<u>\$109,791</u>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Fund Net Position - Cash Basis*  
*Proprietary Funds*  
*December 31, 2023*

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	Business-Type Activities		
	Water	Sewer	Total
		Enterprise Funds	
<b>Assets</b>			
Equity in Pooled Cash and Cash Equivalents	\$451,958	\$838,714	\$1,290,672
Cash and Cash Equivalents in Segregated Accounts	816	815	1,631
<i>Total Assets</i>	<b>\$452,774</b>	<b>\$839,529</b>	<b>\$1,292,303</b>
 <b>Net Position</b>			
Unrestricted	<u>\$452,774</u>	<u>\$839,529</u>	<u>1,292,303</u>
<i>Total Net Position</i>	<b><u>\$452,774</u></b>	<b><u>\$839,529</u></b>	<b><u>\$1,292,303</u></b>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Receipts, Disbursements and Changes in Fund Net Position - Cash Basis*  
*Proprietary Funds*  
*For the Year Ended December 31, 2023*

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	Business-Type Activities		
	Water	Sewer	Total Enterprise Funds
<b>Operating Receipts</b>			
Charges for Services	\$1,051,083	\$1,062,137	\$2,113,220
Tap-In Fees	4,946	-	4,946
Utility Deposits Received	11,550	-	11,550
Miscellaneous	22,319	-	22,319
<i>Total Operating Receipts</i>	<u>1,089,898</u>	<u>1,062,137</u>	<u>2,152,035</u>
<b>Operating Disbursements</b>			
Personal Services	304,556	307,244	611,800
Employee Fringe Benefits	187,503	220,524	408,027
Contractual Services	344,654	241,898	586,552
Supplies and Materials	109,332	21,162	130,494
Other	38,692	5,166	43,858
<i>Total Operating Disbursements</i>	<u>984,737</u>	<u>795,994</u>	<u>1,780,731</u>
<i>Receipts Over (Under) Operating Disbursements</i>	<u>105,161</u>	<u>266,143</u>	<u>371,304</u>
<b>Non-Operating Receipts (Disbursements)</b>			
Earnings on Investments	137	-	137
Miscellaneous Receipts	-	15,502	15,502
Intergovernmental Receipts	7,100	-	7,100
Capital Outlay	(2,891)	(11,587)	(14,478)
Principal Retirement	(993)	(292,990)	(293,983)
Interest and Other Fiscal Charges	-	(15,828)	(15,828)
<i>Total Non-Operating Receipts (Disbursements)</i>	<u>3,353</u>	<u>(304,903)</u>	<u>(301,550)</u>
<i>Change in Net Position</i>	<u>108,514</u>	<u>(38,760)</u>	<u>69,754</u>
<i>Net Position Beginning of Year</i>	<u>344,260</u>	<u>878,289</u>	<u>1,222,549</u>
<i>Net Position End of Year</i>	<u><u>\$452,774</u></u>	<u><u>\$839,529</u></u>	<u><u>\$1,292,303</u></u>

The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Fiduciary Net Position - Cash Basis*  
*Custodial Fund*  
*December 31, 2023*

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**Assets**

Equity in Pooled Cash and Cash Equivalents	<u>\$9,242</u>
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<i>Total Assets</i>	<u>\$9,242</u>
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**Net Position**

Restricted for Individuals, Organizations and Other Governments	<u>9,242</u>
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<i>Total Net Position</i>	<u>\$9,242</u>
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The notes to the basic financial statements are an integral part of this statement.

**Village of Waverly, Ohio**  
*Pike County*  
*Statement of Changes in Fiduciary Net Position - Cash Basis*  
*Custodial Funds*  
*For the Year Ended December 31, 2023*

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<b>Additions</b>	
Fines and Forfeitures for Other Governments	<u>23,535</u>
<i>Total Additions</i>	<u>23,535</u>
<b>Deductions</b>	
Fines and Forfeitures Distributions to Other Governments	<u>43,121</u>
<i>Total Deductions</i>	<u>43,121</u>
<i>Change in Net Position</i>	<u>(19,586)</u>
<i>Net Position Beginning of Year</i>	<u>28,828</u>
<i>Net Position End of Year</i>	<u><b>\$9,242</b></u>

The notes to the basic financial statements are an integral part of this statement.

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**Village of Waverly, Ohio**  
*Pike County*  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 31, 2023*

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**Note 1 – Reporting Entity**

The Village of Waverly (“the Village”) is a charter municipal corporation operating under the laws of the State of Ohio. The current charter, which provides for a Mayor-Council form of government, was adopted on May 5, 1970. Legislative power is vested in a seven-member Council and a Council president, each elected to four-year terms. The Mayor is elected to a four-year term and is the chief executive officer for the Village. The Village Auditor is elected to a four-year term and is the chief fiscal officer for the Village. All department heads are appointed by the Mayor and Council.

The reporting entity is composed of the primary government, component units, and other organizations that are included to ensure the financial statements of the Village are not misleading.

***Primary Government***

The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the Village. The primary government of the Village of Waverly provides the following services to its citizens: police and fire protection, parks and recreation, emergency medical, street maintenance and repairs, water and sewer.

***Jointly Governed Organizations***

The Village participates in jointly governed organizations. Note 12 to the financial statements provide additional information for these entities.

The Village’s management believes these financial statements present all activities for which the Village is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

As discussed further in the “Basis of Accounting” section of this note, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the Village’s accounting policies.

***Basis of Presentation***

The Village’s basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**Village of Waverly, Ohio**  
*Pike County*  
*Notes to the Basic Financial Statements*  
*For the Year Ended December 31, 2023*

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## **Note 2 – Summary of Significant Accounting Policies (Continued)**

**Government-Wide Financial Statements** The statement of net position and the statement of activities display information about the Village as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the Village that are governmental in nature and those that are considered business-type activities. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of net position presents the cash balance of the governmental and business-type activities of the Village at year end. The statement of activities compares disbursements with program receipts for each program or function of the Village's governmental activities and business-type activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Village is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental program or business activity is self-financing on a cash basis or draws from the general receipts of the Village.

**Fund Financial Statements** During the year, the Village segregates transactions related to certain Village functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Village at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

Proprietary fund statements distinguish operating transactions from nonoperating transactions. Operating receipts generally result from exchange transactions such as charges for services directly relating to the funds' principal services. Operating disbursements include costs of sales and services and administrative costs. The fund statements report all other receipts and disbursements as nonoperating.

### ***Fund Accounting***

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented in three categories: governmental, proprietary, and fiduciary.

**Governmental Funds** Governmental funds are those through which most governmental functions of the Village are financed. The following are the Village's major governmental funds:

**General** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Village of Waverly, Ohio**  
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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Governmental Funds (Continued)***

***Bridge and Street Fund*** The Bridge and Street Fund is used to construct, maintain, and repair Village streets and bridges.

***NEU Grant Fund*** The NEU Grant Fund is used to account for grants received to help address the economic and health impacts of the Coronavirus pandemic.

***Fire Fund*** The Fire Fund is used for the payment of salaries and expenses of the fire department. The primary source of revenue is property taxes levied.

***Police Fund*** The Police Fund is used to finance the police department operation. The primary source of revenue is voted property millage.

The other governmental funds of the Village account for and report grants and other resources whose use is restricted, committed or assigned to a particular purpose.

***Proprietary Funds*** The Village classifies funds financed primarily from user charges for goods or services as proprietary. Proprietary funds are classified as either enterprise funds or internal service funds. The Village does not have any internal service funds.

***Enterprise Funds*** Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the Village's major enterprise funds:

***Water Fund*** The water fund accounts for the provision of water treatment and distribution to the residents and commercial users located within the Village.

***Sewer Fund*** The sewer fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

***Fiduciary Funds*** Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and custodial funds. Trust funds are used to account for assets held by the Village under a trust agreement, or equivalent arrangement that has certain characteristics, for individuals, private organizations, or other governments and are not available to support the Village's own programs. The Village does not have any trust funds. Custodial funds are used to report fiduciary activities that are not required to be reported in a trust fund. The Village's custodial funds account for amounts collected and distributed on behalf of another government or organization. These assets include the activities of the Mayor's Court and restitution.

**Village of Waverly, Ohio**  
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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Basis of Accounting***

The Village's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Village's financial records and reported in the financial statements when cash is received rather than when earned, and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

***Budgetary Process***

All funds, except custodial funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount Village Council may appropriate.

The appropriations ordinance is Village Council's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by Village Council. The legal level of control has been established by Village Council at the fund, function, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Village Auditor. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by Village Council.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by Village Council during the year.

***Cash and Investments***

To improve cash management, cash received by the Village is pooled and invested. Individual fund integrity is maintained through Village records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

**Village of Waverly, Ohio**  
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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Cash and Investments (Continued)***

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

Interest earnings are allocated to Village funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2023 was \$7,989.

***Inventory and Prepaid Items***

The Village reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

***Capital Assets***

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

***Accumulated Leave***

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Village's cash basis of accounting.

***Employer Contributions to Cost-Sharing Pension Plans***

The Village recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 8 and 9, the employer contributions include portions for pension benefits and for other postemployment benefits (OPEB).

***Long-Term Obligations***

The Village's cash basis financial statements do not report liabilities for bonds and other long-term obligations. Proceeds of debt are reported when cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure is reported at inception. Lease payments are reported when paid.

**Village of Waverly, Ohio**  
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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Net Position***

Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes include resources restricted for road repair and maintenance, law enforcement, and capital projects.

The Village's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Village is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

***Nonspendable*** The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

***Restricted*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Enabling legislation authorizes the Village to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the Village can be compelled by an external party, such as citizens, public interest groups, or the judiciary, to use resources created by enabling legislation only for the purposes specified by the legislation.

***Committed*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution, as both are equally binding) of Village Council. Those committed amounts cannot be used for any other purpose unless Village Council removes or changes the specified use by taking the same type of action (ordinance or resolution, as both are equally binding) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by Village Council, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

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## **Note 2 – Summary of Significant Accounting Policies (Continued)**

**Assigned** Amounts in the assigned fund balance classification are intended to be used by the Village for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the Village Council or a Village official delegated that authority by resolution or by State Statute. State Statute authorizes the Village Auditor to assign fund balance for purchases on order provided such amounts have been lawfully appropriated.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

### ***Internal Activity***

Transfers between governmental and business-type activities on the government-wide financial statements are reported in the same manner as general receipts.

Internal allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating receipts/disbursements in proprietary funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

## **Note 3 – Budgetary Basis of Accounting**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the general fund and any major special revenue fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference(s) between the budgetary basis and the cash basis are as follows:

1. Outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as restricted, committed or assigned fund balance (cash basis).
2. General Fund Equivalent funds are included on a cash basis, but are excluded on a budgetary basis.

**Village of Waverly, Ohio**  
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**Note 3 – Budgetary Basis of Accounting (Continued)**

Adjustments necessary to convert the results of operations at the end of the year on the budget basis to the cash basis are as follows:

	General	Bridge and Street	NEU Grant	Fire	Police
Cash Basis	(\$102,884)	(\$121,339)	(\$71,095)	(\$96,581)	\$237,757
Activity of Funds Reclassified for Reporting Purposes	(13,084)	-	-	2,515	(10,679)
Encumbrances	<u>(6,732)</u>	<u>-</u>	<u>(65,000)</u>	<u>(14,257)</u>	<u>(11,914)</u>
<b>Budget Basis</b>	<b><u>(\$122,700)</u></b>	<b><u>(\$121,339)</u></b>	<b><u>(\$136,095)</u></b>	<b><u>(\$108,323)</u></b>	<b><u>\$215,164</u></b>

**Note 4 – Deposits and Investments**

State statutes classify monies held by the Village into three categories.

Active deposits are public monies determined to be necessary to meet current demands upon the Village treasury. Active monies must be maintained either as cash in the Village treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the Village's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, or by the financial institutions participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Interim monies held by the Village can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;

**Village of Waverly, Ohio**  
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**Note 4 – Deposits and Investments (Continued)**

2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, and Government National Mortgage Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. No-load money market mutual funds consisting exclusively of obligations described in (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
4. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
5. Bonds and other obligations of the State of Ohio, and, with certain limitations including a requirement for maturity within ten years from the date of settlement, bonds and other obligations of political subdivisions of the State of Ohio, if training requirements have been met;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances (for a period not to exceed one hundred eighty days) and commercial paper notes (for a period not to exceed two hundred seventy days) in an amount not to exceed 40 percent of the interim monies available for investment at any one time if training requirements have been met; and
8. Written repurchase agreements in the securities described in (1) or (2) provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and the term of the agreement must not exceed thirty days.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Except as noted above, an investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Village, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

At year end, the Village had \$148 in undeposited cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents".

**Village of Waverly, Ohio**  
*Pike County*  
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**Note 4 – Deposits and Investments (Continued)**

***Deposits.***

Custodial credit risk is the risk that in the event of bank failure, the Village will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, the Village's bank balance of \$3,504,179 was either covered by FDIC or collateralized by FDIC or collateralized by its financial statement in the manner described below.

Village has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by:

Eligible securities pledged to the Village and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured; or

Participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total market value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State.

**Note 5 – Taxes**

***Property Taxes***

Property taxes include amounts levied against all real and public utility property located in the Village. Property tax revenue received during 2023 for real and public utility property taxes represents collections of 2022 taxes.

2023 real property taxes are levied after October 1, 2023, on the assessed value as of January 1, 2023, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2023 real property taxes are collected in and intended to finance 2024.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2023 public utility property taxes which became a lien December 31, 2022, are levied after October 1, 2023, and are collected in 2024 with real property taxes.

The full tax rate for all Village operations for the year ended December 31, 2023, was \$15.30 per \$1,000 of assessed value.

**Village of Waverly, Ohio**  
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**Note 5 – Taxes (Continued)**

***Property Taxes (Continued)***

The assessed values of real property and public utility tangible property upon which 2023 property tax receipts were based are as follows:

Real Property	\$79,556,570
Public Utility Personal Property	<u>8,397,570</u>
Total	<u>\$87,954,140</u>

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the Village. The County Auditor periodically remits to the Village its portion of the taxes collected.

***Income Taxes***

The Village levies a one percent income tax on substantially all income earned in the Village as well as on incomes of residents earned outside the Village. In the latter case, the Village allows a credit of 100 percent of the tax paid to another municipality, not to exceed the amount owed. Employers within the Village are required to withhold income tax on employee earnings and remit the tax to the Village at least quarterly. Corporations and other individual taxpayers are also required to pay their estimated tax at least quarterly and file a final return annually. During 2023, revenue from the income tax amounted to \$2,018,216. All proceeds go to the General Fund.

**Note 6 – Interfund Balances and Transfers**

***Transfers***

During 2023, the following transfers were made:

<u>Transfer from</u> <u>Major Funds</u>		
<u>Transfer to</u>	General	Total
Major Funds:		
Bridge and Street Fund	\$225,000	\$225,000
Fire Fund	\$100,000	100,000
Police Fund	1,000,000	1,000,000
Other Nonmajor		
Governmental Funds	\$9,396	\$9,396
Total all Funds	<u>\$1,334,396</u>	<u>\$1,334,396</u>

The above mentioned Transfers From/To were used to move receipts from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them; and to use unrestricted receipts collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**Village of Waverly, Ohio**  
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### **Note 7 – Risk Management**

#### Risk Pool Membership

The Village is a member of the Public Entities Pool of Ohio (The Pool). The Pool assumes the risk of loss up to the limits of the Village's policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31, 2023 which was the most recent available information:

2023	
Cash and investments	\$ 43,996,442
Actuarial liabilities	\$19,743,401

Workers' Compensation coverage is provided by the State of Ohio. The Village pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

### **Note 8 – Defined Benefit Pension Plans**

#### ***Plan Description – Ohio Public Employees Retirement System (OPERS)***

Plan Description – Village employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple employer public employee retirement system which administers three separate pension plans.. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan, and the combined plan is a combination cost-sharing, multiple-employer defined benefit/defined contribution pension plan. Effective January 1, 2022, new members may no longer select the Combined Plan, and current members may no longer make a plan change to this plan. Participating employers are divided into state, local, law enforcement and public safety divisions. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the traditional plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost-of-living adjustments to members of the traditional and combined plans. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

**Village of Waverly, Ohio**  
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**Note 8 – Defined Benefit Pension Plans (Continued)**

***Plan Description – Ohio Public Employees Retirement System (OPERS) (Continued)***

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members in the traditional and combined plans were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional and combined plans as per the reduced benefits adopted by SB 343 (see OPERS Annual Comprehensive Financial Report referenced above for additional information, including requirements for reduced and unreduced benefits):

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Eligible to retire prior to January 7, 2013, or five years after January 7, 2013	20 years of service credit prior to January 7, 2013, or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Traditional Plan Formula:</b> 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 30 years and 1.25% for service years in excess of 30	<b>Combined Plan Formula:</b> 1% of FAS multiplied by years of service for the first 35 years and 1.25% for service years in excess of 35
<b>Public Safety</b>	<b>Public Safety</b>	<b>Public Safety</b>
<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Law Enforcement</b>	<b>Law Enforcement</b>	<b>Law Enforcement</b>
<b>Age and Service Requirements:</b> Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>
<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Traditional Plan Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

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**Note 8 – Defined Benefit Pension Plans (Continued)**

***Plan Description – Ohio Public Employees Retirement System (OPERS) (Continued)***

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount. The amount of a member's pension benefit vests upon receipt of the initial benefit payment. The options for Public Safety and Law Enforcement permit early retirement under qualifying circumstances as early as age 48 with a reduced benefit.

When a traditional plan benefit recipient has received benefits for 12 months, current law provides for an annual cost of living adjustment (COLA). This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. Members retiring under the combined plan receive a cost-of-living adjustment on the defined benefit portion of their pension benefit. For those who retired prior to January 7, 2013, the cost of living adjustment is 3 percent. For those retiring on or after January 7, 2013, beginning in calendar year 2019, the adjustment is based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

Defined contribution plan benefits are established in the plan documents, which may be amended by the Board. Member-directed plan and combined plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the combined plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. Combined plan members wishing to receive benefits must meet the requirements for both the defined benefit and defined contribution plans. Member-directed participants must have attained the age of 55, have money on deposit in the defined contribution plan and have terminated public service to apply for retirement benefits. The amount available for defined contribution benefits in the member-directed plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20 percent each year. At retirement, members may select one of several distribution options for payment of the vested balance in their individual OPERS accounts. Options include the annuitization of the benefit (which includes joint and survivor options and will continue to be administered by OPERS), partial lump-sum payments (subject to limitations), a rollover of the vested account balance to another financial institution, receipt of entire account balance, net of taxes withheld, or a combination of these options. When members choose to annuitize their defined contribution benefit, the annuitized portion of the benefit is reclassified to a defined benefit.

Funding Policy – The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

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**Note 8 – Defined Benefit Pension Plans (Continued)**

***Plan Description – Ohio Public Employees Retirement System (OPERS) (Continued)***

	State and Local
<b>2023 Statutory Maximum Contribution Rates</b>	
Employer	14.0 %
Employee *	10.0 %
<b>2023 Actual Contribution Rates</b>	
Employer:	
Pension ****	14.0 %
Post-employment Health Care Benefits ****	0.0
<hr/>	
Total Employer	<u>14.0 %</u>
Employee	<u>10.0 %</u>

\* Member contributions within the combined plan are not used to fund the defined benefit retirement allowance.

\*\*\*\* These pension and employer health care rates are for the traditional and combined plans. The employer contributions rate for the member-directed plan is allocated 4 percent for health care with the remainder going to pension; however, effective July 1, 2022, a portion of the health care is funded with reserves.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. For 2023, the Village's contractually required contribution was \$223,483.

***Plan Description – Ohio Police & Fire Pension Fund (OP&F)***

Plan Description – Village full-time police and firefighters participate in the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OP&F website at [www.op-f.org](http://www.op-f.org) or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement. For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

**Village of Waverly, Ohio**  
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**Note 8 – Defined Benefit Pension Plans (Continued)**

***Plan Description – Ohio Police & Fire Pension Fund (OP&F) (Continued)***

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.5 percent for each of the first 20 years of service credit, 2.0 percent for each of the next five years of service credit and 1.5 percent for each year of service credit in excess of 25 years. The maximum pension of 72 percent of the allowable average annual salary is paid after 33 years of service credit (see OP&F Annual Comprehensive Financial Report referenced above for additional information, including requirements for Deferred Retirement Option Plan provisions and reduced and unreduced benefits):

Under normal service retirement, retired members who are at least 55 years old and have been receiving OP&F benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit, statutory survivors and annuity beneficiaries. Members participating in the DROP program have separate eligibility requirements related to COLA.

The COLA amount for members who have 15 or more years of service credit as of July 1, 2013, and members who are receiving a pension benefit that became effective before July 1, 2013, will be equal to 3.0 percent of the member's base pension benefit.

The COLA amount for members who have less than 15 years of service credit as of July 1, 2013, and members whose pension benefit became effective on or after July 1, 2013, will be equal to a percentage of the member's base pension benefit where the percentage is the lesser of 3.0% or the percentage increase in the consumer price index, if any, over the twelve-month period that ends on the thirtieth day of September of the immediately preceding year, rounded to the nearest one-tenth of one percent.

Members who retired prior to July 24, 1986, or their surviving beneficiaries under optional plans are entitled to cost-of-living allowance increases. The annual increase is paid on July 1st of each year. The annual COLA increase is \$360 under a Single Life Annuity Plan with proportional reductions for optional payment plans.

**Funding Policy** – The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>Police</u>	<u>Firefighters</u>
<b>2023 Statutory Maximum Contribution Rates</b>		
Employer	19.50 %	24.00 %
Employee	12.25 %	12.25 %
<b>2023 Actual Contribution Rates</b>		
<b>Employer:</b>		
Pension	19.00 %	23.50 %
Post-employment Health Care Benefits	0.50	0.50
Total Employer	<u>19.50 %</u>	<u>24.00 %</u>
Employee	12.25 %	12.25 %

**Village of Waverly, Ohio**  
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**Note 8 – Defined Benefit Pension Plans (Continued)**

***Plan Description – Ohio Police & Fire Pension Fund (OP&F) (Continued)***

Employer contribution rates are expressed as a percentage of covered payroll. The Village's contractually required contribution to OP&F was \$113,950 for 2023.

**Note 9 – Postemployment Benefits**

***Ohio Public Employees Retirement System***

Plan Description – The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the traditional pension plan, a cost-sharing, multiple-employer defined benefit pension plan; the member-directed plan, a defined contribution plan; and the combined plan, a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust. The 115 Health Care Trust (115 Trust or Health Care Trust) was established in 2014, under Section 115 of the Internal Revenue Code (IRC). The purpose of the 115 Trust is to fund health care for the Traditional Pension, Combined and Member-Directed plans. Medicare-enrolled retirees in the Traditional Pension and Combined plans may have an allowance deposited into a health reimbursement arrangement (HRA) account to be used toward the health care program of their choice selected with the assistance of an OPERS vendor. Non-Medicare retirees have converted to an arrangement similar to the Medicare-enrolled retirees, and are no longer participating in OPERS provided self-insured group plans.

With one exception, OPERS-provided health care coverage is neither guaranteed nor statutorily required. Ohio law currently requires Medicare Part A equivalent coverage or Medicare Part A premium reimbursement for eligible retirees and their eligible dependents.

OPERS offers a health reimbursement arrangement (HRA) allowance to traditional pension plan and combined plan benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents.

OPERS members enrolled in the Traditional Pension Plan or Combined Plan retiring with an effective date of January 1, 2022, or after must meet the following health care eligibility requirements to receive an HRA allowance:

**Medicare Retirees** Medicare-eligible with a minimum of 20 years of qualifying service credit

**Non-Medicare Retirees** Non-Medicare retirees qualify based on the following age-and-service criteria:

***Group A*** 30 years of qualifying service credit at any age;

***Group B*** 32 years of qualifying service credit at any age or 31 years of qualifying service credit and minimum age 52;

**Village of Waverly, Ohio**  
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**Note 9 – Postemployment Benefits (Continued)**

***Ohio Public Employees Retirement System (Continued)***

***Group C*** 32 years of qualifying service credit and minimum age 55; or,

A retiree from groups A, B or C who qualifies for an unreduced pension, but a portion of their service credit is not health care qualifying service, can still qualify for health care at age 60 if they have at least 20 years of qualifying health care service credit

Retirees who don't meet the requirement for coverage as a non-Medicare participant can become eligible for coverage at age 65 if they have at least 20 years of qualifying service.

Members with a retirement date prior to January 1, 2022 who were eligible to participate in the OPERS health care program will continue to be eligible after January 1, 2022,

Eligible retirees may receive a monthly HRA allowance for reimbursement of health care coverage premiums and other qualified medical expenses. Monthly allowances, based on years of service and the age at which the retiree first enrolled in OPERS coverage, are provided to eligible retirees, and are deposited into their HRA account.

Retirees will have access to the OPERS Connector, which is a relationship with a vendor selected by OPERS to assist retirees participating in the health care program. The OPERS Connector may assist retirees in selecting and enrolling in the appropriate health care plan.

When members become Medicare-eligible, recipients enrolled in OPERS health care programs must enroll in Medicare Part A (hospitalization) and Medicare Part B (medical).

OPERS reimburses retirees who are not eligible for premium-free Medicare Part A (hospitalization) for their Part A premiums as well as any applicable surcharges (late-enrollment fees). Retirees within this group must enroll in Medicare Part A and select medical coverage, and may select prescription coverage, through the OPERS Connector. OPERS also will reimburse 50 percent of the Medicare Part A premium and any applicable surcharges for eligible spouses. Proof of enrollment in Medicare Part A and confirmation that the retiree is not receiving reimbursement or payment from another source must be submitted. The premium reimbursement is added to the monthly pension benefit.

The health care trust is also used to fund health care for member-directed plan participants, in the form of a Retiree Medical Account (RMA). At retirement or separation, member directed plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

The Ohio Revised Code permits, but does not require OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the Board in Chapter 145 of the Ohio Revised Code.

Disclosures for the health care plan are presented separately in the OPERS financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or 800-222-7377.

**Village of Waverly, Ohio**  
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**Note 9 – Postemployment Benefits (Continued)**

***Ohio Public Employees Retirement System (Continued)***

Funding Policy – The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. When funding is approved by OPERS Board of Trustees, a portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans. Beginning in 2018, OPERS no longer allocated a portion of its employer contributions to health care for the traditional plan.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2023, state and local employers contributed at a rate of 14.0 percent of earnable salary and public safety and law enforcement employers contributed at 18.1 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund health care.

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. For 2023, OPERS did not allocate any employer contribution to health care for members in the Traditional Pension Plan and beginning July 1, 2022, there was a two percent allocation to health care for the Combined Plan. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the member-directed plan for 2022 was 4.0 percent; however, effective July 1, 2022, a portion of the health care rate was funded with reserves.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Village's contractually required contribution was \$0 for 2023.

***Ohio Police and Fire Pension Fund***

Plan Description – The Village contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing, multiple-employer defined post-employment health care plan administered by a third-party provider. This program is not guaranteed and is subject to change at any time upon action of the Board of Trustees. On January 1, 2019, OP&F implemented a new model for health care. Under this new model, OP&F provides eligible retirees with a fixed stipend earmarked to pay for health care and Medicare Part B reimbursements.

OP&F contracted with a vendor who assists eligible retirees in choosing health care plans that are available where they live (both Medicare-eligible and pre-65 populations). A stipend funded by OP&F is available to these members through a Health Reimbursement Arrangement and can be used to reimburse retirees for qualified health care expenses.

Regardless of a benefit recipient's participation in the health care program, OP&F is required by law to pay eligible recipients of a service pension, disability benefit and spousal survivor benefit for their Medicare Part B insurance premium, up to the statutory maximum provided the benefit recipient is not eligible to receive reimbursement from any other source. Once OP&F receives the necessary documentation, a monthly reimbursement is included as part of the recipient's next benefit payment. The stipend provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in Governmental Accounting Standards Board (GASB) Statement No. 75.

**Village of Waverly, Ohio**  
*Pike County*  
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**Note 9 – Postemployment Benefits (Continued)**

***Ohio Police and Fire Pension Fund (Continued)***

OP&F maintains funds for health care in two separate accounts: one account for health care benefits and one account for Medicare Part B reimbursements. A separate health care trust accrual account is maintained for health care benefits under IRS Code Section 115 trust. IRS Code Section 401(h) account is maintained for Medicare Part B reimbursements.

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. The report may be obtained by visiting the OP&F website at [www.op-f.org](http://www.op-f.org) or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

**Funding Policy** – The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F defined benefit pension plan. Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently 19.5 percent and 24 percent of covered payroll for police and fire employer units, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.5 percent of covered payroll for police employer units and 24 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

The Board of Trustees is authorized to allocate a portion of the total employer contributions for retiree health care benefits. For 2023, the portion of employer contributions allocated to health care was 0.5 percent of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded.

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Village's contractually required contribution to OP&F was \$2,816 for 2023.

**Village of Waverly, Ohio**  
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**Note 10 – Debt**

Bonded debt, note, and loan activity for the year ended December 31, 2023, was as follows:

Issue	Balance 12/31/22	Issued	Retired	Balance 12/31/23	Due in One Year
<b>Governmental Activities</b>					
<b>Direct Borrowings:</b>					
2003 - 0% OPWC Depot Street Reconstruction Loan	1,322	-	1,322	-	-
2022- 3.990% FNB Police Cruisers	109,565	-	20,235	89,330	21,042
2008 - 0% OPWC Hillside Avenue Storm System Loan	53,333	-	3,333	50,000	3,333
2016 - 2.9% Fire Pumper Truck	120,859	-	30,745	90,114	31,656
2023 Loader Loan - 4.85%	-	90,195	-	90,195	20,976
2023 - Brush Truck Loan - 5.49%	-	49,728	-	49,728	11,471
<b>Total Governmental Activities</b>	<b>\$ 285,079</b>	<b>\$ 139,923</b>	<b>\$ 55,635</b>	<b>\$ 369,367</b>	<b>\$ 88,478</b>

The Village has certain direct borrowings with the Ohio Public Works Commission (OPWC). In the event of a default, (1) OPWC may apply late fees of 8 percent per year, (2) loans more than sixty days late will be turned over to the Attorney General's office for collection and, as provided by law, OPWC may require that such payment be taken from the Village's share of the County undivided local government fund, and (3) the outstanding amounts shall, at OPWC's option, become immediately due and payable.

Bonded debt, note, and loan activity for the year ended December 31, 2023, was as follows:

Issue	Balance 12/31/22	Issued	Retired	Balance 12/31/23	Due in One Year
<b>Business-Type Activities</b>					
<b>Financed Borrowing:</b>					
2021 Flush Truck Lease - 2.95%	\$ 399,146	\$ -	\$ 39,370	\$ 359,776	\$ 40,531
<b>Direct Borrowings:</b>					
2001 - 2% OWDA Wastewater Treatment Plant Loan	245,286	-	245,286	-	-
2013 - 0% OPWC Bridge Street Sanitation Sewer Loan	166,667	-	8,334	158,333	8,333
2019 - 0% OWDA Loan	595,547	-	993	594,554	11,658
<b>Total Business-Type Activities</b>	<b>\$ 1,406,646</b>	<b>\$ -</b>	<b>\$ 293,983</b>	<b>\$ 1,112,663</b>	<b>\$ 60,522</b>

The Village's overall legal debt margin (the ability to issue additional amounts of general obligation bonded debt) was \$9,145,071 with an unvoted debt margin of \$4,747,364 at December 31, 2023.

**Village of Waverly, Ohio**  
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**Note 10 – Debt (Continued)**

The OWDA loans contain provisions that in an event of default, (1) the amount of such default shall bear interest at the default rate from the due date until the date of payment, (2) if any of the charges have not been paid within thirty days, in addition to the interest calculated at the default rate, a late charge of 1 percent on the amount of each default shall also be paid to OWDA, and (3) for each additional thirty days during which the charges remain unpaid, the Village shall continue to pay an additional late charge of 1 percent on the amount of the default until such charges are paid.

Annual debt service requirements to maturity for business-type activities obligations are:

	OPWC Loans		OWDA Loans	
	Principal	Principal	Interest	
2024	\$ 8,333	\$ 11,658	\$ -	
2025	8,333	23,316	-	
2026	8,333	23,316	-	
2027	8,333	23,316	-	
2028	8,333	23,316	-	
2029-2033	41,665	116,579	-	
2034-2038	41,665	116,579	-	
2039-2043	33,338	116,579	-	
2044-2048	33,338	116,579	-	
2049	-	23,316	-	
	<u>\$191,671</u>	<u>\$ 594,554</u>	<u>\$ -</u>	

Annual debt service requirements to maturity for governmental activities are:

	OPWC Loans			Fire Pumper Truck		Police Cruisers Loan		Front-end Loader Loan		Brush Truck Loan	
	Principal	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2024	\$ 3,333	\$ 31,656	\$ 2,646	\$ 21,042	\$ 3,564	\$ 20,976	\$ 4,375	\$ 11,471	\$ 2,575		
2025	3,333	32,594	1,708	21,882	2,725	21,994	3,357	12,109	1,936		
2026	3,333	25,864	742	22,755	1,852	23,060	2,290	12,783	1,262		
2027	3,333	-	-	23,651	954	24,165	1,186	13,365	681		
2028	3,333	-	-	-	-	-	-	-	-		
2029-2033	16,665	-	-	-	-	-	-	-	-		
2034-2038	16,670	-	-	-	-	-	-	-	-		
	<u>\$ 50,000</u>	<u>\$ 90,114</u>	<u>\$ 5,096</u>	<u>\$ 89,330</u>	<u>\$ 9,095</u>	<u>\$ 90,195</u>	<u>\$ 11,208</u>	<u>\$ 49,728</u>	<u>\$ 6,454</u>		

The OWDA Wastewater Treatment Plant Loan was issued in 2001 for the purpose of constructing a new sewage treatment facility. The loan was paid off in 2023 from the Sewer Fund.

The Village issued an OPWC loan in 2013 with proceeds of \$250,000 for the Bridge Street Sanitation Sewer program. The OPWC loan is being repaid from the Sewer Fund.

**Village of Waverly, Ohio**  
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**Note 10 – Debt (Continued)**

In March 2019, the Village issued an OWDA Loan in the amount of \$1,330,812. This loan was issued for the purpose of well construction and to pay off the previously issued OWDA Loan. This loan will be paid from the Water Fund; however, no formal amortization schedule has been provided by OWDA as of December 31, 2023.

The OPWC Depot Street Reconstruction Loan was issued in 2003 in the amount of \$52,882 for the purpose of reconstruction and improvements to Depot Street. The loan was paid off during fiscal year 2023 from the Depot Street Reconstruction Capital Projects Fund.

The 2008 OPWC loan was issued in the amount of \$100,000 for the purpose of improving the Hillside Avenue storm system. This loan is being repaid from the Hillside Avenue Storm System Fund.

In December of 2016, The Village obtained a loan in the amount of \$295,310 to purchase a fire pump truck. The loan was issued for a 10 year period, with a 2.9% interest rate. This loan was secured by the fire pump truck as pledged collateral. This loan is being repaid from the Fire Fund.

During 2022, the Village obtained a loan in the amount of \$109,565 to purchase Police Cruisers. The loan was issued for a 5 year period at a 3.99% interest rate. This loan was secured by the police cruisers as pledged collateral. This loan is being repaid from the Police Fund.

During 2023, the Village obtained a loan in the amount of \$90,195 to purchase a front-end loader. The loan was issued for a 4-year period at a 4.85% interest rate. This loan was secured by the front-end loader as pledged collateral. This loan is anticipated to be repaid from the Bridge and Street Fund.

During 2023, the Village obtained a loan in the amount of \$49,728 to purchase a brush truck. The loan was issued for a 4-year period at a 5.49% interest rate. This loan was secured by the brush truck as pledged collateral. This loan is anticipated to be repaid from the Bridge and Street Fund.

***Financed Purchase***

In 2019, the Village began acquiring a Flush Truck through a financed purchase at an interest rate of 2.95%. Payments are \$51,144 annually through 2032.

Future lease payments are as follows:

Year	Principal Amount	Interest Amount
2024	\$40,531	\$10,614
2025	41,727	9,417
2026	42,958	8,186
2027	44,225	6,920
2028	45,529	5,615
2029-2033	144,806	8,628
Total	<b>\$359,776</b>	<b>\$49,380</b>

**Village of Waverly, Ohio**  
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**Note 11 – Contingent Liabilities**

**Grants**

The Village received financial assistance from Federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, the effect of any such disallowed claims on the overall financial position of the Village at December 31, 2023, if applicable, cannot be determined at this time.

**Litigation**

The Village is currently party to legal proceedings. Management does not believe the impact, if any, would be significant to the financial statements.

**Note 12 – Jointly Governed Organizations**

*Waverly Evergreen Union Cemetery:* The Waverly Evergreen Union Cemetery, a jointly governed organization provides services within the Village. The Board of Trustees oversees the operation of the Cemetery. The Village does not have any financial interest in or responsibility for the Cemetery.

**Note 13 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June, 2021 while the national state of emergency continues. During 2022, the Village received COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Village. The impact on the Village's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

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**Village of Waverly, Ohio**  
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**Note 14 – Fund Balances**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Village is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General Fund	Bridge and	NEU	Other			Total
		Street	Grant	Fire	Police	Governmental Funds	
<b>Nonspendable</b>							
Unclaimed Monies	\$ 12,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,502
<i>Total Nonspendable</i>	<i>12,502</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>12,502</i>
<b>Restricted for</b>							
Bridge & Street	-	4,836	-	-	-	-	4,836
Other Purposes	-	-	-	-	-	23,933	23,933
Fire	-	-	-	215,282	-	-	215,282
Police	-	-	-	-	521,196	-	521,196
Inner-City Highway	-	-	-	-	-	71,103	71,103
Mayor's Court Computer	-	-	-	-	-	72,881	72,881
NEU Grant	-	-	174,791	-	-	-	174,791
Permissive Tax	-	-	-	-	-	54,624	54,624
Capital Improvements	-	-	-	-	-	10,642	10,642
<i>Total Restricted</i>	<i>-</i>	<i>4,836</i>	<i>174,791</i>	<i>215,282</i>	<i>521,196</i>	<i>233,183</i>	<i>1,149,288</i>
<b>Committed to</b>							
Other Purposes	181,724	-	-	-	-	89,911	271,635
<i>Total Committed</i>	<i>181,724</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>89,911</i>	<i>271,635</i>
<b>Assigned to</b>							
Cemetery	-	-	-	-	-	-	-
Encumbrances	6,732	-	-	-	-	-	6,732
Assigned for 2024 Appropriation:	473,019	-	-	-	-	-	473,019
<i>Total Assigned</i>	<i>479,751</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>479,751</i>
<b>Unassigned (Deficits)</b>							
<i>Total Fund Balances</i>	<i>\$831,447</i>	<i>\$4,836</i>	<i>\$174,791</i>	<i>\$215,282</i>	<i>\$521,196</i>	<i>\$323,094</i>	<i>\$2,070,646</i>

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65 East State Street  
Columbus, Ohio 43215  
ContactUs@ohioauditor.gov  
800-282-0370

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Village of Waverly  
Pike County  
201 West North Street  
Waverly, Ohio 45690

To the Village Council:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, the cash-basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Waverly, Pike County, Ohio (the Village) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements and have issued our report thereon dated June 3, 2025, wherein we noted the Village uses a special purpose framework other than generally accepted accounting principles.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings we identified certain deficiencies in internal control that we consider to be a material weakness and a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying schedule of findings as item 2023-002 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings as item 2023-001 to be a significant deficiency.

Village of Waverly  
Pike County  
Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Required by *Government Auditing Standards*  
Page 2

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2023-003.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Keith Faber  
Auditor of State  
Columbus, Ohio  
June 3, 2025

**VILLAGE OF WAVERLY  
PIKE COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2023**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2023-001**

**Financial Reporting - Significant Deficiency**

In our audit engagement letter, as required by AU-C Section 210, Terms of Engagement, paragraph .06, management acknowledged its responsibility for the preparation and fair presentation of their financial statements; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error as discussed in AU-C Section 210 paragraphs .A14 & .A16.

Due to deficiencies in the Village's financial statement monitoring and review process, the Village made the following errors:

- Intergovernmental receipts were understated, and property tax receipts were overstated in the General Fund, Bridge and Street Fund, Fire Fund, and Police Fund, by \$10,955, \$5,857, \$8,646, and \$27,993, respectively due to the improper recording of state issued real property tax.
- Intergovernmental receipts were understated in the General fund in the amount of \$10,413 due to not recording local government receipts in the proper period.
- Fines and Forfeitures were overstated in the General fund in the amount of \$7,993 and understated in the Law Education Fund in the amount of \$7,993 due to the incorrect recording of distributions from the Village Mayor's Court.

The Village approved the adjustments and corrected the financial statements and accounting records for the errors noted above, where appropriate.

The Village made additional errors in amounts ranging from \$146 to \$1,937. The Village did not correct the financial statements for these errors.

Failure to accurately post and report transactions could result in material errors in the Village's financial statements and reduces the Village's ability to monitor financial activity and to make sound decisions which effect the overall cash of the Village.

The Village should accurately record financial transactions. The Village officials should update control procedures for review of financial activity so that errors can be detected and corrected in a timely manner.

**Officials' Response:**

The Official's did not respond to this finding.

## FINDING NUMBER 2023-002

### **Mayor's Court Reconciliation - Material Weakness**

Sound accounting practices require that when designing the public office's system of internal control and the specific control activities, management should ensure adequate security of assets and records, and verify the existence and valuation of assets and liabilities and periodically reconcile them to the accounting records.

The reconciliation of cash (bank) balances to accounting system records (book) to the accounting system is the most basic and primary control process performed. Lack of completing an accurate and timely reconciliation may allow for accounting errors, theft and fraud to occur without timely detection.

The Mayor's Court Clerk is responsible for reconciling the book (fund) balance to the total bank balance on a monthly basis for the Village's Mayor's Court account, and the Village Mayor is responsible for reviewing the reconciliation and related support.

Due to a lack of controls over the Mayor's Court Cycle, Monthly bank to book reconciliations were not prepared, reviewed and properly reconciled each month of 2023 for the Village's Mayor's Court. Failure to reconcile monthly increases the possibility that the Village will not be able to identify, assemble, analyze, classify, and record its transactions correctly or to document compliance with finance related legal and contractual requirements. Further, the lack of accurate monthly reconciliations increases the risk of theft/fraud over the cash cycle and could lead to inaccurate reporting in the annual financial statements.

The Village of Waverly, Mayor's Court December 2023 had a variance for book balance to bank balance (with the bank balance being higher than the book balance) in the amount of \$5,485. Furthermore, the monthly reconciliations had variances totaling \$9,534 for receipts recorded in the books and bank receipts noted on the bank statements. There was no evidence that the reconciliations were being reviewed in detail by the Village Mayor.

The Village should establish and implement internal controls over the Mayor's County Cycle. The Mayor's Court Clerk should record all transactions and prepare monthly bank to book cash reconciliations. Variances should be investigated, documented and corrected. In addition, the Village Mayor should review the monthly cash reconciliations including the related support (such as reconciling items) and document the reviews.

### **Officials' Response:**

The Official's did not respond to this finding.

**FINDING NUMBER 2023-003**

**Mayor's Court Distributions - Noncompliance**

**Ohio Rev. Code § 733.40** provides except as otherwise provided in section 4511.193 of the Revised Code, all fines, forfeitures, and costs in ordinance cases and all fees that are collected by the mayor, that in any manner come into the mayor's hands, or that are due the mayor or a marshal, chief of police, or other officer of the municipal corporation, any other fees and expenses that have been advanced out of the treasury of the municipal corporation, and all money received by the mayor for the use of the municipal corporation shall be paid by the mayor into the treasury of the municipal corporation on the first Monday of each month. At the first regular meeting of the legislative authority each month, the mayor shall submit a full statement of all money received, from whom and for what purposes received, and when paid into the treasury. Except as otherwise provided by section 307.515 or 4511.19 of the Revised Code, all fines, and forfeitures collected by the mayor in state cases, together with all fees and expenses collected that have been advanced out of the county treasury, shall be paid by the mayor to the county treasury on the first business day of each month. Except as otherwise provided by section 307.515 or 4511.19 of the Revised Code, the mayor shall pay all court costs and fees collected by the mayor in state cases into the municipal treasury on the first business day of each month.

Three out of three (100%) of the Mayor's Court monthly distributions tested, totaling \$27,160 were not distributed to the Village Auditor's office by the first Monday of the month. Delays of this nature resulting from deficiencies in internal control procedures could cause receipts to be lost, misplaced, or stolen without being detected in a timely manner.

The Village should draft, approve, and implement policies and procedures to help ensure accurate and timely distribution of public monies in accordance with Ohio Rev. Code § 733.40.

**Officials' Response:**

The Official's did not respond to this finding.

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**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
December 31, 2023

Finding Number	Finding Summary	Status	Additional Information
2022-001	Financial Reporting	Not Corrected	Reissued as 2023-001
2022-002	Budgetary information not correct in System.	Corrected	
2022-003	Improper Utility rates charged.	Corrected	
2022-004	Mayors Court Reconciliation	Not Corrected	Reissued as 2023-002
2022-005	Mayors Court Distribution	Not Corrected	Reissued as 2023-003



# OHIO AUDITOR OF STATE KEITH FABER



VILLAGE OF WAVERLY

PIKE COUNTY

## AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 6/17/2025

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)