PLEASANT TOWNSHIP

FAIRFIELD COUNTY, OHIO

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2023 & 2022





65 East State Street Columbus, Ohio 43215 ContactUs@ohioauditor.gov 800-282-0370

Members of the Board of Trustees Pleasant Township 3005 Lancaster-Thornville Road NE Lancaster, OH 43130-8448

We have reviewed the *Independent Auditor's Report* of Pleasant Township, Fairfield County, prepared by Julian & Grube, Inc., for the audit period January 1, 2022 through December 31, 2023. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Pleasant Township is responsible for compliance with these laws and regulations.

Keith Faber Auditor of State Columbus, Ohio

August 26, 2024

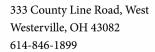


PLEASANT TOWNSHIP FAIRFIELD COUNTY, OHIO

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Independent Auditor's Report

Pleasant Township Fairfield County 3005 Lancaster-Thorneville Rd NE Lancaster, OH 43130-8448

To the Members of the Board of Trustees:

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of Pleasant Township, Fairfield County, Ohio, which comprises the cash balances, receipts, and disbursements for each governmental fund type as of and for the years ended December 31, 2023 and 2022, and the related notes to the financial statements.

Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts, and disbursements for each governmental type of Pleasant Township, as of and for the years ended December 31, 2023 and 2022, and the related notes to the financial statements, in accordance with the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) as described in Note 1.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of our report, the accompanying financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Pleasant Township, as of December 31, 2023 and 2022, or changes in net position thereof for the years then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of Pleasant Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Pleasant Township Fairfield County Independent Auditor's Report

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by Pleasant Township on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and GAAP, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C). Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Pleasant Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
 appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of
 Pleasant Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Pleasant Township's ability to continue as a going concern for a reasonable period of time.

Pleasant Township Fairfield County Independent Auditor's Report

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 21, 2024 on our consideration of Pleasant Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Pleasant Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Pleasant Township's internal control over financial reporting and compliance.

Julian & Grube, Inc.

Julian & Sube, Elne.

June 21, 2024

PLEASANT TOWNSHIP FAIRFIELD COUNTY, OHIO

Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types For the Year Ended December 31, 2023

	Ge	eneral	Special Revenue	Capital Projects	(M	Totals emorandum Only)
Cash Receipts:			 	 		
Property and Other Taxes	\$	90,712	\$ 2,326,248	\$ -	\$	2,416,960
Charges for Services		-	200,035	-		200,035
Licenses, Permits, and Fees		63,980	17,449	-		81,429
Intergovernmental		60,574	381,747	-		442,321
Earnings on Investments		333,082	13,282	-		346,364
Miscellaneous		29,492	 23,505	 		52,997
Total Cash Receipts		577,840	 2,962,266	 		3,540,106
Cash Disbursements:						
Current:						
General Government		238,607	19,176	-		257,783
Public Safety		-	1,752,989	-		1,752,989
Public Works		-	585,633	-		585,633
Health		41,323	-	-		41,323
Capital Outlay		38	117,053	-		117,091
Total Cash Disbursements		279,968	2,474,851			2,754,819
Excess of Receipts over (under) Disbursements		297,872	 487,415	 		785,287
Other Financing Receipts (Disbursements)						
Sale of Capital Assets		-	217	-		217
Transfers In		-	-	365,572		365,572
Transfers Out	-		 (365,572)	 		(365,572)
Total Other Financing Receipts (Disbursements)			 (365,355)	 365,572		217
Extraordinary Item		-	 20,591	 _		20,591
Net Change in Fund Cash Balances		297,872	142,651	365,572		806,095
Fund Cash Balances, January 1, restated	1	,869,976	 4,849,480	 325,000		7,044,456
Fund Cash Balances, December 31	\$ 2	,167,848	\$ 4,992,131	\$ 690,572	\$	7,850,551

See accompanying notes to the financial statement

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

Note 1 – Reporting Entity/Summary of Significant Accounting Policies

A. Description of the Entity

The Constitution and Laws of the State of Ohio establish the rights and privileges of Pleasant Township, Fairfield County, Ohio (the Township) as a body politic and corporate. A publicly elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, fire protection and emergency medical services.

Jointly Governed Organization and Public Entity Risk Pool

The Township participates in a jointly governed organization and a public entity risk pool. Notes 7 and 8 to the financial statement provides additional information on these entities. These organizations are:

<u>Public Entity Risk Pool</u>: The Township participates in the Ohio Township Association Risk Management Authority (OTARMA) public entity risk pool. Note 7 to the financial statement provides additional information for this entity.

<u>Jointly Governed Organization</u>: A jointly governed organization is a regional government or other multi-governmental arrangement that is governed by representatives from each of the governments that create the organization, but that is not a joint venture because the participants do not retain an ongoing financial interest. The Township participates in the Fairfield County Regional Planning Commission, a forty-eight (48) member board. Note 8 to the financial statement provides additional information for this entity.

The Township's management believes this financial statement presents all activities for which the Township is financially accountable.

B. Accounting Basis

The financial statement follows the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C). This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

This statement includes adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

C. Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

General Fund - The General Fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

<u>Gasoline Tax Fund</u> – This fund receives that portion of the State gasoline tax restricted for maintenance and repair of roads within the Township.

<u>Road and Bridge Fund</u> – This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

<u>Fire Operations Fund</u> – This fund receives tax levy revenue as well as payments for services provided to provide fire protection and emergency medical services.

Capital Project Funds - These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including acquisition or construction of capital facilities and other capital assets. The Township has the following Capital Project Fund:

<u>Fire Apparatus Fund</u> – This fund receives transfers from the Fire Operations Fund and is used to accumulate funds for purchase of Fire Department vehicles.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

- 1. Appropriations Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.
- 2. Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.
- 3. Encumbrances The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2023 budgetary activity appears in Note 3.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

- 1. Non-spendable The Township classifies assets as *non-spendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.
- 2. Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or is imposed by law through constitutional provisions.
- 3. Committed Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.
- 4. Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.
- 5. Unassigned Unassigned fund balance is the residual classification for the General Fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

G. Capital Assets

The Township records disbursements for acquisitions of property, plant and equipment when paid. The accompanying financial statement does not report these items as assets.

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statement does not include a liability for unpaid leave.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

I. Basis of Presentation

The Township's financial statement consists of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types on a fund type basis.

J. Extraordinary Item

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. The extraordinary items related to an insurance claim.

Note 2 - Equity in Pooled Deposits and Investments

To improve cash management, cash received by the Township is pooled. Monies for all fund are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit and investment accounts are as follows:

	<u>2023</u>
Demand deposits	\$470,649
Certificates of deposit	824,918
STAR Ohio	6,554,984
Total deposits and investments	\$7,850,551

Deposits are insured by the Federal Deposit Insurance Corporation; or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflects net payroll plus all remitted payroll withholdings. At December 31, 2023, the Township had \$7,714 in unremitted employee OPERS/OP&F payroll withholdings that will be paid in January 2024.

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Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2023 follows:

2023 Budgeted vs. Actual Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$395,868	\$577,840	\$181,972
Special Revenue	3,017,000	2,983,074	(33,926)
Capital Projects	365,572	365,572	
Total	\$3,778,440	\$3,926,486	\$148,046

2023 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation Budgetary		_
Fund Type	Authority	Expenditures	Variance
General	\$335,696	\$280,894	\$54,802
Special Revenue	3,740,292	3,072,701	667,591
Capital Projects	315,572	315,572	
Total	\$4,391,560	\$3,669,167	\$722,393

Note 4 – Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statement includes homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

The County is responsible for assessing property, and for billing, collecting and distributing all property taxes on behalf of the Township.

Note 5 – Interfund Transactions

Interfund transfers for the year ended December 31, 2023, consisted of the following, as reported on the fund statements:

<u>Fund</u>	Transfers In	Transfers Out
Fire Operation Fund	\$0	\$365,572
Fire Apparatus Fund	\$365,572	\$0
	\$365,572	\$365,572

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Ohio Revised Code 5705.13 permits the transfer from the Fire Operation to the Fire Apparatus Fund.

Note 6 - Defined Benefit Pension Plan

Ohio Public Employees Retirement System

All four (4) Elected Officials and three (3) employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10% of their wages and the Township contributed an amount equaling 14% of their wages. The Township has paid all contributions required through November 30, 2023. December 2023 employee withholdings (\$1,689) and employer contributions (\$2,365) will be paid in January 2024 after payroll through December 30, 2023 is paid on January 4, 2024.

Ohio Police and Fire Retirement System

The Township's six (6) certified full-time Fire Fighters belong to the Ohio Police and Fire Pension Fund (OP&F). OP&F is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. Full-time fire fighters contributed 12.25% of their wages and the Township contributed an amount equal to 24% their wages. The Township has paid all contributions required through November 30, 2023. December 2 0 2 3 employee withholdings (\$6,025) and employer contributions (\$11,804) will be paid in January 2024 after payroll through December 30, 2023 is paid on January 4, 2024.

Social Security

All of the Township's part-time fire fighters contribute to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2% of their wages. The Township contributed an amount equal to 6.2% of their wages. The Township has paid all contributions required through December 31, 2023.

Note 7 - Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

Workers' Compensation

Workers' Compensation coverage is provided by the State of Ohio. The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

Risk Pool Membership

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township's policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

2023

Cash and investments \$33,494,457

Actuarial liabilities \$ 10,885,549

Note 8 – Jointly Governed Organization

The Township appoints a person to represent the Township on the 48 member board of the Fairfield County Regional Planning Commission. The Township pays an annual membership fee of \$0.25 per capita based on the most recent Census. There is no ongoing financial interest or responsibility by the Township.

Note 9 – Postemployment Benefits

Both OPERS and OP&F offer cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. OP&F uses a stipend-based health care model. A stipend funded by OP&F is placed in individual Health Reimbursement Accounts that retirees use to be reimbursed for health care expenses. For calendar year 2023, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2023, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves. OP&F contributes 0.5 percent to fund these benefits.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

Note 10 – Contingent Liabilities

Amounts grantor agencies pay to the Township are subject to audit and adjustment by the grantor, principally the Federal Government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Effective December 31, 2017, Pleasant Township withdrew from OPEC-HC, a Regional Council of Governments organized under Ohio Revised Code Chapter 167 and formed to provide pooled health insurance coverage to political subdivisions throughout the State of Ohio.

On December 18, 2018, the Township was informed that its proportional share of the deficit incurred by OPEC-HC with the Jefferson Health Plan was \$40,309. On March 6, 2019, Counsel informed the Township that a tentative negotiated settlement was being discussed with Jefferson Health Plan in which the Township's liability would be settled for 41.1% of the alleged deficit number, or \$16,569. Payment would release Pleasant Township from any obligation to the Jefferson Health Plan for the Township's participation in the OPEC-HC pool.

A Receiver was appointed in a Franklin County case involving claims between Ohio Insurance Services against OPEC-HC. Additional language was added to the tentative agreement, for agreement by the Receiver, to release litigants from any liability as to the Benovation claims in the Ohio Insurance Services/OPEC-HC case. As of December 31, 2019, the Receiver had not signed off on the agreement.

In May 2020, Pleasant Township provided the court appointed receiver additional financial information they requested relative to the receivership and the pending Franklin County court case. As of November 10, 2020, it was reported that remaining funds would be insufficient to satisfy all remaining claims and the Receiver was reviewing payments made by OPEC-HC members and invoices submitted by Ohio Insurance Services, Frank Harmon and Jefferson Health Plan. It was anticipated that the Receiver would conclude its review before the end of the year (2020) and submit a report to the court.

As of December 31, 2023, litigation continues and a final settlement has not been determined. The \$16,569 tentative settlement amount is included in appropriations for 2024.

Note 11 – Fund Balances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Capital Projects	Total
Outstanding Encumbrances	\$926	\$232,278	\$315,572	\$548,776
Total	\$926	\$232,278	\$315,572	\$548,776

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2023

The fund balance of special revenue funds is either restricted or committed. The fund balance of capital projects funds are restricted, committed, or assigned. These restricted, committed, and assigned amounts in the special revenue and capital projects funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Note 12 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency ended in April 2023. During 2023, the Township did not receive any additional COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the Township. The impact on the Township's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

Pleasant Township received a total of \$603,881 from the American Rescue Plan Act. In 2021, Trustees appropriated \$10,000 to purchase COVID supplies for the Fire Department and \$315,572 for purchase of a medic vehicle to replace a 20+ year old unit that had been dedicated to COVID response.

On April 7, 2022, Trustees moved to adopt the Standard Allowance permitted in the Final Rule of January 6, 2022, effective April 1, 2022 that allowed up to \$10 million of ARPA funds to be used to fund 'Government Services'. On May 5, Funding for purchase of the Medic was moved from the ARPA Fund to the Fire Apparatus Fund and Trustees moved to use all remaining ARPA funds to pay full-time firefighter salary, overtime, Medicare and the employer share of OP&F pension.

PLEASANT TOWNSHIP FAIRFIELD COUNTY, OHIO

Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types For the Year Ended December 31, 2022

	Ge	eneral		Special Revenue	Capital Projects	(M	Totals emorandum Only)
Cash Receipts:							•
Property and Other Taxes	\$	76,417	\$	1,747,764	\$ -	\$	1,824,181
Charges for Services		-		170,035	-		170,035
Licenses, Permits, and Fees		65,369		21,050	-		86,419
Intergovernmental		59,431		661,935	-		721,366
Earnings on Investments		40,873		1,529	-		42,402
Miscellaneous		25,180		15,034	 		40,214
Total Cash Receipts		267,270		2,617,347	 		2,884,617
Cash Disbursements:							
Current:							
General Government		203,075		16,774	-		219,849
Public Safety		-		1,357,297	-		1,357,297
Public Works		-		570,991	-		570,991
Health		39,762		-	-		39,762
Capital Outlay		189		55,809	-		55,998
Total Cash Disbursements		243,026		2,000,871	-		2,243,897
Excess of Receipts over (under) Disbursements		24,244		616,476	 		640,720
Other Financing Receipts (Disbursements)							
Transfers In		-		-	50,000		50,000
Transfers Out				(50,000)	 -		(50,000)
Total Other Financing Receipts (Disbursements)				(50,000)	 50,000		-
Extraordinary Item		-		17,192	 		17,192
Net Change in Fund Cash Balances		24,244		583,668	50,000		657,912
Fund Cash Balances, January 1	1	845,732		4,265,600	 275,000		6,386,332
Fund Cash Balances, December 31	\$ 1,	869,976	_\$	4,849,268	\$ 325,000	\$	7,044,244

See accompanying notes to the financial statement

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Note 1 – Reporting Entity/Summary of Significant Accounting Policies

A. Description of the Entity

The Constitution and Laws of the State of Ohio establish the rights and privileges of Pleasant Township, Fairfield County, Ohio (the Township) as a body politic and corporate. A publicly elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, fire protection and emergency medical services.

Jointly Governed Organization and Public Entity Risk Pool

The Township participates in a jointly governed organization and a public entity risk pool. Notes 7 and 8 to the financial statement provides additional information on these entities. These organizations are:

<u>Public Entity Risk Pool</u>: The Township participates in the Ohio Township Association Risk Management Authority (OTARMA) public entity risk pool. Note 7 to the financial statement provides additional information for this entity.

<u>Jointly Governed Organization</u>: A jointly governed organization is a regional government or other multi-governmental arrangement that is governed by representatives from each of the governments that create the organization, but that is not a joint venture because the participants do not retain an ongoing financial interest. The Township participates in the Fairfield County Regional Planning Commission, a forty-eight (48) member board. Note 8 to the financial statement provides additional information for this entity.

The Township's management believes this financial statement presents all activities for which the Township is financially accountable.

B. Accounting Basis

This financial statement follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C). This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

This statement includes adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

C. Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

General Fund - The General Fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

<u>Gasoline Tax Fund</u> – This fund receives that portion of the State gasoline tax restricted for maintenance and repair of roads within the Township.

<u>Road and Bridge Fund</u> – This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

<u>Fire Operations Fund</u> – This fund receives tax levy revenue as well as payments for services provided to provide fire protection and emergency medical services.

Capital Project Funds - These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including acquisition or construction of capital facilities and other capital assets. The Township has the following Capital Project Fund:

<u>Fire Apparatus Fund</u> – This fund receives transfers from the Fire Operations Fund and is used to accumulate funds for purchase of Fire Department vehicles.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

- 1. Appropriations Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.
- 2. Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

3. Encumbrances - The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2022 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

- 1. Non-spendable The Township classifies assets as non-spendable when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.
- 2. Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or is imposed by law through constitutional provisions.
- 3. Committed Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.
- 4. Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.
- 5. Unassigned Unassigned fund balance is the residual classification for the General Fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

G. Capital Assets

The Township records disbursements for acquisitions of property, plant and equipment when paid. The accompanying financial statement does not report these items as assets.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statement does not include a liability for unpaid leave.

I. Basis of Presentation

The Township's financial statement consists of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types on a fund type basis.

J. Extraordinary Item

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. The extraordinary items related to an insurance claim.

Note 2 – Equity in Pooled Deposits and Investments

To improve cash management, cash received by the Township is pooled. Monies for all fund are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit and investment accounts are as follows:

	2022
Demand deposits	\$1,207,944
Certificates of deposit	804,544
STAR Ohio	5,031,756
Total deposits and investments	\$7,044,244

Deposits are insured by the Federal Deposit Insurance Corporation; or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2022, the Township had \$5,530 in unremitted employee OPERS/OP&F payroll withholdings that will be paid in January 2023.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2022 follows:

2022	Budgeted	vs. Actual	Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$214,181	\$267,270	\$53,089
Special Revenue	2,535,116	2,634,539	99,423
Capital Projects	50,000	50,000	-
Total	\$2,799,297	\$2,951,809	\$152,512

2022 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$294,215	\$252,079	\$42,136
Special Revenue	2,962,982	2,136,837	826,145
Capital Projects	315,572	315,572	_
Total	\$3,572,769	\$2,704,488	\$868,281

Note 4 – Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statement includes homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

The County is responsible for assessing property, and for billing, collecting and distributing all property taxes on behalf of the Township.

Note 5 – Interfund Transactions

Interfund transfers for the year ended December 31, 2022, consisted of the following, as reported on the fund statements:

<u>Fund</u>	Transfers In	Transfers Out
Fire Operation Fund	\$0	\$50,000
Fire Apparatus Fund	\$50,000	\$0
	\$50,000	\$50,000

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Ohio Revised Code 5705.13 permits the transfers from the Fire Operation to the Fire Apparatus Fund.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Note 6 – Defined Benefit Pension Plan

Ohio Public Employees Retirement System

All (4) Elected Officials and three (3) employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10% of their wages and the Township contributed an amount equaling 14% of their wages. The Township has paid all contributions required through November 30, 2022. December 2022 employee withholdings (\$1,484) and employer contributions (\$2,077) will be paid in January 2023 after payroll through December 31, 2022 is paid on January 5, 2023.

Ohio Police and Fire Retirement System

The Township's six (6) certified full-time Fire Fighters belong to the Ohio Police and Fire Pension Fund (OP&F). OP&F is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. Full-time fire fighters contributed 12.25% of their wages and the Township contributed an amount equal to 24% their wages. The Township has paid all contributions required through November 30, 2022. December 2022 employee withholdings (\$4,046) and employer contributions (\$7,927) will be paid in January 2023 after payroll through December 31, 2022 is paid on January 5, 2023.

Social Security

All of the Township's part-time fire fighters contribute to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2% of their wages. The Township contributed an amount equal to 6.2% of their wages. The Township has paid all contributions required through December 31, 2022.

Note 7 – Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

Workers' Compensation

Workers' Compensation coverage is provided by the State of Ohio. The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Risk Pool Membership

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

2022

Cash and investments \$32,288,098

Actuarial liabilities \$ 9,146,434

Note 8 – Jointly Governed Organization

The Township appoints a person to represent the Township on the 48 member board of the Fairfield County Regional Planning Commission. The Township pays an annual membership fee of \$0.25 per capita based on the most recent Census. There is no ongoing financial interest or responsibility by the Township.

Note 9 – Postemployment Benefits

Both OPERS and OP&F offer cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for OPERS members in the traditional pension plan and combined plan was 0 percent during calendar year 2022. The portion of employer contributions allocated to health care for OPERS members in the member-directed plan was 4.0 percent during calendar year 2022. OP&F contributes 0.5 percent to fund these benefits

Effective January 1, 2022, OPERS discontinued the group plans currently offered to non-Medicare retirees and re-employed retirees. Instead, eligible non-Medicare retirees will select an individual medical plan. OPERS will provide a subsidy or allowance via an HRA allowance to those retirees who meet health care eligibility requirements. Retirees will be able to seek reimbursement for plan premiums and other qualified medical expenses.

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

Note 10 – Contingent Liabilities

Amounts grantor agencies pay to the Township are subject to audit and adjustment by the grantor, principally the Federal Government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Effective December 31, 2017, Pleasant Township withdrew from OPEC-HC, a Regional Council of Governments organized under Ohio Revised Code Chapter 167 and formed to provide pooled health insurance coverage to political subdivisions throughout the State of Ohio.

On December 18, 2018, the Township was informed that its proportional share of the deficit incurred by OPEC-HC with the Jefferson Health Plan was \$40,309. On March 6, 2019, Counsel informed the Township that a tentative negotiated settlement was being discussed with Jefferson Health Plan in which the Township's liability would be settled for 41.1% of the alleged deficit number, or \$16,569. Payment would release Pleasant Township from any obligation to the Jefferson Health Plan for the Township's participation in the OPEC-HC pool.

A Receiver was appointed in a Franklin County case involving claims between Ohio Insurance Services against OPEC-HC. Additional language was added to the tentative agreement, for agreement by the Receiver, to release litigants from any liability as to the Benovation claims in the Ohio Insurance Services/OPEC-HC case. As of December 31, 2019, the Receiver had not signed off on the agreement.

In May 2020, Pleasant Township provided the court appointed receiver additional financial information they requested relative to the receivership and the pending Franklin County court case. As of November 10, 2020, it was reported that remaining funds would be insufficient to satisfy all remaining claims and the Receiver was reviewing payments made by OPEC-HC members and invoices submitted by Ohio Insurance Services, Frank Harmon and Jefferson Health Plan. It was anticipated that the Receiver would conclude its review before the end of the year (2020) and submit a report to the court.

As of December 31, 2022, litigation continues and a final settlement has not been determined. The \$16,569 tentative settlement amount is included in appropriations for 2023.

Note 11 – Fund Balances

Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

		Special	Capital	
Fund Balances	General	Revenue	Projects	Total
Outstanding Encumbrances	\$9,053	\$85,966	\$315,572	\$410,591
Total	\$9,053	\$85,966	\$315,572	\$410,591

Fairfield County, Ohio Notes to the Financial Statement For the Year Ended December 31, 2022

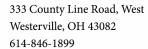
The fund balance of special revenue funds is either restricted or committed. The fund balance of capital projects funds are restricted, committed, or assigned. These restricted, committed, and assigned amounts in the special revenue and capital projects funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Note 12 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency ended in April 2023. During 2022, the Township received COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the Township. The impact on the Township's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

Pleasant Township received a total of \$603,881 from the American Rescue Plan Act. In 2021, Trustees appropriated \$10,000 to purchase COVID supplies for the Fire Department and \$315,572 for purchase of a medic vehicle to replace a 20+ year old unit that had been dedicated to COVID response.

On April 7, 2022, Trustees moved to adopt the Standard Allowance permitted in the Final Rule of January 6, 2022, effective April 1, 2022 that allowed up to \$10 million of ARPA funds to be used to fund 'Government Services'. On May 5, Funding for purchase of the Medic was moved from the ARPA Fund to the Fire Apparatus Fund and Trustees moved to use all remaining ARPA funds to pay full-time firefighter salary, overtime, Medicare and the employer share of OP&F pension.





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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Pleasant Township Fairfield County 3005 Lancaster-Thornville Rd NE Lancaster, OH 43130-8448

To the Members of the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the cash balances, receipts, and disbursements for each governmental fund type of Pleasant Township, Fairfield County, Ohio, as of and for the years ended December 31, 2023, and 2022 and the related notes to the financial statements and have issued our report thereon dated June 21, 2024, wherein we noted Pleasant Township followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Pleasant Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pleasant Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Pleasant Township's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Pleasant Township's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pleasant Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Pleasant Township Fairfield County

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Pleasant Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pleasant Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Julian & Grube, Inc.

Julian & Sube, Elne.

June 21, 2024





PLEASANT TOWNSHIP

FAIRFIELD COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 9/5/2024

65 East State Street, Columbus, Ohio 43215 Phone: 614-466-4514 or 800-282-0370