

CRAWFORD METROPOLITAN HOUSING AUTHORITY

Financial Condition

As of

March 31, 2014

Together with Auditors' Report



Dave Yost • Auditor of State

Board of Trustees
Crawford Metropolitan Housing Authority
P.O. Box 1029
Mansfield, Ohio 44901

We have reviewed the *Independent Auditor's Report* of the Crawford Metropolitan Housing Authority, Crawford County, prepared by Kevin L. Penn, Inc., for the audit period April 1, 2013 through March 31, 2014. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Crawford Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Dave Yost".

Dave Yost
Auditor of State

September 19, 2014

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**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY**

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Independent Auditor's Report

Board of Trustees
Crawford Metropolitan Housing Authority
Crawford County

Report on the Financial Statements

I have audited the accompanying financial statements of the business-type activities of Crawford Metropolitan Housing Authority, Crawford County as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise the Crawford Metropolitan Housing Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to opine on these financial statements based on my audit. I audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require me to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on my judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, I consider internal control relevant to the Crawford Metropolitan Housing Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Crawford Metropolitan Housing Authority's internal control. Accordingly, I express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as my evaluation of the overall financial statement presentation.

I believe the audit evidence I obtained is sufficient and appropriate to support my audit opinions.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Crawford Metropolitan Housing Authority, Crawford County, Ohio as of March 31, 2014, and the respective changes in financial position and cash flows for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. I applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, to the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not opine or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to opine or provide any other assurance.

Supplementary

My audit was conducted to opine on the Crawford Metropolitan Housing Authority's basic financial statements taken as a whole. The Supplemental Financial Data Schedules present additional analysis and is not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards also presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of State and Local Governments, and Non-Profit Organizations and is also not a required part of the financial statements.

The Supplemental Financial Data Schedules and Schedule of Federal Award Expenditures is management's responsibility, and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. I subjected these schedules to the auditing procedures I applied to the basic financial statements. I also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated August 8, 2014 on my consideration of the Crawford Metropolitan Housing Authority's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of my internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crawford Metropolitan Housing Authority's internal control over financial reporting and compliance.

Kevin L. Penn, Inc.

August 8, 2014

Crawford Metropolitan Housing Authority

Management's Discussion and Analysis

March 31, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Crawford Metropolitan Housing Authority's (the Authority's) management's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's financial position (its ability to address the next and subsequent fiscal year challenges), and (d) identify individual fund issues or concerns.

This Management Discussion and Analysis is new, and will now be presented at the front of each year's financial statements.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current years activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements (beginning on page 12).

FINANCIAL HIGHLIGHTS

- During FY 2014, the Authority's net position decreased by \$34,834 (or 12.34%). Since the Authority engages only in business-type activities, the decrease is all in the category of business-type net position. Net position was \$247,358 and \$282,192 for FY 2014 and FY 2013 respectively.
- The revenue decreased by \$184,985 (or less 12.66%) during FY 2014, and was \$1,276,817 and \$1,461,802 for FY 2014 and FY 2013 respectively.
- Total expenses decreased by \$134,142 (or 9.28%) during FY2014 and were \$1,311,651 and \$1,445,793 for FY 2014 and FY 2013 respectively.

Authority-Wide Financial Statements

The Authority-wide financial statements (see pgs 12-14) are designed to be corporate-like in that all business type activities are consolidated into columns, which add to a total for the entire Authority.

These Statements include a Statement of Net Position, which is similar to a Balance Sheet. The Statement of Net Position reports all financial and capital resources for the Authority. The statement is presented in the format where assets, minus liabilities, equals “Net Position”, formerly known as equity. Assets and liabilities are presented in order of liquidity, and are classified as “Current” (convertible into cash within one year), and “Non-current”.

The focus of the Statement of Net Position (the “Unrestricted Net Position”) is designed represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Position (formerly equity) are reported in three broad categories:

Net Position, Invested in Capital Assets, Net of Related Debt: This component of Net Position consists of all Capital Assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted Net Position: This component of Net Position consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

Unrestricted Net Position: Consists of Net Position that do not meet the definition of “Net Position Invested in Capital Assets, Net of Related Debt”, or “Restricted Net Position”.

The Authority-wide financial statements also include a Statement of Revenues, Expenses and Changes in Fund Net Position (similar to an Income Statement). This Statement includes Operating Revenues, such as rental income, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue and Expenses, such as grant revenue, investment income and interest expense.

The focus of the Statement of Revenues, Expenses and Changes in Fund Net Position is the “Change in Net Position”, which is similar to Net Income or Loss.

Finally, Statement of Cash Flows (see page 14) is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, and from capital and related financing activities.

Fund Financial Statements

Traditional users of governmental financial statements will find the Authority-wide financial statements presentation more familiar. The focus is now on Major Funds, rather than fund types. The Authority consists of exclusively Enterprise Funds. Enterprise funds utilize the full accrual basis of accounting. The Enterprise method of accounting is similar to accounting utilized by the private sector accounting.

Many of the funds maintained by the Authority are required by the Department of Housing and Urban Development. Others are segregated to enhance accountability and control.

The Authority's Funds

Business Type Funds

Housing Choice Voucher Program – Under the Housing Choice Voucher Program, the Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment made to the landlord. The program is administered under an Annual Contributions Contract (ACC) with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants' rent at 30% of adjusted household income.

Other Programs – In addition to the major program above, the Authority also maintains other grant programs. The other activities the Authority is involved with are listed below:

Home Investment Partnership Program – grant monies are received from local sources to administer this program in a manner similar to the Housing Choice Voucher Program.

AUTHORITY – WIDE STATEMENT

Statement of Net Position

The following table reflects the condensed Statement of Net Position compared to prior year. The Authority is engaged only in Business-Type Activities.

TABLE 1

STATEMENT OF NET POSITION

	<u>FY 2013</u>	<u>FY 2014</u>
Current and Other Assets	\$ 211,668	\$ 178,249
Capital Assets	<u>107,007</u>	<u>100,727</u>
Total Assets	<u>318,675</u>	<u>278,976</u>
Other Liabilities	14,192	6,431
Non-Current Liabilities	<u>22,291</u>	<u>25,187</u>
Total Liabilities	<u>36,483</u>	<u>31,618</u>
Net Position:		
Invested in Capital Assets, Net of Related Debt	107,007	100,727
Restricted	64,778	59,959
Unrestricted	<u>110,407</u>	<u>86,672</u>
Total Net Position	<u>\$ 282,192</u>	<u>\$ 247,358</u>

For more detailed information see page 12 for the Statement of Net position.

Major Factors Affecting the Statement of Net position

Current assets were decreased by \$33,419 or 15.79% in fiscal year 2014 caused by the losses to HAP reserves and UNA reserves. Liabilities decreased by \$4,865 or 13.33% because of the decrease to Deferred Admin fees.

Capital assets decreased during FY 2014 by \$6,280. The decrease is attributed to the current year's depreciation of \$6,280. For more detail see "Capital Assets and Debt Administration" below.

Table 2 presents details on the change in Unrestricted Net position

TABLE 2**CHANGE OF UNRESTRICTED NET POSITION**

Unrestricted Net Position 3/31/2013		\$ 110,407
Results of Operations	(30,015)	
Adjustments:		
Depreciation (1)	6,280	
Adjusted Results from Operations		(23,735)
Capital Expenditures		
Additions		0
		<hr/>
Unrestricted Net Position 03/31/2014		<u><u>\$ 86,672</u></u>

(1) Depreciation is treated as an expense and reduces the results of operations but does not have an impact on Unrestricted Net Position

While the result of operations is a significant measure of the Authority's activities, the analysis of the changes in Unrestricted Net Position provides a clearer change in financial well-being.

TABLE 3**CHANGE OF RESTRICTED NET POSITION**

Restricted Net Position 3/31/2013		\$ 64,778
Results of Operations		
Adjustments:		
HAP spent from reserves	(6,954)	
Fraud Recovery payments net bad debt	2,135	
Adjusted Results from Operations		(4,819)
		<hr/>
Restricted Net Position 03/31/2014		<u><u>\$ 59,959</u></u>

TABLE 4**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**

The following schedule compares the revenues and expenses for the current and previous fiscal year. The Authority is engaged only in Business-Type Activities.

	<u>FY 2013</u>	<u>FY 2014</u>
Revenues		
HUD PHA Operating Grants	\$ 1,454,148	\$ 1,272,378
Investment Income	316	168
Other Revenues	<u>7,338</u>	<u>4,271</u>
Total Revenue	<u>1,461,802</u>	<u>1,276,817</u>
Expenses		
Administrative	170,932	157,628
Maintenance	4,221	2,754
General	7,492	5,828
Housing Assistance Payments	1,259,512	1,139,161
Depreciation	<u>3,636</u>	<u>6,280</u>
Total Expenses	<u>1,445,793</u>	<u>1,311,651</u>
Net Increase/(Decrease)	<u>\$ 16,009</u>	<u>\$ (34,834)</u>

MAJOR FACTORS AFFECTING THE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET POSITION

HUD PHA Operating Grants were decreased by \$181,770 or 12.50% for FY14. Reasons for the decrease were the HCV program decreased funding & the decrease to the TBRA funds. The leasing rate for the HCV program for FY14 decreased to 93.31%, with 3,628 unit months leased out of a possible 3,888. The rate for FY13 was 98.79%.

Administrative Expenses decreased \$13,304 or 7.78% last year's Office Improvements were completed and cost savings were put into place. HAP expenses were also decreased by 120,351 or 9.56%. That would account for Total Expenses decreasing by \$134,142 in FY14 or 9.28%

The \$34,834 loss is made up of a \$4,819 decrease to Restricted HAP funds and a \$30,015 decrease from administrative operations.

CAPITAL ASSETS AND DEBT ADMINISTRATION**Capital Assets**

As of year-end, the Authority had \$100,727 invested in capital assets as reflected in the following schedule, which represents a net increase (addition, deductions and depreciation).

TABLE 5

**CAPITAL ASSETS AT YEAR-END
(NET OF DEPRECIATION)**

	<u>Business-Type Activities</u>	
	<u>FY 2013</u>	<u>FY 2014</u>
Office Improvements	\$106,867	\$106,867
Equipment – Administrative	9,440	9,440
Accumulated Depreciation	<u>(9,300)</u>	<u>(15,580)</u>
Total	<u>\$107,007</u>	<u>\$100,727</u>

The following reconciliation summarizes the change in Capital Assets, which is presented in detail on page 20 of the notes.

TABLE 6

CHANGE IN CAPITAL ASSETS

Beginning Balance, 04/1/2012	\$ 107,007
Additions	0
Disposition	0
Depreciation	<u>(6,280)</u>
Ending Balance, 03/31/2014	<u>\$100,727</u>

This year's major additions are:

None

Debt Outstanding

As of 3/31/14, the Authority had no outstanding debt (bonds, notes, etc.)

ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- Federal funding of the Department of Housing and Urban Development
- Local labor supply and demand, which can affect salary and wage rates
- Local inflationary, recession and employment trends, which can affect resident incomes and therefore the amount of housing assistance
- Inflationary pressure on utility rates, supplies and other costs

FINANCIAL CONTACT

The individual to be contacted regarding this report is Marsha K. Inscho; Finance Manager for the Crawford Metropolitan Housing Authority, at (419) 526-1622 Specific requests may be submitted to the Authority at P.O. Box 1029, Mansfield, OH 44901.

CRAWFORD METROPOLITAN HOUSING AUTHORITY
STATEMENT OF NET POSITION
MARCH 31, 2014

ASSETS

Current Assets

Cash and Cash Equivalents - Unrestricted (Note 2)	\$117,989
Accounts Receivable - Fraud Recovery	2,323
Allowance for Doubtful Accounts	(2,323)
Prepaid Expenses	301
Total Current Assets	<u>118,290</u>

Non-Current Assets

Cash and Cash Equivalents - Restricted (Note 2)	59,959
Depreciation Capital Assets - (Note 4)	<u>100,727</u>
Total Non-Current Assets	<u>160,686</u>
TOTAL ASSETS	<u><u>\$278,976</u></u>

LIABILITIES AND Net Position

Current Liabilities

Accounts Payable	\$2,127
Accrued Expenses	1,287
Unearned Revenue	1,649
Accrued Compensated Absences	<u>2,896</u>
Total Current Liabilities	7,959

Non-Current Liabilities

Accrued Compensated Absences	<u>23,659</u>
Total Non-Current Liabilities	<u>23,659</u>
Total Liabilities	<u><u>\$31,618</u></u>

Net Position

Investment in Capital Assets, Net of Related Debt	\$100,727
Restricted	59,959
Unrestricted	<u>86,672</u>
Total Net Position	<u><u>\$247,358</u></u>

The accompanying notes are an integral part of the financial statements.

CRAWFORD METROPOLITAN HOUSING AUTHORITY
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 FOR THE YEAR ENDED MARCH 31, 2014

Operating Revenue:

HUD Operating Subsidies and Grants	\$1,270,773
Other Revenue	<u>5,876</u>
Total Operating Revenue	1,276,649

Operating Expenses:

Housing Assistance Payments	1,139,161
Other Administrative Expense	157,628
Material and Labor - Maintenance	2,754
Depreciation Expense	6,280
General Expenses	<u>5,828</u>
Total Operating Expenses	<u>1,311,651</u>

Operating Income (Loss)	(35,002)
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Non-Operating Revenues (Expenses)

Investment Income - Unrestricted	<u>168</u>
Total Non-Operating Revenues (Expenses)	168

Change in Net Position	(34,834)
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Net Position - Beginning of Year	<u>282,192</u>
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Net Position - End of Year	<u><u>\$247,358</u></u>
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The accompanying notes are an integral part of the financial statements.

CRAWFORD METROPOLITAN HOUSING AUTHORITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2014

Cash Flows From Operating Activities:	
Cash payments to suppliers for goods and services	\$(160,924)
Housing assistance payments	(1,139,161)
HUD operating subsidies and grants	1,270,773
Other receipts	5,876
Other payments	<u>(8,582)</u>
Net Cash Provided (Used) by Operating Activities	(32,018)
Cash Flows From Capital and Related Financing Activities:	
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>0</u>
Cash Flows From Investing Activities:	
Investment Income	<u>168</u>
Net Cash Provided (Used) by Investing Activities	168
Increase (Decrease) in Cash and Cash Equivalents	(31,850)
Cash and Cash Equivalents - Beginning of Year	<u>209,798</u>
Cash and Cash Equivalents - End of Year	<u><u>\$177,948</u></u>
Reconciliation of Operating Income (Loss) to Net Cash Used in Operating Activities:	
Operating Income (Loss)	\$(35,002)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Used in Operating Activities:	
Depreciation	6,280
(Increase) decrease in:	
Accounts Receivable	200
Prepaid Expenses	1,369
Increase (decrease) in:	
Accounts Payable	(308)
Compensated Absences	1,368
Unearned Revenue	(5,843)
Accrued Expenses	<u>(82)</u>
Net cash used in operating activities	<u><u>\$(32,018)</u></u>

The accompanying notes are an integral part of the financial statements.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Authority was created under the Ohio Revised Code, Section 3735.27 for the purpose of engaging in the development, acquisition and administrative activities of the low-income housing program and other programs with similar objectives. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate.

The financial statements of the Crawford Metropolitan Housing Authority (the "Authority") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

The accompanying basic financial statements comply with the provision of GASB Statement 14, the Financial Reporting Entity, in that the financial statements include all organizations, activities and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity.

It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or is obligated in some manner for the debt of the organizations.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Reporting Entity

Management believes the financial statements included in this report represent all of the funds of the Authority over which the Authority is financially accountable. The housing authority has no component units.

Fund Accounting

The Authority uses a proprietary fund to report on its financial position and the results of its operations for the Section 8 Housing Choice Voucher program. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Proprietary Fund Types:

Proprietary funds are used to account for the Authority's ongoing activities which are similar to those found in the private sector. The following is the Authority's only proprietary fund type:

Enterprise Fund – The Authority is accounted for on a flow of economic resources measurement focus.

With this measurement focus, all assets and all liabilities associated with the operation of the Authority are included on the statement of Net Position. The statement of revenues, expenses and changes in Net Position presents increases (i.e. revenues) and decreases (i.e. expenses) in total Net Position. The statement of cash flows provides information about how the Authority finances and meets cash flow needs.

The Authority accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Capital Assets

Capital assets are stated at cost and depreciation is computed using the straight line method over the estimated useful life of the assets. The cost of normal maintenance and repairs, that do not add to the value of the asset or materially extend the assets life, are not capitalized. The capitalization threshold used by the Authority is \$500. The following are the useful lives used for depreciation purposes:

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Capital Assets - Continued

<u>Description</u>	<u>Estimated Useful Lives - Years</u>
Furniture	7
Equipment	5
Computer hardware	3
Computer software	3

Total depreciation expense for the 2014 fiscal year was \$6,280.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash and cash equivalents include certificates of deposit and all highly liquid investments with original maturities of three months or less.

Compensated Absences

The Authority accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments. All employees who meet the termination policy of the Authority for years of service are included in the calculation of the compensated absences accrual amount. Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: 1) The employees' rights to receive compensation are attributable to services already rendered and are not contingent on a specific event that is outside the control of the employer and employee, 2) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement. In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a current liability.

Net Position

Net Position represent the difference between assets and liabilities. Net Position invested in capital assets consist of capital assets net of accumulated depreciation. Net Position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Authority or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The amount reported as restricted Net Position at fiscal year end represents the amounts restricted by HUD for future Housing Assistance Payments and amounts from Administration Fee which may be recaptured by HUD. When an expense is incurred for purposes which both restricted and unrestricted Net Position are available, the Authority first applies restricted Net Position.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Estimates

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Prepaid Items

Payments made to vendors for services that will benefit beyond year-end are recorded as prepaid items via the consumption method.

Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. The Authority had restricted assets for Housing Assistance Payment equity balances of \$59,959.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the Authority, these revenues are for Housing and Urban Development Grants and other revenues. Operating expenses are necessary costs to provide goods or services that are the primary activity of the fund. All revenues not related to operating activities have been reported as nonoperating revenues.

Accounts Receivable

Management considers all accounts receivable (excluding the fraud recovery receivable) to be collected in full.

Accrued Interest Receivable

Accrued interest receivable represents the amount of interest earned but not collected on certificates of deposits as of the balance sheet date. Interest is collected upon maturity.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

2. CASH AND CASH EQUIVALENTS

Cash equivalents include short-term, highly liquid investments that are both readily convertible to known amounts of cash and are so near maturity that they present insignificant risk of changes in value because of changes in interest rates. Generally, only investments with original maturities of three months or less qualify under this definition.

All monies are deposited into banks as determined by the Authority. Funds are deposited in a non-interest bearing checking account. Security shall be furnished for all accounts in the Authority's name.

Cash and cash equivalents included in the Authority's cash position at March 31, 2014 are as follows:

Demand deposits:

Bank balance - Checking	\$ 183,557
Items-in-transit	<u>(5,634)</u>
Carrying balance	<u>\$ 177,923</u>

Of the fiscal year-end cash balance, the entire balance was covered by federal deposit insurance. In addition, \$25 was maintained in petty cash funds which is included in cash and cash equivalents presented on the statement of Net Position.

At March 31, 2014, the Authority owned a certificate of deposit with a carrying value of \$100,000 which was insured by in total by federal deposit insurance.

Based on the Authority having only demand deposits at March 31, 2014, the Authority is not subject to interest rate, credit, concentration, or custodial credit risks.

3. RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During the fiscal year 2014, the Authority purchased commercial insurance for general insurance, real property, building content, and public employee liability.

Property insurance carries a \$500 deductible. The limit for public employee theft, disappearance, and destruction is \$5,000 each loss.

Settled claims have not exceeded this coverage in any of the last three years. There has been no significant reduction in coverage from last year.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

4. CAPITAL ASSETS

The following is a summary of capital assets at March 31, 2014:

	Balance 4/1/2013	Additions	Disposals	Balance 3/31/2014
Capital Assets - Cost				
Furniture and equipment	\$ 9,440	\$ 0	\$ 0	\$ 9,440
Office Improvements	106,867			106,867
Less: accumulated depreciation				
Office Improvements	(2,675)	(5,343)	0	(8,018)
Furniture and equipment	<u>(6,625)</u>	<u>(937)</u>	<u>0</u>	<u>(7,562)</u>
Capital assets, net	<u>\$107,007</u>	<u>\$ (6,280)</u>	<u>\$ -</u>	<u>\$100,727</u>

**5. DEFINED BENEFIT PENSION PLANS – OHIO PUBLIC EMPLOYEES
RETIREMENT SYSTEM**

Plan Description – All employees of the Authority are eligible to participate in the Ohio Public Employees

Retirement System (OPERS). OPERS administers three separate pension plans as described below:

1. The Traditional Pension Plan – a cost sharing, multiple-employer defined pension plan.
2. The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
3. The Combined Plan – a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, and survivor benefits as well as postretirement health care coverage to qualifying members of both the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-retirement health care coverage. The authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a publicly available comprehensive annual financial report which includes financial statements and required supplementary information for OPERS. That report may be obtained by writing to Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222- 7377.

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

**5. DEFINED BENEFIT PENSION PLANS – OHIO PUBLIC EMPLOYEES
RETIREMENT SYSTEM - CONTINUED**

Funding Policy – The Authority and covered employees contribute at actuarially determined rates for both 2013 and 2014, 14% and 10%, respectively, of covered employee payroll to OPERS. The Authority’s contributions to OPERS for the years ended March 31, 2014, 2013, and 2012 were \$9,434, \$9,371 and \$9,240 respectively which were equal to the required contributions for each year. The employees’ contributions to OPERS for March 31, 2014, 2013, 2012 were \$6,739, \$6,694 and \$6,600. Required contributions are equal to 100% of the dollar amount billed.

Other Post Retirement Benefits – In order to qualify for post-retirement health care coverage, age- and service retirees under the Traditional Pension and Combined plans must have ten or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Retirement Employment Benefit (OPEB) as described in GASB Statement 45. The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer’s contribution to OPERS is set aside for the funding of post retirement health care benefits. OPERS’ Post Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care was 5.5% from April 1 through March 31, 2014. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care coverage by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

Employer contributions made to fund post-employment benefits were approximately \$3,706.

The Health Care Preservation Fund (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective on January 1, 2007. Member and employer contribution rates increased as of January 1 of each year from 2006 to 2008. These rate increases allowed additional funds to be allocated to the health care plan.

6. COMPENSATED ABSENCES

The following is a summary of compensated absences at March 31, 2014:

	Balance at 4/01/13	Additions	Deletions	Balance at 3/31/14	Due Within One Year
Compensated Absences	\$ 25,187	\$ 13,266	\$ (11,898)	\$ 26,555	\$ 2,896

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

7. CONTINGENT LIABILITIES

A. Grants

Amounts grantor agencies pay to the Authority are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs or excess reserve balances. Management cannot presently determine amounts grantors may disallow or recapture.

However, based on prior experience, management believes any such disallowed claims or recaptured amounts would not have a material adverse effect on the overall financial position of the Authority at March 31, 2014.

B. Litigation

The Authority is unaware of any outstanding lawsuits or other contingencies.

8. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Crawford Metropolitan Housing Authority and is presented on the accrued basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

9. SUBSEQUENT EVENTS

Generally accepted accounting principles define subsequent events as events or transactions that occur after the statement of financial position date, but before the financial statements as issued or are available to be issued. Management has evaluated subsequent events through August 8, 2014, the date on which the financial statements were available to be issued.

10. CHANGE IN ACCOUNTING PRINCIPLES

For the 2014 fiscal year, the Authority has implemented Governmental Accounting Standards Board (GASB) Statement No. 61, The Financial Reporting Entity: Omnibus – an Amendment of GASB Statements No. 14 and No. 34.

The objective of GASB Statement No. 61, The Financial Reporting Entity: Omnibus-an Amendment of GASB Statements No. 14 and No. 34, is to improve financial reporting for a governmental financial reporting entity.

GASB Statement No. 62, “Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA Pronouncements,” Statement No. 63, “Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position,” Statement No. 65, “Items Previously Reported as Assets and Liabilities,” and Statement No. 66, “Technical Corrections – 2012 – an amendment of GASB Statements No. 10 and No. 62.”

**CRAWFORD METROPOLITAN HOUSING AUTHORITY
CRAWFORD COUNTY
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED MARCH 31, 2014
(CONTINUED)**

10. CHANGE IN ACCOUNTING PRINCIPLES (continued)

GASB Statement No. 62 incorporates into GASB's authoritative literature certain FASB and AICPA pronouncements issued on or before November 30, 1989. The implementation of this statement did not result in any change in the Authority's financial statements.

GASB Statement No. 63 provides for reporting deferred outflows of resources, deferred inflows of resources, and net position in the statement of financial position and related note disclosures. The changes were incorporated in the Authority's calendar year 2013 financial statements, however, there was no effect on beginning net position.

GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources and deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses) or inflows of resources (revenues). The implementation of this statement did not result in any change in the Authority's financial statements.

GASB Statement No. 66 resolves conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting and thereby enhance the usefulness of the financial reports. The implementation of this statement did not result in any change in the Authority's financial statements.

Crawford Metropolitan Housing Authority
Statement of Net Position
March 31, 2014

Financial Data Schedule Submitted to U.S. Department of HUD

<u>Line item</u>	<u>Account Description</u>	<u>Housing Choice Voucher</u>	<u>HOME Investment Partnership</u>	<u>Total</u>
111	Cash - Unrestricted	\$117,989	\$0	\$117,989
113	Cash - Other Restricted	59,959		59,959
100	Total Cash	<u>177,948</u>		<u>177,948</u>
128	Fraud Recovery	2,323		2,323
128.1	Allowance for Doubtful Accts. - Fraud	(2,323)		(2,323)
		-		-
120	Net Total Receivables			
142	Prepaid Expenses	301		301
150	Total Current Assets	<u>178,249</u>		<u>178,249</u>
164	F/E/M Admin	9,440		9,440
165	Leasehold Improvements	106,867		106,867
166	Accumulated Depreciation	(15,580)		(15,580)
160	Net Fixed Assets	<u>100,727</u>		<u>100,727</u>
190	TOTAL ASSETS	<u>\$278,976</u>	<u>\$0</u>	<u>\$278,976</u>
312	A/P <= 90 days	\$2,126	\$0	\$2,126
321	Accrued Wage/Taxes Payable	1,288		1,288
322	Accrued Comp. Abs. - Current	1,368		1,368
342	Unearned Revenue	1,649		1,649
310	Total Current Liabilities	<u>6,431</u>		<u>6,431</u>
354	Accrued Comp. Abs. - Non Current	25,187		25,187
350	Total Non-Current Liabilities	<u>25,187</u>		<u>25,187</u>
	TOTAL Liabilities	31,618		31,618
508.1	Invested in Capital Assets Net	100,727		100,727
511.1	Restricted Net Position	59,959		59,959
512.1	Unrestricted Net Position	86,672		86,672
513	TOTAL Equity/Net Position	<u>247,358</u>		<u>247,358</u>
600	TOTAL LIAB. & EQUITY	<u>\$278,976</u>	<u>\$0</u>	<u>\$278,976</u>

Crawford Metropolitan Housing Authority
Statement of Revenues and Expenses
For the Year Ended March 31, 2014

Financial Data Schedule Submitted to U.S. Department of HUD

Line item	Account Description	Housing Choice Voucher	HOME Investment Partnership	Total
706	HUD PHA Operating Grants	\$1,259,692	\$12,686	\$1,272,378
711	Investment Income - Unrestricted	168		168
714	Fraud Recovery - PHA	4,271		4,271
700	TOTAL REVENUE	1,264,131	12,686	1,276,817
911	Admin Salaries	66,343	747	67,090
912	Audit	4,247		4,247
914	Advertising and Marketing	260		260
915	Employee Benefits	27,563	175	27,738
916	Office Expenses	32,653	231	32,884
917	Legal Fees	285		285
918	Travel	592		592
919	Other	24,532		24,532
	Total Operating - Admin.	156,475	1,153	157,628
942	Ordinary Maint.- Materials and Other	2,754		2,754
	Total Maint.	2,754	-	2,754
961.2	Insurance - Liab. Insurance	3,913		3,913
961.3	Insurance - Workmens Comp.	547		547
	Total Insurance	4,460	-	4,460
962.1	Comp. Abs.	1,368		1,368
	TOTAL OPERATING EXPENSES	165,057	1,153	166,210
970	Excess Oper. Rev. over Exp.	1,099,074	11,533	1,110,607
973	HAP	1,127,628	11,533	1,139,161
974	Depreciation Exp	6,280		6,280
900	TOTAL EXPENSES	1,298,965	12,686	1,311,651
1000	Excess (Deficiency) of Total Revenue Over (Under)	\$(34,834)	\$0	\$(34,834)

Crawford Metropolitan Housing Authority
 Additional Information Required by HUD
 For the Year Ended March 31, 2014

Financial Data Schedule Submitted to U.S. Department of HUD

<u>Line item</u>	<u>Account Description</u>	<u>Housing Choice Voucher</u>	<u>HOME Investment Partnership</u>
11170	Administrative Fee Equity	\$ 187,399	
11180	Housing Assistance Payment Equity	\$ 59,959	
11190	Unit Months Available	3,888	30
11210	Number of Unit Months Leased	3,628	30

CRAWFORD METROPOLITAN HOUSING AUTHORITY
 Schedule of Expenditures of Federal Award
 For the Year Ended March 31, 2014

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass- Through Number</u>	<u>Federal Expenditures</u>
U.S. Department of Housing and Urban Development			
Direct Program			
HOME Investment Partnership	14.239	N/A	\$ 12,686
Section 8 Housing Choice Voucher	14.871	N/A	<u>1,259,692</u>
Total Federal Financial Assistance			<u>\$ 1,272,378</u>

The accompanying notes are an integral part of the financial statements.



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Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Trustees
Crawford Metropolitan Housing Authority
Crawford County

I have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of Crawford Metropolitan Housing Authority, Crawford County, Ohio as of and for the year ended March 31, 2014, and the related notes to the financial statements, and have issued my report thereon dated August 8, 2014.

Internal Control Over Financial Reporting

As part of my financial statement audit, I considered the Crawford Metropolitan Housing Authority's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support my opinion(s) on the financial statements, but not to the extent necessary to opine on the effectiveness of the Crawford Metropolitan Housing Authority's internal control. Accordingly, I have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Crawford Metropolitan Housing Authority's financial statements. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, I did not identify any deficiencies in internal control that I consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the Crawford Metropolitan Housing Authority's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of my audit and accordingly, I do not express an opinion. The results of my tests disclosed no instances of noncompliance or other matters I must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of my internal control and compliance testing and my testing results, and does not opine on the effectiveness of the Crawford Metropolitan Housing Authority's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Crawford Metropolitan Housing Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Kevin L. Penn, Inc.

August 8, 2014



Kevin L.
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Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133

Board of Trustees
Crawford Metropolitan Housing Authority
Crawford County

Report on Compliance for Each Major Federal Program

I have audited the Crawford Metropolitan Housing Authority compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect each of the Crawford Metropolitan Housing Authority's major federal programs for the year ended March 31, 2014. The *Summary of Audit Results* in the accompanying schedule of findings identifies the Crawford Metropolitan Housing Authority's major federal programs.

Management's Responsibility

The Crawford Metropolitan Housing Authority's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

My responsibility is to opine on the Crawford Metropolitan Housing Authority's compliance for each of the Crawford Metropolitan Housing Authority's major federal programs based on my audit of the applicable compliance requirements referred to above. My compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require me to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the Crawford Metropolitan Housing Authority's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe my audit provides a reasonable basis for my compliance opinion on the Crawford Metropolitan Housing Authority's major programs. However, my audit does not provide a legal determination of the Crawford Metropolitan Housing Authority's compliance.

Opinion on Each Major Federal Program

In my opinion, the Crawford Metropolitan Housing Authority complied, in all material respects with the compliance requirements referred to above that could directly and materially affect each of its major federal programs for the year ended March 31, 2014.

Report on Internal Control Over Compliance

The Crawford Metropolitan Housing Authority's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing my compliance audit, I considered the Crawford Metropolitan Housing Authority's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine my auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, I have not opined on the effectiveness of the Crawford Metropolitan Housing Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of my internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.

Kevin L. Penn, Inc.

August 8, 2014

Crawford Metropolitan Housing Authority
 Schedule of Findings
 March 31, 2014

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over compliance:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified not considered to be material weaknesses?	No
Type of auditor's report issued on compliance for major program:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?	No
Identification of major programs:	
14.871	Housing Choice Voucher Program
Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000 (Type A)
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

No matters were reported.

Section III - Federal Award Findings

No matters were reported.

Crawford Metropolitan Housing Authority
Summary Schedule of Prior Audit Findings
Year Ended March 31, 2014

There were no audit findings, during the 2013 fiscal year.

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Dave Yost • Auditor of State

CRAWFORD METROPOLITAN HOUSING AUTHORITY

CRAWFORD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
OCTOBER 2, 2014**