Financial Statements (Audited)

For The Years Ended December 31, 2013 and 2012



Corrections Commission Corrections Commission of Southeastern Ohio 16677 Riverside Drive Nelsonville, Ohio 45764

We have reviewed the *Independent Auditor's Report* of the Corrections Commission of Southeastern Ohio, Athens County, prepared by Julian & Grube, Inc., for the audit period January 1, 2012 through December 31, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Corrections Commission of Southeastern Ohio is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

July 24, 2014



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Julian & Grube, Inc.

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Independent Auditor's Report

Corrections Commission of Southeastern Ohio Athens County 16677 Riverside Drive Nelsonville, Ohio 45764

To the Corrections Commission:

Report on the Financial Statements

We have audited the accompanying financial statements and related notes of the Corrections Commission of Southeastern Ohio, Athens County, Ohio, as of and for the years ended December 31, 2013 and 2012.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statements misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Corrections Commission of Southeastern Ohio's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Corrections Commission of Southeastern Ohio's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

Corrections Commission
Corrections Commission of Southeastern Ohio
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Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the Corrections Commission of Southeastern Ohio prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America, to satisfy these requirements.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Corrections Commission of Southeastern Ohio as of December 31, 2013 and 2012, or changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

Julian & Sube the

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances of the Corrections Commission of Southeastern Ohio, Athens County, Ohio, as of December 31, 2013 and 2012, and its combined cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2014, on our consideration of the Corrections Commission of Southeastern Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Corrections Commission of Southeastern Ohio's internal control over financial reporting and compliance.

Julian & Grube, Inc. June 20, 2014

STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES (CASH BASIS) - ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2013

		Governmental Fund Types			Total	
		Special		Capital	All	
	General		Revenue	Projects	Funds	
			<u> </u>			
Cash Receipts:						
Housing of Prisoners	\$ 4,504	,741	\$ -	\$ -	\$ 4,504,741	
Intergovernmental		-	1,250	-	1,250	
Sales		-	194,649	-	194,649	
Earnings on Investments		561	-	-	561	
Medical Reimbursement	59	,828	-	-	59,828	
Other Revenue	128	,969			128,969	
Total Cash Receipts	4,694	,099	195,899		4,889,998	
Cash Disbursements:						
Current:						
Salaries	2,028	,945	-	-	2,028,945	
Fringe Benefits	1,082	,537	-	-	1,082,537	
Travel and Training	5	,063	-	-	5,063	
Supplies & Materials	418	,051	-	-	418,051	
Repairs & Maintenance	46	,831	-	-	46,831	
Inmate Housing:						
Cost of Goods Sold		-	197,712	-	197,712	
Medical Expenses		-	6,491	-	6,491	
Medical Services	74	,262	-	-	74,262	
Contract Services	169	,302	1,250	-	170,552	
Utilities	359	,869	-	-	359,869	
Property & Liability Insurance	62	,435	-	-	62,435	
Other Expenditures		924	-	-	924	
Capital Outlay	10	,300		126,955	137,255	
Total Cash Disbursements	4,258	,519	205,453	126,955	4,590,927	
Net Change in Fund Cash Balance	435	,580	(9,554)	(126,955)	299,071	
Fund Cash Balances, January 1	143	,469	134,522	300,017	578,008	
Nonspendable	23	,438	-	-	23,438	
Restricted		-	124,968	-	124,968	
Committed	7	,151	-	173,062	180,213	
Assigned		,302	-	-	32,302	
Unassigned (Deficit)		,158	<u>-</u> _		516,158	
Fund Cash Balances, December 31	\$ 579	,049	\$ 124,968	\$ 173,062	\$ 877,079	

STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES (CASH BASIS) - FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2013

	Fiduciary und Type
	Agency
Cash Receipts:	
Other Receipts	\$ 289,849
Total Cash Receipts	289,849
Cash Disbursements:	
Other Disbursements	 285,535
Total Cash Disbursements	 285,535
Total Cash Receipts Over/(Under) Cash Disbursements	4,314
Fund Cash Balances, January 1	14,918
Fund Cash Balances, December 31	\$ 19,232

STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES (CASH BASIS) - ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2012

	Governmental Fund Types			Total	
		Special	Capital	All	
	General	Revenue	Projects	Funds	
Cash Receipts:					
Housing of Prisoners	\$ 3,712,992	\$ -	\$ -	\$ 3,712,992	
Intergovernmental	-	15,000	-	15,000	
Sales	-	161,059	-	161,059	
Earnings on Investments	5,377	-	-	5,377	
Medical Reimbursement	37,609	-	-	37,609	
Other Revenue	112,281			112,281	
Total Cash Receipts	3,868,259	176,059		4,044,318	
Cash Disbursements:					
Current:					
Salaries	2,047,778	-	-	2,047,778	
Fringe Benefits	1,055,348	-	-	1,055,348	
Travel and Training	10,055	-	-	10,055	
Supplies & Materials	372,482	-	-	372,482	
Repairs & Maintenance	61,133	-	-	61,133	
Inmate Housing:					
Cost of Goods Sold	-	155,139	-	155,139	
Medical Expenses	-	10,566	-	10,566	
Medical Services	44,172	-	-	44,172	
Contract Services	223,155	15,000	-	238,155	
Utilities	335,805	-	-	335,805	
Property & Liability Insurance	65,345	-	-	65,345	
Other Expenditures	21,183	-	-	21,183	
Capital Outlay	9,753		10,431	20,184	
Total Cash Disbursements	4,246,209	180,705	10,431	4,437,345	
Total Cash Receipts Over/(Under) Cash Disbursements	(377,950)	(4,646)	(10,431)	(393,027)	
Other Financing Receipts/(Disbursements):					
Transfers-In	-	-	133,040	133,040	
Transfers-Out	(133,040)		-	(133,040)	
Total other Financing Receipts/(Disbursements)	(133,040)		133,040		
Net Change in Fund Cash Balance	(510,990)	(4,646)	122,609	(393,027)	
Fund Cash Balances, January 1	654,459	139,168	177,408	971,035	
Nonspendable	19,448	-	-	19,448	
Restricted	- -	134,522	-	134,522	
Committed	-	, -	300,017	300,017	
Assigned	26,679	-	- -	26,679	
Unassigned (Deficit)	97,342			97,342	
Fund Cash Balances, December 31	\$ 143,469	\$ 134,522	\$ 300,017	\$ 578,008	

STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES (CASH BASIS) - FIDUCIARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2012

	iduciary ind Type
	 Agency
Cash Receipts:	
Other Receipts	\$ 266,275
Total Cash Receipts	266,275
Cash Disbursements:	
Other Disbursements	 259,819
Total Cash Disbursements	 259,819
Total Cash Receipts Over/(Under) Cash Disbursements	6,456
Fund Cash Balances, January 1	 8,462
Fund Cash Balances, December 31	\$ 14,918

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Corrections Commission of Southeastern Ohio, Athens County (the "Commission"), as a body corporate and politic. The Board of County Commissioners of Athens, Hocking, Morgan, and Perry Counties established the Commission. The Sheriff of each participating county and the presiding Judge of the Court of Common Pleas of each participating county direct the Commission. The purpose of the Commission is to use the authority common to the members to develop, construct, operate, and administer a multi-county correctional center to augment county jail programs and facilities.

The Commission's management believes these financial statements present all activities for which the Commission is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Commission recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Fund Accounting

The Commission uses fund accounting to segregate cash and investments that are restricted as to use. The Commission classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounting for in another fund.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Commission had the following significant Special Revenue Fund:

<u>Commissary Fund</u> - Established in accordance with substitute House 480, this fund accounts for moneys received from sales to inmates, purchasing of merchandise, and payments for inmate medical expenses. This fund also receipts moneys from "pay-to-stay" fees collected from the inmates.

3. Capital Projects Fund

These funds account for receipts restricted to acquiring or constructing major capital projects. The Commission had the following Capital Project Fund:

<u>Capital Improvement Fund</u> - This fund receives transfers from the General Fund for housing of prisoners revenues received from non-member counties for future expansion and capital improvements to the facilities.

4. Fiduciary Fund

<u>Agency Fund</u> - Fiduciary funds include agency funds. Agency funds are purely custodial in nature and are for holding resources for individuals, organizations or other governments. The Commission established the agency fund to account for monies held on behalf of inmates while incarcerated.

D. Budgetary Process

The Commission is not required to follow the budgetary requirements under Ohio Revised Code 5705. However, the Commission did prepare budgetary documents for the General Fund, Special Revenue and Capital Project Fund Types for 2012 and the General Fund for 2013. The Commission did not develop a budget for the Fiduciary Fund Type.

1. Appropriations

The Commission annually approves an appropriation measure and subsequent amendments. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the object level of control. Unencumbered appropriations lapse at year-end. The Commission reserves (encumbers) appropriations when individual commitments are made. Encumbrances outstanding at year-end are carried over, and need not be reappropriated.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1.

A summary of 2013 and 2012 budgetary activity appears in Note 3.

E. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Commission must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

1. Nonspendable

The Commission classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

2. Restricted

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

3. Committed

Trustees can *commit* amounts via formal action (resolution). The Commission must adhere to these commitments unless the Board amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

4. Assigned

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by the Board or a Commission official delegated that authority by resolution, or by State Statute.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

5. Unassigned

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Commission applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

F. Property, Plant and Equipment

The Commission records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

H. Interfund Transactions

During the course of normal operations, the Commission had transactions between funds. The most significant include transfers of resources from one fund to another. The resources transferred are to be expended for operations by the necessary fund and are recorded as operating transfers.

NOTE 2 - EQUITY IN POOLED DEPOSITS

The Commission maintains a cash pool all funds use. The Ohio Revised Code prescribes allowable deposits. The carrying amount of deposits at December 31 was as follows:

	2013	2012
Demand Deposits	\$ 896,311	\$ 592,926

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation or collateralized by securities specifically pledged by the financial institution to the Commission.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 3 - BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2013 and 2012 follows:

2013 Budgeted vs. Actual Receipts					
	Budgeted			_	
Fund Type	Receipts	Receipts		Variance	
General	\$ 4,005,90	\$ 4,694,099	\$	688,199	
Special Revenue		- 195,899		195,899	
Total	<u>\$ 4,005,90</u>	<u>\$ 4,889,998</u>	<u>\$</u>	884,098	
	2013 Budgeted v	s. Actual Expenditures			
	Appropriation	~ ·			
Fund Type	Authority	Expenditures		Variance	
General	\$ 4,355,20		\$	64,380	
Special Revenue		- 205,453		(205,453)	
Capital Projects	·	126,955		(126,955)	
Total	<u>\$ 4,355,20</u>	<u>\$ 4,623,229</u>	\$	(268,028)	
2012 Budgeted vs. Actual Receipts					
	Budgeted	Actual			
Fund Type	Receipts	Receipts		Variance	
General	\$ 3,915,87	75 \$ 3,868,259	\$	(47,616)	
Special Revenue		- 176,059		176,059	
Capital Projects		133,040		133,040	
Total	\$ 3,915,87	<u>\$ 4,177,358</u>	\$	261,483	
2012 Budgeted vs. Actual Expenditures					
	Appropriation	· ·			
Fund Type	Authority	Expenditures		Variance	
General	\$ 4,334,25		\$	(71,669)	
Special Revenue	193,00	00 182,821		10,179	
Capital Projects	117,56	61 117,561			
Total	\$ 4,644,82	<u>\$ 4,706,310</u>	\$	(61,490)	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

NOTE 4 - RETIREMENT SYSTEM

The Commission's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2013 and 2012, OPERS members contributed 10% of their gross salaries and the Commission contributed an amount equaling 14% of participants' gross salaries. The Commission has paid all contributions required through December 31, 2013.

NOTE 5 - RISK MANAGEMENT

Commercial Insurance

The Commission has obtained commercial insurance for the following risks:

- Comprehensive property and general liability,
- Vehicles; and,
- Errors and omissions.



Julian & Grube, Inc.

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards*

Corrections Commission of Southeastern Ohio Athens County 16677 Riverside Drive Nelsonville, Ohio 45764

To the Corrections Commission:

We have audited in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the Corrections Commission of Southeastern Ohio, Athens County, Ohio, as of and for the years ended December 31, 2013 and 2012 and the related notes to the financial statements and have issued our report thereon dated June 20, 2014 wherein we noted the Corrections Commission of Southeastern Ohio followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control Over Financial Reporting

As part of our financial statements audit, we considered the Corrections Commission of Southeastern Ohio's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Corrections Commission of Southeastern Ohio's internal control. Accordingly, we have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Corrections Commission of Southeastern Ohio's financial statements. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses or significant deficiencies may exist.

Corrections Commission
Corrections Commission of Southeastern Ohio

Compliance and Other Matters

As part of reasonably assuring whether the Corrections Commission of Southeastern Ohio's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statements amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Corrections Commission of Southeastern Ohio's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Corrections Commission of Southeastern Ohio's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Julian & Grube, Inc.

Julian & Sube, Ehre.

June 20, 2014

SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2013 AND 2012

Finding	Finding	Fully	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
<u>Number</u>	<u>Summary</u>	<u>Corrected?</u>	
2011-001	Noncompliance Citation - Ohio Revised Code Sections 307.93(F)(2) and 753.22(B) require the management of funds in the Commissary Fund shall be strictly controlled in accordance with procedures adopted by the Auditor of State. The Commission could not provide adequate procedures that were consistent with Auditor of State Bulletin 97-011.	Yes	Finding No Longer Valid



CORRECTIONS COMMISSION OF SOUTHEASTERN OHIO

ATHENS COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED AUGUST 7, 2014