#### Comprehensive Annual Financial Report

For The Year Ended December 31, 2010 - 2009



#### LAKE COUNTY, OHIO

Kevin Malecek President Board of Trustees Raymond Jurkowski General Manager/ Secretary-Treasurer





Board of Trustees Laketran P.O. Box 158 Grand River, Ohio 44045

We have reviewed the *Independent Auditor's Report* of Laketran, Lake County, prepared by James G. Zupka, CPA, Inc., for the audit period January 1, 2010 through December 31, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Laketran is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

July 25, 2011



# **Introductory Section**

2010

# **Comprehensive Annual Financial Report**

For The Years Ended December 31, 2010 and 2009



#### LAKE COUNTY, OHIO



Kevin Malecek President Board of Trustees Raymond Jurkowski General Manager/ Secretary-Treasurer

### LAKETRAN COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEARS ENDED DECEMBER 31, 2010 AND 2009

TABLE OF CONTENTS	
I. Introductory Section	<u>PAGE</u>
	2
Table of Contents	2
Certificate of Achievement for Excellence in Financial Reporting	3-4
Letter of Transmittal	5-9
List of Principal Officials	10
Municipalities in Lake County	11
Organization Chart	12
II Financial Section	
Independent Auditors' Report	13-14
Management's Discussion and Analysis	15-21
Basic Financial Statements: Comparative Statement of Net Assets Comparative Statement of Revenues, Expenses and Changes in Net Assets	22 23
Comparative Statement of Cash Flows	24
Notes to Basic Financial Statements	25-39
III. Statistical Section	
Net Assets by Component - Last Ten Years	41
Revenues and Expenses by Type and Changes in Net Assets - Last Ten Years	42-43
Fare Box Recovery Percentage - Last Ten Years	44
Fare Structure - December 31, 2010	44
Revenues and Operating Assistance - Comparison To Industry Trend Data - Last Ten Years	45
Operating Expenses - Comparison To Industry Trend Data - Last Ten Years	46
Operating Statistics - Last Ten Years	47-49
Full Time Equivalent Employees - Last Ten Years	50-51
Lake County Demographics - Last Ten Years	52-54

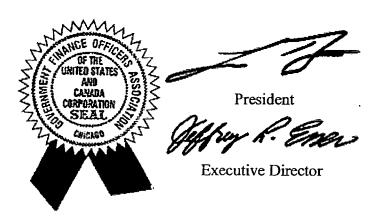
# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# Laketran Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2009

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Laketran, Ohio for its comprehensive annual financial report for the fiscal year ended December 31, 2010. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.



#### The regional transit authority for Lake County

Mailing Address: P.O. Box 158 • Grand River, Ohio 44045

Street Address: 555 Lake Shore Boulevard • Painesville, Ohio 44077

Phone: (440) 350–1000 • Fax: (440) 354–4202 www.laketran.com • laketran@laketran.com

June 22, 2011

Mr. Kevin Malecek, President Members, Board of Trustees of Laketran and Residents of Lake County

We are pleased to submit to you the Comprehensive Annual Financial Report (CAFR) of Laketran for the year ended December 31, 2010. This is the tenth such report issued by Laketran. It has become the standard format used in presenting the results of Laketran's operations, financial position, cash flows, and related statistical information.

Laketran takes great pride in the fact that its nine previous CAFRs earned the recognition of the Government Finance Officer's Association of the United States and Canada (GFOA) in the form of its Certificate of Achievement for Excellence in Financial Reporting.

Laketran also submits its annual operating and capital budget to the GFOA and has been doing so since 1998. All of these budget documents have won the Distinguished Budget Presentation Award, having satisfied the most stringent program criteria and proven its value as 1) a policy document, 2) an operations guide, 3) a financial plan and, 4) a communication device.

This report contains the basic financial statements, management's discussion and analysis (MD&A), and statistical data that provides full disclosure of all the material financial operations of Laketran. The basic financial statements, MD&A, and statistical information are the representation of Laketran's management which bears the responsibility for their accuracy, completeness, and fairness. In conformance with generally accepted accounting principles, this report was developed on the accrual basis of accounting, treating Laketran as a single enterprise fund. The CAFR is indicative of Laketran's commitment to provide accurate, concise, and high quality financial information to the residents of Lake County and other interested parties.

The MD&A immediately follows the independent auditor's report and provides a narrative summarizing and analyzing the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

#### **REPORTING ENTITY**

Laketran is an independent political subdivision of the State of Ohio. It was created on December 23, 1974 by resolution of the Board of County Commissioners of Lake County, Ohio. Contract operations at Laketran began in 1977 using vehicles owned by STS (Special Transportation Services). On July 1, 1985, Laketran began direct operations when it placed its first two buses into service on Route 1. Either directly or through contracts with local service providers, Laketran provides virtually all public transportation services within Lake County. Laketran is a multimodal system, delivering paratransit and motor bus services.

A nine member Board of Trustees (Board) establishes policy and sets direction for the management of Laketran. All Board members are appointed by the County Commissioners and serve overlapping three year terms. Under the provisions of GASB Statement No. 14, Laketran is considered to be a jointly governed organization.

Responsibility for the line administration rests with the General Manager/Secretary-Treasurer. He supervises five managers assigned to three departments as follows:

Administration:

Controller Human Resources Manager Public Relations/Marketing Director

Maintenance:

Maintenance Supervisor

Operations:

Operations Manager

An organization chart, which depicts these relationships, follows later in this introductory section.

In 2010, Laketran had 146 employees. The system delivered 727,000 revenue miles of motor bus service and 2,375,000 revenue miles of directly operated paratransit service. The service fleet was composed of 38 motor bus coaches and 73 paratransit buses.

#### **CURRENT YEAR REVIEW**

During the year 2010, Laketran received the following national awards for financial reporting::

- The Distinguished Budget Presentation Award for the 2010 operating and capital budget from the GFOA.
- Certificate of Achievement for Excellence in Financial Reporting for the 2009 CAFR from the GFOA.

Ridership changes from 2009 to 2010 for all modes of services were down 16 percent. The reason for the decrease in ridership is due to service cuts starting in July 2009, unemployment, and fare increases. All services for all modes after 7:00 P.M. were eliminated as were all services for Saturdays.

#### **MISSION STATEMENT**

LAKETRAN is committed to providing quality public transportation to all Lake County residents with special emphasis on meeting the transportation needs of senior citizens and people with disabilities. We will accomplish this by:

Providing efficient, affordable, reliable, safe and clean service Employing caring, committed, capable and courteous service providers Emphasizing individual accountability Promoting teamwork Maintaining fiscal responsibility

#### **FUTURE PLANS**

Laketran currently has a capital improvement plan in place through the year 2015. This plan was developed to provide for the future transportation needs of all Lake County residents and includes:

- <u>Passenger Shelters and Benches</u>: The Federal Transit Administration has directed more attention to passenger amenities. As a result, more bus shelters have been constructed and additional benches have been placed at various bus stops throughout the County. This program is done annually.
- <u>Vehicles</u>: Laketran has a regular vehicle replacement program for Dial-a-Ride buses. These are very high mileage vehicles that need to be replaced regularly. An approximately equal number of buses are replaced each year in a number sufficient enough to replace all buses every eight years.

Seventeen Dial-a-Ride buses were purchased during 2010. All of these buses were used as replacement buses, with the oldest buses being taken out of service. Keeping the fleet current is one of many ways Laketran demonstrates that Dial-a-Ride is a priority.

Motor buses have an approximate 12-14 year service life depending on the vehicle length. A 35-40' bus has a 12-14 year life while a 30' bus has an 8 year life. The total Motor bus fleet is approximately 38 buses. Motor bus includes the Commuter Express and Fixed Route buses. Commuter Express travels longer distance and Fixed Route is within the County.

- <u>Passenger Information Program</u>: This is a major passenger amenity in the form of a "ride guide" (a four sided sign that will be attached to bus stop signs). Each ride guide will contain a copy of the schedule and a detailed map of the appropriate route. Also included is fare information, bike rack instructions, Laketran phone numbers and web site information. The first ride guide was installed in September 2004 and the project will be ongoing.
- Fare Boxes: One hundred and fourteen fare boxes were purchased during 2010. Several old grants were combined to make one new grant so this purchase could take place. New fare boxes will help Laketran to collect the right fares for each mode of transportation (modes are Diala-Ride, Fixed Route and Commuter Express). This grant is 80 percent Federal and 20 percent local funded. If three percent of revenues are recovered from this purchase it will cover the local cost. Estimated life is at least 12 years.

#### **INTERNAL CONTROL**

Laketran's internal controls are reviewed annually as a part of the independent audit. In developing and revising Laketran's accounting and reporting control system, consideration is given to the adequacy of internal controls to provide reasonable but not absolute assurance regarding:

- · safeguarding assets against loss from unauthorized use or disposition, and
- reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- the evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. Laketran's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

#### **BASIS OF ACCOUNTING**

Laketran's accounting records are maintained on the accrual basis. The activities are reported through the use of a single enterprise fund.

#### **BUDGETARY CONTROL**

Responsibility for budgetary control rests with individual departments. Each department receives a report of their expenses vs. budget each month. The accounting department exercises budgetary control over administrative costs such as hospitalization and property and casualty coverage. All bank accounts are reconciled monthly.

#### **OTHER INFORMATION**

The Laketran independent audit was conducted by James G. Zupka, CPA, Inc., who has issued an unqualified audit report on the financial statements.

Laketran also participates in the federal single audit program, which consists of a single audit of all federally funded programs administered by Laketran. As a requirement for continued funding eligibility, participation in the single audit program is mandatory for most local governments, including Laketran.

#### ACKNOWLEDGMENT /

This report is prepared in collaboration with the firm of James G. Zupka, CPA, Inc. Special thanks to Sujata Sulzer and the staff of James G. Zupka, CPA, Inc. for their valuable contributions to this document.

Raymond Jurkowski

General Manager/Secretary-Treasurer

Lisa Colling

Controller

## LAKETRAN BOARD OF TRUSTEES AND MANAGEMENT AS OF DECEMBER 31, 2010

#### **Board of Trustees**

Chairman Kevin D. Malecek

Vice-Chairman John C. Redmond

Trustees Matthew C. Armand

Jason Boyd Jeanette Crislip Donna P. McNamee Edward J. Podojil Denise J. Powell Robert C. Roberti

#### Management

General Manager and

Secretary-Treasurer Raymond Jurkowskii

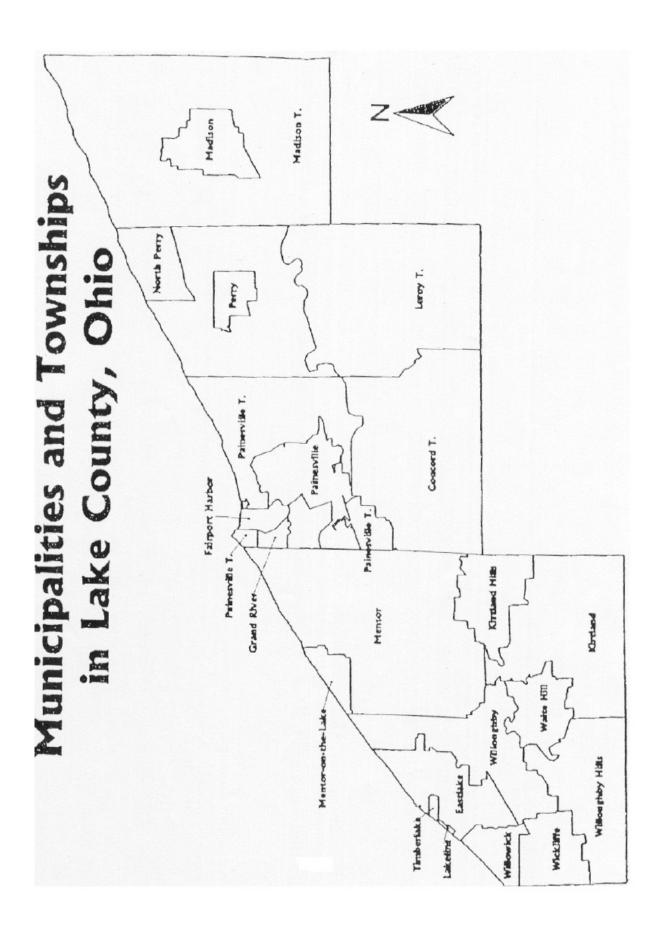
Operations Manager Andrew A. Altenweg

Controller Lisa M. Colling

Human Resources Manager Maureen D. Bierer

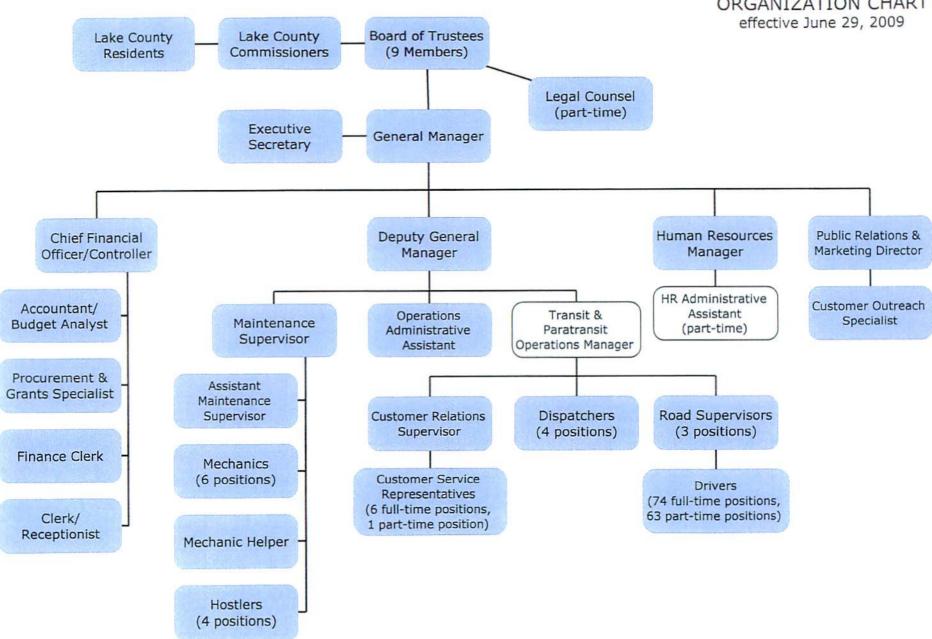
P/R and Marketing Director Vacant

Maintenance Supervisor Keith M. Bare



#### LAKETRAN

ORGANIZATION CHART effective June 29, 2009



# **Financial Section**

2010

#### JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98<sup>th</sup> Street Garfield Hts., Ohio 44125

\_\_\_\_\_

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

#### INDEPENDENT AUDITOR'S REPORT

Board of Trustees Laketran Grand River, Ohio

We have audited the accompanying financial statements of the business-type activities of Laketran, Ohio, as of and for the years ended December 31, 2010 and 2009, which collectively comprise Laketran's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Laketran, Ohio's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Laketran, Ohio, as of December 31, 2010 and 2009, and the respective changes in financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 16, 2011, on our consideration of Laketran, Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 15 through 21 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Laketran, Ohio's financial statements as a whole. The introductory section and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

James G. Zupka, CPA, Inc.
Certified Public Accountants

June 16, 2011

As management of Laketran, we offer readers of Laketran's financial statements this narrative overview and analysis of the financial activities of Laketran for the fiscal years ended December 31, 2010, 2009, and 2008. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 5 through 9 of this report.

#### FINANCIAL HIGHLIGHTS

- Laketran's 2010 net assets increased as a result of current year operations by \$3,591,444 or 9.7 percent over 2009. Net assets for 2009 increased \$1,268,674, or 3.6 percent from 2008.
- Operating expenses, exclusive of depreciation, were \$10,629,549 at December 31, 2010, \$12,042,570 in 2009, and \$12,937,064 in 2008. This represents a decrease of 11.7 percent and a decrease of 6.9 percent, respectively.
- Net capital assets were \$28,499,809 at December 31, 2010, \$26,619,938 at December 31, 2009, and \$25,370,570 at December 31, 2008. This represents an increase of 7.1 percent and a increase of 4.9 percent, respectively.
- Cash and cash equivalents were \$4,631,520 at December 31, 2010, \$4,407,612 at December 31, 2009, and \$4,416,937 at December 31, 2008. This represents an increase of 5.1 percent and a decrease of .2 percent, respectively.
- Investments at fair value, other than those included in cash and cash equivalents, were \$5,233,721 at December 31, 2010, \$5,132,656 at December 31, 2009, and \$5,065,435 at December 31, 2008. This represents an increase of 2.0 percent and an increase of 1.3 percent, respectively.

NOTE: Cash and cash equivalents, and investments at fair value combined were \$9,865,241 at December 31, 2010, \$9,540,268 at December 31, 2009, and \$9,482,372 at December 31, 2008. This represents an increase of 3.4 percent and an increase of .6 percent respectively. These cash reserves were used to pay Laketran's local share of capital improvements.

Laketran had current Federal and State operating grants receivable of \$1,833,391 at December 31, 2010, \$4,745,858 at December 31, 2009, and \$1,582,813 at December 31, 2008. This represents a decrease of 61.4 percent and an increase of 199.8 percent, respectively.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to Laketran's basic financial statements. Laketran's basic financial statements are comprised of four components: 1) Statements of Net Assets, 2) Statements of Revenues, Expenses, and Changes in Net Assets, 3) Statements of Cash Flows, and 4) Notes to the Basic Financial Statements. The Statements of Net Assets and Statements of Revenue, Expenses, and Changes in Net Assets (pages 22 and 23) provide information about the activities of Laketran and present a longer-term view of its finances.

One of the most important questions asked about Laketran's finances is, "Is Laketran better off or worse off as a result of the year's activities?" The Statement of Net Assets, the Statement of Revenues, Expenses and Changes in Net Assets, and the Statement of Cash Flows report information about Laketran and its activities in a way that helps answer this question. These statements are prepared on the accrual basis of accounting. Revenues are recorded when earned as opposed to received and expenses are recorded when incurred as opposed to paid.

The basic financial statements report Laketran's net assets and changes in them. Laketran's net assets are the difference between assets (what the citizens own) and liabilities (what the citizens owe) as one way to measure Laketran's financial health or financial position. Over time, increases or decreases in Laketran's net assets are one indicator of whether its financial health is improving or deteriorating. Other non-financial factors need to be considered such as the condition of Laketran's capital assets (property, equipment, vehicles, etc.).

Laketran only engages in business type activities. The sole purpose of Laketran is to provide public transportation services to the citizens of Lake County. A bus fare is charged each rider to help cover a portion of expenses.

**Table 1 - Net Assets** 

T WOTE I	11001105005		
	2010	2009	2008
<u>Assets</u>			
Current Assets	\$ 13,717,338	\$ 16,213,321	\$ 13,124,221
Other Assets	4,373,102	8,965,939	3,960,359
Capital Assets	28,499,809	26,619,938	25,370,570
<b>Total Assets</b>	46,590,249	51,799,198	42,455,150
Liabilities			
Current Liabilities	1,422,486	5,654,128	2,650,228
Other Liabilities	4,717,459	9,286,210	4,214,736
Total Liabilities	6,139,945	14,940,338	6,864,964
Net Assets			
Invested in Capital Assets, Net of Debt	28,484,693	26,595,830	25,336,813
Unrestricted	11,965,611	10,263,030	10,253,373
<b>Total Net Assets</b>	\$ 40,450,304	\$ 36,858,860	\$ 35,590,186

(Continued)

Laketran's net assets were \$40,450,304 at December 31, 2010, \$36,858,860 at December 31, 2009, and \$35,590,186 at December 31, 2008. These represent increases of 9.7 percent and 3.6 percent, respectively. Unrestricted net assets were \$11,965,611 at December 31, 2010, \$10,263,030 at December 31, 2009, and \$10,253,373 at December 31, 2008. This represents an increase of 16.6 percent and an increase of .1 percent, respectively.

The following financial ratios should be used to assess the financial stability of Laketran over a period of five years. The ratios of working capital and days cash and investments in reserve demonstrate the ability to finance operations with cash.

#### **FINANCIAL RATIOS**

Working capital is the amount by which current assets exceeds current liabilities:

2010	2009	2008	2007	2006
\$12,295,466	\$10,559,193	\$10,473,993	\$11,452,774	\$12,622,109

The current ratio, which compares current assets to current liabilities, is an indicator of the ability to pay current obligations.

2010	2009	2008	2007	2006
9.65	2.87	4.95	7.51	8.64

Days cash and investments in reserve represents the number of days normal operations could continue with no revenue collection.

2010	2009	2008	2007	2006
320	289	270	286	374

Liabilities to net assets indicates the extent of borrowing.

2010	2009	2008	2007	2006
15.18%	40.5%	19.3%	14.1%	15.0%

In addition, Laketran has never incurred debt by borrowing (issuing bonds, obtaining a bank loan, etc.). The "borrowing" in the ratio above is solely a result of unpaid liabilities at year end. These consist of 1) payments due vendors, 2) accrued payroll liabilities, and 3) deferred revenue. Deferred revenue consists of capital grant funding approved but not yet eligible to be received.

(Continued)

Table 2 - Changes in Net Assets				
	2010	2009	2008	
REVENUES				
<b>Operating Revenues</b>				
Passenger Fares	\$ 2,041,948	\$ 1,911,353	\$ 1,575,204	
Auxiliary Transportation Revenue	71,970	78,851	82,224	
<b>Total Operating Revenue</b>	2,113,918	1,990,204	1,657,428	
<b>Operating Expenses Other Than Depreciation</b>				
Labor	4,531,669	5,018,385	5,490,577	
Fringe Benefits	2,952,196	3,264,433	3,191,539	
Services	684,110	614,061	670,322	
Fuel and Lubricants	908,789	1,164,945	1,418,915	
Materials and Supplies	224,232	585,388	525,052	
Utilities	126,948	181,737	202,286	
Claims and Insurance	520,668	570,354	584,193	
Purchased Transportation	549,875	499,705	639,050	
Miscellaneous	131,062	143,562	215,130	
<b>Total Operating Expenses Other</b>				
Than Depreciation	10,629,549	12,042,570	12,937,064	
Depreciation	3,703,483	3,399,313	4,568,865	
<b>Total Operating Expenses</b>	14,333,032	15,441,883	17,505,929	
Operating Loss	(12,219,114)	(13,451,679)	(15,848,501)	
Non-Operating Revenues				
Sales Tax Revenue	7,294,636	7,157,307	7,744,815	
Federal Grant Reimbursements	2,716,460	4,827,052	1,560,826	
State Grants, Reimbursements, and				
Special Fare Assistance	960,893	1,117,214	664,448	
Interest Income	126,201	144,507	252,887	
Non-Transportation Revenues	44,057	29,523	292,352	
Loss on Disposal of Assets	(622,534)	0	239,327	
<b>Total Non-Operating Revenues</b>	10,519,713	13,275,603	10,754,655	
Loss Before Capital Contributions	(1,699,401)	(176,076)	(5,093,846)	
Capital Funding				
Federal Grants and Reimbursements	5,290,845	1,444,750	1,724,523	
State Grants and Reimbursements	0	0	0	
<b>Total Capital Funding</b>	5,290,845	1,444,750	1,724,523	
Increase (Decrease) in Net Assets	3,591,444	1,268,674	(3,369,323)	
Total Net Assets Beginning of Year	36,858,860	35,590,186	38,959,509	
<b>Total Net Assets End of Year</b>	\$ 40,450,304	\$ 36,858,860	\$ 35,590,186	

(Continued)

#### Significant items contributing to the change in net assets are as follows:

- Federal grant reimbursements increased from 2009 to 2010 by 27.7 percent and increased from 2008 to 2009 by 90.9 percent. Deferred revenue fluctuates greatly from year to year. This represents federal grant funds approved but not yet eligible to be received, which decreased from 2009 to 2010 by 51.2 percent and increased from 2008 to 2009 by 112.7 percent.
- Sales tax revenues, Laketran's largest source of revenue, increased from 2009 to 2010 by 1.9 percent and decreased from 2008 to 2009 by 7.6 percent. Laketran receives a 1/4 percent sales tax.
- Investment income decreased 12.7 percent from 2009 to 2010 and decreased 42.9 percent from 2008 to 2009 due to a drop in interest rates .
- Operating expenses, excluding depreciation, decreased 11.7 percent from 2009 to 2010 and decreased 6.9 percent from 2008 to 2009, respectively.
- Significant changes in operating expenses are:

Fuel and oil costs decreased 22.0 percent from 2009 to 2010 and decreased 17.9 percent from 2008 to 2009, respectively. This is due to significantly higher fuel costs in 2009. Laketran participates in a fuel consortium that has an annual fuel contract. This has proven to be very cost effective.

Labor costs decreased 9.7 percent from 2009 to 2010 and decreased 8.6 percent from 2008 to 2009. This is due to service cuts that were put in place beginning July 1, 2009. Evening and Saturday services were eliminated due to the State of the economy and the decrease in sales tax revenues.

**Table 3 - Changes in Cash Flows** 

			_
	2010	2009	2008
Net Cash Used for Operating Activities	\$ (8,814,170)	\$ (9,842,755)	\$(10,100,006)
Net Cash Provided by Noncapital			
Financing Activities	10,942,403	9,661,576	9,774,495
Cash Flows Provided (Used) by Capital and			
Related Financing	(1,938,054)	72,231	(214,472)
Net Cash Provided by Investment Activities	33,729	99,623	1,755,980
Net Increase (Decrease) in			
Cash and Cash Equivalents	\$ 223,908	\$ (9,325)	\$ 1,215,997

(Continued)

Net cash used for operating activities increased 10.5 percent from 2009 to 2010 and increased 2.5 percent from 2008 to 2009 due to fare rate increases.

Net cash provided by noncapital financing activities increased 13.2 percent from 2009 to 2010 and decreased 1.2 percent from 2008 to 2009 due to grants activity.

Net cash provided/(used) by capital and related financing activities decreased 2783.1 percent from 2009 to 2010 and increased 133.7 percent from 2008 to 2009 due to funds drawn to purchase capital assets.

Net cash provided/(used) by investment activities decreased 66.1 percent from 2009 to 2010 and decreased 94.3 percent from 2008 to 2009. The decrease was primarily caused by a drop in interest rates and a decrease in net proceeds from investments.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

For years ended December 31, 2010, 2009 and 2008, Laketran had invested in a broad range of capital assets, including land, buildings, equipment, office furniture/fixtures/equipment, parking lots, communication equipment, and vehicles for \$28,499,809, \$26,619,938, and \$25,370,570 (net), respectively. This represents a net increase of \$1,879,871 or 7.1 percent from 2009 to 2010 which is attributable to the addition of twelve buses and depreciation expense, and a net increase of \$1,249,368 or 4.9 percent from 2008 to 2009 which is attributable to depreciation.

Table 4 - Capital Assets at Year End

	2010	2009	2008
Land	\$ 2,442,643	\$ 2,442,643	\$ 2,442,643
Buildings	16,283,642	16,132,532	15,920,190
Transportation Vehicles and Equipment	40,032,747	40,253,633	35,128,705
Furniture and Equipment	691,939	819,643	827,791
Construction in Progress	147,032	0	706,214
	59,598,003	59,648,451	55,025,543
Less: Accumulated Depreciation	31,098,194	33,028,513	29,654,973
<b>Total Capital Assets, Net</b>	<u>\$ 28,499,809</u>	<u>\$ 26,619,938</u>	\$ 25,370,570

For more detailed information on capital asset activity, see Note 10 of the financial statements.

All capital assets are depreciated using the straight line method of depreciation. Vehicles useful lives are either four, seven, or twelve years as specified in Federal Transit Administration regulations. All other useful lives range from five to thirty years, depending on the nature of the asset. Laketran owns one building which is being depreciated over a period of thirty years.

(Continued)

#### **Long-Term Debt**

For years ended December 31, 2010, 2009 and 2008, Laketran had capital leases payable of \$15,116, \$24,108 and \$33,757, respectively. See Note 11 of the financial statements for more detail.

#### DISCUSSION OF CURRENTLY KNOWN FACTS

During 2010, operating and non-operating revenues decreased 17.2 percent while operating expenses (other than depreciation) decreased 11.7 percent. Wages and benefits are 70.4 percent of operating expenses but these only decreased 9.6 percent. Included in this modest 9.6 percent decrease in wages and benefits were decreases in wage and benefits associated with the cuts in service that were put into place on July 1, 2009.

Exclusive of capital grant reimbursements, Laketran has experienced relatively flat revenues since 2000. Capital grant reimbursements can be very volatile from one year to the next because they are based upon the availability of governmental funds for capital purchases rather than bus operations.

Fuel and oil which comprises 8.5 percent of the operating budget decreased 22.0 percent. This decrease is due to fuel prices being higher in 2009 than in 2010.

During November, 2003, Lake County voters overwhelmingly approved the 1/4 percent sales tax which provides Laketran with a majority of its funding. This levy was approved by a margin of 67 percent for and 33 percent against. The old levy expired July 31, 2004, and the new levy took effect on August 1, 2004. The current levy expires July 31, 2014.

During 2010, sales tax revenue increased 1.9 percent over 2009. Sales tax provided Laketran with 68.6 percent of its operating costs in 2010.

#### **Requests for Information**

This financial report is designed to provide a general overview of Laketran for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Controller, Laketran, 555 Lakeshore Boulevard, Painesville, Ohio 44077.

#### LAKETRAN STATEMENT OF NET ASSETS DECEMBER 31, 2010 AND 2009

		2010		2009
ASSETS				
Current Assets:				
Cash and Cash Equivalents	\$	4,631,520	\$	4,407,612
Investments		5,233,721		5,132,656
Receivables:				
Federal Grants		1,833,391		4,745,858
Trade		158,581		152,289
Sales Tax		1,191,832		1,138,195
Accrued Interest		18,902		27,495
Alternative Fuel Tax Credit		0		24,051
Materials and Supplies		649,391		508,363
Prepaid Expenses		0		76,802
Total Current Assets		13,717,338		16,213,321
Non-Current Assets:				
Federal Grants Receivable		4,373,102		8,965,939
Non-Depreciable Capital Assets		2,589,675		2,442,643
Depreciable Capital Assets, net		25,910,134		24,177,295
Total Non-Current Assets		32,872,911	_	35,585,877
TOTAL ASSETS	\$	46,590,249	\$	51,799,198
LIABILITIES AND NET ASSETS Current Liabilities:				
Accounts Payable	\$	316,673	\$	336,183
Contracts Payable		0		4,448,427
Deferred Revenue - State Grants		512,949		0
Capital Leases Payable		8,890		10,135
Accrued Payroll and Benefits		312,775		544,471
Compensated Absences		271,199		314,912
Total Current Liabilities	_	1,442,486		5,654,128
Other Liabilities:				
Deferred Revenue - Federal Grants		4,373,102		8,965,939
Capital Leases Payable		6,226		13,973
Compensated Absences		338,131		306,298
Total Other Liabilities		4,717,459		9,286,210
Total Liabilities		6,139,945		14,940,338
Net Assets				
Invested in Capital Assets, Net of Related Debt		28,484,693		26,595,830
Unrestricted		11,965,611		10,263,030
Total Net Assets		40,450,304	_	36,858,860
TOTAL LIABILITIES AND NET ASSETS	\$	46,590,249	\$	51,799,198
	_	_		<del>_</del>

See accompanying notes to the basic financial statements.

### LAKETRAN STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS FOR THE YEARS ENDED DECEMBER 31, 2010 AND 2009

	2010	2009
Operating Revenues		
Passenger Fares for Transit Service	\$ 1,442,985	\$ 1,431,536
Special Transit Fares	598,963	479,817
Auxiliary Transportation Revenue	71,970	78,851
Total Operating Revenues	2,113,918	1,990,204
Operating Expenses Other Than Depreciation		
Labor	4,531,669	5,018,385
Fringe Benefits	2,952,196	3,264,433
Services	684,110	614,061
Fuel and Lubricants	908,789	1,164,945
Materials and Supplies	224,232	585,388
Utilities	126,948	181,737
Claims and Insurance	520,668	570,354
Purchased Transportation	549,875	499,705
Miscellaneous	131,062	143,562
Total Operating Expenses Other Than Depreciation	10,629,549	12,042,570
Depreciation	3,703,483	3,399,313
Total Operating Expenses	14,333,032	15,441,883
Operating Loss	(12,219,114)	(13,451,679)
Non-Operating Revenues		
Sales Tax Revenue	7,294,636	7,157,307
Federal Grants and Reimbursements	2,716,460	4,827,052
State Grants, Reimbursements, and Special Fare Assistance	960,893	1,117,214
Interest Income	126,201	144,507
Loss on Disposal of Capital Assets	(622,534)	0
Non-Transportation Revenues	44,057	29,523
Total Non-Operating Revenues	10,519,713	13,275,603
Gain (Loss) before Capital Contributions	(1,699,401)	(176,076)
Capital Funding		
Federal Grants and Reimbursements	5,290,845	1,444,750
Total Capital Funding	5,290,845	1,444,750
Increase (Decrease) in Net Assets	3,591,444	1,268,674
Total Net Assets, Beginning of Year	36,858,860	35,590,186
Total Net Assets, End of Year	\$ 40,450,304	\$ 36,858,860

See accompanying notes to the basic financial statements.

### LAKETRAN STATEMENT OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2010 AND 2009

	2010	2009
Cash Flows from Operating Activities		
Cash Received from Customers	\$ 2,107,626	\$ 1,988,295
Cash Payments for Goods and Services	(3,238,412)	(3,003,551)
Cash Payments for Employees' Services	(7,727,441)	(8,857,022)
Non-Transportation Revenue	44,057	29,523
Net Cash Used for Operating Activities	(8,814,170)	(9,842,755)
Cash Flows from Noncapital Financing Activities		
Sales Tax Received	7,240,999	7,242,725
Non-Operating Grants Received	3,701,404	2,418,851
Net Cash Provided by Noncapital Financing Activities	10,942,403	9,661,576
Cash Flows from Capital and Related Financing Activities		
Proceeds from Asset Sale	18,000	0
Capital Grants Received	4,267,834	1,557,867
Acquisition and Construction of Capital Assets	(6,223,888)	(1,485,636)
Net Cash Provided (Used) by Capital and Related		
Financing Activities	(1,938,054)	72,231
Cash Flows from Investing Activities		
Interest Received	134,794	173,323
Purchase of Investment Securities	(6,344,340)	(8,159,610)
Proceeds from Maturities of Investments	6,243,275	8,085,910
Net Cash Provided by Investment Activities	33,729	99,623
Net Increase (Decrease) in Cash and Cash Equivalents	223,908	(9,325)
Cash and Cash Equivalents at Beginning of Year	4,407,612	4,416,937
Cash and Cash Equivalents at End of Year	\$ 4,631,520	\$ 4,407,612
Reconciliation of Operating Loss to Net Cash		
Used by Operating Activities		
Operating Loss	\$(12,219,114)	\$(13,451,679)
Adjustments to Reconcile Operating Loss to	<del></del>	<u> </u>
Net Cash Used for Operating Activities:		
Depreciation	3,703,483	3,399,313
Non-Transportation Revenue	44,057	29,523
Change in Assets and Liabilities:	ŕ	ŕ
(Increase) Decrease in:		
Trade Accounts Receivable	(6,292)	(1,909)
Materials and Supplies	(141,028)	57,438
Prepaid Expenses	76,802	(36,567)
Increase (Decrease) in:	ŕ	, , ,
Accounts Payable (includes Capital Lease payable)	(28,502)	121,269
Accrued Payroll and Benefits	(243,576)	39,857
Total Adjustments	3,404,944	3,608,924
Net Cash Used for Operating Activities	\$ (8,814,170)	\$ (9,842,755)
See accompanying notes to the basic financial statements.		

Schedule of Noncash Investing Capital and Financing Activities - The net change in the fair value of investments was \$15,730 and \$(9,478) as of December 31, 2010 and 2009, respectively.

#### NOTE 1: **ORGANIZATION**

Laketran was formed as the public agency responsible for public transportation in Lake County. Laketran is a political subdivision of the State of Ohio and was organized as a regional transit authority in accordance with the provisions of the Ohio Revised Code Sections 306.30 through 306.71, inclusive. Therefore, Laketran is not subject to federal, state, or local income taxes.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Summary of Significant Accounting Policies**

The financial statements of Laketran have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

In accordance with GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, Laketran has elected not to apply the provisions of the Statements and Interpretations of the Financial Accounting Standards Board issued after November 30, 1989. Laketran will continue applying all applicable pronouncements issued by the Governmental Accounting Standards Board. The more significant of Laketran's accounting policies are described below.

#### **Financial Reporting Entity**

For financial reporting purposes, all departments and operations for which Laketran is financially accountable are included in the reporting entity. Financial accountability was evaluated based on consideration of financial interdependency, appointment of voting majority, and imposition of will. No governmental units other than Laketran itself are included in the reporting entity. There are no component units based on the consideration above.

Under the guidelines of GASB Statement No. 14, Laketran is a jointly governed organization. All nine members of its Board are appointed by the Lake County Board of Commissioners. The Lake County Board of Commissioners did not provide any support or have any significant financial transactions with Laketran during 2010 or 2009.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Basis of Presentation**

Laketran's basic financial statements consist of a statement of net assets, a statement of revenue, expenses and changes in net assets, and a statement of cash flows.

Laketran uses a single enterprise fund to maintain its financial records on an accrual basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Enterprise fund reporting focuses on the determination of the change in net assets, financial position, and cash flows. An enterprise fund may be used to account for any activity for which a fee is charged to external users for goods and services.

#### **Measurement Focus and Basis of Accounting**

The enterprise fund is accounted for on a flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of Laketran are included on the statement of net assets. The statement of changes in net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how Laketran finances and meets the cash flow needs of its enterprise activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of Laketran's enterprise fund are charges to customers for passenger fare for transit services. Operating expenses for enterprise funds include the cost of transit services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### **Use of Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Cash, Cash Equivalents, and Investments

For the purposes of the statement of cash flows, Laketran considers all highly liquid investments with an initial maturity date of three months or less to be cash equivalents. The carrying amount of cash equivalents and investments is fair value. The net change in fair value of investments is recorded on the Statements of Revenues, Expenses, and Changes in Net Assets, and includes the unrealized and realized gains and losses on investments.

#### **Inventory**

Inventory of replacement vehicle parts are stated at the lower of cost or market using the average cost method.

#### **Capital Assets and Depreciation**

Property, facilities, and equipment are stated at cost. Donated property is capitalized at estimated fair value at the date donated. Laketran maintains a capitalization threshold of \$300.

Depreciation on all assets is computed on the straight line method based on the following estimated useful lives:

Description	Years
Buildings	30
Building Improvements	10
Equipment	5-10
Furniture and Fixtures	5-10
Parking Lots and Bus Shelters	10
Communication System	15
Vehicles	4-12

Cost of property retired and the related depreciation are removed from the asset account and accumulated depreciation account, respectively.

#### **Compensated Absences**

In accordance with GASB Statement No. 16, Accounting for Compensated Absences, vacation time is accrued as a liability when an employee's right to receive compensation is attributable to services already rendered and it is probable that the employee will be compensated through paid time off or some other means, such as cash payments at termination or retirement. Leave time that has been earned but is unavailable for use as paid time off or as some other form of compensation because an employee has not met the minimum service time requirement, is accrued to the extent that it is considered to be probably that the conditions of compensation will be met in the future.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Compensated Absences** (Continued)

Sick leave is accrued using the vesting method, whereby the liability is recorded on the basis of leave accumulated by employees who are eligible to receive termination payments as of the balance sheet date.

#### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. At December 31, 2010 and 2009, there were no restricted net assets.

#### Recognition of Revenue, Receivables, and Deferred Revenues

Passenger fares are recorded as revenue at the time services are performed.

The Federal Transit Administration (FTA) and the Ohio Department of Transportation (ODOT) provide financial assistance and make grants directly to Laketran for acquisition of property and equipment. Operating grants and special fare assistance awards made on the basis of entitlement periods are recorded as grant receivables and revenues over the entitlement period. Capital grants for the acquisition of property and equipment (reimbursement type grants) are recorded as grant receivables and credited to revenue when the related qualified expenditures are incurred. Capital grants received in advance of project costs being incurred are deferred. Subsidies from various local governments/agencies are recognized when received.

#### **Investment Policy**

State statutes and Board resolutions authorize Laketran's investments. Laketran is authorized to invest in U.S. Treasury securities and obligations of Federal government agencies or instrumentalities, collateralized repurchase agreements, certificates of deposit, bankers acceptances, commercial paper, savings accounts, and the State Treasurer's Asset Reserve (STAROhio) investment pool.

#### NOTE 3: **DEPOSITS AND INVESTMENTS**

#### Cash On Hand

At December 31, 2010 and 2009, Laketran had undeposited cash on hand, including petty cash, of \$400 and \$400, respectively.

At December 31, 2010 and 2009, the carrying value amount of Laketran's cash deposits were \$4,630,040 and \$4,406,133, respectively. Based on criteria described in GASB Statement No.40, *Deposits and Investment Risk Disclosures*, as of December 31, 2010 and 2009, deposits totaling \$750,000 and \$750,000, respectively, were covered by Federal Depository Insurance and deposits totaling \$4,093,049 and \$3,782,001, respectively, were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in Laketran's name.

Custodial credit is the risk, that in the event of a bank failure, Laketran's deposits may not be returned. Laketran's policy is to place deposits with major local banks approved by the Board. Multiple financial institution collateral pools that insure public deposits must maintain collateral in excess of 105 percent of deposits. All deposits, except for deposits held by fiscal and escrow agents, are collateralized with eligible securities in amounts equal to at least 105 percent of the carrying value of the deposits. Such collateral, as permitted by Chapter 135 of the Ohio Revised Code, is held in financial institution pools at Federal Reserve banks, or at member banks of the Federal Reserve system in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds, or specific collateral held at a Federal Reserve bank in the name of Laketran.

This space intentionally left blank.

#### NOTE 3: **DEPOSITS AND INVESTMENTS** (Continued)

#### **Investments**

Laketran has a formal investment policy. Laketran follows GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, and records all its investments at fair value. At December 31, 2010 and 2009 fair value was \$31,761 and \$33,857 above Laketran's net cost for investments, respectively. Fair value is determined by quoted market prices and acceptable other pricing methodologies.

#### **Interest Rate Risk**

As a means of limiting its exposure to fair value of losses caused by rising interest rates, Laketran's investment policy requires that operating funds be invested primarily in short-term investments maturing within 5 years from the date of purchase and that its investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments. The stated intent of the policy is to avoid the need to sell securities prior to maturity.

#### **Credit Risk**

The credit risk of Laketran's investments are in the table below. Laketran has no investment policy that would further limit its investment choices.

#### **Custodial Credit Risk**

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, Laketran will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Laketran has no investment policy dealing with investment custodial risk beyond the requirements in State statute that prohibits payment for investments prior to delivery of the securities representing such balances to the controller or qualified trustee.

### NOTE 3: **DEPOSITS AND INVESTMENTS** (continued)

### **Concentration of Credit Risk**

Laketran places no limit on the amount it may invest in any one issuer. Laketran's investment in U.S. Government Securities represents 99.98 percent of Laketran's total investments.

Cash and investments at 2010 year-end were as follows:

			Credit	Investme			nent Maturities (in Years)							
Investment Type	Fai	ir Value	Rating (*)		< 1		1-2			> 2-5				
STAROhio	\$	1,080	AAA	\$	1,080	\$		0	\$	0				
U.S. Government and														
Agency Securities	5,	,233,721	AAA		32,595			0		5,201,126				
Carrying Amount of														
Deposits	4,	630,040		4	,630,040			0		0				
Petty Cash		400			400			0		0				
Totals	<u>\$ 9.</u>	865,241		\$ 4	,664,115	\$		0	\$	5,201,126				

<sup>\*</sup> Standard & Poor's rating.

### NOTE 4: **GRANT ASSISTANCE**

### **Federal Grant**

Preventive maintenance operating expenses became eligible for federal capital assistance under the Department of Transportation's 1998 appropriations act. Revenues are recognized in the year earned, which is the year in which eligible expenses are incurred. For the years ended December 31, 2010 and 2009, Laketran recognized \$2,715,679 and \$4,827,052, respectively. In addition, Laketran recognized capital grants reimbursements as revenue in 2010 and 2009 of \$5,290,845 and \$1,444,750, respectively.

#### **State Grant**

The Ohio Department of Transportation typically enacts very similar regulations to those of the U.S. Department of Transportation. Preventive maintenance operating expenses are eligible for state capital assistance with certain restrictions which depend upon availability of federal funds. For the years ended December 31, 2010 and 2009, Laketran recognized revenue of \$73,084 and \$367,494, respectively.

### NOTE 4: **GRANT ASSISTANCE** (Continued)

#### State of Ohio Elderly and Disabled Transit Fare Assistance

The State of Ohio provides a grant each year to help defray the high costs of transporting Lake County residents who are elderly or have disabilities. For the years ended December 31, 2010 and 2009, Laketran received \$887,809 and \$749,720, respectively.

### NOTE 5: OTHER REVENUE

In November 2003, the Lake County electorate voted to continue a levy of one-quarter of one percent sales tax, which shall be in effect for ten years beginning July 1, 2004, to provide local funding for all transit purposes for the years 2004 through 2014.

For the years ended December 31, 2010 and 2009, sales tax revenues totaled \$7,294,636 and \$7,157,307, respectively. Laketran records sales tax revenues and receivables as the sales taxes are earned, which is the year in which the related exchange transaction is incurred.

### NOTE 6: **PENSION PLAN**

#### **Ohio Public Employees Retirement System**

Laketran participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member Directed Plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the Member Directed Plan, members accumulate retirement assets equal to the value of member and vested employer contributions plus any investment earnings. The Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the Combined Plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of both the Traditional Pension and Combined plans. Members of the Member Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, by calling 1-614-222-5601 or 1-800-222-7377.

### NOTE 6: **PENSION PLAN** (Continued)

### **Ohio Public Employees Retirement System** (Continued)

The Ohio Revised Code provides statutory authority for member and employer contributions. For the year ended December 31, 2010, the members of all three plans were required to contribute 10.00 percent of their annual covered salaries. Laketran's contribution rate of 14.00 percent was allocated to fund pension benefits for members of: the Traditional Plan was 8.50 percent from January 1 through February 28, 2010 and 9.00 percent from March 1 through December 31, 2010; the Combined Plan was 9.27 percent from January 1 through February 28, 2010 and 9.77 percent from March 1 through December 31, 2010. Laketran's required contributions to the Traditional Pension and Combined plans for the years ended December 31, 2010, 2009, and 2008 were \$725,848,\$806,363, and \$855,032, respectively; 97.5 percent has been contributed for 2010 and 100 percent has been contributed for 2009 and 2008. The unpaid contribution to fund pension obligations for 2010, in the amount of \$19,335 is recorded as a liability within the financial statements.

### NOTE 7: **POST-EMPLOYMENT BENEFITS**

### **Ohio Public Employees Retirement System**

Plan Description - The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: the Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan is a defined contribution plan; and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program, and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health care coverage, age and service retirees under the Traditional Pension and Combined plans must have ten or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45.

### NOTE 7: **POST-EMPLOYMENT BENEFITS** (Continued

### **Ohio Public Employees Retirement System** (Continued)

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a standalone financial report that may be obtained by writing to OPERS, 277 E. Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post retirement health care benefits. The 2010 local government employer contribution rate was 14.00 percent of covered payroll. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.00 percent of covered payroll for local government employers. Active members do not make contributions to the OPEB Plan.

OPERS Post-Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 5.50 percent from January 1 through February 28, 2010 and 5.00 percent from March 1 through December 31, 2010. The portion of employer contributions allocated to health care for members in the Combined Plan was 4.73 percent from January 1 through February 28, 2010 and 4.23 percent from March 1 through December 31, 2010. The OPERS Board of Trustees is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Laketran's actual employer contributions for 2010 which were used to fund post-employment benefits were \$304,597 which is 97.5 percent of Laketran's required contribution to post-employment benefits.

The Health Care Preservation Plan (HCPP) adopted by the OPERS Board of Trustees on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

### NOTE 8: **COMPENSATED ABSENCES**

Employees of Laketran earn vacation and sick leave at various rates under Laketran policy. In case of death, termination, or retirement, an employee or their estate is paid for portions of these benefits. Laketran records a liability for vacation, holiday, and sick hours earned but not used at year-end at the employees' current wage rate. Laketran's obligations for these amounts at December 31, 2010 and 2009 amounted to approximately \$609,330 and \$621,210 respectively.

Changes in compensated absences liabilities are as follows:

	Balance at			
	Beginning			Balance at
	of Year	Additions	Deletions	End of Year
2010	\$ 621,210	\$ 259,319	\$ 271,199	\$ 609,330
2009	747,817	224,117	350,724	621,210

#### NOTE 9: **RISK MANAGEMENT**

Since 1996 Laketran has been a member of the Ohio Transit Risk Pool (OTRP), a joint self-insurance pool, created pursuant to Section 2744.081 of the Ohio Revised Code. OTRP has been in existence since 1994 and operates pursuant to by-laws and a Board of Trustees to provide self-insurance through risk retention and to purchase property and liability coverage from A rated, or greater, commercial carriers.

During the loss year of December 1, 2008 - November 30, 2009, OTRP provided to Laketran, commercial property coverage with limits of \$200,000,000. The pool retained the first \$100,000 of these losses. For auto-physical damage, the pool provided \$50,000,000 in coverage and retained \$250,000. The following coverages were also provided: auto/transit liability, general liability, E&O, and EBL \$10,000,000. Crime coverage limits are \$4,000,000. All limits are per occurrence no aggregate limits apply. For each of these lines the pool retained \$1,000,000.

Laketran's deductible for all claims was \$1,000 except for auto physical damage which was \$5,000.

OTRP provides the Treasurer of Laketran, a Bond as required by Ohio law.

As of December 31, 2010, Laketran has met all obligations to OTRP. There are no special assessments being billed at this time and there are no known loss developments which would lead to a special assessment.

### NOTE 9: **RISK MANAGEMENT** (Continued)

Laketran pays OTRP through an initial contribution for excess insurance and quarterly payments for their loss and administrative fee. Laketran's contribution percentage for 2010 was 13.709 percent in the liability program and 17.590 percent in the property program.

Laketran participates in the State of Ohio Workers' Compensation plan, paying premiums directly to the State.

Laketran provides medical and life insurance to its employees by participating in the group plan offered by the Lake County Commissioners to all County employees.

Laketran is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Settled claims resulting from the previously noted risks have not exceeded commercial insurance coverage in the past three fiscal years.

This space intentionally left blank.

### NOTE 10: **CAPITAL ASSETS**

Capital assets consist of the following at December 31, 2010 and 2009:

	Beginning			Ending
	Balance	Increases	Decreases	Balance
2010				
<b>Capital Assets Not Being Depreciated</b>				
Land	\$ 2,442,643	\$ 0	\$ 0	\$ 2,442,643
Construction in Progress	0	147,032	0	147,032
<b>Total Capital Assets Not Being Depreciated</b>	2,442,643	147,032	0	2,589,675
Capital Assets Being Depreciated				
Buildings	16,132,532	151,110	0	16,283,642
Transportation Vehicles and Equipment	40,253,633	5,899,692	(6,120,578)	40,032,747
Furniture and Office Equipment	819,643	26,055	(153,759)	691,939
<b>Total Capital Assets Being Depreciated</b>	57,205,808	6,076,857	(6,274,337)	57,008,328
Less: Accumulated Depreciation				
Buildings	(6,305,354)	(507,689)	0	(6,813,043)
Transportation Vehicles and Equipment	(26,040,285)	(3,142,137)	5,480,504	(23,701,918)
Furniture and Office Equipment	(682,874)	(53,658)	153,299	(583,233)
Total Accumulated Depreciation	(33,028,513)	(3,703,484)	5,633,803	(31,098,194)
<b>Total Capital Assets Being Depreciated, Ne</b>	et 24,177,295	2,373,373	(640,534)	25,910,134
<b>Total Capital Assets, Net</b>	\$ 26,619,938	\$ 2,520,405	\$ (640,534)	\$ 28,499,809
2009				
Capital Assets Not Being Depreciated				
Land	\$ 2,442,643	\$ 0	\$ 0	\$ 2,442,643
Construction in Progress	706,214	0	(706,214)	
<b>Total Capital Assets Not Being Depreciated</b>	3,148,857	0	(706,214)	2,442,643
Capital Assets, Being Depreciated				
Buildings	15,920,190	212,342	0	16,132,532
Transportation Vehicles and Equipment	35,128,705	5,124,928	0	40,253,633
Furniture and Office Equipment	827,791	17,625	(25,773)	819,643
<b>Total Capital Assets Being Depreciated</b>	51,876,686	5,354,895	(25,773)	57,205,808
Less: Accumulated Depreciation				
Buildings	(5,787,880)	(517,474)	0	(6,305,354)
Transportation Vehicles and Equipment	(23,226,501)	(2,813,784)	0	(26,040,285)
Furniture and Office Equipment	(640,592)	(68,055)	25,773	(682,874)
Total Accumulated Depreciation	(29,654,973)	(3,399,313)	25,773	(33,028,513)
Total Capital Assets Being Depreciated, No	et 22,221,713	1,955,582	0	24,177,295
<b>Total Capital Assets, Net</b>	<u>\$ 25,370,570</u>	\$ 1,955,582	<u>\$ (706,214)</u>	\$ 26,619,938

### NOTE 11: CAPITAL LEASES

In prior years, Laketran entered into leases for the acquisition of copiers. During 2008, Laketran entered into a new lease for the acquisition of telephone/radio recorders. Laketran's lease obligations meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards Board No. 13, *Accounting for Leases*.

Capital assets acquired by lease have been capitalized and depreciated as follows as of December 31, 2010:

Capital Assets being Depreciat	ed:	epreciat.	Den	heing	Assets	Capital
--------------------------------	-----	-----------	-----	-------	--------	---------

Furniture and Office Equipment	\$ 58,108
Less Accumulated Depreciation:	
Furniture, Fixtures, and Equipment	 (42,992)
Total Capital Assets Being Depreciated	\$ 15,116

The following is an analysis of capital leases payable for 2010:

							Α	mount
Balance						Balance	Du	e Within
12/31/09	Increa	ases	D	ecreases	1	12/31/10	C	ne Year
\$ 24,108	\$	0	\$	(8,992)	\$	15,116	\$	8,890

Future minimum lease payments required under the capital leases and present value of minimum lease payments are as follows:

Year Ending	
December 31	
2011	\$ 8,968
2012	 6,226
Total Minimum Lease Payments	15,194
Less: Amount Representing Interest	 (78)
Present Value of Minimum Lease Payments	\$ 15,116

### NOTE 12: **CONTINGENCIES**

### A. Litigation

Laketran is party to legal proceedings. Laketran is of the opinion that ultimate disposition of claims will not have a material effect, if any, on the financial condition of Laketran.

### NOTE 12: **CONTINGENCIES** (Continued)

### B. Grants

Laketran received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of Laketran at December 31, 2010 or 2009.

# **Statistical Section**

2010

### STATISTICAL SECTION

This part of Laketran's Comprehensive Annual Financial Report presents detailed information as a context for understanding what information in the financial statements, note disclosures, and required supplementary information says about Laketran's overall financial health.

Contents	<u>Page</u>
Financial Trends	
These schedules contain trend information to help the reader understand how Laketran's financial performance and well being have changed over time.	41-43
Revenue Capacity	
These schedules contain information to help the reader assess Laketran's operating revenues and comparisons to the transportation industry.	44-46
Operating Information	
These schedules contain service data to help the reader understand how the information in Laketran's financial report relates to the services Laketran provides and the activities it performs.	47-51
Demographic and Economic Information	
These scheduels offer demographic and economic indicators to help the reader understand the environment within which Laketran's financial activities take place.	52-54

### LAKETRAN NET ASSETS BY COMPONENT LAST TEN YEARS

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Invested in Capital Assets,										
Net of Related Debt	\$26,271,518	\$25,083,662	\$27,780,052	\$25,793,484	\$26,209,778	\$28,515,959	\$27,741,282	\$25,336,813	\$26,595,830	\$28,484,693
Unrestricted	17,098,287	17,321,371	16,472,278	16,540,674	14,530,433	12,381,785	11,218,227	10,253,373	10,263,030	11,965,611
T ( 13)	<b>#</b> 42.260.005	Ф. 40.405.000	<b></b>	<b>*</b> 42.224.150	Ф. 40.740.211	<b>*</b> 40.00 <b>7.7</b> 44	A 20.050.500	<b># 25 500 106</b>	# <b>2</b> < 0.50 0 < 0	<b># 40 450 204</b>
Total Net Assets	\$ 43,369,805	\$ 42,405,033	\$ 44,252,330	\$ 42,334,158	\$ 40,740,211	\$ 40,897,744	\$ 38,959,509	\$ 35,590,186	\$ 36,858,860	<u>\$40,450,304</u>

LAKETRAN
REVENUES AND EXPENSES BY TYPE AND CHANGES IN NET ASSETS
LAST TEN YEARS

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Operating Revenue										
Fares	\$ 786,591	\$ 725,450	\$ 761,657	\$ 822,817	\$ 907,448	\$ 1,079,002	\$ 1,190,339	\$ 1,575,204	\$ 1,911,353	\$ 2,041,948
Auxiliary Transportation										
Revenue	52,763	62,033	55,235	59,125	66,241	76,270	82,411	82,224	78,851	71,970
<b>Total Operating Revenues</b>	839,354	787,483	816,892	881,942	973,689	1,155,272	1,272,750	1,657,428	1,990,204	2,113,918
Non Operating Revenues										
Sales Tax	7,175,596	7,202,698	7,440,528	7,637,134	7,552,508	7,728,332	7,913,161	7,744,815	7,157,307	7,294,636
Federal Grants and										
Reimbursements	653,438	675,379	884,993	1,468,880	1,247,047	1,171,239	1,438,721	1,560,826	4,827,052	2,716,460
State Grants, Reimbursements	s,									
and Special Fare Assistance	931,846	787,998	740,021	568,148	717,666	785,133	698,419	664,448	1,117,214	960,893
Interest Income	692,576	482,164	237,028	166,297	315,948	518,798	503,792	252,887	144,507	126,201
Gain/(Loss) on Disposal of										
Capital Assets	(124,464)	(71,289)	0	61,909	81,170	3,000	75,339	239,327	0	(622,534)
Non-Transportation Revenue	s 84,364	53,846	6,322	28,425	9,807	38,768	149,763	292,352	29,523	44,057
Total Non-Operating										
Revenues	9,413,356	9,130,796	9,308,892	9,930,793	9,924,146	10,245,270	10,779,195	10,754,655	13,275,603	10,519,713
Capital Funding										
Federal Grants and										
Reimbursements	996,767	1,558,396	4,621,004	1,103,312	2,071,662	4,072,472	2,640,882	1,724,523	1,444,750	5,290,845
State Grants and										
Reimbursements	199,397	70,291	350,678	170,461	142,664	111,883	37,643	0	0	0
<b>Total Capital Funding</b>	1,196,164	1,628,687	4,971.682	1,273,773	2,214,326	4,184,355	2,678,525	1,724,523	1,444,750	5,290,845
Total Revenues	11,448,874	11,546,966	15,097,466	12,086,508	13,112,161	15,584,897	14,730,470	14,136,606	16,710,557	17,924,476 (Continued)

## LAKETRAN REVENUES AND EXPENSES BY TYPE AND CHANGES IN NET ASSETS LAST TEN YEARS (CONTINUED)

Operating Expenses		2001	2002		2003		2004	_	2005	_	2006	_	2007	_	2008	_	2009		2010
Labor	\$	4,228,215	\$ 4,307,897	\$	4,443,650	\$	4,846,414	\$	5,228,225	\$	5,311,698	\$	5,384,569	\$	5,490,577	\$	5,018,385	\$	4,531,669
Fringe Benefits		1,939,807	1,983,644		2,449,787		2,517,417		2,838,873		2,826,144		3,022,379		3,191,539		3,264,433		2,952,196
Retirement Incentive Plan		0	0		355,565		0		0		0		0		0		0		0
Services		489,268	630,108		654,579		609,115		528,066		511,675		572,486		670,322		614,061		684,110
Fuel and Lubricants		485,857	465,342		531,737		668,839		823,304		1,002,631		1,089,416		1,418,915		1,164,945		908,789
Materials and Supplies		508,511	479,660		556,373		474,348		504,858		445.966		547,379		525,052		585,388		224,232
Utilities		133,201	153,070		152,147		155,817		179,927		205,505		213,375		202,286		181,737		126,948
Claims and Insurance		158,569	324,826		372,329		518,412		567,312		551,421		579,289		584,193		570,354		520,668
Purchased Transportation		247,401	266,025		253,288		208,593		233,256		236,015		573,128		639,050		499,705		549,875
Miscellaneous		359,286	509,953	_	540,813		453,736		277,828	_	336,890	_	289,267	_	215,130	_	143,562	_	131,062
Total Operating Expenses Excluding Depreciation		8,550,115	9,476,090		9,954,703	1	10,452,691		11,181,649		11,427,945		12,271,288		12,937,064		12,042,570		10,629,549
Depreciation		2,509,339	3,035,648	_	3,295,466	_	3,551,989	_	3,524,459	_	3,669,160	_	4,397,417	_	4,568,865	_	3,399,313	_	3,703,483
<b>Total Operating Expenses</b>	_1	1,059,454	12,511,738	_	13,250,169	_1	4,004,680		14,706,108	_	15,097,105	_	16,668,705	_	17,505,929	_	15,441,883		14,333,032
Change in Net Assets	\$	389,420	\$ (964,772)	\$	3 1,847,297	<u>\$ (</u>	(1,918,172)	\$	(1,593,947)	\$	487,792	<u>\$</u>	(1,938,235)	\$	(3,369,323)	\$	1,268,674	\$	3,591,444

### LAKETRAN FARE BOX RECOVERY PERCENTAGE LAST TEN YEARS

	Percentage
2001	17.02
2002	13.06
2003	13.07
2004	12.71
2005	18.94
2006	16.50
2007	17.85
2008	12.20
2009	6.38
2010	13.50

Note: Fare box recovery is calculated by dividing fare box revenues into direct operating expenses.

### Fare Structure - December 31, 2010

	Dia	l-A-Ride	Fixed	d Route	Cor	ocal nmuter spress
Regular Adult Fare	\$	10.00	\$	1.75	\$	3.75
Citizens with Buckeye or Medicare Cards						
(Senior citizens and those with disabilities)		2.50		0.75		N/A
Children ages 2-12		2.50		0.75		N/A
Children under 2		FREE		<b>FREE</b>		N/A
Monthly Pass		N/A		N/A		135.00
Electronic Fare Boxes accept cash/fare media - will return value card if excess cash is deposited						
Tokens - Children ages 2-12		N/A		0.75		N/A
Transfers		N/A		FREE		FREE

## LAKETRAN REVENUES AND OPERATING ASSISTANCE COMPARISON TO INDUSTRY TREND DATA - LAST TEN YEARS (expressed in percent)

### Transportation Industry (1):

	Operatii	ng and Other	•				
	Miscellan	eous Reveni	<u>1e</u>	(	Operating As	ssistance	
					State &		Total
Year	<u>Fares</u>	<u>Other</u>	<u>Total</u>	<u>Federal</u>	Local	<u>Total</u>	Revenues
2001	35.2	14.2	49.4	4.5	46.1	50.6	100.0
2002	32.5	17.3	49.8	5.0	45.2	50.2	100.0
2003	32.6	18.1	50.7	5.8	43.5	49.3	100.0
2004	32.9	16.7	49.6	7.0	43.4	50.4	100.0
2005	32.4	15.7	48.1	7.3	44.6	51.9	100.0
2006	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2007	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2008	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2009	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2010	N/A	N/A	N/A	N/A	N/A	N/A	N/A

#### Laketran:

	•	ng and Other neous Revenu	<u>e</u>	Operating Assistance
				State & Total
<u>Year</u>	<u>Fares</u>	Other(2)	<u>Total</u>	<u>Federal</u> <u>Local(3)</u> <u>Total</u> <u>Revenues</u>
2001	7.6	8.0	15.6	6.3 78.1 84.4 100.0
2002	7.3	5.3	12.6	6.8 80.6 87.4 100.0
2003	7.5	2.9	10.4	8.7 80.9 89.6 100.0
2004	7.6	2.9	10.5	13.6 75.9 89.5 100.0
2005	8.3	4.4	12.7	11.4 75.9 87.3 100.0
2006	8.6	4.0	12.6	12.7 74.7 87.4 100.0
2007	9.9	6.7	16.6	11.9 71.5 83.4 100.0
2008	12.7	6.9	19.6	12.6 67.8 80.4 100.0
2009	12.5	1.7	14.2	31.6 54.2 85.8 100.0
2010	11.4	(2.1)	9.3	44.7 46.0 90.7 100.0

<sup>(1)</sup> Source: American Public Transit Association, <u>APTA 2007 Transit Fact Book</u>, table 52. This book contains 2005 data which is the latest available.

<sup>(2)</sup> Other miscellaneous revenue includes advertising, interest income and other non-operating income.

<sup>(3)</sup> State and local operating assistance includes sales tax, operating grants and special fare assistance.

## LAKETRAN OPERATING EXPENSES COMPARISON TO INDUSTRY TREND DATA - LAST TEN YEARS (expressed in percent)

### Transportation Industry (1) (3):

	Salaries			Materials		Casualty	Purchased		
	and	Fringe		and		and	Trans-		
Year	Wages	Benefits	Services	Supplies	Utilities	Liability	portation	Other	Expenses
2001	45.2	24.3	5.9	10.0	3.3	2.1	12.7	(3.5)	100.0
2002	45.1	25.1	6.2	9.2	3.1	2.5	12.0	(3.2)	100.0
2003	43.3	25.7	6.0	9.0	3.0	2.6	13.4	(3.0)	100.0
2004	42.0	26.7	5.8	9.1	3.0	2.6	13.4	(2.6)	100.0
2005	40.2	26.7	5.8	10.1	3.2	2.5	13.8	(2.3)	100.0

#### Laketran:

	Salaries			Materials		Casualty	Purchased		Total
	and	Fringe		and		and	Trans-		Operating
<u>Year</u>	Wages	<b>Benefits</b>	Services	<b>Supplies</b>	<u>Utilities</u>	Liability	portation	<u>Other</u>	<b>Expenses</b>
2001	49.5	22.7	5.7	11.6	1.6	1.9	2.9	4.1	100.0
2002	45.3	21.2	6.6	9.8	1.7	3.4	2.8	9.2	100.0
2003	44.6	24.6	6.6	10.9	1.5	3.7	2.5	5.6	100.0
2004	46.4	24.1	5.8	10.9	1.5	5.0	2.0	4.3	100.0
2005	46.8	25.4	4.7	11.9	1.6	5.1	2.1	2.4	100.0
2006	46.5	24.7	4.5	12.7	1.8	4.8	2.1	2.9	100.0
2007	43.9	24.6	4.7	13.3	1.7	4.7	4.7	2.4	100.0
2008	42.4	24.7	5.2	15.0	1.6	4.5	4.9	1.7	100.0
2009	41.7	27.1	5.1	14.5	1.5	4.7	4.2	1.0	100.0
2010	42.6	27.8	6.4	10.7	1.2	4.9	5.2	1.2	100.0

<sup>(1)</sup> Source: American Public Transit Association, <u>APTA 2007 Transit Fact Book</u>, table 47. This book contains 2007 data which is the latest available.

<sup>(2)</sup> Excludes depreciation expense

<sup>(3)</sup> No information available after 2005

### LAKETRAN OPERATING STATISTICS LAST TEN YEARS

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
System Ridership										
Motor Bus (directly operated)	579,536	572,382	563,785	614,303	661,603	634,184	615,656	648,035	533,433	459,318
Dial-A-Ride (directly operated)	309,067	310,784	301,491	323,126	342,483	337,226	312,831	305,806	254,378	202,650
Dial-A-Ride (contract service)	44,496	43,596	41,516	43,815	40,840	39,040	62,623	63,358	55,928	49,639
Jitney (contract service)	28,232	30,358	40,817	37,532	25,828	48,476	26,101	0	0	0
Average Daily System Ridershi	<u>p</u>									
Motor Bus (directly operated)	1,888	1,865	1,836	2,001	2,152	2,066	2,005	2,122	2,108	1,837
Dial-A-Ride (directly operated)	1,007	1,012	982	1,053	1,119	1,098	1,019	1,002	1,005	826
Dial-A-Ride (contract service)	174	171	163	172	160	153	246	208	221	90
Jitney (contract service)	141	152	204	187	129	242	290	0	0	0
Average Daily Vehicle Miles O	perated									
Motor Bus (directly operated)	3,425	3,356	3,606	3,904	4,232	4,090	4,018	4,059	4,584	7,649
Dial-A-Ride (directly operated)	8,864	8,660	8,586	9,164	8,971	8,685	8,650	8,614	8,860	4,255
Dial-A-Ride (contract service)	748	750	655	496	468	440	1,171	934	1,020	645
Jitney (contract service)	34	37	38	36	23	45	38	0	0	0
Revenue Miles										
Motor Bus (directly operated)	748,786	758,717	801,365	845,532	886,826	829,455	829,584	841,444	766,833	717,503
Dial-A-Ride (directly operated)	2,364,512	2,317,045	2,288,492	2,417,107	2,378,128	2,298,482	2,360,718	2,324,174	1,901,429	1,613,980
Dial-A-Ride (contract service)	171,727	168,406	143,949	113,336	107,789	98,568	252,936	248,738	223,690	188,623
Jitney (contract service)	6,702	7,469	7,686	7,225	4,552	8,980	5,018	0	0	0

### LAKETRAN OPERATING STATISTICS LAST TEN YEARS

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Passenger Miles	2001	2002	2003	2004	2003	2000	2007	2000	200)	2010
Motor Bus (directly operated)	6,643,894	6,416,873	6,458,013	7,197,352	7,897,397	7,708,043	7,553,957	8,456,215	6,897,727	6,008,030
Dial-A-Ride (directly operated)	3,601,893	3,502,979	3,383,030	3,253,833	3,479,600	3,482,573	3,179,646	3,345,473	2,718,112	2,198,455
Dial-A-Ride (contract service)	318,333	296,365	269,472	251,504	239,060	240,604	590,722	457,483	374,929	340,665
Jitney (contract service)	9,411	10,119	13,606	12,499	8,609	16,159	8,700	0	0	0

### LAKETRAN OPERATING STATISTICS LAST TEN YEARS

	2001	2002	2002	2004	2005	2006	2007	2000	2000	2010
_	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Energy Consumption										
Motor Bus										
Gallons of diesel	69,880	78,966	93,520	116,314	123,576	123,533	117,116	98,159	97,880	171,162
Gallons of natural gas	127,966	124,599	126,718	109,403	120,939	130,387	136,452	105,828	100,733	1,561
Gallons of purinox	42,180	42,622	18,033	3,204	0	0	0	0	0	0
Dial-A-Ride										
Gallons of diesel	214,472	161,074	231,673	259,088	295,095	274,827	272,198	291,533	226,277	189,984
Gallons of purinox	13,743	86,907	14,175	10,321	0	0	0	0	0	0
Fleet Requirement										
Motor Bus (directly operated)	30	30	30	38	38	38	24	24	24	0
Dial-A-Ride (directly operated)	60	60	65	63	71	76	76	75	75	0
Dial-A-Ride (contract service)	9	9	9	9	9	9	12	12	0	0
Total Active Vehicles										
Motor Bus (directly operated)	36	36	36	46	46	46	38	39	38	0
Dial-A-Ride (directly operated)	66	65	71	74	74	77	76	75	76	0
Dial-A-Ride (contract service)	16	15	15	17	18	18	18	20	9	0
Van Pool (contract service)	1	1	0	0	0	0	0	0	0	0

<sup>\* 2010 -</sup> Stopped CNG early in year (January 15) - Replaced by New Flyers - Diesel

### LAKERAN FULL TIME EQUIVALENT EMPLOYEES LAST TEN YEARS

	<u>2001</u>	2002	2003	2004	<u>2005</u>	<u>2006</u>	2007	2008	2009	<u>2010</u>
<b>Administration</b>										
General Manager	1	1	1	1	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1	1	1	1	1
Controller	1	1	1	1	1	1	1	1	1	1
Director of Development	1	1	1	1	1	1	1	0	0	0
Procurrent and Grant Specialist	0	0	0	0	0	0	0	1	1	1
Human Resources Manager	1	1	1	1	1	1	1	1	1	1
Public Relations/Marketing Director	0	1	1	1	1	1	1	1	1	1
Accountant/Budget Analyst	0	0	0	0	0	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1	1	0	0	0
Finance Clerk	1	1	1	1	1	1	1	1	1	1
Information Specialist	1	1	1	1	1	1	1	1	0	0
Customer Outreach Specialist	0	0	0	0	0	1	1	1	1	1
Clerk/Receptionist	1	1	1	1	1	1	1	1	1	1
Total Administrative	9	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	12	<u>12</u>	<u>11</u>	<u>10</u>	<u>10</u>

## LAKERAN FULL TIME EQUIVALENT EMPLOYEES LAST TEN YEARS (CONTINUED)

	2001	2002	2003	2004	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	2009	<u>2010</u>
<b>Maintenance</b>										
Maintenance Supervisor	1	1	1	1	1	1	1	1	1	1
Assistant Maintenance Supervisor	0	0	0	0	0	1	1	1	1	1
Maintenance Clerk	1	1	1	1	1	1	1	1	0	0
Mechanics	5	5	5	5	5	6	6	6	6	7
Mechanics Helper	0	0	1	1	1	1	1	1	1	1
Hostler	5	5	5	5	5	5	5	5	5	4
<b>Total Maintenance</b>	<u>12</u>	12	13	13	13	<u>15</u>	<u>15</u>	<u>15</u>	<u>14</u>	<u>14</u>
<b>Operations</b>										
Deputy GM	0	0	0	0	0	0	0	1	1	1
Operations Manager	1	1	1	1	1	1	1	1	0	0
Administrative Assistant	1	1	1	1	1	1	1	1	1	1
Dispatchers/Schedulers	5	5	5	5	5	5	6	5	5	4
Customer Service Supervisor1	1	1	1	1	1	1	1	1	1	1
Customer Service Representatives	6	6	6	6	6	6	6	6	5	7
Road Supervisors	3	4	4	4	4	4	4	3	3	3
Trainer	0	1	1	1	1	1	1	0	0	0
Drivers	94	109	114	123	124	126	125	126	128	99
<b>Total Operations</b>	111	128	133	142	143	145	145	144	144	116
Grand Total	<u>132</u>	<u>150</u>	<u>156</u>	<u>165</u>	<u>166</u>	<u>172</u>	<u>172</u>	<u> 170</u>	<u>158</u>	<u>130</u>

### LAKETRAN

### LAKE COUNTY DEMOGRAPHICS

### **County Population by Decade and Future Projections**

		Percent
<u>Decade</u>	<u>Population</u>	of Change
1900	21,680	
1910	22,927	5.75
1920	28,667	25.04
1930	41,674	45.37
1940	50,020	20.03
1950	75,979	51.90
1960	148,700	95.71
1970	197,200	32.62
1980	212,801	7.91
1990	215,499	1.27
2000	227,511	5.57
2005 Projection	230,510	1.32
2010 Projection	236,775	1.47
2015 Projection	233,760	(0.06)
2020 Projection	233,520	(0.10)
2025 Projection	233,290	(0.10)
2030 Projection	232,340	(0.40)

Actual figures from Ohio Department of Development Projections from Lake County Job and Family Services Profile

### Age and Population Distribution - 2000 Census

	_Age_	Percentage
Under 6	16,677	7.3
6-7	38,301	16.8
18-24	16,356	7.2
25-44	68,088	30.0
45-64	55,996	24.6
65 and Over	32,093	14.1
2000	227,511	100.0

Ohio Department of Development Latest Information Available

### LAKETRAN

### LAKE COUNTY DEMOGRAPHICS

### **Population By Race - 2000 Census**

Race	<u>Total</u>	Percentage
White	217,162	95.45
African-American	3,914	1.72
Two or more races	2,428	1.07
Asian	2,234	0.98
Other	1,578	0.69
Native American	178	0.08
Pacific Islander	17	0.01
	227,511	<u>100.00</u>

Ohio Department of Development

### **Largest Populations in the County 2000 Census**

Mentor	50,278
Willoughby	22,621
Eastlake	20,255
Painesville	17,503
Madison Township	15,494
Concord Township	15,282
Painesville Township	15,037
Willowick	14,361
Wickliffe	13,484
Willoughby Hills	8,595

Ohio Department of Development

LAKETRAN

### LAKE COUNTY DEMOGRAPHICS

Unemployment Rate	<u>2001</u> 4.0	<u>2002</u> 5.1	<u>2003</u> 5.6	<u>2004</u> 5.4	2005 5.0	<u>2006</u> 4.8	<u>2007</u> 5.2	<u>2008</u> 7.1	2009 8.54	2010 8.5
Per Capita Income	\$ 30,500	2002 \$ 30,513	2003 \$ 31,515	2004 \$ 32,153	2005 \$ 33,298	2006 \$ 35,061	2007 \$ 35,846	2008 \$ 35,918	\$ 36,437	2010 \$ 37,699
Personal Income (millions)	2001 \$ 6,939	\$ 6,942	2003 \$ 7,170	\$\frac{2004}{\$7,315}	2005 \$ 7,576	2006 \$ 7,831	\$ 8,158	\$ 8,361	2009 \$ 8,627	2010 \$ 12,931

Lake County Department of Development - Latest Information Available



### LAKE COUNTY, OHIO



### LAKETRAN

### SINGLE AUDIT REPORT

FOR THE YEAR ENDED DECEMBER 31, 2010

### LAKETRAN SINGLE AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2010

### TABLE OF CONTENTS

	<u>PAGE</u>
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	1-2
Report on Compliance with Requirements that could have a Direct and Material Effect on Each Major Program and and on Internal Control Over Compliance in Accordance with OMB Circular A-133	3-5
Schedule of Expenditures of Federal Awards	6
Note to the Schedule of Expenditures of Federal Awards	7
Schedule of Findings and Questioned Costs	8
Schedule of Prior Audit Findings and Recommendations	9

### JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98<sup>th</sup> Street Garfield Hts., Ohio 44125

\_\_\_\_\_

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Laketran Grand River, Ohio

We have audited the financial statements of the business-type activities of Laketran, Ohio as of and for the year ended December 31, 2010, which collectively comprise Laketran, Ohio's basic financial statements and have issued our report thereon dated June 16, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Laketran, Ohio's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Laketran, Ohio's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Laketran, Ohio's internal control over financial reporting.

A *deficiency in internal control* exits when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identity any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Laketran, Ohio's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted a certain matter that we reported to the management of Laketran, Ohio, in a separate letter dated June 16, 2011.

This report is intended solely for the information and use of the audit committee, management, the Board of Trustees, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka, CPA, Inc.
Certified Public Accountants

June 16, 2011

### JAMES G. ZUPKA, C.P.A., INC.

Certified Public Accountants 5240 East 98<sup>th</sup> Street Garfield Hts., Ohio 44125

Member American Institute of Certified Public Accountants

(216) 475 - 6136

Ohio Society of Certified Public Accountants

## REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Trustees Laketran Grand River, Ohio

### **Compliance**

We have audited the compliance of Laketran, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that could have a direct and material effect on Laketran, Ohio's major federal program for the year ended December 31, 2010. Laketran, Ohio's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of Laketran, Ohio's management. Our responsibility is to express an opinion on Laketran, Ohio's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Laketran, Ohio's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Laketran, Ohio's compliance with those requirements.

In our opinion, Laketran, Ohio complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2010.

### **Internal Control Over Compliance**

The management of Laketran, Ohio is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Laketran, Ohio's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Laketran, Ohio's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the business-type activities of Laketran, Ohio as of and for the year ended December 31, 2010, and have issued our report thereon dated June 16, 2011, which contained unqualified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

This report is intended solely for the information and use of the audit committee, management, the Board of Trustees, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James G. Zupka, CPA, Inc. Certified Public Accountants

June 16, 2011

### LAKETRAN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2010

FEDERAL GRANTOR/ PASS-THROUGH GRANT/ PROGRAM TITLE	Federal CFDA Number	Grant Number	Expenditures
U.S. Department of Transportation  Direct Awards:  Federal Transit Cluster:  Federal Transit Administration Capital and			
Operating Assistance Formula Grants	20.507	OH-90-629 OH-57-019 OH-90-039 OH-90-700 OH-90-591 OH-90-X673	\$ 691,283 781 1,258,782 1,675,032 27,793 657,200 4,310,871
ARRA Federal Transit Administration Capital and Operating Assistance Formula Grant Subtotal CFDA #20.507		ОН-96-Х026	3,137,297 7,448,168
Federal Transit Service Programs Cluster: New Freedom Program Subtotal CFDA #20.521	20.521	OH-57-X021	96,111 96,111
Total Federal Transit Cluster			7,544,279
Passed through Ohio Department of Transportation: Highway Planning and Construction Cluster: CMAQ Grant Subtotal CFDA#20.205	20.205	ОН-90-Х462	463,026 463,026
Total U.S. Department of Transportation			8,007,305
Total Federal Expenditures			<u>\$ 8,007,305</u>

### LAKETRAN NOTE TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2010

### NOTE 1: BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented as follows:

• As described in Note 2 of the financial statements, Laketran's accounts are maintained on the full accrual basis of accounting where revenues are recorded as earned and expenses are recognized when they are incurred.

### LAKETRAN SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 & §.505

### FOR THE YEAR ENDED DECEMBER 31, 2010

1. Summary of Auditor's Result
--------------------------------

2010(i)	Type of Financial Statement Opinion	Unqualified	
2010(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No	
2010(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No	
2010(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No	
2010(iv)	Were there any material significant deficiency conditions reported for major federal programs?	No	
2010(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No	
2010(v)	Type of Major Programs' Compliance Opinion	Unqualified	
2010(vi)	Are there any reportable findings under .510?	No	
2010(vii)	Major Programs (list):		
	Federal Transit Cluster: Federal Transit Administration Capital and Operating Assistance Formula Grants - CFDA# 20.507 ARRA Federal Transit Administration Capital and Operating Assistance Formula Grants - CFDA# 20.507		
2010(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: > All Others	
2010 (ix)	Low Risk Auditee?	Yes	

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.

### LAKETRAN SCHEDULE OF PRIOR AUDIT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED DECEMBER 31, 2010

No significant findings or questioned costs were included in the prior year's audit report.

Management comments have been corrected in the current audit report.



#### **LAKETRAN**

#### LAKE COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED AUGUST 4, 2011