

**CLARK COUNTY – SPRINGFIELD  
TRANSPORTATION COORDINATING COMMITTEE**

**Audit Report**

**Year Ended June 30, 2008**

***Charles E. Harris & Associates, Inc.***  
**Certified Public Accountants and Government Consultants**





Mary Taylor, CPA  
Auditor of State

Board of Directors  
Clark County-Springfield Transportation Coordinating Committee  
3130 E. Main Street  
Springfield, Ohio 45505

We have reviewed the *Report of Independent Accountants* of the Clark County-Springfield Transportation Coordinating Committee, prepared by Charles E. Harris & Associates, Inc., for the audit period July 1, 2007 through June 30, 2008. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Clark County-Springfield Transportation Coordinating Committee is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

July 22, 2009

**This Page is Intentionally Left Blank.**

**Clark County – Springfield Transportation Coordinating Committee  
Audit Report  
For the Year Ended June 30, 2008**

Table of Contents

	<u>Page</u>
Report of Independent Accountants	1-2
Management Discussion and Analysis	3-7
Basic Financial Statements:	
Net Assets	8
Statement of Activities	9
Combined Balance Sheet – All Governmental Funds	10
Combined Statement of Revenues, Expenditures and Changes in Fund Balances- Governmental Funds	11
Combined Statement of Revenues, Expenditures and Changes in Fund Balances- Budget and Actual – Major Governmental Funds	12
Notes to the Basic Financial Statements	13-23
Supplemental Schedules for the Year Ended June 30, 2008:	
Supporting Schedule of Revenue and Expenses	24
Indirect Cost Rate	25
Board of Directors	26
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Required by <i>Government Auditing Standards</i>	27-28
Status of Prior Audit’s Citations and Recommendations	29

Rockefeller Building  
614 W Superior Ave Ste1242  
Cleveland OH 44113-1306  
Phone - (216) 575-1630  
Fax - (216) 436-2411

***Charles E. Harris & Associates, Inc.***  
*Certified Public Accountants*

---

## **REPORT OF INDEPENDENT ACCOUNTANTS**

Clark County – Springfield Transportation Coordinating Committee  
Springview Government Center  
3130 E. Main St.  
Springfield, Ohio 45505

To the Members and Board of Directors:

We have audited the accompanying financial statements of the governmental activities and each major fund of the Clark County – Springfield Transportation Coordinating Committee (CCTCC), as of and for the year ended June 30, 2008, which collectively comprise the CCTCC's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Clark County – Springfield Transportation Coordinating Committee's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Clark County – Springfield Transportation Coordinating Committee, as of June 30, 2008 and the respective changes in financial position and respective budgetary comparison for the general fund and the special revenue fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis on pages 3-7 is not a part of the basic financial statements, but is supplementary information the Governmental Accounting Standards Board requires. We applied certain limited procedures, consisting principally of inquiries of management regarding methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 7, 2009 on our consideration of Clark County – Springfield Transportation Coordinating Committee's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should read it in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming opinions on the financial statements of the Clark County – Springfield Transportation Coordinating Committee taken as a whole. The accompanying information listed as supplemental schedules in the table of contents is also presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied to the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

***Charles E. Harris & Associates, Inc.***

July 7, 2009

**Clark County – Springfield Transportation Coordinating Committee**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2008  
(Unaudited)

---

The discussion and analysis of Clark County - Springfield Transportation Coordinating Committee's (CCTCC) financial performance provides an overall review of CCTCC's financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at CCTCC's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of CCTCC's financial performance.

**Financial Highlights**

Key financial highlights for 2008 are as follows:

*Overall:*

- For governmental activities, net assets decreased \$49,255 or 19.2% to \$207,139 from 2007.
- The CCTCC had \$769,795 in expenses related to governmental activities and this was an increase of \$73,483 or 10.55%.
- The governmental activities increased revenues \$39,200 or 5.75% to \$720,540.

**Using this Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Clark County - Springfield Transportation Coordinating Committee as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Assets* and *Statement of Activities* provides information about the activities of the whole CCTCC, presenting both an aggregate view of CCTCC's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term and what remains for future spending.



**Clark County – Springfield Transportation Coordinating Committee**  
Management’s Discussion and Analysis  
For the Fiscal Year Ended June 30, 2008  
(Unaudited)

---

## **Reporting the CCTCC as a Whole**

### *Statement of Net Assets and the Statement of Activities*

While this document contains both funds used by CCTCC to provide its program, the view of the CCTCC as a whole looks at all financial transactions and asks the question, “How did we do financially during 2008?” The Statement of Net Assets and the Statement of Activities answers this question. These statements include *all assets* and *liabilities* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year’s revenues and expenses regardless of when cash is received or paid.

These two statements report CCTCC’s *net assets* and changes in those assets. This change in net assets is important because it tells the reader that, for CCTCC as a whole, the *financial position* of CCTCC has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the continued availability of grants, at the federal, state and local levels.

In the Statement of Net Assets and the Statement of Activities, CCTCC is presented as one activity, governmental.

- Governmental Activities – All of CCTCC’s programs are transportation planning.

## **Reporting CCTCC’s Funds**

### *Fund Financial Statements*

The analysis of the CCTCC’s major funds begins on page 10. Fund financial reports provide detailed information about the CCTCC’s major funds. CCTCC uses two (2) funds to account for a multitude of financial transactions and both funds are considered major funds.

**Governmental Funds** All of CCTCC’s activities are reported in governmental funds, which focus on how money flows into and out of those funds and balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual*, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of CCTCC’s general governmental operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance planning activities. The relationship (or difference) between governmental *activities*

**Clark County – Springfield Transportation Coordinating Committee**  
 Management’s Discussion and Analysis  
 For the Fiscal Year Ended June 30, 2008  
 (Unaudited)

(reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* is reconciled in the financial statements.

**The CCTCC as a Whole**

*Governmental Activities*

Table 1 shows net assets for fiscal years 2008 and 2007.

**Table 1**

	6/30/2008	6/30/2007
	Governmental Activities	Governmental Activities
Assets		
Current and Other Assets	\$ 280,824	\$ 684,037
Capital Assets	<u>119,186</u>	<u>94,515</u>
Total Assets	<u>400,010</u>	<u>778,552</u>
Liabilities		
Long-Term Liabilities	35,534	39,801
Other Liabilities	<u>157,337</u>	<u>482,357</u>
Total Liabilities	<u>192,871</u>	<u>522,158</u>
Net Assets		
Invested in Capital Assets Net of Debt	119,186	94,515
Restricted Net Assets	93,743	38,376
Unrestricted Net Assets	<u>(5,790)</u>	<u>123,503</u>
Total Net Assets	<u>\$ 207,139</u>	<u>\$ 256,394</u>

What are CCTCC’s Revenue Sources? CCTCC receives 100% of its revenue from operating grants. Sources of these grants are federal, state and local. CCTCC has one function, transportation planning, all revenue is used to support its mission.

**Clark County – Springfield Transportation Coordinating Committee**  
 Management's Discussion and Analysis  
 For the Fiscal Year Ended June 30, 2008  
 (Unaudited)

---

Table 2 shows revenues and expenses for fiscal years 2008 and 2007.

**Table 2**

	<u>2008</u>	<u>2007</u>
Expenses:		
Transportation:		
Personnel	\$490,885	\$462,084
Other Program Expense	266,909	224,585
Depreciation	<u>12,001</u>	<u>9,643</u>
Total program expense	<u>769,795</u>	<u>696,312</u>
Program Revenues:		
Federal Grants	415,829	414,624
State Grants	151,385	101,890
Local Grants	<u>153,326</u>	<u>164,826</u>
Operating Grants	<u>720,540</u>	<u>681,340</u>
Change in net assets	(49,255)	(14,972)
Net assets – July 1	256,394	271,366
Net assets June 30	<u>\$207,139</u>	<u>\$256,394</u>

***CCTCC's Funds***

Information about CCTCC's major funds starts on page 10. These funds are accounted for using the modified accrual basis of accounting. The general fund had revenues of \$153,326, expenses of \$290,616 and a decrease in fund balance of \$137,290. The special revenue fund had revenue of \$567,214, expenses of \$511,847 and an increase in fund balance of \$55,367.

***General Fund Budgeting Highlights***

The CCTCC's budget is prepared according to Ohio law and is based on accounting for certain transactions on a GAAP basis of accounting. Budgets are prepared for both funds. During the course of fiscal year 2008 the CCTCC amended its budgets several times.

**Clark County – Springfield Transportation Coordinating Committee**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2008  
*(Unaudited)*

---

***Capital Assets and Debt Administration***

At the end of fiscal year 2008, the CCTCC had \$119,186 (net) invested in equipment and furniture.

***Debt***

At June 30, 2008, CCTCC had long-term debt of \$35,534. All long-term debt is for compensated absences (vacation and sick leave).

***Current Financial Related Activities***

CCTCC receives its funding from the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, the Ohio Public Works Commission, the Ohio National Road Association, Clark County, the City of Springfield and the West Central Port Authority. Grants for fiscal years 2009 and 2010 appear certain.

***Contacting the CCTCC's Financial Management***

This financial report is designed to provide our citizens, taxpayers and grantors with a general overview of CCTCC's finances and to show CCTCC's accountability for the money it receives. If you have questions about this report or need additional financial information contact Thea Walsh, Transportation Director at Clark County - Springfield Transportation Coordinating Committee, Springview Government Center, 3130 E. Main Street, Springfield, Ohio 45505.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE  
Statement of Net Assets  
June 30, 2008

<u>Assets</u>	
Cash	\$ 90,912
Grants receivable	182,801
Prepaid Expenses	7,111
Property, plant and equipment, net of Accumulated Depreciation	119,186
Total Assets	400,010
<u>Liabilities</u>	
Accounts Payable	28,663
Accrued personnel costs	14,634
Deferred revenue	114,040
Long-Term Debt:	
Due in more than one year	35,534
Total Liabilities	192,871
<u>Net Assets</u>	
Invested in Capital Assets	119,186
Restricted for Other Purposes	93,743
Unrestricted	(5,790)
Total Net Assets	\$ 207,139

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE  
Statement of Activities  
For the Year Ended June 30, 2008

Expenses:	
Transportation:	
Personnel	\$ 490,885
Other program expenses	266,909
Depreciation	<u>12,001</u>
Total program expenses	<u>769,795</u>
Program revenues:	
Federal grants	415,829
State grants	151,385
Local grants	<u>153,326</u>
Operating grants	<u>720,540</u>
Change in net assets	(49,255)
Net assets - July 1, 2007	<u>256,394</u>
Net assets - June 30, 2008	<u>\$ 207,139</u>

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE  
 Combined Balance Sheet -  
 All Governmental Funds  
 June 30, 2008

	<u>Governmental Fund Types</u>		
	General Fund	Area Transportation Trust Fund	Total
<b>Assets</b>			
Cash	\$ 79,412	\$ 11,500	\$ 90,912
Grants Receivable	61,035	121,766	182,801
Prepaid Expenses	7,111	-	7,111
 Total assets	 <u>147,558</u>	 <u>133,266</u>	 <u>280,824</u>
<b>Liabilities</b>			
Accounts Payable	9,669	18,994	28,663
Accrued personnel costs	5,605	9,029	14,634
Deferred revenue	102,540	11,500	114,040
 Total liabilities	 <u>117,814</u>	 <u>39,523</u>	 <u>157,337</u>
<b>Fund Balance</b>			
Fund Balance:			
Reserved for Prepaid Expenses	7,111	-	7,111
Unreserved:			
Reported in General fund	22,633	-	22,633
Reported in Special Revenue Fund	-	93,743	93,743
 Total fund balance	 <u>29,744</u>	 <u>93,743</u>	 <u>123,487</u>
 Total liabilities and fund balance	 <u>\$ 147,558</u>	 <u>\$ 133,266</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds 119,186

Long-term debt (Compensated absences) are not due and payable in the current period and therefore are not reported in the funds (35,534)

Net assets of governmental activities \$ 207,139

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE  
Statement of Revenues, Expenditures and Changes in Fund Balance-  
All Governmental Fund Types  
For the Year Ended June 30, 2008

	Governmental Fund Types		Total
	General Fund	Area Transportation Trust Fund	
Grant Revenues:			
Federal Funds	\$ -	\$ 415,829	415,829
State Funds	-	151,385	151,385
Local Funds	153,326	-	153,326
<b>Total revenues</b>	<b>153,326</b>	<b>567,214</b>	<b>720,540</b>
Expenditures:			
Personnel	182,457	324,370	506,827
Other	88,036	151,703	239,739
Indirect costs	20,123	35,774	55,897
<b>Total expenditures</b>	<b>290,616</b>	<b>511,847</b>	<b>802,463</b>
Change in fund balances	(137,290)	55,367	(81,923)
Fund balance, July 1, 2007	167,034	38,376	
Fund balance June 30, 2008	<u>\$ 29,744</u>	<u>\$ 93,743</u>	

The change in fund balances differ from the change in net assets because:

Increases in accrued wages do not require the use of current financial resources therefore it is not reported in the fund statements	3,733
Decreases in compensated absences (long-term debt) are not recognized as expenses in the entity-wide statements, but are reductions in long-term debt	4,264
Capital assets are expensed when purchased in the fund statements, however in the entity-wide statements they are capitalized.	36,672
Depreciation expense does not require the use of current financial resources therefore it is not reported in the funds statements	(12,001)
Change in net assets	<u>\$ (49,255)</u>

See notes to the basic financial statements



Clark County - Springfield Transportation Coordinating Committee  
 Combined Statement of Revenues, Expenditures and Changes in Fund Balances -  
 Budget and Actual - Major Funds  
 For the Year Ended June 30, 2008

	General Fund				Area Transportation Trust Fund			
	Original Budget	Final Budget	Actual	Variance Positive (Negative)	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:								
Grants - federal, state and local	\$ 130,520	\$ 149,110	\$ 153,326	\$ 4,216	\$ 711,930	\$ 896,633	\$ 567,214	\$ (329,419)
Total revenues	<u>130,520</u>	<u>149,110</u>	<u>153,326</u>	<u>4,216</u>	<u>711,930</u>	<u>896,633</u>	<u>567,214</u>	<u>(329,419)</u>
Expenditures:								
Personnel	36,857	46,826	182,457	(135,631)	370,438	467,841	324,370	143,471
Direct expenses	74,175	78,424	88,036	(9,612)	146,572	221,497	151,703	69,794
Indirect costs	19,488	23,860	20,123	3,737	194,920	207,295	35,774	171,521
Total expenditures	<u>130,520</u>	<u>149,110</u>	<u>290,616</u>	<u>(141,506)</u>	<u>711,930</u>	<u>896,633</u>	<u>511,847</u>	<u>384,786</u>
Excess of revenues over(under) expenditures	-	-	(137,290)	(137,290)	-	-	55,367	55,367
Fund balance, July 1, 2007	167,034	167,034	167,034	-	38,376	38,376	38,376	-
Fund balance June 30, 2008	<u>\$ 167,034</u>	<u>\$ 167,034</u>	<u>\$ 29,744</u>	<u>\$ (137,290)</u>	<u>\$ 38,376</u>	<u>\$ 38,376</u>	<u>\$ 93,743</u>	<u>\$ 55,367</u>

See notes to the basic financial statements

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 1 – Description of the Clark County – Springfield Transportation Coordinating Committee**

The Clark County – Springfield Transportation Coordinating Committee (CCTCC) was organized in 1964 by a resolution of the Clark County Board of Commissioners to initiate and guide activities necessary for a comprehensive transportation plan in the Clark County – Springfield Ohio metropolitan region. Effectively, the Transportation Coordinating Committee appointed a committee coordinator and staffed the Clark County – Springfield Transportation Coordinating Study. The Committee is the main policy making body which establishes all non-technical policies, reviews staff proposals and approves budgets and work programs.

**Note 2 – Summary of Significant Accounting Policies**

The financial statements of CCTCC have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. CCTCC's significant accounting policies are described below.

**A. Reporting Entity**

For financial reporting purposes CCTCC's financial statements include all funds and component units for which the CCTCC is financially accountable based upon criteria set forth in GASB Statement 14. Generally, component units are legally separate organizations for which the elected officials of the primary government (i.e. the CCTCC) are financially accountable. CCTCC would consider an organization to be a component unit if:

1. CCTCC appoints a voting majority of the organization's governing body AND (a) is able to impose its will on that organization OR (b) there is a potential for the organization to provide specific burdens on the CCTCC; OR
2. The organization is fiscally dependent upon the CCTCC; OR
3. The nature of the relationship between the CCTCC and the organization is such that the exclusion from the financial reporting entity would render the financial statements of the CCTCC misleading.

For the fiscal year 2008, CCTCC does not have any component units.

**B. Fund Accounting**

CCTCC uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain CCTCC functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances,

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

***B. Fund Accounting (continued)***

and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

For financial statement presentation purposes, the various funds of CCTCC are grouped into the following generic fund types under the broad fund category governmental.

***Governmental Fund Types*** - Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are CCTCC major governmental funds:

***General Fund*** - The general fund is the operating fund of CCTCC and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to CCTCC for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Special Revenue Fund*** - The special revenue fund is used to account for grants and other contract revenues that are legally restricted to expenditures for specified purposes.

CCTCC has no other funds.

***C. Basis Of Presentation***

***Government-wide Financial Statements*** - The statement of net assets and the statement of activities display information about CCTCC as a whole. These statements include the financial activities of the primary government.

The government-wide statements are prepared using the economic resources measurement focus. This approach differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations as to better identify the relation between the government-wide statements and the statements to governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of CCTCC's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods and services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues which identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of CCTCC.

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

***Fund Financial Statements*** - Fund financial statements report detailed information about the CCTCC. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is represented in a separate column.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financial uses) of current financial resources.

***D. Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For CCTCC, available means expected to be received within sixty days of year-end.

Non-exchange transactions, in which CCTCC receives value without directly giving equal value in return, only include grants. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which CCTCC must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to CCTCC on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

***E. Cash and Cash Equivalents***

As required by Ohio Revised Code, the Clark County Auditor acts as the fiscal agent for CCTCC and the cash is held and invested by the Clark County Treasurer. CCTCC's assets are held in the County's cash and investment pool. At year-end, the reconciled carrying amount on the County Auditor's records for CCTCC's cash balance was \$ 90,912.

***F. Inventory***

On government-wide financial statements, inventories are represented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

***G. Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The capitalization threshold for capital assets is \$100. Donated fixed assets are recorded at their fair market values as of the dates received. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities Estimated Lives
Furniture	10 Years
Equipment	5 Years
Fixtures	5 Years
Vehicles	5 Years
Software	3 Years

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

***H. Compensated Absences***

GASB Statement No. 16 specifies that compensated absences should be accrued as they are earned by employees if both of the following conditions are met:

1. The employee's rights to receive compensation are attributable to services already rendered.
2. It is probable that the employer will compensate the employee for the benefits through paid time off or cash payment.

CCTCC's policies regarding compensated absences are determined by state laws, board policy, and/or negotiated agreements. In summary the policies are as follows:

Accumulated vested vacation pay is recorded as a liability on the balance sheet at the employee's current rate of pay. A full-time employee accumulates four point six hours of sick pay per two week pay period. Twenty-five percent of the sick pay, up to a maximum of 30 days, will be paid upon retirement after 10 years of service.

The total liability for vacation and severance payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements using the *vesting method*.

For governmental fund financial statements, the current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "accrued personnel" in the fund from which the employees who have accumulated unpaid leave are paid. The non-current portion of the liability is not reported.

***I. Accrued Liabilities and Long-term Obligations***

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgments, compensated absences and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. In general, liabilities that mature or come due for payment during the fiscal year are considered to have been made with current available financial resources.

*Clark County – Springfield Transportation Coordinating Committee*  
Notes to the Basic Financial Statements  
For the Year Ended June 30, 2008

---

**Note 2 – Summary of Significant Accounting Policies (continued)**

***J. Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by CCTCC or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets are restricted for grant purposes.

CCTCC applies restricted resources when an expense is incurred for the purposes for which both restricted and unrestricted net assets are available.

***K. Extraordinary and Special Items***

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control CCTCC's management and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2008.

***L. Estimates***

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

***M. Indirect Costs***

Fringe benefits, payroll related and general and administrative indirect costs are invoiced at provisional rates. During the audit period the provisional rate was 138%. A schedule of indirect cost rates is included in this report.

***N. Budget Basis***

CCTCC prepares its budgets on the same basis of accounting as its funds statements.

**Note 3 – Operating Lease**

The CCTCC leases office space from Clark County through the Board of County Commissioners, under an operating lease expiring September 30, 2012, for the sum of \$ 26,750 per year plus an annual increase . Lease expense for fiscal year 2008 was \$ 25,377.

**Clark County – Springfield Transportation Coordinating Committee**

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

**Note 3 – Operating Lease – (continued)**

Minimum future rental payments under the lease for fiscal years ending June 30 are follows:

2009	\$27,553
2010	28,379

**Note 4 – Capital Assets**

Capital asset activity for the year-end June 30, 2008 was as follows:

	<u>Balance 7/1/2007</u>	<u>Addition</u>	<u>Deletion</u>	<u>Balance 6/30/2008</u>
<b>Governmental Activities</b>				
<i>Capital Asset, being depreciated:</i>				
Furniture and Equipment	\$ 178,103	\$ 36,672	\$ -	\$ 214,775
<b>Total Capital Assets, being depreciated:</b>	<u>178,103</u>	<u>36,672</u>	<u>-</u>	<u>214,775</u>
Less Accumulated Depreciation:				
Furniture and Equipment	<u>(83,588)</u>	<u>(12,001)</u>	<u>-</u>	<u>(95,589)</u>
<b>Total Accumulated Depreciation</b>	<u>(83,588)</u>	<u>(12,001)</u>	<u>-</u>	<u>(95,589)</u>
Governmental Activities Capital Assets, Net	<u>\$ 94,515</u>	<u>\$ 24,671</u>	<u>\$ -</u>	<u>\$ 119,186</u>

Depreciation expense was: \$12,001.

**Note 5 - Receivables**

Receivables on June 30, 2008 consisted of grants receivable. All receivables are considered collectible in full due to the stable condition of State programs and the current fiscal year guarantee of federal funds.

**Note 6 – Long-term Obligations**

The changes in CCTCC’s long-term obligations during fiscal year 2008 were as follows:

	<u>Principal Outstanding 7/1/07</u>	<u>Additions</u>	<u>Deductions</u>	<u>Principal Outstanding 6/30/08</u>	<u>Due in One Year</u>
<b>Governmental Activities</b>					
Compensated Absences	<u>\$39,801</u>	<u>\$43,343</u>	<u>\$(47,610)</u>	<u>\$35,534</u>	<u>-0-</u>
Total Long-Term Debt	<u>\$39,801</u>	<u>\$43,343</u>	<u>\$(47,610)</u>	<u>\$35,534</u>	<u>-0-</u>



*Clark County – Springfield Transportation Coordinating Committee*  
Notes to the Basic Financial Statements  
For the Year Ended June 30, 2008

---

**Note 7 – Pension Plan**

**(a) Plan Description**

CCTCC contributes to the Ohio Public Employees Retirement System of Ohio (OPERS), a cost sharing, multiple-employer public employee retirement system. OPERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries through three separate pension plans: The Traditional Pension Plan – a cost-sharing, multiple-employer defined benefit pension plan; The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under this plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings; and the Combined Plan – a cost-sharing multiple-employer defined benefit pension plan. Under this plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan. Chapter 145 of the Ohio Revised Code assigns the authority to establish and amend benefit provisions to the PERS board of trustees (Board). OPERS issues a stand-alone financial report that includes the financial statements. That report may be obtained by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 614-466-2085 or 1-800-222-PERS (7377).

**(b) Funding Policy**

Plan members are required to contribute a percentage of their annual covered salary (10% in 2008 and 9.5% in 2007), and CCTCC is required to contribute an actuarially determined rate. The employer contribution rate for 2008 was 14% and 13.85% for 2007 of annual covered payroll. The contribution requirements of plan members and CCTCC are established and may be amended by the Board. CCTCC's contributions to OPERS for the years ended June 30, 2008, 2007, and 2006 \$51,652, \$46,643, and \$37,939, respectively, equal to the required contributions for each year. Required employer contributions are equal to 100% of the dollar amount billed to each employer.

**Note 8 – Postemployment Benefit**

OPERS also provides post-retirement health care coverage to age and service retirees with 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Post-employment Benefit (OPEB) as described in GASB Statement No. 12.

As required by state statute, a portion of each employer's contribution to OPERS (see note 7) is set aside for the funding of post-retirement health care. The Ohio Revised Code provides statutory authority for employer contributions. The contribution rates of 14% and 13.85% for the years ended December 31, 2008 and 2007, respectively, included a portion (7% for 2008 and 5%

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

for January - June 2007, 6% for July – December 2007) that was used to fund healthcare. CCTCC's contributions for post-employment benefits were \$22,376 and \$15,154 for the years ended June 30, 2008 and 2007, respectively.

The Health Care Preservation Plan (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective on January 1, 2007. OPERS took additional actions to improve the solvency of the Health Care Fund in 2005 by creating a separate investment pool for health care assets. Member and employer contribution rates increased on January 1, 2006, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

The Ohio Revised Code provides the statutory authority requiring public employers to fund postretirement health care through their contributions to OPERS.

***Summary of assumptions***

*Actuarial Review* – The assumptions and calculations below were based on the System's latest Actuarial Review performed as of December 31, 2007.

*Funding Method* – The individual entry age actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of unfunded actuarial accrued liability.

*Assets Valuation Method* – All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25% of the unrealized market appreciation or depreciation on investment assets annually, not to exceed a 12% corridor.

*Investment Return* – The investment assumption rate for 2007 was 6.5%.

*Active Employee Total Payroll* – An annual increase of 4.0%, compounded annually, is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases over and above the 4.0% base increase, were assumed to range from 0.5% to 6.3%.

*Health Care* – Health care costs were assumed to increase at the projected wage inflation rate plus an additional factor ranging from .5% to 4% for the next 7 years. In subsequent years (8 and beyond), health care costs were assumed to increase at 4.0% (the projected wage inflation rate).

OPEBs are advanced funded on an actuarially determined basis. The number of active contributing participants in the Traditional Pension Plan and Combined Plans at December 31, 2007 was 364,076. The actuarial value of the Retirement System's net assets available for OPEB at December 31, 2007 was \$12.8 billion. The actuarially accrued liability and the unfunded actuarially accrued liability at December 31, 2008, based on the actuarial cost method used, were \$29.8 billion and \$17.0 billion, respectively.

*Clark County – Springfield Transportation Coordinating Committee*

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

---

**Note 9 – Risk Management**

CCTCC is exposed to various risks of loss related to torts, theft of or damage to, and destruction of assets, errors or omissions, injuries to employees and natural disasters. Clark County provides insurance coverage for CCTCC through County policies. Clark County maintains comprehensive insurance coverage with the County Risk Sharing Authority (CORSA) for liability, property and crime insurance that covers CCTCC. CORSA was formed as an Ohio non-profit corporation for the purpose of establishing a group primary and excess insurance/self insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverage provided by CORSA.

Settled claims have not exceeded this coverage in any of the past three years, and there has been no significant reduction in coverage from the prior fiscal year.

**Note 10 – Contingencies**

Under the terms of federal grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount or expenditures which may be disallowed by the grantor cannot be determined at this time, although CCTCC expects such amounts, if any, to be immaterial.

**Note 11 – Cost Allocation Plan**

A cost allocation plan is prepared annually by CCTCC. The plan, which includes fringe benefit and indirect costs, is used for the purpose of determining provisional allocation rates is prepared in accordance with provisions of Office of Management and Budget Circular (OMB) A-87 and the U.S. Department of Health and Human Services' Circular ASMB C-10. The plan is submitted to the Federal Highway Administration through the Ohio Department of Transportation, for approval and authorization of negotiated provisional rates, which are used for billing purposes during the fiscal year. These provisional rates are subject to audit at the end of each fiscal year. If the actual rates are less than the provisional rates, CCTCC must credit and / or repay any over-billed amounts within 3 months of the end of the fiscal year. Conversely, CCTCC may recover any under-billed amounts also within 3 months after the end of the fiscal year.

Adjustments as a result of a change in the rates are recognized for financial reporting purposes at the end of the fiscal year for which they apply.

Following are summaries of the accounting treatment and rate experience for fringe benefit and indirect cost for 2008.

Fringe Benefits – Fringe benefit costs are recorded in the general fund and allocated to the special revenue funds in accordance with the approved cost allocation plan, based upon a provisional rate approved by an oversight grantor agency. The 2008 fringe benefit costs were allocated at a provisional rate 55.48% of the productive direct labor dollars. The actual fringe benefit cost rate was 56.18%

**Clark County – Springfield Transportation Coordinating Committee**

Notes to the Basic Financial Statements

For the Year Ended June 30, 2008

**Note 11 – Cost Allocation Plan (continued)**

Indirect Costs – Administrative costs are recorded in the general fund as indirect costs and allocated to the special revenue funds in accordance with approved cost allocation plan, based upon a provisional rate approved by an oversight agency. The 2008 indirect costs were allocated at a provisional rate of 82.21% of direct labor dollars. The actual indirect cost rate was 64.18%.

As a result of CCTCC having actual rates in excess of provisional rates in prior fiscal years, the provisional rate for fiscal year 2008 was increased to recover more costs than in 2007. The net result of the provisional rate adjustments is as follows:

	Actual Cost Rate	Provisional Cost Rate	Actual Costs	Recovered Costs	Variance
<b>Fringe Benefits:</b>					
2002	72%	60%	\$124,058	\$103,205	\$(20,853)
2003	70%	75%	130,033	139,972	9,939
2004	71%	71%	134,463	131,948	(2,515)
2005	57%	71%	126,900	110,348	(16,552)
2006	79%	70%	139,615	123,198	(16,417)
2007	54%	41%	123,955	95,827	(28,128)
2008	56%	55%	<u>143,313</u>	<u>141,598</u>	<u>(1,715)</u>
<b>Total Fringe Benefits</b>			<u>922,337</u>	<u>846,096</u>	<u>(76,241)</u>
<b>Indirect Costs:</b>					
2002	41%	50%	71,229	86,005	14,776
2003	40%	60%	74,286	111,977	37,691
2004	43%	54%	81,511	100,355	18,844
2005	59%	54%	91,412	83,927	(7,485)
2006	56%	40%	98,260	70,399	(27,861)
2007	61%	66%	140,348	153,401	13,053
2008	64%	82%	<u>163,737</u>	<u>209,819</u>	<u>46,082</u>
<b>Total Indirect Costs</b>			<u>720,783</u>	<u>815,883</u>	<u>95,100</u>
<b>Net Result</b>			<u>\$1,643,120</u>	<u>\$1,661,979</u>	<u>\$18,859</u>

Per the agreement with ODOT, the fringe benefit provisional rate and indirect cost provisional rate will be adjusted in the cost allocation plan of fiscal year 2010 to be proportional to actual costs and prevent recovering costs in excess of the actual costs incurred.

Clark County - Springfield Transportation Coordinating Committee  
Supporting Schedule of Revenue and Expenses  
Year Ended June 30, 2008

	1	2	3	4	5	6	7	8	9	10	11	Total
	CPG/ODOT Grant	FTA 5307 Grant	OPWC	CMAQ	Westco	Ohio Historic Preservation Office	Clean Ohio	JRS	ODOT Transit	CHSW	Local and Unallocated	
Grant Revenue:												
Federal Funds	\$ 348,996	\$ 36,833	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415,829
State Funds	43,624	4,604	40,698	-	-	23,086	-	4,810	33,795	766	-	151,383
Local Funds	43,624	4,604	-	-	88,380	5,772	-	-	-	-	10,948	153,328
	<u>436,244</u>	<u>46,041</u>	<u>40,698</u>	<u>30,000</u>	<u>88,380</u>	<u>28,858</u>	<u>-</u>	<u>4,810</u>	<u>33,795</u>	<u>766</u>	<u>10,948</u>	<u>720,540</u>
Expenses, direct costs:												
Salaries	145,394	20,568	18,357	3,179	38,951	10,760	209	2,161	15,292	243	-	255,114
Travel	3,814	518	115	38	2,015	1,109	67	48	96	-	-	7,820
Training	1,624	75	-	-	-	-	-	-	-	-	-	1,699
Office Supplies	718	-	-	-	170	22	-	-	-	-	-	910
Postage and supplies	150	1	24	-	266	125	-	-	-	-	-	566
Consultant	60,550	-	-	-	-	-	-	-	-	-	-	60,550
Outside printing	8,280	51	106	154	97	3,889	-	-	-	-	-	12,577
Project Equipment	975	-	-	-	-	-	-	-	-	-	-	975
Advertising	5,021	-	-	4,070	-	-	-	-	-	-	-	9,091
Software	1,486	-	-	-	-	-	-	-	-	-	-	1,486
Other	2,410	75	-	21,700	-	-	-	-	-	230	-	24,415
Project Assets	30,832	-	-	-	-	-	-	-	-	-	-	30,832
	<u>261,254</u>	<u>21,288</u>	<u>18,602</u>	<u>29,141</u>	<u>41,499</u>	<u>15,905</u>	<u>276</u>	<u>2,209</u>	<u>15,388</u>	<u>473</u>	<u>-</u>	<u>406,035</u>
Indirect fringe benefits (56.18%)	81,682	11,555	10,313	1,786	21,883	6,045	117	1,214	8,591	137	-	143,323
Indirect costs (64.18%)	93,319	13,201	11,782	2,040	24,999	6,906	134	1,387	9,814	156	-	163,737
Eligible expenses charged to grant	<u>436,254</u>	<u>46,044</u>	<u>40,697</u>	<u>32,967</u>	<u>88,381</u>	<u>28,856</u>	<u>527</u>	<u>4,810</u>	<u>33,793</u>	<u>766</u>	<u>-</u>	<u>713,095</u>
Excess (deficiency) revenue over expenses	(10)	(3)	1	(2,967)	(1)	2	(527)	-	2	-	10,948	7,445
Local funds used to cover deficiency	<u>10</u>	<u>3</u>	<u>(1)</u>	<u>2,967</u>	<u>1</u>	<u>(2)</u>	<u>527</u>	<u>-</u>	<u>(2)</u>	<u>-</u>	<u>(10,948)</u>	<u>(7,445)</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (0)</u>

Reconciliation to Revenue, Expenditures and Changes in Fund Balance

Expenses elig for grant	\$ 713,090
Other Expense	83,669
Depreciation expense included w/indirect costs	(136)
Capital assets purchased w/local dollars	5,840

1. Federal Highway Administration/Ohio Department of Transportation
2. Federal Transit Administration, Section 5307
3. Ohio Public Works Commission
4. Congestion Mitigation/Air Quality
5. West Central Port Authority
6. Ohio Historic Preservation Office
7. Clean Ohio
8. Job Ready Site
9. Ohio Department of Transportation
10. Comprehensive Highway Safety Workshop
11. Local Matching Fund Contributions and Miscellaneous

Total Expenditures \$ 802,463

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE  
 Indirect Cost Rate  
 Year Ended June 30, 2008

Direct Labor	\$ 255,114
Indirect Labor	69,409
Total Labor	<u>\$ 324,523</u>
<b>Fringe Benefit Wages</b>	
Vacation	\$ 24,171
Holiday	16,822
Sick Leave	20,767
Miscellaneous	2,816
Fringe Benefit Wages	<u>64,576</u>
<b>Other Fringe Benefits</b>	
PERS	51,652
Hospitalization	48,784
Life insurance	139
Dental insurance	1,348
Medicare	4,063
Workers compensation	7,714
Continuing education	4,028
Other Fringe Benefits	<u>117,728</u>
Total Fringe Benefits	<u>\$ 182,304</u>
Fringe Benefit Rate (Total Fringe Benefits / Total Labor)	56.18%
<b>Indirect Costs</b>	
Salaries - Indirect Only	\$ 69,409
Fringe Benefits for Indirect Salaries only	38,991
Personnel costs included in Indirect costs	<u>108,400</u>
Rent	25,377
Postage	3,451
Telephone	515
Printing	1,670
Supplies	12,848
Travel	342
Dues and subscriptions	260
CORSA insurance	1,662
Small Office Equipment	1,043
Advertising	531
Contract Services	840
Miscellaneous	6,662
Depreciation **	136
Non personnel costs included in indirect costs	<u>55,337</u>
Total Indirect Costs	<u>\$ 163,737</u>
Indirect Cost Rate (Total Indirect Costs / Direct Labor)	64.18%
Direct Labor Fringe Benefits(Direct Labor x Indirect Fringe Benefit Rate)	143,323
Indirect Cost Rate (Total Indirect Costs / Direct Labor)	64.18%
Indirect Fringe Benefit Rate (Total Fringe Benefits / Total Labor)	56.18%
Total Indirect Rate	<u>120.36%</u>

\*\* Depreciation expense included in indirect cost is only for capital assets purchased with local funds.

**CLARK COUNTY – SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE**  
Board of Directors  
June 30, 2008

Toni Keller	Kathy Estep
John Sessler	David Hartley
Marjorie Travis	Brad Lightle
Sarah Wildman	Kevin O’Neil
Robert Warren	Leo Shanayda
Gene Kelly	Paul Wilson
Kent Sherry	Roger Tackett
John Detrick	Orphus Taylor
Tom Junk	Bruce Smith
Clifford Vernon	Robert Bender
Richard Zsamok	Alan Thompson
Bill George	Geoff Steele
Nancy Brown	Herbert Greer
Jim Campbell	David Locke

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS

Clark County – Springfield Transportation Coordinating Committee  
Springview Government Center  
3130 E. Main St.  
Springfield, Ohio 45505

To the Members and Board of Directors:

We have audited the financial statements of the governmental activities and each major fund of the Clark County – Springfield Transportation Coordinating Committee (CCTCC) as of and for the year ended June 30, 2008, which collectively comprise the Committee’s basic financial statements and have issued a report thereon dated July 7, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Controls Over Financial Reporting

In planning and performing our audit, we considered CCTCC’s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CCTCC’s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the CCTCC’s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects CCTCC’s ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of CCTCC’s financial statements that is more than inconsequential will not be prevented or detected by CCTCC’s internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by CCTCC’s internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the CCTCC's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grants agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management and the Board of Directors and is not intended to be and should not be used by anyone other than these specified parties.

***Charles E. Harris & Associates, Inc.***

July 7, 2009

## STATUS OF PRIOR AUDIT'S CITATIONS AND RECOMMENDATIONS

The prior audit, for the year ending June 30, 2007 reported no material citations or recommendations.



**Mary Taylor, CPA**  
Auditor of State

**CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE**

**CLARK COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
AUGUST 4, 2009**