



Mary Taylor, CPA
Auditor of State

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

TABLE OF CONTENTS

TITLE	PAGE
Cover Letter	1
Independent Accountants' Report.....	3
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental and Fiduciary Fund Types - For the Year Ended December 31, 2007	5
Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental and Fiduciary Fund Types - For the Year Ended December 31, 2006	6
Notes to the Financial Statements	7
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	13

THIS PAGE INTENTIONALLY LEFT BLANK.



Mary Taylor, CPA

Auditor of State

McKinley Memorial Library
Trumbull County
40 Main Street
Niles, Ohio 44446

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 8, 2008

THIS PAGE INTENTIONALLY LEFT BLANK.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

McKinley Memorial Library
Trumbull County
40 Main Street
Niles, Ohio 44446

To the Board of Trustees:

We have audited the accompanying financial statements of McKinley Memorial Library, Trumbull County, (the Library) as of and for the years ended December 31, 2007 and 2006. These financial statements are the responsibility of the Library's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Library has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Library's larger (i.e. major) funds separately. While the Library does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Libraries to reformat their statements. The Library has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2007 and 2006 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Library as of December 31, 2007 and 2006, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of McKinley Memorial Library, Trumbull County, as of December 31, 2007 and 2006, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Library has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2008, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 8, 2008

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2007**

	Governmental Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	General	Capital Projects	Agency	
Cash Receipts:				
Library and Local Government Support	\$1,101,668			\$1,101,668
Intergovernmental	1,250			1,250
Patron Fines and Fees	26,130			26,130
Contributions, Gifts and Donations	11,127			11,127
Earnings on Investments	24,524			24,524
Miscellaneous	9,913		\$74,127	84,040
	<u>1,174,612</u>	<u>0</u>	<u>74,127</u>	<u>1,248,739</u>
Cash Disbursements:				
Current:				
Salaries	560,340			560,340
Employee Fringe Benefits	157,270			157,270
Purchased and Contractual Services	187,943		102,832	290,775
Library Materials and Information	282,741			282,741
Supplies	41,755			41,755
Other	10,012			10,012
Capital Outlay	33,972	\$3,860	2,518	40,350
	<u>1,274,033</u>	<u>3,860</u>	<u>105,350</u>	<u>1,383,243</u>
Total Cash Receipts Over/(Under) Cash Disbursements	<u>(99,421)</u>	<u>(3,860)</u>	<u>(31,223)</u>	<u>(134,504)</u>
Fund Cash Balances, January 1, 2007	<u>254,913</u>	<u>325,000</u>	<u>30,997</u>	<u>610,910</u>
Fund Cash Balances, December 31, 2007	<u>\$155,492</u>	<u>\$321,140</u>	<u>(\$226)</u>	<u>\$476,406</u>
Reserve for Encumbrances, December 31, 2007	<u>\$75,492</u>	<u>\$0</u>	<u>\$0</u>	<u>\$75,492</u>

The notes to the financial statements are an integral part of this statement.

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2006**

	Governmental Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	General	Capital Projects	Agency	
Cash Receipts:				
Library and Local Government Support	\$1,101,668			\$1,101,668
Intergovernmental	1,075			1,075
Patron Fines and Fees	24,930			24,930
Contributions, Gifts and Donations	6,371			6,371
Earnings on Investments	22,833			22,833
Miscellaneous	15,652		\$37,727	53,379
Total Cash Receipts	<u>1,172,529</u>	<u>0</u>	<u>37,727</u>	<u>1,210,256</u>
Cash Disbursements:				
Current:				
Salaries	536,663			536,663
Employee Fringe Benefits	150,234			150,234
Purchased and Contractual Services	149,115		2,149	151,264
Library Materials and Information	248,429			248,429
Supplies	27,291			27,291
Other	10,409			10,409
Capital Outlay	29,694	\$14,241	4,581	48,516
Total Cash Disbursements	<u>1,151,835</u>	<u>14,241</u>	<u>6,730</u>	<u>1,172,806</u>
Total Cash Receipts Over/(Under) Cash Disbursements	<u>20,694</u>	<u>(14,241)</u>	<u>30,997</u>	<u>37,450</u>
Other Financing Receipts / (Disbursements):				
Transfers-In		20,310		20,310
Transfers-Out	(20,310)			(20,310)
Total Other Financing Receipts / (Disbursements)	<u>(20,310)</u>	<u>20,310</u>	<u>0</u>	<u>0</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	384	6,069	30,997	37,450
Fund Cash Balances, January 1, 2006	<u>254,529</u>	<u>318,931</u>	<u>0</u>	<u>573,460</u>
Fund Cash Balances, December 31, 2006	<u><u>\$254,913</u></u>	<u><u>\$325,000</u></u>	<u><u>\$30,997</u></u>	<u><u>\$610,910</u></u>
Reserve for Encumbrances, December 31, 2006	<u><u>\$174,912</u></u>	<u><u>\$0</u></u>	<u><u>\$2,518</u></u>	<u><u>\$177,430</u></u>

The notes to the financial statements are an integral part of this statement.

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2007 AND 2006**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the McKinley Memorial Library, Trumbull County, (the Library) as a body corporate and politic. The Board of Education of the Niles City School District appoints a seven-member Board of Trustees to govern the Library. The Library provides the community with various educational and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Library recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Cash and Investments

The Library's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Library values certificates of deposit and money market funds at cost. Money market mutual funds (including STAR Ohio) are recorded at share values the mutual funds report.

D. Fund Accounting

The Library uses fund accounting to segregate cash and investments that are restricted as to use. The Library classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Capital Project Funds

These funds account for receipts restricted to acquiring or constructing major capital projects. The Library had the following significant capital project funds.

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31 2007 AND 2006
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

McKinley Birthplace Building and Repair Fund – This fund is used to account for the construction and maintenance of the Replica House.

McKinley Memorial Library Building Repair & Improvement Fund – This fund is used to account for major capital improvements and repairs to the Library.

Technology Fund – This fund is used for the purchase and update of computers and related equipment.

3. Fiduciary Fund

Fiduciary funds include agency funds. Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations and other governments. The Library disburses these funds as directed by the individual, organization or other government. The Library had the following significant agency fund:

Trumbull Independent Public Libraries Fund – The Library serves as fiscal agent for the independent Libraries in Trumbull County which have formed a consortium to provide circulation, cataloging and library card services to its participants.

E. Budgetary Process

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2007 and 2006 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31 2007 AND 2006
(Continued)**

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Library maintains a cash and investment pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 follows:

	2007	2006
Demand Deposits	\$ 22,700	\$ 31,651
Money Market Fund	82,596	161,567
Certificates of Deposit	207,573	214,553
Total Deposits	312,869	407,771
Star Ohio	163,537	203,139
Total Investments	163,537	203,139
Total Deposits and Investments	\$ 476,406	\$ 610,910

Deposits: Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

Investments: Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2007 and 2006 follow:

2007 Budgeted vs. Actual Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$ 1,456,970	\$ 1,174,612	\$ (282,358)
Capital Projects	0	0	0
Total	\$ 1,456,970	\$ 1,174,612	\$ (282,358)

2007 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$ 1,423,222	\$ 1,349,525	\$ 73,697
Capital Projects	325,000	3,860	321,140
Total	\$ 1,748,222	\$ 1,353,385	\$ 394,837

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31 2007 AND 2006
(Continued)**

3. BUDGETARY ACTIVITY - (Continued)

2006 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 1,239,618	\$ 1,172,529	\$ (67,089)
Capital Projects	0	20,310	20,310
Total	\$ 1,239,618	\$ 1,192,839	\$ (46,779)

2006 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 1,358,543	\$ 1,347,057	\$ 11,486
Capital Projects	325,000	14,241	310,759
Total	\$ 1,683,543	\$ 1,361,298	\$ 322,245

4. GRANTS-IN-AID

The primary source of revenue for Ohio public libraries is the State Library and Local Government Support Fund (LLGSF). The State allocates LLGSF to each county based on the county's prior intangibles tax of LLGSF revenues, and its population. The County Budget Commission allocates these funds to the Library based on its needs such as for the construction of new library buildings, improvements, operation, maintenance, or other expenses. The Budget Commission cannot reduce its allocation of these funds to the Library based on of any additional revenues the Library receives.

5. RETIREMENT SYSTEM

The Library's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2007 and 2006, OPERS members contributed 9.5% and 9%, respectively, of their gross salaries and the Library contributed an amount equaling 13.85% and 13.7%, respectively, of participants' gross salaries. The Library has paid all contributions required through December 31, 2007.

**MCKINLEY MEMORIAL LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31 2007 AND 2006
(Continued)**

6. RISK MANAGEMENT

Commercial Insurance

The Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

THIS PAGE INTENTIONALLY LEFT BLANK.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

McKinley Memorial Library
Trumbull County
40 Main Street
Niles, Ohio 44446

To the Board of Trustees:

We have audited the financial statements of McKinley Memorial Library, Trumbull County, (the Library) as of and for the years ended December 31, 2007 and 2006, and have issued our report thereon dated September 8, 2008, wherein we noted the Library followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Library's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Library's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Library's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Library's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Library's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Library's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted a certain matter that we reported to the Library's management in a separate letter dated September 8, 2008.

Compliance and Other Matters

As part of reasonably assuring whether the Library's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note a certain noncompliance or other matter that we reported to the Library's management in a separate letter dated September 8, 2008.

We intend this report solely for the information and use of the audit committee, management, and Library Board of Trustees. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 8, 2008



Mary Taylor, CPA
Auditor of State

MCKINLEY MEMORIAL LIBRARY

TRUMBULL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
OCTOBER 9, 2008**