



**BELLEVUE AREA TOURISM AND VISITORS BUREAU  
HURON COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED SEPTEMBER 30, 2006 AND 2007**



**Mary Taylor, CPA**  
Auditor of State



**BELLEVUE AREA TOURISM AND VISITORS BUREAU  
HURON COUNTY**

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# Mary Taylor, CPA

Auditor of State

Bellevue Area Tourism and Visitors Bureau  
Huron County  
P.O. Box 595  
Flat Rock, OH 44828-0595

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

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**Mary Taylor, CPA**  
Auditor of State

April 24, 2008

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Bellevue Area Tourism and Visitors Bureau  
Huron County  
P.O. Box 595  
Flat Rock, OH 44828-0595

To the Board of Trustees:

We have audited the accompanying financial statements of the Bellevue Area Tourism and Visitors Bureau, Huron County, (the Bureau) as of and for the years ended September 30, 2007 and 2006. These financial statements are the responsibility of the Bureau's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Bureau has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

While the Bureau does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require tourism bureaus to reformat their statements. The Bureau has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended September 30, 2007 and 2006, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Bureau as of September 30, 2007 and 2006, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Bellevue Area Tourism and Visitors Bureau, Huron County, as of September 30, 2007 and 2006, and its cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Bureau has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 24, 2008, on our consideration of the Bureau's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



**Mary Taylor, CPA**  
Auditor of State

April 24, 2008



**BELLEVUE AREA TOURISM AND VISITORS' BUREAU  
HURON COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH BALANCES  
FOR THE YEARS ENDED SEPTEMBER 30, 2007 AND 2006**

	<b>2007</b>	<b>2006</b>
<b>Cash Receipts:</b>		
Hotel/Motel Tax	\$14,599	\$14,656
Membership Dues	340	80
Miscellaneous	60	
	14,999	14,736
<b>Cash Disbursements:</b>		
Current Disbursements:		
Administration	7,324	9,890
Advertising	5,703	7,834
Miscellaneous	25	6
	13,052	17,730
Total Cash Receipts Over/(Under) Cash Disbursements	1,947	(2,994)
Fund Cash Balances, January 1	2,698	5,692
<b>Fund Cash Balances, December 31</b>	<b>\$4,645</b>	<b>\$2,698</b>

The notes to the financial statements are an integral part of this statement.

**BELLEVUE AREA TOURISM AND VISITORS' BUREAU  
HURON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007 AND 2006**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Entity**

The Bellevue Area Tourism and Visitors Bureau, Huron County, (the Bureau) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Bureau is directed by a Board of Trustees. The Board may consist of between three and seventeen members. Ten local organizations are invited to appoint one Trustee each, with the Bureau's membership having the option of electing up to seven appointed members. The purpose of the Bureau is to promote tourism, conferences, conventions, and group meetings to the Bellevue, Ohio area.

The Bureau's management believes these financial statements present all activities for which the Bureau is financially accountable.

**B. Basis of Accounting**

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Bureau recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

**C. Fund Accounting**

The Bureau uses fund accounting to segregate cash and investments that are restricted as to use. The Bureau has one fund and classifies it as the General Fund, which is the general operating fund. It is used to account for all financial resources of the Bureau.

**D. Budgetary Process**

The Bureau budgets the General Fund annually.

**1. Appropriations**

The Board of Trustees annually approves appropriation measures and subsequent amendments at the object level.

**2. Estimated Resources**

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of October 1.

A summary of 2007 and 2006 budgetary activity appears in Note 3.

**BELLEVUE AREA TOURISM AND VISITORS' BUREAU  
HURON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007 AND 2006  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)**

**E. Property, Plant, and Equipment**

The Bureau records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

**2. EQUITY IN POOLED CASH**

The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash at December 31 was as follows:

	2007	2006
Demand deposits	\$4,645	\$2,698

Deposits are insured by the Federal Depository Insurance Corporation.

**3. BUDGETARY ACTIVITY**

Budgetary activity for the years ending September 30, 2007 and 2006 follows:

2007 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$15,300	\$14,999	(\$301)
	\$15,300	\$14,999	(\$301)

2007 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$17,065	\$13,052	\$4,013
	\$17,065	\$13,052	\$4,013

2006 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$16,400	\$14,736	(\$1,664)
	\$16,400	\$14,736	(\$1,664)

2006 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$16,865	\$17,730	(\$865)
	\$16,865	\$17,730	(\$865)

**BELLEVUE AREA TOURISM AND VISITORS' BUREAU  
HURON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
SEPTEMBER 30, 2007 AND 2006  
(Continued)**

**4. HOTEL/MOTEL TAX**

The City of Bellevue provides funding to the Bureau by remitting a portion of collections from the City's hotel/motel tax.

**5. RISK MANAGEMENT**

The Bureau has obtained commercial insurance for general liability risk.



# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Bellevue Area Tourism and Visitors Bureau  
Huron County  
P.O. Box 595  
Flat Rock, OH 44828-0595

To the Board of Trustees:

We have audited the financial statements of the Bellevue Area Tourism and Visitors' Bureau, Huron County, (the Bureau) as of and for the years ended September 30, 2007 and 2006, and have issued our report thereon dated April 24, 2008, wherein we noted the Bureau followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Bureau's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Bureau's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Bureau's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Bureau's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Bureau's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Bureau's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Bureau's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, and the Board of Trustees. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

April 24, 2008



**Mary Taylor, CPA**  
Auditor of State

**BELLEVUE AREA TOURISM AND VISITORS BUREAU**

**HURON COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 15, 2008**