



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO



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January 21, 2003

The attached audit was conducted and prepared for release prior to the commencement of my term of office on January 13, 2003. Thus, I am releasing this audit under the signature of my predecessor.

Betty Montgomery

BETTY MONTGOMERY
Auditor of State

**TRUMBULL CAREER & TECHNICAL CENTER
TRUMBULL COUNTY**

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REPORT OF INDEPENDENT ACCOUNTANTS

Trumbull Career & Technical Center
Trumbull County
528 Educational Highway
Warren, Ohio 44483

To the Board of Education:

We have audited the accompanying general-purpose financial statements of the Trumbull Career & Technical Center, Trumbull County, (the Center) as of and for the year ended June 30, 2002, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Trumbull Career & Technical Center, Trumbull County, as of June 30, 2002, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2002 on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

We performed our audit to form an opinion on the general-purpose financial statements of the Center, taken as a whole. The accompanying schedule of federal awards expenditures is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. We subjected this information to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Jim Petro", with a large, stylized flourish at the end.

Jim Petro
Auditor of State

December 13, 2002

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TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2002

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
ASSETS AND OTHER DEBITS				
ASSETS:				
Equity in pooled cash and cash equivalents.	\$ 6,440,990	\$ 220,811	\$ -	\$ 880,428
Receivables (net of allowances of uncollectibles):				
Property taxes - current & delinquent	5,129,787	-	149,705	-
Accounts.	2,369	-	-	-
Accrued interest	63,732	-	-	-
Interfund loan receivable	509,997	-	-	-
Due from other governments	291	338,081	-	-
Due from other funds	-	-	-	-
Materials and supplies inventory	43,655	-	-	-
Inventory held for resale.	-	-	-	-
Restricted assets:				
Equity in pooled cash and cash equivalents	49,002	-	-	-
Property, plant and equipment (net of accumulated depreciation where applicable).	-	-	-	-
OTHER DEBITS:				
Amount to be provided for retirement of general long-term obligations	-	-	-	-
Total assets and other debits	<u>\$ 12,239,823</u>	<u>\$ 558,892</u>	<u>\$ 149,705</u>	<u>\$ 880,428</u>
LIABILITIES, EQUITY AND OTHER CREDITS				
LIABILITIES:				
Accounts payable	\$ 86,352	\$ 13,946	\$ -	\$ 32,754
Accrued wages and benefits.	769,739	55,432	-	-
Compensated absences payable.	30,620	632	-	-
Pension obligation payable	90,332	6,922	-	-
Interfund loan payable	-	327,953	-	-
Deferred revenue	5,116,169	17,647	149,705	-
Due to other funds	24,938	2,027	-	-
Due to other governments.	26,668	304	-	-
Due to students	-	-	-	-
Energy conservation notes payable.	-	-	-	-
Total liabilities.	<u>6,144,818</u>	<u>424,863</u>	<u>149,705</u>	<u>32,754</u>
EQUITY AND OTHER CREDITS:				
Investment in general fixed assets	-	-	-	-
Retained earnings (accumulated deficit): unreserved.	-	-	-	-
Fund balances (deficit):				
Reserved for encumbrances	77,884	67,835	-	-
Reserved for materials and supplies inventory.	43,655	-	-	-
Reserved for tax revenue unavailable for appropriation.	20,378	-	-	-
Reserved for BWC refunds	49,002	-	-	-
Unreserved:				
Designated for budget stabilization	241,480	-	-	-
Undesignated.	5,662,606	66,194	-	847,674
Total equity and other credits	<u>6,095,005</u>	<u>134,029</u>	<u>-</u>	<u>847,674</u>
Total liabilities, equity and other credits.	<u>\$ 12,239,823</u>	<u>\$ 558,892</u>	<u>\$ 149,705</u>	<u>\$ 880,428</u>

THE NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Proprietary Fund Type	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Trust and Agency			
\$ 211,792	\$ 55,665	\$ -	\$ -	\$ 7,809,686
-	-	-	-	5,279,492
76,132	-	-	-	78,501
-	-	-	-	63,732
-	-	-	-	509,997
389	-	-	-	338,761
-	27,470	-	-	27,470
942	-	-	-	44,597
3,007	-	-	-	3,007
-	-	-	-	49,002
32,861	-	12,839,846	-	12,872,707
-	-	-	2,103,340	2,103,340
<u>\$ 325,123</u>	<u>\$ 83,135</u>	<u>\$ 12,839,846</u>	<u>\$ 2,103,340</u>	<u>\$ 29,180,292</u>
\$ 15,157	\$ -	\$ -	\$ -	\$ 148,209
51,523	-	-	-	876,694
94,690	-	-	844,108	970,050
5,269	-	-	4,569	107,092
182,044	-	-	-	509,997
1,928	-	-	-	5,285,449
505	-	-	-	27,470
201	27,471	-	-	54,644
-	49,972	-	-	49,972
-	-	-	1,254,663	1,254,663
<u>351,317</u>	<u>77,443</u>	<u>-</u>	<u>2,103,340</u>	<u>9,284,240</u>
-	-	12,839,846	-	12,839,846
(26,194)	-	-	-	(26,194)
-	-	-	-	145,719
-	-	-	-	43,655
-	-	-	-	20,378
-	-	-	-	49,002
-	-	-	-	241,480
-	5,692	-	-	6,582,166
<u>(26,194)</u>	<u>5,692</u>	<u>12,839,846</u>	<u>-</u>	<u>19,896,052</u>
<u>\$ 325,123</u>	<u>\$ 83,135</u>	<u>\$ 12,839,846</u>	<u>\$ 2,103,340</u>	<u>\$ 29,180,292</u>

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TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2002

	Governmental Fund Types				Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	
Revenues:						
From local sources:						
Taxes	\$ 3,922,265	\$ -	\$ 149,705	\$ -	\$ -	\$ 4,071,970
Tuition	27,500	-	-	-	-	27,500
Earnings on investments	230,267	-	-	-	-	230,267
Extracurricular	-	1,769	-	-	-	1,769
Other local revenues	58,522	-	-	1,513	1,140	61,175
Intergovernmental - State	4,915,784	145,221	-	31,662	-	5,092,667
Intergovernmental - Federal	-	797,166	-	-	-	797,166
Total revenue.	9,154,338	944,156	149,705	33,175	1,140	10,282,514
Expenditures:						
Current:						
Instruction:						
Regular	618,778	-	-	-	1,509	620,287
Vocational	4,195,870	356,204	-	-	6	4,552,080
Other	744	108,801	-	-	-	109,545
Support services:						
Pupil	127,687	220,704	-	-	-	348,391
Instructional staff.	8,888	83,500	-	-	-	92,388
Board of Education.	26,594	-	-	-	-	26,594
Administration	1,042,407	54,648	-	8,500	478	1,106,033
Fiscal.	403,646	-	-	-	-	403,646
Business	81,695	-	-	-	-	81,695
Operations and maintenance	953,577	-	-	10,567	-	964,144
Pupil transportation	15,196	-	-	-	-	15,196
Central	892	79,556	-	100	-	80,548
Community services.	3,743	-	-	-	-	3,743
Extracurricular activities.	3,032	36,628	-	-	-	39,660
Facilities acquisition and construction	-	-	-	91,544	-	91,544
Debt service:						
Principal retirement	-	-	83,811	-	-	83,811
Interest and fiscal charges	-	-	65,894	-	-	65,894
Total expenditures	7,482,749	940,041	149,705	110,711	1,993	8,685,199
Excess (deficiency) of revenues over (under) expenditures	1,671,589	4,115	-	(77,536)	(853)	1,597,315
Other financing sources:						
Operating transfers in	-	208,138	-	300,000	-	508,138
Operating transfers out.	(530,767)	-	-	-	-	(530,767)
Proceeds from sale of fixed assets	19,792	-	-	-	-	19,792
Total other financing sources	(510,975)	208,138	-	300,000	-	(2,837)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing (uses)	1,160,614	212,253	-	222,464	(853)	1,594,478
Fund balances (deficit), July 1.	4,928,680	(78,224)	-	625,210	6,545	5,482,211
Increase in reserve for inventory.	5,711	-	-	-	-	5,711
Fund balances, June 30	\$ 6,095,005	\$ 134,029	\$ -	\$ 847,674	\$ 5,692	\$ 7,082,400

THE NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL COMPARISON (NON-GAAP BUDGETARY BASIS)
 ALL GOVERNMENTAL FUND TYPES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2002

	General			Special Revenue		
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
Revenues:						
From local sources:						
Taxes	\$ 3,799,937	\$ 3,916,745	\$ 116,808	\$ -	\$ -	\$ -
Tuition	-	27,500	27,500	-	-	-
Earnings on investments	287,943	296,897	8,954	-	-	-
Extracurricular	-	-	-	1,769	1,769	-
Other local revenues	69,472	71,943	2,471	-	-	-
Intergovernmental - State	4,769,804	4,915,671	145,867	143,546	143,546	-
Intergovernmental - Federal	-	-	-	535,844	535,844	-
Total revenues	<u>8,927,156</u>	<u>9,228,756</u>	<u>301,600</u>	<u>681,159</u>	<u>681,159</u>	<u>-</u>
Expenditures:						
Current:						
Instruction:						
Regular	621,960	602,069	19,891	-	-	-
Vocational	4,635,384	4,212,248	423,136	399,156	399,156	-
Other	-	-	-	110,746	110,746	-
Support services:						
Pupil	144,412	132,627	11,785	236,539	236,539	-
Instructional staff	12,983	9,270	3,713	99,083	99,083	-
Board of Education	27,679	26,595	1,084	-	-	-
Administration	1,104,081	1,036,710	67,371	54,648	54,648	-
Fiscal	456,374	406,564	49,810	-	-	-
Business	98,689	90,923	7,766	-	-	-
Operations and maintenance	1,190,835	981,755	209,080	-	-	-
Pupil transportation	18,531	15,611	2,920	-	-	-
Central	1,000	892	108	80,919	80,919	-
Community services	13,686	3,743	9,943	-	-	-
Extracurricular activities	4,500	3,032	1,468	36,628	36,628	-
Facilities acquisition and construction	-	-	-	-	-	-
Debt service:						
Principal retirement	-	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-	-
Total expenditures	<u>8,330,114</u>	<u>7,522,039</u>	<u>808,075</u>	<u>1,017,719</u>	<u>1,017,719</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	<u>597,042</u>	<u>1,706,717</u>	<u>1,109,675</u>	<u>(336,560)</u>	<u>(336,560)</u>	<u>-</u>
Other financing sources (uses):						
Advances in	194,705	200,223	5,518	327,953	327,953	-
Advances out	(509,711)	(509,996)	(285)	(285)	(128,461)	(128,176)
Operating transfers in	-	-	-	208,138	208,138	-
Operating transfers out	(538,767)	(538,767)	-	-	-	-
Proceeds from sale of fixed assets	19,196	19,792	596	-	-	-
Refund of prior year expenditure	-	11	11	-	-	-
Total other financing sources (uses)	<u>(834,577)</u>	<u>(828,737)</u>	<u>5,840</u>	<u>535,806</u>	<u>407,630</u>	<u>(128,176)</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing (uses)	<u>(237,535)</u>	<u>877,980</u>	<u>1,115,515</u>	<u>199,246</u>	<u>71,070</u>	<u>(128,176)</u>
Fund balances, July 1	5,363,696	5,363,696	-	20,872	20,872	-
Prior year encumbrances appropriated	<u>84,974</u>	<u>84,974</u>	<u>-</u>	<u>47,493</u>	<u>47,493</u>	<u>-</u>
Fund balances, June 30	<u>\$ 5,211,135</u>	<u>\$ 6,326,650</u>	<u>\$ 1,115,515</u>	<u>\$ 267,611</u>	<u>\$ 139,435</u>	<u>\$ (128,176)</u>

THE NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Debt Service			Capital Projects			Total (Memorandum only)		
Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)
\$ 149,705	\$ 149,705	\$ -	\$ -	\$ -	\$ -	\$ 3,949,642	\$ 4,066,450	\$ 116,808
-	-	-	-	-	-	-	27,500	27,500
-	-	-	-	-	-	287,943	296,897	8,954
-	-	-	-	-	-	1,769	1,769	-
-	-	-	-	1,513	1,513	69,472	73,456	3,984
-	-	-	31,662	31,662	-	4,945,012	5,090,879	145,867
-	-	-	-	-	-	535,844	535,844	-
<u>149,705</u>	<u>149,705</u>	<u>-</u>	<u>31,662</u>	<u>33,175</u>	<u>1,513</u>	<u>9,789,682</u>	<u>10,092,795</u>	<u>303,113</u>
-	-	-	-	-	-	621,960	602,069	19,891
-	-	-	1,031	-	1,031	5,035,571	4,611,404	424,167
-	-	-	-	-	-	110,746	110,746	-
-	-	-	-	-	-	380,951	369,166	11,785
-	-	-	-	-	-	112,066	108,353	3,713
-	-	-	-	-	-	27,679	26,595	1,084
-	-	-	8,500	8,500	-	1,167,229	1,099,858	67,371
-	-	-	-	-	-	456,374	406,564	49,810
-	-	-	-	-	-	98,689	90,923	7,766
-	-	-	10,567	10,567	-	1,201,402	992,322	209,080
-	-	-	-	-	-	18,531	15,611	2,920
-	-	-	100	100	-	82,019	81,911	108
-	-	-	-	-	-	13,686	3,743	9,943
-	-	-	-	-	-	41,128	39,660	1,468
-	-	-	91,544	91,544	-	91,544	91,544	-
83,811	83,811	-	-	-	-	83,811	83,811	-
65,894	65,894	-	-	-	-	65,894	65,894	-
<u>149,705</u>	<u>149,705</u>	<u>-</u>	<u>111,742</u>	<u>110,711</u>	<u>1,031</u>	<u>9,609,280</u>	<u>8,800,174</u>	<u>809,106</u>
-	-	-	(80,080)	(77,536)	2,544	180,402	1,292,621	1,112,219
-	-	-	-	-	-	522,658	528,176	5,518
-	-	-	-	-	-	(509,996)	(638,457)	(128,461)
-	-	-	300,000	300,000	-	508,138	508,138	-
-	-	-	-	-	-	(538,767)	(538,767)	-
-	-	-	-	-	-	19,196	19,792	596
-	-	-	-	-	-	-	11	11
-	-	-	300,000	300,000	-	1,229	(121,107)	(122,336)
-	-	-	219,920	222,464	2,544	181,631	1,171,514	989,883
-	-	-	619,925	619,925	-	6,004,493	6,004,493	-
-	-	-	5,285	5,285	-	137,752	137,752	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 845,130</u>	<u>\$ 847,674</u>	<u>\$ 2,544</u>	<u>\$ 6,323,876</u>	<u>\$ 7,313,759</u>	<u>\$ 989,883</u>

TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENSES,
 AND CHANGES IN RETAINED EARNINGS
 PROPRIETARY FUND TYPE
 FOR THE FISCAL YEAR ENDED JUNE 30, 2002

	Proprietary Fund Type
	Enterprise
Operating revenues:	
Tuition and fees	\$ 1,358,521
Sales/charges for services	155,775
Other	109,664
Total operating revenues	1,623,960
Operating expenses:	
Personal services	1,639,142
Contract services	116,155
Materials and supplies	454,081
Depreciation	9,259
Other	10,913
Total operating expenses	2,229,550
Operating loss	(605,590)
Nonoperating revenues (expenses):	
Operating grants	362,638
Federal commodities	2,755
Interest expense	(2,191)
Loss on disposal of assets	(857)
Total nonoperating revenues (expenses)	362,345
Net loss before operating transfers	(243,245)
Operating transfers in	22,629
Net loss	(220,616)
Retained earnings, July 1	194,422
Retained earnings (accumulated deficit), June 30.	\$ (26,194)

THE NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO
 COMBINED STATEMENT OF CASH FLOWS
 PROPRIETARY FUND TYPE
 FOR THE FISCAL YEAR ENDED JUNE 30, 2002

	Proprietary Fund Type
	Enterprise
Cash flows from operating activities:	
Cash received from tuition and fees	\$ 1,393,790
Cash received from sales/service charges	155,596
Cash received from other operations	109,683
Cash payments for personal services	(1,548,427)
Cash payments for contract services	(114,449)
Cash payments for materials and supplies	(443,084)
Cash payments for other expenses	(10,841)
Net cash used in operating activities	(457,732)
Cash flows from noncapital financing activities:	
Cash received from operating grants	362,249
Cash received from interfund loans	182,044
Cash received operating transfers in	22,629
Cash payments used in repayment of interfund loans	(71,761)
Net cash provided by noncapital financing activities	495,161
Cash flows from capital and related financing activities:	
Principal payments in capital lease	(5,299)
Interest payments on capital lease	(2,191)
Net cash used in capital and related financing activities	(7,490)
Net increase in cash and cash equivalents	29,939
Cash and cash equivalents at beginning of year	181,853
Cash and cash equivalents at end of year	\$ 211,792
Reconciliation of operating loss to net cash used in operating activities:	
Operating loss	\$ (605,590)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Depreciation	9,259
Federal donated commodities	2,755
Changes in assets and liabilities:	
Increase in materials and supplies inventory	(121)
Decrease in inventory held for resale	1,264
Decrease in accounts receivable	35,109
Increase in accounts payable	9,678
Increase in accrued wages and benefits	1,466
Increase in compensated absences payable	86,661
Decrease in due to other governments	(3,272)
Increase in due to other funds	80
Increase in pension obligation payable	5,269
Decrease in deferred revenue	(290)
Net cash used in operating activities	\$ (457,732)

THE NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

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**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 1 - DESCRIPTION OF THE CENTER

The Trumbull County Joint Vocational School District was formed on June 30, 1970 and subsequently became the Trumbull Career and Technical Center (the "Center") on July 1, 2000. The Center is a body politic and corporate established under Section 3311.18 of the Ohio Revised Code for the purpose of exercising the right and privileges conveyed to it by the constitution and laws of the State of Ohio. A vocational school exposes students to job training leading to employment upon graduation from high school. The Center includes eleven local school centers: Bloomfield-Mespo Local, Bristol Local, Brookfield Local, Champion Local, Joseph Badger Local, LaBrae Local, Lakeview Local, Liberty Local, Maplewood Local, Mathews Local, Southington Local, and one representative each from Warren City, Girard City, Newton Falls Exempted Village, and Hubbard Exempted Village.

The Center has been supported by a 2.4 mill 10 year renewal operating levy and by funds from the State of Ohio Joint Vocational School Foundation Program.

The Center provides job training leading to employment upon graduation from high school. The Center fosters cooperative relationships with business and industry, professional organizations, participating school districts, and other interested, concerned groups and organizations to consider, plan and implement education programs designed to meet the common needs and interests of students.

Board Resolution No. 97-303 states that the Center shall operate under a fifteen-member Board of Education consisting of 1 member from each member school's board of education, and initially (January 1, 1998) each board member shall serve one, two, and three year terms, and thereafter, successors to these members shall serve for successive two year terms so that no more than five members are appointed each year. The Center provides educational services as authorized and mandated by state or federal agencies. The Center employs 28 noncertified and 100 certified employees to provide services to approximately 635 students.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The general purpose financial statements (GPFS) of the Center have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued prior to November 30, 1989 to its proprietary activities, unless those pronouncements conflict with or contradict GASB pronouncements. The Center's significant accounting policies are described below.

A. Reporting Entity

The Center's reporting entity has been defined in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity". A reporting entity is comprised of the primary government, component units, and other organizations that are included to insure that the financial statements of the Center are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the Center. For the Center, this includes general operations, food service, and student related activities of the Center. Component units are legally separate organizations for which the Center is financially accountable.

The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's governing board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization or the Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Center in that the Center approves the budget, the issuance of debt, or the levying of taxes for the organization. The financial statements of the reporting entity include only those of the Center (the primary government). The Center has no component units. The following organizations are described due to their relationship to the Center:

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

JOINTLY GOVERNED ORGANIZATION

North East Ohio Management Information Network (NEOMIN)

NEOMIN is a jointly governed organization among twenty-eight school districts and two educational service centers. The organization was formed for the purpose of applying modern technology (with the aid of computers and other electronic equipment) to the administrative and instructional functions among member districts. Each of the districts supports NEOMIN based upon a per pupil charge.

Superintendents of the participating school districts are eligible to be voting members of the Governing Board, which consists of ten members; the Trumbull and Ashtabula County superintendents (permanent members), three superintendents from Ashtabula County school districts, three superintendents from Trumbull County school districts, and a principal and a treasurer (non-voting members who must be employed by a participating school district, or fiscal agent of NEOMIN). The degree of control exercised by any participating school district is limited to its representation on the Governing Board. A complete set of separate financial statements may be obtained from the Trumbull County Educational Service Center, 347 North Park Avenue, Warren, Ohio 44481.

INSURANCE PURCHASING POOL

Ohio School Boards Association Workers' Compensation Group Rating Plan

The Center participates in a group rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio School Boards Association Workers' Compensation Group Rating Plan (the Plan) was established through the Ohio School Boards Association (OSBA) as a group purchasing pool.

The Plan's business and affairs are conducted by a three-member Board of Directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the Plan. Each year, the participating school districts pay an enrollment fee to the Plan to cover the costs of administering the program.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

B. Fund Accounting

The Center uses funds and account groups to report its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain school district activities or functions. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category is divided into separate fund types.

GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions of the Center are financed. The acquisition, use and balances of the Center's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the Center's governmental funds:

General Fund - The general fund is the general operating fund of the Center and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds - The special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - The debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds - The capital projects funds are used to account for financial resources to be used for the acquisition and construction of major capital facilities (other than those financed by proprietary funds).

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

PROPRIETARY FUNDS

Proprietary funds are used to account for the Center's ongoing activities, which are similar to those often found in the private sector where the determination of net income is necessary or useful to sound financial administration. The following is the Center's proprietary funds:

Enterprise Funds - The enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Fiduciary funds are used to account for assets held by the Center in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include an expendable trust fund and agency funds. The expendable trust fund is accounted for in the same manner as governmental funds. The agency funds are purely custodial and thus do not involve measurement of results of operations. The agency funds are presented on a budget basis, with note disclosure regarding items which, in other fund types, would be subject to accrual. At June 30, 2002, there were no accruals for the agency funds which, in another fund type, would be reported on the combined balance sheet.

ACCOUNT GROUPS

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of general nature, the following account groups are used.

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets of the Center, other than those accounted for in the proprietary funds.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

General Long-Term Obligations Account Group - This group of accounts is established to account for all long-term obligations of the Center, other than those accounted for in the proprietary funds.

C. Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations of these funds are included on the balance sheet. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The modified accrual basis of accounting is followed for governmental and expendable trust funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period, which for the Center is 60 days after the June 30 year-end. Revenues accrued at the end of the year include taxes, (to the extent they are intended to finance the current fiscal year), interest, and accounts (student fees and tuition). Current property taxes measurable as of June 30, 2002, and which are intended to finance fiscal 2003 operations, have been recorded as deferred revenues. Delinquent property taxes measurable and available (received within 60 days) are recognized as revenue. In proprietary funds, unused donated commodities are reported as deferred revenue.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Nonexchange transactions, in which the Center receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On the modified accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied and the resources are available. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been met and the resources are available. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis.

The Center reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the Center before it has a legal claim to them, as when grant monies are received prior to the recognition of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Expenditures (decreases in net financial resources) are recognized in the period in which the fund liability is incurred with the following exception: general long-term obligation principal and interest are reported only when due; and costs of accumulated unpaid vacation and sick leave are reported as expenditures in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

The proprietary funds are accounted for on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense and a like amount is reported as donated commodities revenue.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

On the accrual basis of accounting, revenue from nonexchange transactions, such as grants, entitlements and donations, is recognized in the fiscal year in which all eligibility requirements have been met. The proprietary funds receive no revenue from property taxes.

D. Budgets and Budgetary Accounting

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents with an established timetable. The major documents prepared are the Tax Budget, the Certificate of Estimated Resources, and the Appropriation Resolution, all of which are prepared on the budgetary basis of accounting. The Certificate of Estimated Resources and the Appropriation Resolution are subject to amendments through the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the object level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates.

By no later than January 20, the Board-adopted budget is filled with the Trumbull County Budget Commission for rate determination.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Estimated Resources:

Prior to March 15, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to June 30, the Center must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the Certificate is amended to include any unencumbered cash balances from the preceding year. The Certificate may be further amended during the year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported in the budgetary statement reflect the amounts in the final Amended Certificate issued during fiscal year 2002.

Appropriations:

Upon receipt from the County Auditor of an Amended Certificate of Estimated Resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenditures of the Center. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund does not exceed the amounts set forth in the most recent Certificate of Estimated Resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations.

Formal budgetary integration is employed as a management control device during the year for all funds, consistent with statutory provisions.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Encumbrances:

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at year-end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

Lapsing of Appropriations:

At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated.

E. Cash and Investments

To improve cash management, cash received by the Center is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the Center's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the combined balance sheet.

During fiscal year 2002, investments were limited to investments in the State Asset Treasury Reserve of Ohio (STAR Ohio), federal agency securities, and repurchase agreements. Investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts, such as nonnegotiable certificates of deposit and repurchase agreements, are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the state to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2002.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Under existing Ohio statutes all investment earnings unless statutorily required to be credited to a specific fund. Interest revenue credited to the general fund during fiscal year 2002 amounted to \$230,267, which includes \$37,311 assigned from other Center funds.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the Center are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the Treasurer's investment account at year-end is provided in Note 4.

F. Inventory

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased and as an expense in the proprietary fund types when used. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds, which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of the proprietary funds consist of donated food, purchased food and school supplies held for resale and are expensed when used.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

G. Fixed Assets and Depreciation

1. General Fixed Assets Account Group

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the respective fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$500. The Center does not possess any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets. No depreciation is recognized for assets in the general fixed assets account group.

2. Proprietary Fund

Equipment reflected in the proprietary fund is stated at historical cost or estimated historical cost and updated for the cost of additions and retirements during the year. Depreciation has been provided, where appropriate, on a straight-line basis over an estimated useful life of 5 to 20 years.

H. Compensated Absences

The Center accounts for compensated absences in accordance with GASB Statement No. 16.

Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments, as well as other employees who are expected to become eligible in the future to receive such payments.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

To calculate the liability, these accumulations are reduced to the maximum amount allowed as a termination payment. Accruals for those employees who are expected to become eligible in the future are based on assumptions concerning the probability that individual employees or class or group of employees will become eligible to receive termination payments. To calculate the liability, these accumulations should be reduced to the maximum amount allowed as a termination payment. Accruals for those employees who are expected to become eligible in the future should be based on assumptions concerning the probability that individual employees or class or group of employees will become eligible to receive termination payments. This method is known as the vesting method.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: 1.) The employees' rights to receive compensation are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee; and 2.) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

For governmental funds, the Center records a liability for accumulated unused vacation and sick leave when earned. The current portion of these unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, compensated absences are expensed when earned with the amount reported as a fund liability.

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and state laws.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

I. Fund Equity

Reserved fund balances indicate that portion of fund equity, which is not available for current appropriation or is legally segregated for a specific use. Fund balances are reserved for encumbrances, Bureau of Workers' Compensation (BWC) refunds, materials and supplies inventory, prepayments and tax advance unavailable for appropriation. The unreserved portions of fund equity reflected for the governmental funds are available for use within the specific purposes of those funds. The reserve for tax revenue unavailable for appropriation represents taxes recognized as revenue under GAAP but not available for appropriations under state statute. Fund balance has been designated for amounts set-aside by the Board for budget stabilization.

J. Long-Term Obligations

For long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a government fund. The remaining portion of such obligations is reported in the general long-term obligations account group. Long-term liabilities for proprietary fund operations are accounted for in those funds.

K. Interfund Transactions

During the course of normal operations, the Center has numerous transactions between funds. The most significant include:

1. Transfers of resources from one fund to another fund. The resources transferred are to be expended for operations by the receiving fund and are recorded as operating transfers, with the exception of agency funds, which do not show transfers of resources as operating transfers.
2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expenses in the reimbursed fund. Quasi-external transactions are accounted for as revenues, expenditures or expenses.
3. Short-term interfund loans and accrued interfund reimbursements and accrued operating transfers are reflected as "interfund loans receivable or payable".

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

4. Transactions between funds for goods and services provided are reported as “due to/from other funds”.
5. Long-term interfund loans that will not be repaid within the next year are termed “advances” and are shown as reservations of fund balances on the combined balance sheet for those funds that report advances to other funds as assets because they are not spendable, available resources. The Center had no long-term advances receivable or payable at June 30, 2002.

An analysis of interfund transactions is presented in Note 5.

L. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents that are restricted in use by state statute. A fund balance reserve has also been established. See Note 18 for details.

M. Prepayments

Prepayments represent cash disbursements which have occurred and are therefore not current expendable resources. These items are reported as fund assets on the balance sheet using the allocation method, which amortizes their cost over the periods benefitting from the advance payment. At fiscal year-end, because prepayments for governmental funds are not available to finance future governmental fund expenditures, the fund balance is reserved by an amount equal to the carrying value of the asset.

N. Estimates

The preparation of the GPFS in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

O. Memorandum Only - Total Columns

Total columns on the GPFS are captioned (Memorandum Only) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with GAAP. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 3 -ACCOUNTABILITY AND COMPLIANCE

Deficit Fund Balance/Retained Earnings

Fund balance/retained earnings at June 30, 2002 included the following individual fund deficits:

	<u>Deficit Balance</u>
<u>Special Revenue Funds</u>	
Management Information Systems	\$ 2,346
Adult Basic Education	5,226
Carl D. Perkins Grant	2,413
Miscellaneous Federal Grants	400
 <u>Enterprise Funds</u>	
Food Service	637
Adult Education	186,671

These funds complied with Ohio state law, which does not permit a cash-basis deficit at year-end. These deficits were caused by the recording of accounts payable and the accruing of wage, benefit, retirement obligations and compensated absences in accordance with GAAP. These deficits will be eliminated by intergovernmental revenues and other subsidies not recognized at June 30.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS

State statutes classify monies held by the Center into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies, which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS - (Continued)

3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2% and be marked to market daily, and that the term of the agreement must not exceed 30 days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed 180 days from the date of purchase in an amount not to exceed 25% of the interim moneys available for investment at any one time; and
8. Under limited circumstances, corporate debt instruments rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Cash on Hand: At year-end, the Center had \$500 in undeposited cash on hand, which is included on the combined balance sheet as part of "Equity in Pooled Cash and Cash Equivalents", but is not included in the total amount of deposits reported below.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS - (Continued)

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, “Deposits With Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements”.

Deposits: At year-end, the carrying amount of the Center’s deposits was \$2,972,660 and the bank balance was \$3,037,783 (both these amounts include \$2,837,070 in nonnegotiable certificates of deposit and the payroll clearing sweep account). Of the bank balance:

1. \$200,000 was covered by federal deposit insurance; and
2. \$2,837,783 was uninsured and uncollateralized as defined by GASB although it was secured by collateral held by third party trustees, pursuant to Section 135.81, Ohio Revised Code, in collateralized pools securing all public funds on deposit with specific depository institutions; these securities not being in the name of the Center. Although all state statutory requirements for the deposit of money had been followed, non-compliance with federal requirements could potentially subject the Center to a successful claim by the FDIC.

Investments: The Center’s investments are required to be categorized to give an indication of the level of risk assumed by the Center at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the Center or its agent in the Center’s name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty’s trust department or agent in the Center’s name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent, but not in the Center’s name. STAR Ohio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form.

	Category of Risk		Reported Amount	Fair Value
	2	3		
Repurchase agreements	\$ -	\$268,479	\$ 268,479	\$ 268,479
Federal agency securities	1,072,202	-	1,072,202	1,072,202
Not subject to categorization:				
Investment in STAR Ohio	-	-	3,544,847	3,544,847
Total investments	<u>\$1,072,202</u>	<u>\$268,479</u>	<u>\$4,885,528</u>	<u>\$4,885,528</u>

**TRUMBULL CAREER AND TECHNICAL CENTER
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NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
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NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS - (Continued)

The classification of cash, cash equivalents, and investments on the combined balance sheet is based on criteria set forth in GASB Statement No. 9 entitled, "Reporting Cash Flows of Proprietary and NonExpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting".

A reconciliation between the classifications of cash, cash equivalents, and investments on the combined balance sheet per GASB Statement No. 9 and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	<u>Equity in Pooled Cash and Cash Equivalents</u>	<u>Investments</u>
GASB Statement No. 9	\$ 7,858,688	\$ -
Investments of the cash management pool:		
Federal agency securities	(1,072,202)	1,072,202
Repurchase agreement	(268,479)	268,479
Investment in STAR Ohio	(3,544,847)	3,544,847
Cash on hand	<u>(500)</u>	<u>-</u>
GASB Statement No. 3	<u>\$ 2,972,660</u>	<u>\$4,885,528</u>

NOTE 5 - INTERFUND TRANSACTIONS

A. Interfund balances at June 30, 2002, consist of the following individual interfund loans receivable and payable:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$509,997	\$ -
<u>Special Revenue Funds</u>		
Adult Basic Education	-	68,221
Carl D. Perkins Grant	-	259,447
Miscellaneous Federal Grants	-	285
<u>Enterprise Funds</u>		
Adult Education	<u>-</u>	<u>182,044</u>
Total	<u>\$509,997</u>	<u>\$509,997</u>

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NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 5 - INTERFUND TRANSACTIONS - (Continued)

B. The following is a summary of amounts due to and due from other funds for goods or services provided for fiscal year 2002:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ -	\$24,938
<u>Special Revenue Funds</u>		
Career Development	-	383
Management Information Systems	-	11
Eisenhower Grant	-	1,633
<u>Enterprise Funds</u>		
Food Service	-	464
Adult Education	-	41
<u>Agency Funds</u>		
Workers' Compensation	<u>27,470</u>	-
Total	<u>\$27,470</u>	<u>\$27,470</u>

C. The following is a summarized breakdown of the Center's operating transfers for fiscal year 2002:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$530,767
<u>Special Revenue Funds</u>		
Management Information Systems	51,838	-
Severance and Retirement	156,300	-
<u>Capital Projects Funds</u>		
Permanent Improvement	300,000	-
<u>Enterprise Funds</u>		
Food Service	<u>22,629</u>	-
Totals	<u>\$530,767</u>	<u>\$530,767</u>

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis. Distributions from the second half of the calendar year occur in a new fiscal year and are intended to finance the operations of that year. Property taxes include amounts levied against all real, public utility and tangible (used in business) property located in the Center. Real property taxes and public utility taxes are levied after November 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values are established by state law at 35% of appraised market value.

Public utility property taxes are assessed on tangible personal property, as well as land and improvements. Real property is assessed at 35% of market value and personal property is assessed at varying rates of true value.

Tangible personal property taxes attach as a lien and are levied on January 1 of the current year. Tangible personal property assessments are 25% of true value. The assessed value upon which the 2001 taxes were collected was \$2,179,143,710. Agricultural/residential and public utility/minerals real estate represented 67.99% or \$1,481,641,270 of this total; commercial & industrial real estate represented 14.34% or \$312,474,210 of this total; public utility tangible represented 4.78% or \$104,122,260 of this total and general tangible property represented 12.89% or \$280,905,970 of this total. The voted general tax rate at the fiscal year ended June 30, 2002 was \$2.40 per \$1,000.00 of assessed valuation for operations.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20.

The Center receives property taxes from Trumbull County. The County Treasurer collects property taxes on behalf of the Center. The County Auditor periodically remits to the Center its portion of the taxes collected. These tax "advances" are based on statutory cash flow collection rates. Final "settlements" are made each February and August.

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes, which became measurable as of June 30, 2002. Although total property tax collections for the next fiscal year are measurable, they are not (exclusive of advances) intended to finance current year operations. The net receivable (total receivable less amount available intended to finance the current year) is therefore offset by a credit to deferred revenue. The amount of tax advance available at year-end was \$20,378 and has been recorded as revenue.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 6 - PROPERTY TAXES - (Continued)

Taxes available for advance and recognized as revenue, but not received by the center prior to June 30, 2002, are reflected as a reservation of fund balance for future appropriations. The Center is prohibited, by law, from appropriating this revenue in accordance with ORC Section 5705.35, since an advance of revenue was not requested or received prior to the fiscal year-end.

NOTE 7 - RECEIVABLES

Receivables at June 30, 2002, consisted of taxes, accounts (student fees and charges for services), accrued interest, interfund loans, and intergovernmental grants (to the extent eligibility requirements have been met by year-end). Intergovernmental grants receivable have been presented as "Due From Other Governments" on the combined balance sheet. Taxes and intergovernmental receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes and the stable condition of state programs.

A summary of the principal items of receivables follows:

	<u>Amounts</u>
<u>General Fund</u>	
Taxes - current and delinquent	\$5,129,787
Accounts	2,369
Accrued interest	63,732
Interfund loans	509,997
<u>Special Revenue Fund</u>	
Due from other governments	338,081
<u>Debt Service Fund</u>	
Taxes - current	149,705
<u>Enterprise Funds</u>	
Accounts	76,132

**TRUMBULL CAREER AND TECHNICAL CENTER
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NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 8 - FIXED ASSETS

A summary of the changes in the general fixed assets account group during the fiscal year follows:

	<u>Balance</u> <u>July 1, 2001</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>June 30, 2002</u>
Land and improvements	\$ 474,025	\$ -	\$ -	\$ 474,025
Buildings	8,953,558	51,875	-	9,005,433
Furniture and equipment	3,310,779	382,321	(439,583)	3,253,517
Vehicles	<u>81,183</u>	<u>25,688</u>	<u>-</u>	<u>106,871</u>
Total	<u>\$12,819,545</u>	<u>\$459,884</u>	<u>\$(439,583)</u>	<u>\$12,839,846</u>

There was no significant construction in progress at June 30, 2002.

A summary of the proprietary fixed assets at June 30, 2002 follows:

Furniture, fixtures and equipment	\$ 208,564
Less: accumulated depreciation	<u>(175,703)</u>
Net fixed assets	<u>\$ 32,861</u>

NOTE 9 - LONG-TERM OBLIGATIONS

A. Energy Conservation Notes: The Energy Conservation Notes outstanding were issued to provide funds for energy conservation measures and the general obligation of the Center, for which the full faith and credit of the Center is pledged for repayment. Accordingly, such unmatured obligations of the Center are accounted for in the general long-term obligations account group. Payments of principal and interest relating to these liabilities are recorded as expenditures in the debt service fund. The source of payment is derived from within the 10 mill tax levy.

**TRUMBULL CAREER AND TECHNICAL CENTER
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NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 9 - LONG-TERM OBLIGATIONS - (Continued)

The following is a description of the Center's energy conservation notes outstanding as of June 30, 2002:

<u>Purpose</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Principal Maturity Date</u>	<u>Outstanding July 1, 2001</u>	<u>Retired in 2002</u>	<u>Outstanding June 30, 2002</u>
Energy conservation notes	5.00%	07/15/99	6/15/13	<u>\$1,338,474</u>	<u>\$(83,811)</u>	<u>\$1,254,663</u>

Future principal and interest requirements to retire the energy conservation notes at June 30, 2002 are as follows:

<u>Year Ending June 30,</u>	<u>Principal on notes</u>	<u>Interest on notes</u>	<u>Total</u>
2003	\$ 88,054	\$ 61,651	\$ 149,705
2004	92,358	57,347	149,705
2005	97,188	52,517	149,705
2006	102,108	47,597	149,705
2007	107,277	42,428	149,705
2008 - 2012	623,410	125,116	748,526
2013	<u>144,268</u>	<u>5,438</u>	<u>149,706</u>
Total	<u>\$1,254,663</u>	<u>\$392,094</u>	<u>\$1,646,757</u>

- B.** During the year ended June 30, 2002, the following changes occurred in the liabilities reported in the general long-term obligations account group. Compensated absences, the retirement incentive, and the pension obligations will be paid from the fund in which the employee was paid. Compensated absences are presented net of actual increases and decreases due to of the practicality of determining these values.

	<u>Balance July 1, 2001</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance June 30, 2002</u>
Intergovernmental payable	\$ 7,178	\$4,569	\$ (7,178)	\$ 4,569
Energy conservation notes	1,338,474	-	(83,811)	1,254,663
Compensated absences payable	<u>911,810</u>	<u>-</u>	<u>(67,702)</u>	<u>844,108</u>
Total	<u>\$2,257,462</u>	<u>\$4,569</u>	<u>\$(158,691)</u>	<u>\$2,103,340</u>

**TRUMBULL CAREER AND TECHNICAL CENTER
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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 9 - LONG-TERM OBLIGATIONS - (Continued)

The intergovernmental payable contractually required pension contributions paid outside the available period and will be paid from the fund from which the employee is paid. Compensated absences represent severance and vacation liability and will be paid from the fund from which the employee is paid. Additions and deletions of compensated absences are shown net since it is impractical for the Center to determine these amounts separately.

C. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the Center shall never exceed 9% of the total assessed valuation of the Center. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the Center. The effects of these debt limitations at June 30, 2002 are a voted debt margin of \$196,122,934, an unvoted debt margin of \$2,179,144, and an energy conservation debt margin of \$18,357,630.

NOTE 10 - OPERATING LEASE

On May 9, 2002, the Center ("Lessee") entered into an operating lease with the Lordstown Local School District ("Lessor") for the Gordan D. James Building which the Center wishes to utilize for purposes of carrying on adult education programs. The term of the lease commences July 1, 2002 and terminates June 30, 2006. The Center agrees to pay compensation the Lessor as follows:

1. One-third of the actual cost of the Lessor's total fire, theft, property, and casualty insurance; and
2. 100% of the Lessor's cost of electricity, natural gas, water, sewer service, and garbage service at the leased premises for the prior year; and
3. The actual cost of the Lessor's telephone and copier costs as well as alarm service and postage meter costs attributed to the premises.

The compensation payments set forth above shall increase 10% during the second year, 20% during the third year and 30% during the fourth year. The compensation adjustment will be made annually on July 1. The total estimated payments to be made by the Center during the term of the lease is \$705,254. No payments were required or made in fiscal 2002.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 11 - EMPLOYEE BENEFITS

A. Compensated Absences

Sick Leave:

Each employee is entitled to fifteen (15) days sick leave with pay each year under contract and accrues sick leave at the rate of one and one-fourth (1 1/4) days for each calendar month under contract. Sick leave may be accumulated to a maximum based upon negotiated agreements. Severance pay is based upon the per diem rate paid the employee at the time of the employee's retirement from the Center. An employee with five (5) or more years of service in the Center who elects to retire from active service shall receive 1/3 of the value of his/her accrued and unused sick leave to a maximum of sixty days (60). In addition, employees with thirteen (13) or more years of service in the Center shall receive an added sum equal to 1/8 of the accrued and unused sick leave in excess of sixty (60) days (1/3 of 180 days).

Vacation Leave:

Classified employees earn ten (10) to twenty (20) days of vacation per year, depending upon length of service. Unused vacation shall be cumulative to a maximum of ten (10) days. Each full time administrator who is required to work twelve (12) months per year is entitled, after service of one calendar year, to twenty (20) working days per year of vacation leave.

B. Life Insurance

The Center provides life insurance and accidental death and dismemberment insurance to its employees. Coverage is \$50,000 for all certified, classified and administrative staff; the level of coverage for the Superintendent and Treasurer is \$100,000 each.

C. Retirement Incentive

The Center had a retirement incentive bonus in place during fiscal year 2002. This bonus is available to both classified and certified employees in the amount of \$14,000 and \$7,000, respectively. Employees retiring the first time they are eligible to retire based upon SERS/STRS eligibility will receive the bonus. First time eligibility means:

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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 11 - EMPLOYEE BENEFITS - (Continued)

- A. Any age with at least 30 years of service credit
- B. Age 55 or over with at least 25 years of service credit
- C. Age 60 or over with at least 5 years of service credit.

At June 30, 2002, one employee elected to take the retirement incentive bonus. The liability is recorded in the general fund as it was liquidated using expendable available resources.

NOTE 12 - RISK MANAGEMENT

A. Comprehensive

The Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Center has addressed these various types of risk by purchasing a comprehensive insurance policy through commercial carriers.

General liability insurance is maintained in the amount of \$2,000,000 of each occurrence and \$5,000,000 in the aggregate. In addition, the Center maintains a \$1,000,000 umbrella liability policy.

The Center maintains replacement cost insurance on buildings and contents in the amount \$23,394,000. The Center maintains fleet insurance in the amount of \$2,000,000 for any one accident or loss.

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in coverage from the prior year.

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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 12 - RISK MANAGEMENT - (Continued)

B. Employee Health and Dental Insurance

The Center has elected to provide employee medical/surgical benefits through a consortium of school districts known as the Trumbull County Schools Insurance Consortium Association. The Consortium purchases stop loss coverage of \$125,000 through the General American Life Insurance Company, and the pool covers the excess.

A third party administrator, Medical Mutual, through its agent, Watson, Wyatt Worldwide located in Cleveland, Ohio, reviews and pays claims for the Consortium. The Center pays premiums to the Consortium based upon board policy and the negotiated agreements; the premium is paid by the fund that pays the salary of the employee.

Dental coverage is provided by Coresource and prescription drug coverage is provide through Medical Mutual. Premiums for coverage are on a composite basis. The Center also offers a health maintenance plan to its employees through Medical Mutual.

C. Workers' Compensation

For fiscal year 2002, the Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the state based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 13 - SEGMENT INFORMATION - ENTERPRISE FUNDS

The Center maintains four enterprise funds to account for the operations of food service, school supplies, customer services rotary and adult education. The table below reflects, in a summarized format, the more significant financial data relating to the enterprise funds of the Center as of and for the year ended June 30, 2002.

	<u>Food Service</u>	<u>Uniform School Supplies</u>	<u>Rotary Fund</u>	<u>Adult Education</u>	<u>Total</u>
Operating revenue	\$155,775	\$113,364	\$102,095	\$1,252,726	\$1,623,960
Operating expenses					
before depreciation	228,459	113,177	94,097	1,784,558	2,220,291
Depreciation	4,650	-	-	4,609	9,259
Operating income/(loss)	(77,334)	187	7,998	(536,441)	(605,590)
Federal donated					
commodities	2,755	-	-	-	2,755
Operating grants	45,915	-	-	316,723	362,638
Operating transfers in	22,629	-	-	-	22,629
Net income/(loss)	(9,083)	187	7,998	(219,718)	(220,616)
Net working capital	(25,525)	30,203	154,581	(99,954)	59,305
Total assets	35,281	18,368	154,581	116,893	325,123
Total liabilities	35,918	11,835	-	303,564	351,317
Total equity/(deficit)	(637)	6,533	154,581	(186,671)	(26,194)
Encumbrances outstanding					
at June 30, 2002	-	11,726	24	11,297	23,047

NOTE 14 - DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing, multiple-employer defined benefit pension plan administered by the School Employees Retirement Board. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Columbus, Ohio 43215, or by calling (614) 222-5853.

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NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
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NOTE 14 - DEFINED BENEFIT PENSION PLANS - (Continued)

Plan members are required to contribute 9% of their annual covered salary and the Center is required to contribute 14% for 2002; 5.46% was the portion to fund pension obligations. The contribution rates are not determined actuarially, but are established by the School Employees Retirement Board within the rates allowed by state statute. The adequacy of the contribution rates is determined annually. The Center's required contributions to SERS to fund pension obligations for the fiscal years ended June 30, 2002, 2001 and 2000 were \$171,207, \$181,401, and \$171,626, respectively; 100% has been contributed for fiscal year 2002, 2001 and 2000.

B. State Teachers Retirement System

The Center contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing, multiple-employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771, or by calling (614) 227-4090.

Plan members are required to contribute 9.3% of their annual covered salary and the Center is required to contribute 14%; 9.5% was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. The Center's required contributions to STRS to fund pension obligations for the fiscal years ended June 30, 2002, 2001, and 2000 were \$680,364, \$757,956, and \$754,152, respectively; 100% has been contributed for fiscal years 2002, 2001 and 2000.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by SERS or STRS have an option to choose Social Security or SERS/STRS. The Board's liability is 6.2% of wages paid.

**TRUMBULL CAREER AND TECHNICAL CENTER
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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

NOTE 15 - POSTEMPLOYMENT BENEFITS

The Center provides comprehensive health care benefits to retired teachers and their dependents through STRS, and to retired non-certified employees and their dependents through SERS. Benefits include hospitalization, physicians' fees, prescription drugs, and partial reimbursement of monthly Medicare Part B premiums. Benefit provisions and the obligations to contribute are established by STRS and SERS based on authority granted by state statute. Both STRS and SERS are funded on a pay-as-you-go basis.

The State Teachers Retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. For this fiscal year, the State Teachers Retirement Board allocated employer contributions equal to 4.5 percent of covered payroll to the Health Care Reserve fund. For the Center, this amount equaled \$218,688 during fiscal 2002.

STRS pays health care benefits from the Health Care Reserve fund. The balance in the Health Care Reserve fund was \$3.256 billion at June 30, 2001 (the latest information available). For the fiscal year ended June 30, 2001 (the latest information available), net health care costs paid by STRS were \$300.772 million and STRS had 102,132 eligible benefit recipients.

For SERS, coverage is made available to service retirees with 10 or more years of qualifying service credit, and disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than 25 years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For this fiscal year, employer contributions to fund health care benefits were 8.54 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2002, the minimum pay has been established at \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

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**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
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NOTE 15 - POSTEMPLOYMENT BENEFITS - (Continued)

The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 2001 (the latest information available), were \$161.440 million and the target level was \$242.2 million. At June 30, 2001 (the latest information available), SERS had net assets available for payment of health care benefits of \$315.7 million and SERS had approximately 50,000 participants receiving health care benefits. For the Center, the amount to fund health care benefits, including surcharge, equaled \$111,614 during the 2002 fiscal year.

NOTE 16 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance is done on a GAAP basis, the budgetary basis, as provided by law, is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Comparison (Non-GAAP Budgetary Basis) - All Governmental Fund Types is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds (GAAP basis).

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 16 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the governmental funds are as follows:

**Excess/(Deficiency) and Other Financing
Sources Over/(Under) Expenditures and Other
Financing Uses**

	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
Budget basis	\$ 877,980	\$ 71,070	\$222,464
Net adjustment for revenue accruals	(74,418)	262,997	-
Net adjustment for expenditure accruals	(116,499)	(3,698)	(32,754)
Net adjustment for other financing sources/(uses)	317,762	(199,492)	-
Encumbrances (budget basis)	<u>155,789</u>	<u>81,376</u>	<u>32,754</u>
GAAP basis	<u>\$1,160,614</u>	<u>\$ 212,253</u>	<u>\$222,464</u>

NOTE 17 - CONTINGENCIES

A. Grants

The Center receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the Center at June 30, 2002.

B. Litigation

There is no current litigation pending, which would have a material effect on the financial statements.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 17 - CONTINGENCIES - (Continued)

C. State School Funding Decision

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the state's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient...". The School District is currently unable to determine what effect, if any, this decision will have on its State funding and its financial operations.

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 18 - STATUTORY RESERVES

The Center is required by state law to set-aside certain general fund revenue amounts, as defined by Statute, into various reserves. These reserves are calculated and presented on a cash basis. During the fiscal year ended June 30, 2002, the reserve activity was as follows:

	<u>Textbooks</u>	<u>Capital Acquisition</u>	<u>BWC Refunds</u>
Set-aside cash balance as of June 30, 2001	\$ (75,034)	\$(1,161,125)	\$49,002
Current year set-aside requirement	90,246	90,246	-
Current year offsets	-	(90,246)	-
Qualifying disbursements	<u>(242,253)</u>	<u>-</u>	<u>-</u>
Total	<u>\$ (227,041)</u>	<u>\$(1,161,125)</u>	<u>\$49,002</u>
Cash balance carried forward to FY 2003	<u>\$ (227,041)</u>	<u>\$(1,161,125)</u>	<u>\$49,002</u>

The Center had offsets and qualifying disbursements during the year that reduced the set-aside amounts below zero, these extra amounts may be used to reduce the set-aside requirements of future years, but GAAP prohibits showing negative reserves on the Balance Sheet. Therefore, negative amounts are not presented on the Balance Sheet.

Effective April 10, 2001, Amended Senate Bill 345 amended ORC Section 5705.29(H), eliminating the requirement for the Center to establish and maintain a budget stabilization reserve. As of June 30, 2002, the Center's Board passed a resolution to maintain the budget stabilization reserve. Since the BWC refund portion is restricted by state statute, it is shown separately as restricted cash and reserved fund balance in the general fund. The amount set-aside by the Center's Board for budget stabilization is reported as designated fund balance in the general fund as the amount is not restricted by an outside and/or legal source. The balance in the budget stabilization designation at June 30, 2002 is \$241,480.

A schedule of the restricted assets at June 30, 2002 follows:

Amount restricted for BWC refunds	<u>\$49,002</u>
Total restricted assets	<u>\$49,002</u>

**TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY, OHIO**

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2002

NOTE 19 - SUBSEQUENT EVENT

Pursuant to the Ohio Revised Code Section 3311.213, the State Board of Education adopted a resolution approving the Trumbull Career and Technical Center's plan to enlarge the membership of the Career Center by adding (effective July 1, 2002) the following four (4) Trumbull County school districts:

1. Niles City School District
2. Lordstown Local School District
3. McDonald Local School District
4. Weathersfield Local School District

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TRUMBULL CAREER AND TECHNICAL CENTER
TRUMBULL COUNTY

SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2002

<u>Federal Grantor/ Pass Through Grantor Program Title</u>	<u>Pass Through Entity Number</u>	<u>Federal CFDA Number</u>	<u>Receipts</u>	<u>Non-Cash Receipts</u>	<u>Disbursements</u>	<u>Non-Cash Disbursements</u>
<u>U.S. DEPARTMENT OF AGRICULTURE</u>						
<i>Passed Through Ohio Department of Education:</i>						
Nutrition Cluster:						
Food Distribution Program		10.550		\$2,465		\$2,755
National School Lunch Program		10.555	43,580		43,580	
Total U.S. Department of Agriculture - Nutrition Cluster			<u>43,580</u>	<u>2,465</u>	<u>43,580</u>	<u>2,755</u>
<u>U.S. DEPARTMENT OF LABOR</u>						
<i>Passed Through Ohio Department of Education:</i>						
Ohio Region XII Private Industry Council						
Employment Services and Job Training Pilot and Demonstration Programs	WKBE-01 VEHSTW-02	17.249 17.249	7,980 25,000		11,941 25,000	
Total U.S. Department of Labor			<u>32,980</u>		<u>36,941</u>	
<u>U.S. DEPARTMENT OF EDUCATION</u>						
Direct Programs						
Student Financial Aid Cluster:						
Federal Family Education Loan Program	N/A	84.032	45,850		45,850	
Federal Pell Grant Program	N/A	84.063	239,657		239,657	
Total Student Financial Aid Cluster - Direct Programs			<u>285,507</u>		<u>285,507</u>	
<u>U.S. DEPARTMENT OF EDUCATION</u>						
<i>Passed Through Ohio Department of Education:</i>						
Adult Education- State Grant Program	AB-S1-01 AB-S1-01C AB-S1-02	84.002 84.002 84.002	57,437 8,742		453 8,742 66,167	
Total Adult Education - State Grant Program			<u>66,179</u>		<u>75,362</u>	
Vocational Education-Basic Grants to States						
Carl D. Perkins VEPD (Secondary and Adult Grants)	CPIII-S01 CPII-S02 CPIII-A01 CPIII-A02 VEAR-00 VENDC-02	84.048 84.048 84.048 84.048 84.048 84.048	66,352 313,699 1,387 38,337 8,195 10,000		46,550 481,672 59,076 8,195 8,600	
Total Vocational Education-Basic Grants to States			<u>429,775</u>		<u>604,093</u>	
Eisenhower Professional Development State Grants	MS-S1-00 MS-S1-02	84.281 84.281	1,424 1,815		2,034	
Total Eisenhower Professional Development State Grants			<u>3,239</u>		<u>2,034</u>	
Innovative Educational Program Strategies	C2-S1-02	84.298	3,671		3,600	
Total Department of Education			<u>788,371</u>		<u>970,596</u>	
Totals			<u>\$864,931</u>	<u>\$2,465</u>	<u>\$1,051,117</u>	<u>\$2,755</u>

The accompanying notes to this schedule are an integral part of this schedule.

**TRUMBULL CAREER & TECHNICAL CENTER
TRUMBULL COUNTY
FISCAL YEAR ENDED JUNE 30, 2002**

NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the Government's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B - FOOD DISTRIBUTION

Non-monetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State Grants. It is assumed federal monies are expended first. At June 30, 2002, the Center had no significant food commodities in inventory.



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON
INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

Trumbull Career & Technical Center
Trumbull County
528 Educational Highway
Warren, Ohio 44483

To the Board of Education:

We have audited the financial statements of Trumbull Career & Technical Center as of and for the year ended June 30, 2002, and have issued our report thereon dated December 13, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Trumbull Career & Technical Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Trumbull Career & Technical Center's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is fluid and cursive, with a large loop at the end.

Jim Petro
Auditor of State

December 13, 2002



STATE OF OHIO
OFFICE OF THE AUDITOR

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Trumbull Career & Technical Center
Trumbull County
528 Educational Highway
Warren, Ohio 44483

To the Board of Education:

Compliance

We have audited the compliance of Trumbull Career & Technical Center with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2002. Trumbull Career & Technical Center's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of Trumbull Career & Technical Center's management. Our responsibility is to express an opinion on Trumbull Career & Technical Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about Trumbull Career & Technical Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Trumbull Career & Technical Center's compliance with those requirements.

In our opinion, Trumbull Career & Technical Center complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2002.

Internal Control Over Compliance

The management of Trumbull Career & Technical Center is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Trumbull Career & Technical Center's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro", written in a cursive style.

Jim Petro
Auditor of State

December 13, 2002

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 §.505**

**TRUMBULL CAREER & TECHNICAL CENTER
TRUMBULL COUNTY
JUNE 30, 2002**

1. SUMMARY OF AUDITOR'S RESULTS
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<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unqualified
<i>(d)(1)(ii)</i>	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weakness conditions reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unqualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under §.510?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	84.048 - Vocational Education - Basic Grants to States
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	Yes

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 §.505**

**TRUMBULL CAREER & TECHNICAL CENTER
TRUMBULL COUNTY
JUNE 30, 2002
(Continued)**

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

Finding Number	None
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3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS
--

1. Title of Finding

Finding Number	None
CFDA Title and Number	
Federal Award Number / Year	
Federal Agency	
Pass-Through Agency	



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TRUMBULL CAREER AND TECHNICAL CENTER

TRUMBULL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 28, 2003**