



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

**WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
WASHINGTON COUNTY**

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REPORT OF INDEPENDENT ACCOUNTANTS

Washington County Joint Vocational School District
Washington County
Route 2, Box 2
Marietta, Ohio 45750

To the Board of Education:

We have audited the accompanying general purpose financial statements of the Washington County Joint Vocational School District, Washington County, Ohio (the School District), as of and for the year ended June 30, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Washington County Joint Vocational School District, Washington County, as of June 30, 2002, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 8, 2002, on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying Schedule of Federal Awards Receipts and Expenditures is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. We subjected this information to the auditing procedures applied in the audit of the general purpose financial statements. In our opinion, it is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Jim Petro".

Jim Petro
Auditor of State

November 8, 2002

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Washington County Joint Vocational School District, Ohio
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2002

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<u>Assets and Other Debits:</u>				
<u>Assets:</u>				
Equity in Pooled Cash and Cash Equivalents	\$1,786,973	\$33,501	\$0	\$156,733
Cash with Fiscal and Escrow Agents	0	0	159	0
Receivables:				
Taxes	1,935,555	0	0	0
Accounts	7,064	0	0	0
Intergovernmental	92,295	109,094	0	183,944
Interfund	108,963	0	0	0
Due from Other Funds	41	0	0	0
Prepaid Items	32,835	0	0	0
Inventory Held for Resale	0	0	0	0
Materials and Supplies Inventory	26,178	0	0	0
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	35,077	0	0	0
Fixed Assets (Net, where applicable, of Accumulated Depreciation)	0	0	0	0
 <u>Other Debits:</u>				
Amount to be Provided from General Government Resources	0	0	0	0
 Total Assets and Other Debits	<u>\$4,024,981</u>	<u>\$142,595</u>	<u>\$159</u>	<u>\$340,677</u>

The notes to the financial statements are an integral part of this statement.

<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Account Groups</u>		<u>Totals (Memorandum Only)</u>
<u>Enterprise</u>	<u>Agency</u>	<u>General Fixed Assets</u>	<u>General Long-Term Obligations</u>	
\$977,052	\$84,952	\$0	\$0	\$3,039,211
0	0	0	0	159
0	0	0	0	1,935,555
68,833	0	0	0	75,897
170,792	0	0	0	556,125
205,836	0	0	0	314,799
0	80	0	0	121
5,591	0	0	0	38,426
1,882	0	0	0	1,882
13,751	0	0	0	39,929
0	0	0	0	35,077
113,817	0	7,612,296	0	7,726,113
<u>0</u>	<u>0</u>	<u>0</u>	<u>498,078</u>	<u>498,078</u>
<u>\$1,557,554</u>	<u>\$85,032</u>	<u>\$7,612,296</u>	<u>\$498,078</u>	<u>\$14,261,372</u>

(continued)

Washington County Joint Vocational School District, Ohio
Combined Balance Sheet
All Fund Types and Account Groups (Continued)
June 30, 2002

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Liabilities, Fund Equity <u>and Other Credits:</u>				
<u>Liabilities:</u>				
Accounts Payable	\$46,621	\$148	\$0	\$119,170
Accrued Wages and Benefits Payable	327,153	22,093	0	0
Compensated Absences Payable	5,764	0	0	0
Interfund Payable	0	108,963	0	205,836
Due to Other Funds	80	0	0	0
Intergovernmental Payable	54,199	4,957	0	0
Deferred Revenue	1,894,135	88,694	0	183,944
Due to Students	0	0	0	0
Matured Interest Payable	0	0	159	0
Capital Leases Payable	0	0	0	0
Tax Refund Payable	0	0	0	0
	<u>2,327,952</u>	<u>224,855</u>	<u>159</u>	<u>508,950</u>
Total Liabilities	<u>2,327,952</u>	<u>224,855</u>	<u>159</u>	<u>508,950</u>
<u>Fund Equity and Other Credits:</u>				
Investment in General Fixed Assets	0	0	0	0
Contributed Capital	0	0	0	0
Retained Earnings	0	0	0	0
Fund Balance:				
Reserved for Encumbrances	107,711	0	0	21,892
Reserved for Inventory	26,178	0	0	0
Reserved for Unclaimed Monies	216	0	0	0
Reserved for Property Taxes	43,672	0	0	0
Reserved for Capital Improvements	6,145	0	0	0
Reserved for Budget Stabilization	28,932	0	0	0
Unreserved:				
Designated for Textbooks	237	0	0	0
Designated for Budget Stabilization	69,251	0	0	0
Undesignated (Deficits)	1,414,687	(82,260)	0	(190,165)
	<u>1,697,029</u>	<u>(82,260)</u>	<u>0</u>	<u>(168,273)</u>
Total Fund Equity and Other Credits (Deficits)	<u>1,697,029</u>	<u>(82,260)</u>	<u>0</u>	<u>(168,273)</u>
Total Liabilities, Fund Equity and Other Credits	<u>\$4,024,981</u>	<u>\$142,595</u>	<u>\$159</u>	<u>\$340,677</u>

The notes to the financial statements are an integral part of this statement.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups			Totals (Memorandum Only)
Enterprise	Agency	General Fixed Assets	General Long-Term Obligations		
\$39,053	\$0	\$0	\$0		\$204,992
68,953	0	0	0		418,199
67,690	0	0	471,004		544,458
0	0	0	0		314,799
41	0	0	0		121
13,372	0	0	4,579		77,107
0	0	0	0		2,166,773
0	85,032	0	0		85,032
0	0	0	0		159
11,050	0	0	21,379		32,429
0	0	0	1,116		1,116
<u>200,159</u>	<u>85,032</u>	<u>0</u>	<u>498,078</u>		<u>3,845,185</u>
0	0	7,612,296	0		7,612,296
41,412	0	0	0		41,412
1,315,983	0	0	0		1,315,983
0	0	0	0		129,603
0	0	0	0		26,178
0	0	0	0		216
0	0	0	0		43,672
0	0	0	0		6,145
0	0	0	0		28,932
0	0	0	0		237
0	0	0	0		69,251
0	0	0	0		1,142,262
<u>1,357,395</u>	<u>0</u>	<u>7,612,296</u>	<u>0</u>		<u>10,416,187</u>
<u>\$1,557,554</u>	<u>\$85,032</u>	<u>\$7,612,296</u>	<u>\$498,078</u>		<u>\$14,261,372</u>

Washington County Joint Vocational School District, Ohio
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 2002

	Governmental Fund Types			Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	
<u>Revenues:</u>				
Taxes	\$1,834,419	\$0	\$0	\$1,834,419
Intergovernmental	2,908,906	349,951	46,954	3,305,811
Interest	82,313	0	0	82,313
Tuition and Fees	980	0	0	980
Rent	33,584	0	0	33,584
Customer Services	65,819	0	0	65,819
Miscellaneous	50,534	0	0	50,534
Total Revenues	4,976,555	349,951	46,954	5,373,460
<u>Expenditures:</u>				
Current:				
Instruction:				
Regular	499,246	0	0	499,246
Special	6,081	0	0	6,081
Vocational	2,168,882	52,073	0	2,220,955
Adult/Continuing	0	29,024	0	29,024
Support Services:				
Pupils	51,783	120,642	0	172,425
Instructional Staff	281,714	52,769	0	334,483
Board of Education	11,064	0	0	11,064
Administration	439,210	57,636	0	496,846
Fiscal	200,440	0	0	200,440
Business	43,974	0	0	43,974
Operation of Plant	760,226	0	0	760,226
Central	82,717	96,356	0	179,073
Operation of Non-Instructional Services	6,450	46,991	0	53,441
Extracurricular Activities	3,092	0	0	3,092
Refund of Property Taxes	2,318	0	0	2,318
Capital Outlay	1,646	0	234,180	235,826
Debt Service:				
Principal Retirement	15,961	0	0	15,961
Interest and Fiscal Charges	2,765	0	0	2,765
Total Expenditures	4,577,569	455,491	234,180	5,267,240
Excess of Revenues Over (Under) Expenditures	398,986	(105,540)	(187,226)	106,220
<u>Other Financing Sources (Uses):</u>				
Proceeds from Sale of Fixed Assets	12,331	0	0	12,331
Operating Transfers In	0	599	0	599
Operating Transfers Out	(10,599)	0	0	(10,599)
Total Other Financing Sources (Uses)	1,732	599	0	2,331
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	400,718	(104,941)	(187,226)	108,551
Fund Balances at Beginning of Year	1,295,872	22,681	18,953	1,337,506
Increase in Reserve for Inventory	439	0	0	439
Fund Balances (Deficits) at End of Year	\$1,697,029	(\$82,260)	(\$168,273)	\$1,446,496

The notes to the financial statements are an integral part of this statement.

Washington County Joint Vocational School District, Ohio
Combined Statement of Revenues, Expenditures and Changes
In Fund Balances - Budget and Actual (Budget Basis)
All Governmental Fund Types
For the Fiscal Year Ended June 30, 2002

	General Fund		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>			
Taxes	\$1,816,360	\$1,863,336	\$46,976
Intergovernmental	2,968,893	2,900,774	(68,119)
Interest	85,000	86,395	1,395
Tuition and Fees	700	887	187
Rent	32,600	32,242	(358)
Customer Services	68,548	65,879	(2,669)
Miscellaneous	45,710	47,135	1,425
Total Revenues	5,017,811	4,996,648	(21,163)
<u>Expenditures:</u>			
Current:			
Instruction:			
Regular	505,714	494,617	11,097
Special	8,542	6,066	2,476
Vocational	2,316,517	2,194,889	121,628
Adult/Continuing	0	0	0
Support Services:			
Pupils	71,317	51,585	19,732
Instructional Staff	303,603	282,660	20,943
Board of Education	15,626	11,941	3,685
Administration	492,016	452,189	39,827
Fiscal	223,777	200,890	22,887
Business	46,769	44,992	1,777
Operation of Plant	1,058,683	877,246	181,437
Central	127,494	86,523	40,971
Operation of Non-Instructional Services	15,677	6,694	8,983
Extracurricular Activities	6,000	3,235	2,765
Capital Outlay	10,000	1,646	8,354
Debt Service:			
Interest and Fiscal Charges	0	23	(23)
Total Expenditures	5,201,735	4,715,196	486,539
Excess of Revenues Over (Under) Expenditures	(183,924)	281,452	465,376
<u>Other Financing Sources (Uses):</u>			
Refund of Prior Year Expenditures	1,000	1,756	756
Refund of Prior Year Receipts	0	(2,295)	(2,295)
Proceeds from Sale of Fixed Assets	8,500	12,331	3,831
Advances In	95,626	95,626	0
Advances Out	(130,840)	(130,840)	0
Operating Transfers In	0	0	0
Operating Transfers Out	(62,669)	(10,599)	52,070
Total Other Financing Sources (Uses)	(88,383)	(34,021)	54,362
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(272,307)	247,431	519,738
Fund Balances at Beginning of Year	1,232,567	1,232,567	0
Prior Year Encumbrances Appropriated	180,882	180,882	0
Fund Balances at End of Year	\$1,141,142	\$1,660,880	\$519,738

The notes to the financial statements are an integral part of this statement.

(continued)

Washington County Joint Vocational School District, Ohio
Combined Statement of Revenues, Expenditures and Changes
In Fund Balances - Budget and Actual (Budget Basis)
All Governmental Fund Types (Continued)
For the Fiscal Year Ended June 30, 2002

	Special Revenue Funds		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>			
Taxes	\$0	\$0	\$0
Intergovernmental	437,946	404,407	(33,539)
Interest	0	0	0
Tuition and Fees	0	0	0
Rent	0	0	0
Customer Services	0	0	0
Miscellaneous	0	0	0
Total Revenues	437,946	404,407	(33,539)
<u>Expenditures:</u>			
Current:			
Instruction:			
Regular	0	0	0
Special	0	0	0
Vocational	56,288	56,288	0
Adult/Continuing	29,007	29,007	0
Support Services:			
Pupils	137,799	120,527	17,272
Instructional Staff	53,619	48,892	4,727
Board of Education	0	0	0
Administration	57,636	57,636	0
Fiscal	0	0	0
Business	0	0	0
Operation of Plant	0	0	0
Central	97,925	92,988	4,937
Operation of Non-Instructional Services	46,991	46,991	0
Extracurricular Activities	0	0	0
Capital Outlay	0	0	0
Debt Service:			
Interest and Fiscal Charges	0	0	0
Total Expenditures	479,265	452,329	26,936
Excess of Revenues Over (Under) Expenditures	(41,319)	(47,922)	(6,603)
<u>Other Financing Sources (Uses):</u>			
Refund of Prior Year Expenditures	0	0	0
Refund of Prior Year Receipts	(3,850)	(3,850)	0
Proceeds from Sale of Fixed Assets	0	0	0
Advances In	118,840	118,840	0
Advances Out	(83,626)	(83,626)	0
Operating Transfers In	599	599	0
Operating Transfers Out	0	0	0
Total Other Financing Sources (Uses)	31,963	31,963	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(9,356)	(15,959)	(6,603)
Fund Balances at Beginning of Year	46,362	46,362	0
Prior Year Encumbrances Appropriated	3,048	3,048	0
Fund Balances at End of Year	\$40,054	\$33,451	(\$6,603)

The notes to the financial statements are an integral part of this statement.

Capital Projects Funds			Totals (Memorandum Only)		
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$0	\$0	\$0	\$1,816,360	\$1,863,336	\$46,976
251,754	46,954	(204,800)	3,658,593	3,352,135	(306,458)
0	0	0	85,000	86,395	1,395
0	0	0	700	887	187
0	0	0	32,600	32,242	(358)
0	0	0	68,548	65,879	(2,669)
0	0	0	45,710	47,135	1,425
<u>251,754</u>	<u>46,954</u>	<u>(204,800)</u>	<u>5,707,511</u>	<u>5,448,009</u>	<u>(259,502)</u>
0	0	0	505,714	494,617	11,097
0	0	0	8,542	6,066	2,476
0	0	0	2,372,805	2,251,177	121,628
0	0	0	29,007	29,007	0
0	0	0	209,116	172,112	37,004
0	0	0	357,222	331,552	25,670
0	0	0	15,626	11,941	3,685
0	0	0	549,652	509,825	39,827
0	0	0	223,777	200,890	22,887
0	0	0	46,769	44,992	1,777
0	0	0	1,058,683	877,246	181,437
0	0	0	225,419	179,511	45,908
0	0	0	62,668	53,685	8,983
0	0	0	6,000	3,235	2,765
257,368	256,072	1,296	267,368	257,718	9,650
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>23</u>	<u>(23)</u>
<u>257,368</u>	<u>256,072</u>	<u>1,296</u>	<u>5,938,368</u>	<u>5,423,597</u>	<u>514,771</u>
<u>(5,614)</u>	<u>(209,118)</u>	<u>(203,504)</u>	<u>(230,857)</u>	<u>24,412</u>	<u>255,269</u>
0	0	0	1,000	1,756	756
0	0	0	(3,850)	(6,145)	(2,295)
0	0	0	8,500	12,331	3,831
205,836	205,836	0	420,302	420,302	0
0	0	0	(214,466)	(214,466)	0
0	0	0	599	599	0
0	0	0	(62,669)	(10,599)	52,070
<u>205,836</u>	<u>205,836</u>	<u>0</u>	<u>149,416</u>	<u>203,778</u>	<u>54,362</u>
200,222	(3,282)	(203,504)	(81,441)	228,190	309,631
18,953	18,953	0	1,297,882	1,297,882	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>183,930</u>	<u>183,930</u>	<u>0</u>
<u>\$219,175</u>	<u>\$15,671</u>	<u>(\$203,504)</u>	<u>\$1,400,371</u>	<u>\$1,710,002</u>	<u>\$309,631</u>

Washington County Joint Vocational School District, Ohio
Combined Statement of Revenues,
Expenses and Changes in Retained Earnings
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2002

	<u>Enterprise</u>
<u>Operating Revenues:</u>	
Tuition	\$1,707,050
Sales	209,100
Other Revenues	<u>1,192</u>
 Total Revenues	 <u>1,917,342</u>
 <u>Operating Expenses:</u>	
Salaries and Wages	1,066,005
Fringe Benefits	262,290
Purchased Services	429,679
Materials and Supplies	310,184
Cost of Sales	47,818
Depreciation	<u>18,173</u>
 Total Expenses	 <u>2,134,149</u>
 Operating Loss	 <u>(216,807)</u>
 <u>Non-Operating Revenues and Expenses:</u>	
Operating Grants	533,136
Federal Donated Commodities	8,272
Interest and Fiscal Charges	<u>(636)</u>
 Total Non-Operating Revenues and Expenses	 <u>540,772</u>
 Income Before Operating Transfers	 323,965
 Operating Transfers In	 <u>10,000</u>
 Net Income	 333,965
 Retained Earnings at Beginning of Year - Restated Note 3	 <u>982,018</u>
 Retained Earnings at End of Year	 <u><u>\$1,315,983</u></u>

The notes to the financial statements are an integral part of this statement.

Washington County Joint Vocational School District, Ohio
Combined Statement of Revenues, Expenses and
Changes in Fund Equity - Budget and Actual (Budget Basis)
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2002

	Enterprise Funds		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>			
Tuition	\$1,765,595	\$1,773,971	\$8,376
Sales	185,847	209,100	23,253
Other	817	1,192	375
Operating Grants	518,238	522,355	4,117
Total Revenues	2,470,497	2,506,618	36,121
<u>Expenses:</u>			
Salaries and Wages	1,073,990	1,068,788	5,202
Fringe Benefits	292,486	261,696	30,790
Purchased Services	583,677	549,067	34,610
Materials and Supplies	430,374	409,826	20,548
Capital Outlay	92,675	84,561	8,114
Total Expenses	2,473,202	2,373,938	99,264
Excess of Revenues Over (Under) Expenses	(2,705)	132,680	135,385
Advances In	12,000	12,000	0
Advances Out	(217,836)	(217,836)	0
Operating Transfers In	10,000	10,000	0
Excess of Revenues Under Expenses and Operating Transfers and Advances	(198,541)	(63,156)	135,385
Fund Equity at Beginning of Year	663,731	663,731	0
Prior Year Encumbrances Appropriated	161,980	161,980	0
Fund Equity at End of Year	\$627,170	\$762,555	\$135,385

The notes to the financial statements are an integral part of this statement.

Washington County Joint Vocational School District, Ohio
Combined Statement of Cash Flows
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2002

	Enterprise
<u>Increase (Decrease) in Cash and Cash Equivalents:</u>	
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Customers	\$1,983,071
Cash Received from Other Operating Revenues	1,192
Cash Payments to Suppliers for Goods and Services	(797,849)
Cash Payments for Employee Services	(1,068,788)
Cash Payments for Employee Benefits	(261,696)
	(144,070)
<u>Net Cash Used for Operating Activities</u>	(144,070)
<u>Cash Flows from Noncapital Financing Activities:</u>	
Operating Transfers In	10,000
Advances In	12,000
Advances Out	(217,836)
Operating Grants Received	522,355
	326,519
<u>Net Cash Provided by Noncapital Financing Activities</u>	326,519
<u>Cash Flows from Capital and Related Financing Activities:</u>	
Capital Lease Principal Payments	(3,713)
Capital Lease Interest Payments	(636)
Acquisition of Capital Assets	(32,659)
	(37,008)
<u>Net Cash Used for Capital and Related Financing Activities</u>	(37,008)
<u>Net Increase in Cash and Cash Equivalents</u>	145,441
<u>Cash and Cash Equivalents at Beginning of Year</u>	831,611
<u>Cash and Cash Equivalents at End of Year</u>	\$977,052
<u>Reconciliation of Operating Loss to Net Cash Used for Operating Activities:</u>	
Operating Loss	(216,807)
<u>Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities:</u>	
Depreciation	18,173
Donated Commodities Used During Year	6,821
<u>Changes in Assets and Liabilities:</u>	
Decrease in Accounts Receivable	14,179
Decrease in Intergovernmental Receivable	51,598
Decrease in Due from Other Funds	55
Increase in Prepaid Items	(280)
Decrease in Inventory Held for Resale	82
Decrease in Materials and Supplies Inventory	4,653
Decrease in Accounts Payable	(13,253)
Decrease in Accrued Wages and Benefits Payable	(24,776)
Increase in Compensated Absences Payable	20,543
Decrease in Due to Other Funds	(712)
Decrease in Intergovernmental Payable	(4,346)
	72,737
<u>Total Adjustments</u>	72,737
<u>Net Cash Used for Operating Activities</u>	(\$144,070)

Non-cash transaction: During fiscal year 2002, the School District received \$8,272 in donated commodities.

The notes to the financial statements are an integral part of this statement.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

The Washington County Joint Vocational School District (the "School District") is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of seven members, one from each of the following Boards of Education: Belpre City Board of Education, Marietta City Board of Education, Washington County Educational Service Center, Fort Frye Local Board of Education, Frontier Local Board of Education, Warren Local Board of Education, and Wolf Creek Local Board of Education. The School District exposes students to job training leading to employment upon graduation from high school.

The School District was formed in 1967. The buildings are located on a 173.82 acre site and were opened for instruction in 1972. It is staffed by 22 classified employees and 56 certificated employees who provide services to 387 Washington County juniors and seniors and 4,756 adult students through the adult education department evening classes and customized training for business and industry.

Reporting Entity:

The reporting entity is composed of the stand-alone government, component units, and other organizations that are included to ensure that the financial statements of the School District are not misleading. The stand-alone government consists of all funds, departments, boards, and agencies that are not legally separate from the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the program's governing board and (1) the School District is able to significantly influence the programs of services performed or provided by the organization; or (2) the School District is legally entitled to or can access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. No separate governmental units meet the criteria for inclusion as a component unit.

The School District participates in the Southeast Ohio Voluntary Education Cooperative and the Coalition of Rural and Appalachian Schools, which are defined as jointly governed organizations, and the Ohio School Boards Association Workers' Compensation Group Rating Program, which is defined as an insurance purchasing pool. These organizations are presented in Notes 20 and 21.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements issued on or before November 30, 1989, to the proprietary funds provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

A. Basis of Presentation - Fund Accounting

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories - governmental, proprietary, and fiduciary.

GOVERNMENTAL FUND TYPES:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

General Fund - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

Capital Project Funds - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by the proprietary fund type).

PROPRIETARY FUND TYPE:

Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following is the School District's proprietary fund type:

Enterprise Funds - The enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUND TYPE:

The fiduciary fund type is used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The School District's fiduciary fund consists of an agency fund. This fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

ACCOUNT GROUPS:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary funds.

General Long-Term Obligations Account Group - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Enterprise funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. The enterprise funds' operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental and agency funds. The full accrual basis of accounting is followed for the proprietary funds.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes and grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, investment earnings, tuition, grants, and student fees.

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

Property taxes for which there is an enforceable legal claim as of June 30, 2002, but which were levied to finance fiscal year 2003 operations, have been recorded as deferred revenue. Grants and entitlements received before eligibility requirements are met are also recorded as deferred revenue. On a modified accrual basis, receivables that will not be collected within the available period have also been reported as deferred revenue.

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

C. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the fiscal year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education. The Treasurer maintains budgetary information at the fund, function, and object level and has the authority to allocate appropriations to the function and object level without resolution by the Board.

Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Washington County Budget Commission for rate determination.

Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding fiscal year. The certificate may be further amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate in effect when final appropriations for the fiscal year were passed.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The total of expenditures plus encumbrances may not exceed the appropriation totals at the legal level of control. The Board may pass supplemental fund appropriations. During the fiscal year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the fiscal year for all funds other than agency funds, consistent with statutory provisions.

Encumbrances:

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-fiscal year expenditures for governmental funds and reported in the notes to the financial statements for the proprietary fund type.

Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

D. Cash and Cash Equivalents

To improve cash management, cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the School District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the combined balance sheet.

The School District has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio) during fiscal year 2002. STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on June 30, 2002.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2002 amounted to \$82,313, which includes \$36,035 assigned from other School District funds.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an initial maturity of more than three months not purchased from the pool are reported as investments. During the fiscal year, the School District had no investments that met these criteria.

The School District utilizes financial institutions to service bonded debt as principal and interest payments come due. The balances in these accounts are presented on the combined balance sheet as "cash with fiscal and escrow agents" and represent deposits.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

E. Restricted Assets

Restricted assets in the General Fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include amounts required by statute to be set-aside by the School District for the acquisition or construction of capital assets and for budget stabilization. See Note 18 for additional information regarding set-asides.

F. Inventory

Inventories of governmental funds are stated at cost while inventories of the proprietary fund type are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets. Inventories of the proprietary fund type consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2002, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount and reflecting the expenditure/expense in the fiscal year in which services are consumed.

H. Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and related assets are reported in the general fixed assets account group. Fixed assets utilized in proprietary funds are capitalized in those funds. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of three hundred dollars. The School District does not have any infrastructure. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the proprietary fund type is computed using the straight-line method over an estimated useful life of ten to twenty years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

I. Interfund Assets/Liabilities

Receivables and payables resulting from transactions between funds for services provided or goods received are classified as "due from/to other funds" on the balance sheet. Short-term interfund loans are classified as "interfund receivables/payables".

J. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave for all employees after one year of service with the School District.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In the proprietary fund type, the entire amount of compensated absences is reported as a fund liability.

K. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless whether they will be liquidated with current resources. However, claims and judgments, compensated absences, pension obligations, and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. In general, payments made more than sixty days after fiscal year end are considered not to have been paid using current available financial resources. Capital leases are recognized as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary fund operations are reported as liabilities in the appropriate proprietary fund type.

L. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

M. Fund Balance Reserves and Designation

The School District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, inventories of supplies and materials, unclaimed monies, property taxes, budget stabilization, and capital acquisition.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute. The reserve for budget stabilization represents unspent workers' compensation money.

The School District has a fund balance designation on the balance sheet for additional money set-aside by the Board of Education above the reserve for budget stabilization and textbooks required by State statute.

N. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

O. Contributed Capital

Contributed capital represents resources from other funds to the proprietary funds that are not subject to repayment. These assets are recorded at their fair market value on the date contributed. Depreciation on those assets acquired or constructed with contributed resources is expensed and closed to unreserved retained earnings at fiscal year end. Future contributions of capital will be recorded as increases to retained earnings. Contributions from other funds will continue to be reported as contributed capital.

P. Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Total (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 3 – RESTATEMENT OF PRIOR YEAR RETAINED EARNINGS

In the previous year, deferred revenue in the enterprise funds was overstated by \$71,832. Retained earnings as previously reported was \$910,186 and was restated to \$982,018.

NOTE 4 - FUND DEFICITS

At June 30, 2002, the following funds had deficit fund balances/retained earnings:

	Deficits
Special Revenue Funds:	
Education Management Information System	\$821
Carl Perkins	69,971
Adult Perkins	40,236
Accreditation Assistance Program	3,600
Title VI	1,694
 Capital Projects Fund:	
ARC Grant	183,944
 Enterprise Funds:	
Lunchroom	26,278

The deficits in the special revenue funds and capital projects fund resulted from expenditures made in excess of available revenues. The General Fund provides transfers to cover deficit balances in the special revenue funds; however, this is done when cash is needed rather than when accruals occur.

The deficit retained earnings in the Lunchroom Enterprise Fund was the result of accumulated losses. The School District is analyzing fund operations to determine appropriate steps to alleviate the deficit.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 5 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations, and changes in fund balances/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis), All Governmental Fund Types and the Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis), Proprietary Fund Type are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosure in the proprietary fund types (GAAP basis).
4. For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
5. Certain cash receipts are reported for GAAP that are not yet reported on a cash basis (budget basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

Excess of Revenues and Other Financing Sources
Over (Under) Expenditures and Other Financing Uses
All Governmental Fund Types

	General	Special Revenue	Capital Projects
GAAP Basis	\$400,718	(\$104,941)	(\$187,226)
Revenue Accruals	17,767	54,456	0
Expenditure Accruals	9,418	(638)	119,170
Unreported Items	4,082	0	0
Interest	(23)	0	0
Prepaid Items	7,021	0	0
Advances In	95,626	118,840	205,836
Advances Out	(130,840)	(83,626)	0
Encumbrances	(156,338)	(50)	(141,062)
Budget Basis	\$247,431	(\$15,959)	(\$3,282)

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

Net Income/Excess of Revenues Under Expenses Proprietary Fund Type	Enterprise
GAAP Basis	\$333,965
Revenue Accruals	55,078
Expense Accruals	(11,560)
Unreported Items	1,062
Prepaid Items	280
Capital Outlay	(44,659)
Advances In	12,000
Advances Out	(217,836)
Depreciation Expense	18,173
Encumbrances	(209,659)
Budget Basis	(\$63,156)

NOTE 6 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public money deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

Washington County Joint Vocational School District, Ohio
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3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bond and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAROhio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time; and
8. Under limited circumstances, corporate debt interest rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Cash on Hand: At fiscal year end, the School District had \$100 in undeposited cash on hand which is included on the balance sheet of the School District as part of "equity in pooled cash and cash equivalents".

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits With Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements."

Deposits: At fiscal year end, the carrying amount of the School District's deposits was \$814,373 and the bank balance was \$732,218. Of the bank balance, \$138,844 was covered by federal depository insurance and \$593,374 was collateralized with securities held by the pledging financial institution's trust department in the School District's name.

Investments: The School District's investments are required to be categorized to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. STAROhio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form. The fair value of the investment in STAROhio at June 30, 2002, was \$2,259,974.

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Non-Expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/Deposits	Investments
GASB Statement 9	\$3,074,447	\$0
Cash on Hand	(100)	0
Investments:		
STAR Ohio	(2,259,974)	2,259,974
GASB Statement 3	\$814,373	\$2,259,974

NOTE 7 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the School District. Property tax revenue received during calendar 2002 for real and public utility property taxes represents collections of calendar 2001 taxes. Property tax payments received during calendar 2002 for tangible personal property (other than public utility property) are for calendar 2002 taxes.

2002 real property taxes are levied after April 1, 2002, on the assessed value as of January 1, 2002, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2002 public utility property taxes became a lien December 31, 2001, are levied after April 1, 2002, and are collected in 2003 with real property taxes.

2002 tangible personal property taxes are levied after April 1, 2001, on the value as of December 31, 2001. Collections are made in 2002. Tangible personal property assessments are twenty-five percent of true value.

The assessed values upon which the fiscal year 2002 taxes were collected for Washington County are:

	2001 Second Half Collections		2002 First Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential And Other Real Estate	\$659,957,710	59%	\$739,951,810	67%
Public Utility Personal	209,096,700	19%	116,172,020	11%
Tangible Personal Property	255,385,950	22%	241,976,030	22%
	\$1,124,440,360	100%	\$1,098,099,860	100%
Tax Rate per \$1,000 of Assessed Valuation	\$1.80		\$1.80	

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Washington, Morgan, and Noble Counties. The Washington County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2002, are available to finance fiscal year 2002 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2002, and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not levied to finance current fiscal year operations. The amount available as an advance at June 30, 2002, was \$43,672 and is recognized as revenue in the General Fund. The amount available as an advance at June 30, 2001, was \$72,589.

NOTE 8 - RECEIVABLES

Receivables at June 30, 2002, consisted of property taxes, accounts (rent, billings for user charged services, and tuition), interfund, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

<u>Intergovernmental Receivables</u>	<u>Amounts</u>
General Fund:	
Homestead and Rollback	\$80,656
Rent	4,500
Tuition	93
Miscellaneous	<u>7,046</u>
Total General Fund	<u>92,295</u>
Special Revenue Funds:	
Professional Development	131
Carl Perkins	43,123
Adult Carl Perkins	40,146
Accreditation Assistance Program Grant	24,000
Title VI	<u>1,694</u>
Total Special Revenue Funds	<u>109,094</u>
ARC Grant Capital Projects Fund	<u>183,944</u>
Adult Education Enterprise Fund	<u>170,792</u>
Total Intergovernmental Receivables	<u><u>\$556,125</u></u>

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 9 - FIXED ASSETS

A summary of the enterprise funds' fixed assets at June 30, 2002, follows:

Furniture and Equipment	\$169,658
Vehicles	15,000
Less Accumulated Depreciation	<u>(70,841)</u>
Net Fixed Assets	<u><u>\$113,817</u></u>

A summary of the changes in general fixed assets during fiscal year 2002 follows:

Asset Category	Balance at 6/30/01	Additions	Deletions	Balance at 6/30/02
Land and Improvements	\$48,000	\$0	\$0	\$48,000
Buildings	4,797,488	0	0	4,797,488
Furniture and Equipment	2,395,098	352,755	11,616	2,736,237
Vehicles	<u>30,571</u>	<u>0</u>	<u>0</u>	<u>30,571</u>
Totals	<u><u>\$7,271,157</u></u>	<u><u>\$352,755</u></u>	<u><u>\$11,616</u></u>	<u><u>\$7,612,296</u></u>

NOTE 10 - RISK MANAGEMENT

A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft of; damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2002, the School District contracted with the following insurance companies for coverages:

Great American Insurance Company Education and General Liability Per Occurrence	\$1,000,000
Aggregate	\$5,000,000
Utica National Insurance Company through Schwendeman Sigafos Insurance Agency Automobile Liability	\$1,000,000
Comprehensive (\$500 deductible) Collisions (\$500 deductible)	
Utica National Insurance Company through Schwendeman Sigafos Insurance Agency Building and Contents - replacement cost (\$1,000 deductible)	\$16,387,500
Inland Marine (\$100 deductible)	\$466,110
Cincinnati Insurance Company through Schwendeman Sigafos Insurance Agency Boiler and Machinery (\$1,000 deductible)	\$5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There have been no significant reductions in insurance coverage from last fiscal year.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

B. Workers' Compensation

For fiscal year 2002, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 21). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

NOTE 11 - DEFINED BENEFIT PENSION PLANS

A. State Teachers Retirement System

The School District participates in the School Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS provides basic retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

For the fiscal year ended June 30, 2002, plan members are required to contribute 9.3 percent of their annual covered salaries. The School District is required to contribute 14 percent; 9.5 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2002, 2001, and 2000, were \$303,554, \$187,047, and \$173,855, respectively; 90.23 percent has been contributed for fiscal year 2002, and 100 percent for fiscal years 2001 and 2000. \$29,662 represents the unpaid contribution for fiscal year 2002 and is recorded as a liability within the respective funds.

B. School Employees Retirement System

The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Columbus, Ohio 43215-3746.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2002, 5.46 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2001, 4.2 percent was used to fund the pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2002, 2001, and 2000, were \$33,981, \$24,766, and \$31,736, respectively; 92.19 percent has been contributed for fiscal year 2002, and 100 percent for fiscal years 2001 and 2000. \$2,654 represents the unpaid contribution for fiscal year 2002 and is recorded as a liability within the respective funds.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2002, two members of the Board of Education had elected social security. The Board's liability is 6.2 percent of wages paid.

NOTE 12 - POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certificated employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care cost will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2002, the STRS Board allocated employer contributions equal to 4.5 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$143,789 for fiscal year 2002.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 2001, (the latest information available) the balance in the Fund was \$3.256 billion. For the year ended June 30, 2001, net health care costs paid by STRS were \$300,772,000 and STRS had 102,132 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2002, employer contributions to fund health care benefits were 8.54 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2002, the minimum pay has been established at \$12,400. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2002 fiscal year equaled \$58,374.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 2001, (the latest information available), were \$161,439,934 and the target level was \$242.2 million. At June 30, 2001, SERS had net assets available for payment of health care benefits of \$315.7 million. SERS has approximately 50,000 participants receiving health care benefits.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 13 - EMPLOYEE BENEFITS

A. Compensated Absences

The criteria for determining sick leave benefits is derived from negotiated agreements and State laws and for determining vacation leave benefits is derived from State laws and board policy. Classified employees earn ten or twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees upon termination of employment. Teachers do not earn vacation time.

Teachers and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to 260 days. Upon retirement, employees receive payment equal to the percentages as stated below:

One-fourth of their accrued but unused sick leave to a maximum 65 days for employees having less than fifteen years of service.

Thirty percent of their accrued but unused sick leave to a maximum 78 days for employees having fifteen or more years of service.

B. Insurance Benefits

The School District provides medical/surgical benefits through Anthem Blue Cross/Blue Shield. The School District pays the total cost of individual plans and ninety percent of the monthly family coverage premiums.

The School District pays the total cost for life, dental, and vision insurance for its employees. Life insurance and accidental death and dismemberment insurance is provided through Anthem Life Insurance Company, dental coverage is provided through Core Source, and vision insurance is provided through Vision Service Plan.

NOTE 14 - CONTRACTUAL COMMITMENT

As of June 30, 2002, the School District had signed a contractual purchase commitment, but not encumbered any monies, for the installation of energy conservation measures. The contract is with Johnson Controls in the amount of \$612,621. As of June 30, 2002, the School District still owed the entire amount of the contract.

NOTE 15 - CAPITAL LEASES - LESSEE DISCLOSURE

The School District has entered into capitalized leases for telephones, copiers, and office equipment. These leases meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, "Accounting for Leases", which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments are reflected as debt service expenditures on the combined financial statements for the governmental funds and as a reduction of the liability in the enterprise funds. These amounts represent the present value of the minimum lease payments at the time of acquisition.

Equipment acquired by lease has been capitalized in the general fixed assets account group in the amount of \$143,276, which is equal to the present value of the future minimum lease payments at the time of acquisition. A corresponding liability was recorded in the general long-term obligations account group. Principal payments in fiscal year 2002 totaled \$15,961 in the General Fund and \$3,713 in the Adult Education Enterprise Fund. Both the original cost and book value of the enterprise capital lease is \$12,000, as no depreciation expense was taken during the fiscal year.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the net minimum lease payments:

<u>Fiscal Year</u>	<u>GLTOAG</u>	<u>Enterprise</u>
2003	\$12,386	\$5,398
2004	7,622	4,530
2005	3,176	2,265
Total	23,184	12,193
Less: Amount Representing Interest	(1,805)	(1,143)
Present Value of Net Minimum Lease Payments	<u>\$21,379</u>	<u>\$11,050</u>

NOTE 16 - LONG-TERM OBLIGATIONS

The changes in the School District's general long-term obligations during fiscal year 2002 were as follows:

	<u>Principal Outstanding 6/30/01</u>	<u>Additions</u>	<u>Deductions</u>	<u>Principal Outstanding 6/30/02</u>
Compensated Absences	\$432,330	\$78,586	\$39,912	\$471,004
Tax Refund	3,434	0	2,318	1,116
Capital Leases	37,340	0	15,961	21,379
Pension Obligation	1,753	4,579	1,753	4,579
Total General Long-Term Obligations	<u>\$474,857</u>	<u>\$83,165</u>	<u>\$59,944</u>	<u>\$498,078</u>

Capital leases will be paid from the General Fund. Compensated absences and long-term pension obligations will be paid from the fund which the employee's salaries are paid.

Based on the March 26, 1997, decision by the Ohio State Supreme Court, the School District is required to refund public utility property taxes collected for the 1991 through 1996 tax years to Texas Eastern Transmission Corporation. The liability will be paid from the General Fund through reductions in tax settlements. No interest will be charged on the liability for the 1992 through 1996 tax years. The liability's final payment will be in fiscal year 2003.

The School District's overall legal debt margin was \$98,828,987, with an unvoted debt margin of \$1,098,100 at June 30, 2002.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 17 - INTERFUND ACTIVITY

As of June 30, 2002, receivables and payables that resulted from various interfund transactions are follows:

	Interfund Receivable	Interfund Payable
General Fund	\$108,963	\$0
Special Revenue Funds:		
Carl Perkins	0	43,123
Adult Carl Perkins	0	40,146
Accreditation Assistance	0	24,000
Title VI	0	1,694
Total Special Revenue Funds	0	108,963
Capital Projects Fund:		
ARC Grant	0	205,836
Enterprise Fund:		
Adult Education	205,836	0
Total All Funds	\$314,799	\$314,799

Also at June 30, 2002, the General Fund owed \$80 to the Adult Education Enterprise Fund and the Adult Education Enterprise Fund owed \$41 to the General Fund for services provided.

NOTE 18 - SET-ASIDE CALCULATIONS

The School District is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by fiscal year end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end and carried forward to be used for the same purposes in future fiscal years. In prior years, the School District was also required to set aside money for budget stabilization. At June 30, 2002, only the unspent portion of certain workers' compensation refunds continues to be set-aside.

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

	Textbooks	Capital Improvements	Budget Stabilization
Set-aside reserve balance as of June 30, 2001	(\$18,081)	\$77,318	\$28,932
Current year set-aside requirement	58,464	58,464	0
Qualifying Disbursements	(60,753)	(129,637)	0
Totals	(\$20,370)	\$6,145	\$28,932
Set-aside Balance Carried Forward to Future Fiscal Years	(\$20,370)	\$6,145	\$28,932
Set-aside Reserve Balance as of June 30, 2002	\$0	\$6,145	\$28,932

The School District had qualifying disbursements during the fiscal year that reduced the textbook set-aside amount below zero. This extra amount may be used to reduce the set-aside requirement in future fiscal years. The total reserve balance for the three set-asides at the end of the fiscal year was \$35,077.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 19 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The School District maintains three enterprise funds to account for the operations of the lunchroom, uniform school supplies, and adult education. The table below reflects the more significant financial data relating to the enterprise funds of the School District as of and for the fiscal year ended June 30, 2002.

	<u>Lunchroom</u>	<u>Uniform School Supplies</u>	<u>Adult Education</u>	<u>Total Enterprise Funds</u>
Operating Revenues	\$53,040	\$16,356	\$1,847,946	\$1,917,342
Depreciation Expense	2,328	900	14,945	18,173
Operating Income (Loss)	(39,924)	7,032	(183,915)	(216,807)
Operating Grants	21,508	0	511,628	533,136
Donated Commodities	8,272	0	0	8,272
Interest and Fiscal Charges	0	0	(636)	(636)
Transfers In	10,000	0	0	10,000
Net Income (Loss)	(144)	7,032	327,077	333,965
Fixed Asset Additions	0	0	44,659	44,659
Net Working Capital	(742)	36,443	1,276,567	1,312,268
Long-Term Capital Lease Payable	0	0	6,371	6,371
Long-Term Compensated Absences Payable	3,332	0	58,341	61,673
Long-Term Pension Obligation	151	0	495	646
Total Assets	21,490	39,914	1,496,150	1,557,554
Total Equity	10,897	39,914	1,306,584	1,357,395
Cash Encumbrances	0	527	209,132	209,659

NOTE 20 - JOINTLY GOVERNED ORGANIZATIONS

Southeast Ohio Voluntary Education Cooperative (SEOVEC) - SEOVEC was created as a regional council of governments pursuant to State statutes. SEOVEC is a computer consortium formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 38 participants consisting of 30 school districts and 8 educational service centers. SEOVEC is governed by a governing board which is selected by the member districts. SEOVEC possesses its own budgeting and taxing authority. During fiscal year 2002, the School District paid \$3,604 to SEOVEC. To obtain financial information write to the Southeast Ohio Voluntary Education Cooperative, Bobbi Weidner, Treasurer, at 221 North Columbus Road, Athens, Ohio 45701.

Coalition of Rural and Appalachian Schools - The Coalition of Rural and Appalachian Schools consists of over one hundred school districts in southeastern Ohio. The Coalition is operated by a fourteen member Board which consists of one superintendent from each County elected by the school districts within that County. The Council provides various services for school district administrative personnel; gathers data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent upon the continued participation of the School District and the School District does not maintain an equity interest in or a financial responsibility for the Coalition. During fiscal year 2002, the School District paid \$300 to the Coalition.

Washington County Joint Vocational School District, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2002

NOTE 21 - INSURANCE PURCHASING POOL

Ohio School Boards Association Workers' Compensation Group Rating Plan - The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each fiscal year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

NOTE 22 - STATE SCHOOL FUNDING DECISION

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- A change in the school districts that are used as the basis for determining the base cost support amount. Any change in the amount of funds distributed to school districts as a result of this change must be retroactive to July 1, 2001, although a time line for distribution is not specified.
- Fully funding parity aid no later than the beginning of fiscal year 2004 rather than fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

The State of Ohio, in a motion filed September 17, 2001, asked the Court to reconsider and clarify the parts of the decision changing the school districts that are used as the basis for determining the base cost support amount and the requirement that changes be made retroactive to July 1, 2001. In November, 2001, the Court granted the request for reconsideration, but also ordered the parties to participate in a settlement conference with a court appointed mediator. On March 21, 2002, the mediator issued his final report indicating that the conference was unable to produce a settlement. The case is now under reconsideration by the Court.

The School District is currently unable to determine what effect, if any, this decision will have on its future State funding and on its financial operations.

NOTE 23 - CONTINGENCIES

A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditures of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2002.

B. Litigation

The School District is currently not party to any litigation.

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**WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
WASHINGTON COUNTY**

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2002**

FEDERAL GRANTOR <i>Pass-through Grantor</i> Program Title	Federal CFDA Number	Pass-through Entity Number	Receipts	Non-cash Receipts	Disbursements	Non-cash Disbursements
UNITED STATES DEPARTMENT OF AGRICULTURE						
<i>Passed through Ohio Department of Education:</i>						
Nutrition Cluster:						
Food Distribution	10.550	N/A	\$	\$ 8,272	\$	\$ 6,821
National School Lunch Program	10.555	LLP4-2001	2,642		2,642	
		LLP4-2002	17,795		17,795	
Total National School Lunch Program			<u>20,437</u>	<u>0</u>	<u>20,437</u>	<u>0</u>
Total Nutrition Cluster			<u>20,437</u>	<u>8,272</u>	<u>20,437</u>	<u>6,821</u>
Total United States Department of Agriculture			20,437	8,272	20,437	6,821
UNITED STATES DEPARTMENT OF EDUCATION						
<i>Direct from Federal Government:</i>						
Federal Pell Grant Program	84.063	N/A	46,991		46,991	
<i>Passed through Ohio Department of Education:</i>						
Vocational Education - Basic Grants to States	84.048	20A0-2001	5,000		4,236	
		20A0-2002			24,000	
		20A5-2001	1,500			
		20C1-2001	89,312		24,245	
		20C1-2002	65,262		132,627	
		20C2-2001	35,922			
		20C2-2002	18,000		83,065	
Total Vocational Education - Basic Grants to States			<u>214,996</u>	<u>0</u>	<u>268,173</u>	<u>0</u>
Goals 2000 - State and Local Education Systemic Improvement Grants	84.276	G2S6-2001-P			9,490	
Eisenhower Professional Development State Grants	84.281	MSS1-2001			900	
		MSS1-2002	1,178			
Total Eisenhower Professional Development State Grants			<u>1,178</u>	<u>0</u>	<u>900</u>	<u>0</u>
Innovative Education Program Strategies	84.298	C2S1-2002	692		2,386	
Technology Literacy Challenge Grant	84.318	TFVL-2000	9,000		9,000	
Total United States Department of Education			<u>272,857</u>	<u>0</u>	<u>336,940</u>	<u>0</u>
Total Federal Awards Receipts and Expenditures			<u>\$ 293,294</u>	<u>\$ 8,272</u>	<u>\$ 357,377</u>	<u>\$ 6,821</u>

The notes to the Schedule of Federal Awards Receipts and Expenditures are an integral part of this Schedule.

**WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
WASHINGTON COUNTY**

**NOTES TO SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2002**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the School District's federal awards programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B – FOOD DISTRIBUTION

Nonmonetary assistance, such as food received from the United States Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the United States Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. As of June 20, 2002, the School District had no significant food commodities in inventory.



STATE OF OHIO
OFFICE OF THE AUDITOR

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON
INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Washington County Joint Vocational School District
Washington County
Route 2, Box 2
Marietta, Ohio 45750

To the Board of Education:

We have audited the accompanying general purpose financial statements of the Washington County Joint Vocational School District, Washington County, Ohio (the School District), as of and for the year ended June 30, 2002, and have issued our report thereon dated November 8, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted a certain immaterial instance of noncompliance that we have reported to management of the School District in separate letter dated November 8, 2002.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted a matter involving the internal control over financial reporting that does not require inclusion in this report, that we have reported to management of the School District in a separate letter dated November 8, 2002.

Washington County Joint Vocational School District
Washington County
Report of Independent Accountants on Compliance and on
Internal Control Required by *Government Auditing Standards*
Page 2

This report is intended for the information and use of the audit committee, management, the Board of Education and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is fluid and cursive, with a large loop at the end.

Jim Petro
Auditor of State

November 8, 2002



STATE OF OHIO
OFFICE OF THE AUDITOR
JIM PETRO, AUDITOR OF STATE

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Washington County Joint Vocational School District
Washington County
Route 2, Box 2
Marietta, Ohio 45750

To the Board of Education:

Compliance

We have audited the compliance of the Washington County Joint Vocational School District, Washington County, Ohio (the School District), with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2002. The School District's major federal program is identified in the Summary of Auditor's Results Section of the accompanying Schedule of Findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the School District's management. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School District's compliance with those requirements.

In our opinion, the School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2002.

Internal Control over Compliance

The management of the School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro", with a large, stylized flourish at the end.

Jim Petro
Auditor of State

November 8, 2002

**WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
WASHINGTON COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 §.505
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Vocational Education – Basic Grants to States; CFDA #84.048
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

3. FINDINGS FOR FEDERAL AWARDS

None.



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WASHINGTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

WASHINGTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
DECEMBER 23, 2002**