



**PERKINS LOCAL SCHOOL DISTRICT
ERIE COUNTY**

SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 1999



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

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REPORT OF INDEPENDENT ACCOUNTANTS

Perkins Local School District
Erie County
1210 Bogart Road
Sandusky, Ohio 44870-6400

To the Board of Education:

We have audited the accompanying general-purpose financial statements of the Perkins Local School District, Erie County, Ohio, (the District) as of and for the year ended June 30, 1999, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 1999, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2000 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole

Jim Petro
Auditor of State

January 25, 2000

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**COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1999**

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
ASSETS AND OTHER DEBITS				
Assets:				
Equity in pooled cash and cash equivalents	\$ 2,002,612	\$ 94,423	\$ 178,957	\$ 132,122
Equity in pooled cash and cash equivalents - nonexpendable trust fund				
Cash with fiscal agent	4,464		2,606	
Investments	2,000,358			
Receivables (net of allowances of uncollectibles):				
Property taxes - current and delinquent	11,144,749		14,678	453,612
Accounts	17,295			
Accrued interest	6,316			
Due from other governments	1,950	2,333		
Prepayments	42,508			
Materials and supplies inventory	35,497			
Restricted assets:				
Equity in pooled cash and cash equivalents	188,733			
Property, plant and equipment (net of accumulated depreciation where applicable)				
Other Debits:				
Amount available in Debt Service Fund				
Amount to be provided for retirement of General Long-Term Obligations				
Total assets and other debits	\$ 15,444,482	\$ 96,756	\$ 196,241	\$ 585,734

Proprietary Fund Type	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Trust and Agency			
\$ 128,040	\$ 43,863	0	0	\$ 2,580,017
	98,792			98,792
				7,070
				2,000,358
				11,613,039
				17,295
				6,316
				4,283
488				42,996
23,226				58,723
				188,733
54,368		13,473,340		13,527,708
			179,654	179,654
			2,206,112	2,206,112
\$ 206,122	\$ 142,655	\$ 13,473,340	\$ 2,385,766	\$ 32,531,096

(Continued)

**COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1999
(Continued)**

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
LIABILITIES, EQUITY AND OTHER CREDITS				
Liabilities:				
Accounts payable	\$ 44,777	\$ 1,616	0	\$ 56,589
Accrued wages and benefits	1,286,035	25,288		
Compensated absences payable	39,218			
Pension obligation payable	208,120	626		
Deferred revenue	10,717,824		13,981	435,424
Due to other governments	848			
Due to students				
Matured bonds payable			2,606	
General obligation bonds payable				
Energy conservation notes payable				
Total liabilities	12,296,822	27,530	16,587	492,013
Equity and Other Credits:				
Investment in general fixed assets				
Contributed capital				
Retained earnings: unreserved				
Fund balances:				
Reserved for encumbrances	152,109	5,390		44,177
Reserved for supplies inventory	35,497			
Reserved for prepayments	42,508			
Reserved for debt service			178,957	
Reserved for principal endowment				
Reserved for tax revenue unavailable for appropriation	433,008		697	18,188
Reserved for budget stabilization	188,733			
Unreserved-undesignated	2,295,805	63,836		31,356
Total equity and other credits	3,147,660	69,226	179,654	93,721
Total liabilities, equity and other credits	\$ 15,444,482	\$ 96,756	\$ 196,241	\$ 585,734

The notes to the general-purpose financial statements are an integral part of this statement.

Proprietary Fund Type	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Trust and Agency			
\$ 0	\$ 119	0	0	\$ 103,101
28,334				1,339,657
10,273			1,080,034	1,129,525
23,140			105,732	337,618
19,706				11,186,935
				848
	27,956			27,956
				2,606
			1,155,000	1,155,000
			45,000	45,000
<u>81,453</u>	<u>28,075</u>	<u>0</u>	<u>2,385,766</u>	<u>15,328,246</u>
		13,473,340		13,473,340
59,413				59,413
65,256				65,256
	1,092			202,768
				35,497
				42,508
				178,957
	98,792			98,792
				451,893
				188,733
	14,696			2,405,693
<u>124,669</u>	<u>114,580</u>	<u>13,473,340</u>	<u>0</u>	<u>17,202,850</u>
\$ 206,122	\$ 142,655	\$ 13,473,340	\$ 2,385,766	\$ 32,531,096

**COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 1999**

	<u>Governmental Fund Types</u>	
	<u>General</u>	<u>Special Revenue</u>
Revenues:		
From local sources:		
Taxes	\$ 9,768,213	\$ 0
Tuition	7,861	
Earnings on investments	293,968	
Other local revenues	89,960	218,574
Intergovernmental - State	3,085,153	43,559
Intergovernmental - Federal		312,329
Total revenue	<u>13,245,155</u>	<u>574,462</u>
Expenditures:		
Current:		
Instruction:		
Regular	6,181,187	22,483
Special	1,065,489	223,330
Vocational	413,519	
Other	54,816	
Support services:		
Pupil	958,309	9,862
Instructional staff	655,779	99,106
Board of Education	25,953	
Administration	1,073,540	61,432
Fiscal	416,180	
Business	38,838	
Operations and maintenance	1,510,796	
Pupil transportation	658,456	
Central	5,320	2,000
Community services	2,474	
Extracurricular activities	431,833	221,722
Facilities services		
Debt service:		
Principal retirement		
Interest and fiscal charges		
Total expenditures	<u>13,492,489</u>	<u>639,935</u>
Excess of revenues over (under) expenditures	<u>(247,334)</u>	<u>(65,473)</u>
Other financing sources (uses):		
Operating transfers in		60,000
Operating transfers out	(307,779)	
Proceeds from sale of assets	8,686	
Total other financing sources (uses)	<u>(299,093)</u>	<u>60,000</u>
Excess of expenditures and other financing uses over revenues and other financing sources	<u>(546,427)</u>	<u>(5,473)</u>
Fund balance July 1	3,686,117	74,699
Increase in reserve for inventory	7,970	
Fund balance, June 30	<u><u>\$ 3,147,660</u></u>	<u><u>\$ 69,226</u></u>

The notes to the general-purpose financial statements are an integral part of this statement.

<u>Governmental Fund Types</u>		<u>Fiduciary Fund Type</u>	<u>Total (Memorandum Only)</u>
<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
\$ 58,188	\$ 395,611	\$ 0	\$ 10,222,012
			7,861
			293,968
		37,717	346,251
7,733	133,266		3,269,711
			312,329
<u>65,921</u>	<u>528,877</u>	<u>37,717</u>	<u>14,452,132</u>
			6,203,670
			1,288,819
			413,519
			54,816
	145,682	901	1,114,754
			754,885
	14,520		40,473
			1,134,972
1,350	7,879		425,409
			38,838
	8,556		1,519,352
			658,456
		7,526	14,846
	4,034	28,165	34,673
			653,555
	459,201		459,201
360,000			360,000
76,560			76,560
<u>437,910</u>	<u>639,872</u>	<u>36,592</u>	<u>15,246,798</u>
<u>(371,989)</u>	<u>(110,995)</u>	<u>1,125</u>	<u>(794,666)</u>
247,779			307,779
		(4,628)	(312,407)
			8,686
<u>247,779</u>	<u>0</u>	<u>(4,628)</u>	<u>4,058</u>
(124,210)	(110,995)	(3,503)	(790,608)
303,864	204,716	19,291	4,288,687
			7,970
<u>\$ 179,654</u>	<u>\$ 93,721</u>	<u>\$ 15,788</u>	<u>\$ 3,506,049</u>

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - BUDGET AND ACTUAL COMPARISON (NON-GAAP BUDGETARY BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30,1999**

	General Fund			Special Revenue		
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
Revenues:						
From local sources:						
Taxes	\$ 10,971,392	\$ 10,971,392	\$ 0	\$ 0	\$ 0	\$ 0
Tuition	7,861	7,861	0			
Earnings on investments	336,884	341,017	4,133			
Other local revenues	102,840	104,414	1,574	217,561	217,634	73
Other revenue						
Intergovernmental - State	3,081,903	3,085,103	3,200	43,260	43,260	0
Intergovernmental - Federal Discretionary				312,329	312,329	0
Total revenues	14,500,880	14,509,787	8,907	573,150	573,223	73
Expenditures:						
Current:						
Instruction:						
Regular	6,378,462	6,221,625	156,837	25,168	22,564	2,604
Special	1,105,053	1,076,390	28,663	224,563	224,563	0
Vocational	420,847	410,638	10,209			
Other	66,426	61,889	4,537			
Support services:						
Pupil	1,068,265	1,010,118	58,147	10,233	10,233	0
Instructional staff	663,730	650,802	12,928	116,189	99,752	16,437
Board of Education	30,670	24,799	5,871			
Administration	1,082,674	1,079,244	3,430	72,315	65,088	7,227
Fiscal	424,911	417,703	7,208			
Business	45,375	39,453	5,922			
Operations and maintenance	1,652,239	1,548,094	104,145			
Pupil transportation	789,729	745,708	44,021			
Central	4,840	4,770	70	2,473	2,000	473
Community services	2,580	2,443	137			
Extracurricular activities	435,130	428,109	7,021	239,527	224,154	15,373
Facilities services						
Capital outlay						
Pass-through intergovernmental						
Debt service:						
Principal retirement						
Interest and fiscal charges						
Discretionary						
Total expenditures	14,170,931	13,721,785	449,146	690,468	648,354	42,114
Excess of revenues over (under) expenditures	329,949	788,002	458,053	(117,318)	(75,131)	42,187
Other financing sources (uses):						
Refund of prior year's expenditures	503	503	0			
Refund of prior year's (receipts)						
Operating transfers in	583,053	583,053	0	60,000	60,000	0
Operating transfers (out)	(895,832)	(895,426)	406			
Advances in	76,371	76,371	0			
Advances (out)				(16,371)	(16,371)	0
Proceeds of sale of fixed assets	8,698	8,698	0			
Discretionary						
Total other financing sources (uses)	(227,207)	(226,801)	406	43,629	43,629	0
Excess of revenues and other sources over (under) expenditures and other uses	102,742	561,201	458,459	(73,689)	(31,502)	42,187
Fund balance, July 1	3,170,932	3,170,932	0	104,154	104,154	0
Prior year encumbrances appropriated	268,955	268,955	0	15,207	15,207	0
Fund balance, June 30	\$ 3,542,629	\$ 4,001,088	\$ 458,459	\$ 45,672	\$ 87,859	\$ 42,187

The notes to the general-purpose financial statements are an integral part of this statement.

Debt Service			Capital Projects			Total (Memorandum only)		
Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)
\$ 80,591	\$ 80,591	\$ 0	\$ 446,469	\$ 446,469	\$ 0	\$ 11,498,452	\$ 11,498,452	\$ 0
						7,861	7,861	0
						336,884	341,017	4,133
						320,401	322,048	1,647
						0	0	0
7,733	7,733	0	133,265	133,265	0	3,266,161	3,269,361	3,200
						312,329	312,329	0
						0	0	0
88,324	88,324	0	579,734	579,734	0	15,742,088	15,751,068	8,980
						6,403,630	6,244,189	159,441
						1,329,616	1,300,953	28,663
						420,847	410,638	10,209
						66,426	61,889	4,537
			212,339	201,177	11,162	1,290,837	1,221,528	69,309
						779,919	750,554	29,365
			14,520	14,520	0	45,190	39,319	5,871
						1,154,989	1,144,332	10,657
3,500	1,350	2,150	7,900	7,879	21	436,311	426,932	9,379
						45,375	39,453	5,922
			7,700	7,685	15	1,659,939	1,555,779	104,160
						789,729	745,708	44,021
						7,313	6,770	543
			4,050	4,034	16	6,630	6,477	153
						674,657	652,263	22,394
			571,424	492,700	78,724	571,424	492,700	78,724
						0	0	0
						0	0	0
360,000	360,000	0				360,000	360,000	0
76,560	76,560	0				76,560	76,560	0
						0	0	0
440,060	437,910	2,150	817,933	727,995	89,938	16,119,392	15,536,044	583,348
(351,736)	(349,586)	2,150	(238,199)	(148,261)	89,938	(377,304)	215,024	592,328
						503	503	0
						0	0	0
247,779	247,779	0				890,832	890,832	0
						(895,832)	(895,426)	406
						76,371	76,371	0
			(60,000)	(60,000)	0	(76,371)	(76,371)	0
						8,698	8,698	0
						0	0	0
247,779	247,779	0	(60,000)	(60,000)	0	4,201	4,607	406
(103,957)	(101,807)	2,150	(298,199)	(208,261)	89,938	(373,103)	219,631	592,734
280,764	280,764	0	26,048	26,048	0	3,581,898	3,581,898	0
		0	216,947	216,947	0	501,109	501,109	0
\$ 176,807	\$ 178,957	\$ 2,150	\$ (55,204)	\$ 34,734	\$ 89,938	\$ 3,709,904	\$ 4,302,638	\$ 592,734

**COMBINED STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN RETAINED EARNINGS/FUND BALANCE
PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 1999**

	Proprietary Fund Types		Fiduciary Fund Type	Total (Memorandum Only)
	Enterprise	Internal Service	Nonexpendable Trust	
Operating revenues:				
Sales/charges for services	\$ 486,099	\$ 0	\$ 0	\$ 486,099
Investment earnings			4,594	4,594
Gifts and donations			2,898	2,898
Total operating revenues	486,099	0	7,492	493,591
Operating expenses:				
Personal services	282,580	55		282,635
Contract services	2,205			2,205
Materials and supplies	316,267			316,267
Depreciation	1,080			1,080
Other			4,865	4,865
Total operating expenses	602,132	55	4,865	607,052
Operating income (loss)	(116,033)	(55)	2,627	(113,461)
Nonoperating revenues:				
Operating grants	73,193			73,193
Federal commodities	51,734			51,734
Total nonoperating revenues	124,927	0	0	124,927
Net income (loss) before operating transfers	8,894	(55)	2,627	11,466
Operating transfers in			4,628	4,628
Net income (loss)	8,894	(55)	7,255	16,094
Retained earnings/fund balance July 1	56,362	55	91,537	147,954
Retained earnings/fund balance June 30	\$ 65,256	\$ 0	\$ 98,792	\$ 164,048

The notes to the general-purpose financial statements are an integral part of this statement.

**COMBINED STATEMENT OF CASH FLOWS
 PROPRIETARY AND SIMILAR FIDUCIARY FUND TYPES
 FOR THE YEAR ENDED JUNE 30, 1999**

	Proprietary Fund Types		Fiduciary Fund Type	Total (Memorandum Only)
	Enterprise	Internal Service	Nonexpendable Trust	
Cash flows from operating activities:				
Cash received from sales/service charges	\$ 486,099	\$ 0	\$ 0	\$ 486,099
Cash received from other operations			2,898	2,898
Cash payments for personal services	(278,601)			(278,601)
Cash payments for contract services	(2,205)			(2,205)
Cash payments supplies and materials	(265,252)			(265,252)
Cash payments for other expenses			(4,865)	(4,865)
Net cash used in operating activities	(59,959)	0	(1,967)	(61,926)
Cash flows from noncapital financing activities:				
Cash received from operating grants	84,825			84,825
Cash received from transfers from other funds			4,628	4,628
Net cash provided by noncapital financing activities	84,825	0	4,628	89,453
Cash flows from investing activities:				
Cash received from interest on cash equivalents			4,594	4,594
Net cash provided by noncapital financing activities	0	0	4,594	4,594
Net increase in cash and cash equivalents	24,866		7,255	32,121
Cash and cash equivalents at beginning of year	103,174	0	91,537	194,711
Cash and cash equivalents at end of year	\$ 128,040	\$ 0	\$ 98,792	\$ 226,832
Reconciliation of operating loss to net cash used in operating activities:				
Operating income (loss)	\$ (116,033)	\$ (55)	\$ 2,627	\$ (113,461)
Adjustments to reconcile operating loss to net cash used in operating activities:				
Depreciation	1,080			1,080
Federal donated commodities	51,734			51,734
Interest reported as operating income			(4,594)	(4,594)
Changes in assets and liabilities:				
Decrease in supplies inventory	6,910			6,910
Decrease in accounts receivable		55		55
Increase in prepayments	(488)			(488)
Decrease in accounts payable	(198)			(198)
Increase in accrued wages and benefits	2,543			2,543
Decrease in compensated absences payable	(3,741)			(3,741)
Increase in pension obligation payable	5,665			5,665
Decrease in deferred revenue	(7,431)			(7,431)
Net cash used in operating activities	\$ (59,959)	\$ 0	\$ (1,967)	\$ (61,926)

The notes to the general-purpose financial statements are an integral part of this statement.

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NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Perkins Local School District (the District) operates under a locally-elected five-member Board form of government and provides educational services mandated by state and/or federal agencies. This Board controls the District's seven instructional/support facilities staffed by 88 non-certificated employees, 139 certificated full time teaching personnel and 7 administrative employees to provide services to approximately 2,038 students and other community members.

The District was established in 1854 through the consolidation of existing land areas and Districts and is organized under Sections 2 and 3, Article VI of the Constitution of the State of Ohio. Under such laws there is no authority for a District to have a charter or adopt local laws. The legislative power of the District is vested in the Board of Education, consisting of five members elected at large for staggered four year terms.

The District is the 268th largest in the state of Ohio (among 612 Districts) in terms of enrollment and the third largest in Erie County. It currently operates two elementary schools, one middle school and one comprehensive high school. Located in Erie County, the District serves an area of approximately 72 square miles, including portions of the City of Sandusky and surrounding townships.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's significant accounting policies are described below.

A. Reporting Entity

The District's reporting entity has been defined in accordance with GASB Statement No. 14, The Financial Reporting Entity, effective for financial statements for periods beginning after December 15, 1992. The financial statements of the reporting entity include only those of the District (the primary government). The District has no component units. The following organizations are described due to their relationship with the District.

Sandusky Public Library:

The Library is a distinct political subdivision of the State of Ohio governed by a board of trustees. The Board of Trustees possesses its own contracting and budgeting authority, hires and fires personnel and does not depend on the District for operational subsidies. The District in 1995 passed a tax renewal of .8 mill on behalf of the Library. The District reports these monies in an agency fund.

Jointly Governed Organizations:

Bay Area Council of Governments - The Bay Area Council of Governments (BACG) is a jointly governed organization. Members of the BACG consist of twenty-six school districts representing seven counties (Ottawa, Sandusky, Seneca, Erie, Huron, Wood, and Crawford). The BACG was formed for the purpose of purchasing goods and services at a lower cost. The items currently being purchased through the council of governments are natural gas and insurance. The only cost to the District is an administrative charge if it participates in purchasing through the BACG. The membership of BACG consists of the superintendent of each participating school district. The Board of Directors of the BACG consists of one elected representative of each county, the superintendent of the fiscal

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

agent and two non-voting members (administrator and fiscal agent). Members of the Board serve staggered two-year terms. Financial information can be obtained by contacting the Erie County Educational Service Center, which serves as fiscal agent, at 2900 South Columbus Avenue, Sandusky, Ohio 44870.

Northern Ohio Educational Computer Association - The Northern Ohio Educational Computer Association (NOECA) is a jointly governed organization, which is a computer consortium. NOECA is an association of forty-one public school districts formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school district. The NOECA Board of Directors consists of two representatives from each county in which participating school districts are located, the chairman of each of the operating committees, and a representative from the fiscal agent. Financial information can be obtained from Betty Schwiefert, who serves as Controller, 2900 South Columbus Avenue, Sandusky, Ohio 44870.

The District is also a member of two insurance purchasing pools, described in Note 11.

B. Fund Accounting

The District uses funds and account groups to report its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District activities or functions. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category is divided into separate fund types.

Governmental Funds

Governmental Funds are those through which most governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through Governmental Funds. The following are the District's Governmental Fund Types:

General Fund - The General Fund is the general operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Projects Funds - The Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Proprietary Funds

Proprietary Funds are used to account for the District's on-going activities which are similar to those often found in the private sector where the determination of net income is necessary or useful to sound financial administration. The following are the District's Proprietary Fund Types:

Enterprise Fund - The Enterprise Fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Fund - The Internal Service Fund is used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the District, or to other governments, on a cost-reimbursement basis.

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include Expendable Trust, Nonexpendable Trust and Agency Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Agency Funds are presented on a budget basis, with note disclosure, regarding items which, in other fund types, would be subject to accrual. See Note 3 for an analysis of Agency Fund accruals which, in other fund types, would be recognized in the combined balance sheet.

Account Groups

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of general nature, the following account groups are used.

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets of the District, other than those accounted for in the Proprietary Funds.

General Long-Term Obligations Account Group - This group of accounts is established to account for all long-term obligations of the District except those accounted for in the Proprietary Funds.

C. Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All Governmental Funds and the Expendable Trust Fund are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing uses) and decreases (i.e., expenditures and other financing uses) in net current assets.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

All Proprietary Funds and the Nonexpendable Trust Fund are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations of these funds are included on the balance sheet. Proprietary Fund Type operating statements present increases (e.g., revenues) and decreases (expenses) in net total assets.

The modified accrual basis of accounting is followed for Governmental and Expendable Trust Funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period, which for the District is sixty days after the June 30 year-end. Revenues accrued at the end of the year include interest, tuition, grants and entitlements (to the extent such grants and entitlements relate to the current fiscal year), and accounts (student fees and rent). Current property taxes measurable as of June 30, 1999, and which are intended to finance fiscal 2000 operations, have been recorded as deferred revenues. Delinquent property taxes measurable and available (received within 60 days) and amounts available as an advance on future tax settlements are recognized as revenue at year-end. Taxes available for advance and recognized as revenue but not received by the District prior to June 30, 1999, are reflected as a reservation of fund balance for future appropriations. The District is prohibited by law from appropriating this revenue in accordance with Ohio Revised Code Section 5705.35, since an advance of revenue was not requested or received prior to the fiscal year-end.

The District reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Expenditures (decreases in net financial resources) are recognized in the period in which the fund liability is incurred with the following exceptions: general long term obligation principal and interest are reported only when due; and the costs of accumulated unpaid vacation and sick leave are reported as expenditures in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

The Proprietary Funds and the Nonexpendable Trust Fund are accounted for on the accrual basis of accounting. Under the accrual basis of accounting revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

D. Budgets

The District is required by state statute to adopt an annual appropriated cash basis budget for all funds. The specific timetable for fiscal year 1999 is as follows.

1. Prior to January 15 of the preceding year, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers comments.

The expressed purpose of this budget document is to reflect the need for existing (or increased) tax rates.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

2. By no later than January 20, the board-adopted budget is filed with the Erie County Budget Commission for tax rate determination.
3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the Certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The Certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported in the budgetary statement reflect the amounts set forth in the final Amended Certificate issued for fiscal year 1999.
4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund, function, and object level of expenditures, which is the legal level of budgetary control. (State statute permits a temporary appropriation to be effective until no later than October 1 of each year.) Resolution appropriations by fund must be within the estimated resources as certified by the County Budget -Commission and the total of expenditures and encumbrances may not exceed the appropriation totals.
5. Any revisions that alter the total of any fund appropriation or alter total function appropriations within a fund, or alter object appropriations within functions must be approved by the Board of Education.
6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All departments/functions and funds completed the year within the amount of their legally authorized cash basis appropriation.
7. Appropriation amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations which either reallocated or increased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board during fiscal 1999 in the following amounts:

	<u>Increase</u>
General Fund	\$1,047,510
Special Revenue Funds	96,736
Capital Projects Funds	223,245
Expendable Trust Fund	11,079
Agency Funds	38,509
Total All Funds	<u>\$1,417,079</u>

8. Unencumbered appropriations lapse at year-end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund, function and/or object level.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Encumbrance accounting is utilized with District funds in the normal course of operations, for purchase orders and contract-related expenditures. An encumbrance is a reserve on the available spending authority due to commitment for a future expenditure and does not represent a liability. For Governmental Fund Types, encumbrances outstanding at year-end (not recognized as accounts payable) appear as a reserve to the fund balance on a GAAP basis (Exhibit 1) and as the equivalent of expenditures on a non-GAAP budgetary basis (Exhibit 3) in order to demonstrate legal compliance. Note 15 provides a reconciliation of the budgetary and GAAP basis of accounting. Encumbrances for Proprietary Funds are disclosed in Note 12.

E. Cash and Investments

To improve cash management, cash received by the District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the combined balance sheet.

During fiscal year 1999, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio), certificates of deposit, federal agency securities, and a money market account.

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as non-negotiable certificates of deposit are reported at cost.

Calculation of the Net Decrease in the Fair Value of Investments - Aggregate Method

Fair value at June 30, 1999	\$ 2,000,358
Add: Proceeds of investments sold fiscal year 1999	1,500,000
Less: Cost of investments purchased	(2,002,069)
Less: Fair value at June 30, 1998	<u>(1,526,476)</u>
Change in fair value of investments	<u>\$ (28,187)</u>

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 1999.

By policy of the Board of Education, all investment earnings are assigned to the General Fund unless the Board approves the transfer of investment earnings to another fund. Interest revenue credited to the General Fund during fiscal 1999 amounted to \$293,968, which includes \$46,116 assigned from other funds. During fiscal 1999, the Board transferred \$4,594 of investment earnings to the Endowment Fund.

The District utilizes a financial institution to service bonded debt as principal and interest payments come due. The balance in this account was \$2,606.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they were purchased by the District are considered to be cash equivalents. Investments with an original maturity of more than three months are reported as investments.

An analysis of the Treasurer's investment account at year-end is provided in Note 4.

F. Inventory

Inventories for all Governmental Funds are valued at cost (first in/first out method). The purchase method is used to account for inventories. Under the purchase method, inventories are recorded as expenditures when purchased; however, material amounts of inventories at period end are reported as assets of the respective fund, which are equally offset by a fund balance reserve which indicates they are unavailable for appropriation even though they are a component of reported assets.

Inventories of Proprietary Funds are valued at the lower of cost (first in/first out method) or market and expensed when used rather than when purchased.

G. Prepays

Prepayments for Governmental Funds represent cash disbursements which have occurred and are therefore not current expendable resources. These items are reported as fund assets on the balance sheet using the allocation method, which amortizes their cost over the periods benefitting from the advance payment. At period end, because prepayments are not available to finance future governmental fund expenditures, the fund balance is reserved by an amount equal to the carrying value of the asset.

H. Fixed Assets and Depreciation

General Fixed Assets Account Group

General fixed assets are capitalized at cost (or estimated historical cost) and updated for the cost of additions and retirements during the year in the General Fixed Assets Account Group. Donated fixed assets are recorded at their fair market values as of the date donated. The District follows the policy of not capitalizing assets with a cost of less than \$500 and a useful life of less than one year. No depreciation is recognized for assets in the General Fixed Assets Account Group. The District has not included infrastructure in the General Fixed Assets Account Group. Interest incurred during construction is not capitalized on general fixed assets.

Proprietary Funds

Property, plant and equipment reflected in the proprietary funds are stated at historical cost (or estimated historical cost) and updated for the cost of additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date donated. Depreciation has been provided, where appropriate, on a straight-line basis over the following estimated useful lives.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Asset	Life - Years
Buildings	25 - 50
Furniture, Fixtures and Minor Equipment	5 - 20
Vehicles	5 - 6

I. Intergovernmental Revenues

In Governmental Funds, entitlements and non-reimbursable grants (to the extent such grants and entitlements relate to the current fiscal year) are recorded as receivables and revenue when measurable and available. Reimbursement-type grants are recorded as receivables and revenues when the related expenditures are incurred. Grants for Proprietary Fund operations are recognized as revenue when measurable and earned. The District currently participates in various state and federal programs categorized as follows:

Entitlements

General Fund
 State Foundation Program
 State Property Tax Relief

Debt Service Fund
 State Property Tax Relief

Capital Projects Funds
 State Property Tax Relief

Non-Reimbursable Grants

Special Revenue Funds
 Preschool for the Handicapped
 Venture Capital
 Teacher Development
 Management Information Systems
 Community Education
 Date Communication
 School Net Professional Development
 Title VI-B
 Title I
 Title VI
 GOALS 2000
 Textbook Subsidy

Capital Project Fund
 SchoolNet
 Power-Up Grant

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Reimbursable Grants

General Fund

School Bus Purchases
Driver Education
Vocational Education Travel/Salary

Proprietary

National School Lunch Program
National School Milk Program

Grants and entitlements amounted to approximately 24% of the District's operating revenue during the 1999 fiscal year.

J. Interfund Transactions

During the course of normal operations, the District has numerous transactions between funds. The most significant include:

1. Transfers of resources from one fund to another fund. The resources transferred are to be expended for operations by the receiving fund and are recorded as operating transfers, with the exception of agency funds, which do not show transfers of resources as operating transfers.
2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expenses in the reimbursed fund.
3. Short-term interfund loans and accrued interfund reimbursements and accrued operating transfers are reflected as "interfund loans receivable or payable".
4. Quasi-external transactions are similar to the purchase of goods or services from a vendor; i.e., the fund which provides a service records revenue, and the fund which receives that service records an expenditure/expense.
5. Residual equity transfers are non-recurring and non-routine permanent transfers of equity, generally made when a fund is closed.
6. Long-term interfund loans will not be repaid within the next year are termed "advances" and are shown as reservations of fund balances on the combined balance sheet for those funds that report advances to other funds as assets because they are not spendable, available resources.

An analysis of the District's interfund transactions for fiscal year 1999 is presented in Note 5.

K. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

In accordance with the provisions of GASB Statement No. 16, Accounting for Compensated Absences, a liability for vacation leave is accrued if a) the employees' rights to payment are

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. A liability for severance is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for severance on employees expected to become eligible to retire in the future, the District has established a policy to include the following employees in their GASB Statement No. 16 accrual:

- All employees aged 50 years with 10 years of service.
- All employees aged 40 years with 15 years of service.
- All employees aged 55 years with 5 years of service.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

Accumulated vacation and severance of Governmental Fund Type employees meeting the above requirements have been recorded in the appropriate governmental fund as a current liability to the extent that the amounts are expected to be payable within the current available period. The balance of the liability is recorded in the General Long-Term Obligations Account Group. Vacation and sick leave for employees meeting the above requirements who are paid from Proprietary Funds are recorded as an expense when earned.

The District, in collective bargaining agreements with employee labor unions, has agreed to pay classified employees eligible to retire a bonus based upon age and years of service. The amount of the bonus ranges from \$275 to \$1,640. Certified employees eligible to retire are also eligible for a bonus. The bonus is \$7,500 and depends upon age and years of service. Any employee who reaches 30 years of service must take advantage of the bonus and retire or forfeit eligibility for the bonus. Bonus payments have been included in the calculation for the total compensated absences liability.

L. Long-Term Obligations

For long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a government fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

M. Fund Equity

Reserved fund balances indicate that portion of fund equity which is not available for current appropriation or is legally segregated for a specific use. Fund balances are reserved for encumbrances, prepayments, materials and supplies inventory, debt service, principal endowment, tax advance unavailable for appropriation, and budget set-asides. The unreserved portions of fund equity reflected for the Governmental Funds are available for use within the specific purposes of those funds.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

N. Statutory Reserves

The District is required by state law to set aside certain (cash-basis) general fund revenue amounts, as defined by statute, into various reserves. During the fiscal year ended June 30, 1999, the reserve activity was as follows:

	<u>Textbooks</u>	<u>Capital Acquisition</u>	<u>Budget Stabilization</u>
Set-aside cash balance as of June 30, 1998	\$ 0	\$ 0	\$ 75,265
Current year set-aside requirement	226,936	226,936	113,468
Current year offsets	(30,319)		
Qualifying disbursements	<u>(426,761)</u>	<u>(685,527)</u>	_____
Total	<u>(230,144)</u>	<u>(458,591)</u>	<u>188,733</u>
Cash balance carried forward to FY 2000	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$188,733</u>

Although the District had offsets and qualifying disbursements during the year that reduced the set-aside amounts below zero, these extra amounts may not be used to reduce the set-aside requirements of future years. Negative amounts are therefore not presented as being carried forward to the next fiscal year.

A schedule of the restricted assets at June 30, 1999 follows:

Amount restricted for budget stabilization	<u>\$188,733</u>
Total restricted assets	<u>\$188,733</u>

O. Statement of Cash Flows

The District's Financial Statements have been prepared in accordance with GASB Statement No. 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting. For purposes of GASB Statement No. 9, cash refers to "Equity in pooled cash and cash equivalents" and "Investments". The District has presented a statement of cash flows for its Enterprise Fund, Internal Service Fund and its Nonexpendable Trust Fund.

P. Financial Reporting for Proprietary and Similar Fund Types

The District's financial statements have been prepared in accordance with GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting. The District accounts for its proprietary activities in accordance with all applicable GASB pronouncements, as well as pronouncements of the Financial Accounting Standards Board (FASB) and its predecessors issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Q. Restricted Assets

Restricted assets in the General fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. This reserve is required by State statute and can be used only after receiving approval from the State Superintendent of Public Instruction. See Note 2 N for statutory reserves.

R. Memorandum Only - Total Columns

Total columns on the General-Purpose Financial Statements are captioned (Memorandum Only) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

A. Deficit Fund Balances

Fund balances at June 30, 1999 included the following individual fund deficits:

<u>Special Revenue Funds</u>	<u>Deficit Balance</u>
Management Information Systems	\$ (3,372)
Title I	(20,508)
EHA Preschool Handicapped	(22)

These GAAP deficits will be funded by anticipated future intergovernmental revenues or other subsidies not recognized and recorded at June 30.

B. Agency Fund

The following accrual for the Agency funds would be recognized in the combined balance sheet in other fund types:

<u>ASSET</u>	
Taxes receivable - Current and Delinquent	<u>\$205,832</u>

C. Statutory Noncompliance

The District did not allocate interest to the Food Service Fund in accordance with Federal statute.

NOTE 4 - CASH AND CASH EQUIVALENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
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(Continued)

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public moneys deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, Notes, Debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days from the date of purchase in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time; and,
8. Under limited circumstances, corporate debt instruments rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Cash on Hand: At year end, the District had \$150 in undeposited cash on hand which is included on the Balance Sheet of the District as part of "Equity in Pooled Cash and Cash Equivalents."

Cash with Fiscal Agent: At year end, \$7,070 was on deposit with the District's fiscal agent and included in the total amount of deposits reported below; however, this amount is not part of the internal cash pool reported on the combined balance sheet as "Equity in Pooled Cash and Cash Equivalents".

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, Deposits With Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements.

Deposits: At year-end the carrying amount of the District's deposits was \$20,462 and the bank balance was \$165,260 (both amounts include \$65,970 in non-negotiable certificates of deposit, but are exclusive of payroll clearance accounts). Of the bank balance, \$165,260 was covered by federal deposit insurance.

Investments: GASB Statement No. 3 entitled, Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements, requires the District investments to be categorized to give an indication of the level of risk assumed by the District at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the District or its agent in the District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the District's name. STAR Ohio is an unclassified investment since it is not evidenced by securities that exist in physical or book entry form.

	Category 3	Fair Value
Federal Agency Securities	\$2,000,358	\$2,000,358
Not Subject to Categorization:		
Investment in State		
Treasurer's Investment Pool		2,854,000
Total Investments	\$2,000,358	\$4,854,358

The federal agency securities mature in May, 2001.

The classification of cash and cash equivalents, and investments on the combined balance sheet is based on criteria set forth in GASB Statement No. 9 entitled, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting.

A reconciliation between the classifications of cash and cash equivalents and investments per GASB Statement No. 9 on the combined balance sheet and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

	Cash and Cash Equivalents	Investments
GASB Statement No. 9	\$ 4,867,900	
Investments of the Cash		
Management Pool:		
Federal Agency Securities	(2,000,358)	\$2,000,358
State Treasurer's Investment Pool	(2,854,000)	2,854,000
Cash on Hand	(150)	
Cash with Fiscal Agent	7,070	
GASB Statement No. 3	\$ 20,462	\$4,854,358

NOTE 5 - INTERFUND TRANSACTIONS

The following is a summarized breakdown of the District's operating transfers for 1999.

Fund	Transfers In	Transfers (Out)
General Fund		\$(307,779)
Special Revenue Funds	\$ 60,000	
Debt Service Fund	247,779	
Expendable Trust Fund		(4,628)
Nonexpendable Trust Fund	4,628	
Totals	\$312,407	\$(312,407)

NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis. Distributions from the second half of the calendar year occur in a new fiscal year and are intended to finance the operations of that year. Property taxes include amounts levied against all real, public utility and tangible (used in business) property located in the District.

Real property taxes and public utility taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values are established by State law at 35% of appraised market value.

Public utility property taxes are assessed on tangible personal property, as well as land and improvements. Real property is assessed at 35% of market value and personal property is assessed at 100% of market value except for the personal property of rural electric companies which is assessed at 50% of market and railroads which are assessed at 29%. Tangible personal property taxes attach as a lien and are levied on January 1 of the current year. Tangible personal property assessments are 25% of true value.

The assessed value upon which the 1998 taxes were collected was \$313,672,453. Agricultural/Residential and public utility real estate represented 55.2% or \$173,193,260 of this total; Commercial & Industrial real estate represented 22.6% or \$70,833,050 of this total, public utility tangible represented 6.5% or \$20,497,250 of this total and general tangible property represented 15.7% or \$49,148,893 of this total. The voted general tax rate for operations at the fiscal year ended June 30, 1999 was \$50.80 per \$1,000 of assessed valuation \$2.00 per \$1,000 of assessed valuation for permanent improvements, and \$.05 per \$1,000 of assessed valuation for debt retirement.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20 with the remainder payable by June 20.

The Erie County Treasurer collects property tax on behalf of the District. The County Auditor periodically remits to the District its portions of the taxes collected. These tax "advances" are based on statutory cash flow collection rates. Final "settlements" are made each February and August.

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 1999. Although total property tax collections for the next fiscal year are measurable, they are not (exclusive of advances) intended to finance current year operations. The net receivable (total receivable less amount available intended to finance the current year) is therefore offset by a credit to deferred revenue.

Taxes available for advance and recognized as revenue but not received by the District prior to June 30, 1999, are reflected as a reservation of fund balance for tax advance unavailable for appropriation. The District is prohibited, by law, from appropriating this revenue in accordance with Ohio Revised Code § 5705.35, since an advance of revenue was not requested or received prior to the fiscal year end.

NOTE 7 - RECEIVABLES

Receivables at June 30, 1999 consisted of taxes, accounts and interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes.

A summary of the principal items of receivables follows:

	<u>Amounts</u>
<u>General Fund</u>	
Taxes - Current & Delinquent	\$11,144,749
Accounts	17,295
Intergovernmental	1,950
 <u>Debt Service Fund</u>	
Taxes - Current & Delinquent	14,678
 <u>Capital Projects Fund</u>	
Taxes - Current & Delinquent	453,612

NOTE 8 - FIXED ASSETS

A summary of the changes in the General Fixed Assets Account Group during the fiscal year follows:

	<u>Balance at</u> <u>7/01/98</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance at</u> <u>6/30/99</u>
Land/Improvements	\$ 644,980	\$ 4,321		\$ 649,301
Buildings	8,735,257	288,861		9,024,118
Furniture/Equipment	2,188,432	263,519	\$ (93,301)	2,358,650
Vehicles	1,426,347	157,922	(142,998)	1,441,271
Total	<u>\$12,995,016</u>	<u>\$714,623</u>	<u>\$(236,299)</u>	<u>\$13,473,340</u>

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

A summary of the Proprietary Funds fixed assets at June 30, 1999 follows:

Furniture and Equipment	\$117,031
Less: Accumulated Depreciation	<u>(62,663)</u>
Net Fixed Assets - Proprietary Funds	<u>\$ 54,368</u>

NOTE 9 - CONTRIBUTED CAPITAL

The following is a reconciliation of the change in the contributed capital for the Food Service fund:

Contributed Capital at Beginning of Year	\$53,329
Contributions During the Year	<u>6,084</u>
Contributed Capital at End of Year	<u>\$59,413</u>

NOTE 10 - LONG-TERM OBLIGATIONS

All current obligation bonds outstanding, issued to provide funds for the acquisition and construction of equipment and facilities, are general obligations of the District for which the full faith and credit of the District is pledged for repayment. Accordingly, such unmatured obligations of the District are accounted for in the General Long-Term Obligations Account Group. Payments of principal and interest relating to these liabilities are recorded as expenditures in the Debt Service Fund. The source of payment is derived from a current .47 mill bonded debt tax levy, and a 2.00 mill permanent improvements tax levy.

A. The following is a description of the District's bond and notes outstanding as of June 30, 1998:

	Interest Rates	Maturity Date	Bonds/Note Outstanding 7/01/98	Retired In 1999	Bonds/Note Outstanding 6/30/99
General-Purpose Facilities Bond	5.25%	12/01/99	\$ 350,000	\$175,000	\$ 175,000
H.B. 264 - Energy Bond	5.5%	11/22/05	1,120,000	140,000	980,000
Energy Savings Note	7.45%	11/22/99	<u>90,000</u>	<u>45,000</u>	<u>45,000</u>
			<u>\$1,560,000</u>	<u>\$360,000</u>	<u>\$1,200,000</u>

B. The following is a summary of the District's future annual debt service requirements to maturity for general obligation debt:

Year Ending June 30	Principal on Bonds/Note	Interest on Bonds/Note	Total
2000	\$ 360,000	\$ 56,320	\$ 416,320
2001	140,000	42,350	182,350
2002	140,000	34,650	174,650
2003	140,000	26,950	166,950
2004	140,000	19,250	159,250
2005 - 2006	<u>280,000</u>	<u>15,400</u>	<u>295,400</u>
Total	<u>\$1,200,000</u>	<u>\$194,920</u>	<u>\$1,394,920</u>

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

- C. During the year ended June 30, 1999, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Groups. Compensated absences will be paid from the fund from which the employee is paid.

	Balance at <u>7/1/98</u>	<u>Increase</u>	<u>(Decrease)</u>	Balance at <u>6/30/99</u>
Compensated Absences	\$1,050,765	\$291,734	\$(262,465)	\$1,080,034
Pension Obligation Payable	102,182	105,732	(102,182)	105,732
General Obligation Bonds	350,000		(175,000)	175,000
HB 264 Energy Bond	1,120,000		(140,000)	980,000
Energy Conservation Notes	<u>90,000</u>		<u>(45,000)</u>	<u>45,000</u>
TOTAL	<u>\$2,712,947</u>	<u>\$397,466</u>	<u>\$(724,647)</u>	<u>\$2,385,766</u>

D. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The Code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District.

The effects of these debt limitations at June 30, 1999 are a voted debt margin of \$28,235,175 (including available funds of \$179,654) and an unvoted debt margin of \$313,672.

NOTE 11 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and compensation coverage at a cost it considered to be economically justifiable. The District contracted with private carriers for property, general liability, and vehicle insurance. Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year.

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund".

This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

The District is a member of the Huron-Erie School Employees Insurance Association, a public entity risk pool currently operating as a common risk management and health insurance program for 14 member school districts. The District pays a monthly premium to the pool for health, prescription, drug, dental, and vision coverage. The pool agreement provides that the Association will be self-sustaining through member premiums, and the pool purchased a stop-loss coverage from private insurance carriers to cover claims in excess of \$200,000 for any employee in a year or to cover aggregate claims in excess of 120% of the prior year's total claims. Individual coverage per person cannot exceed \$1,000,000 in claims during his or her lifetime.

NOTE 12 - SEGMENT INFORMATION

The District maintains one Enterprise Fund to account for the operations of Food Service. The table below reflects, in a summarized format, the more significant financial data relating to the Enterprise Fund of the District as of and for the year ended June 30, 1999:

	<u>Food Service</u>
Operating revenues	\$ 486,099
Depreciation	1,080
Operating loss	(116,033)
Operating grants	73,193
Net income	8,894
Net working capital	80,574
Total assets	206,122
Long-term liabilities payable	
from fund revenues	10,273
Total liabilities	81,453
Total equity	124,669
Encumbrances outstanding as of 6/30/99	63

NOTE 13 - DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9 percent of their annual covered salary and the District is required to contribute 14 percent for 1997; 9.02 percent was the portion to fund pension obligations. The contribution rates are not determined actuarially, but are established by the School Employees Retirement Board within the rates allowed by State statute. The adequacy of the contribution rates is determined annually. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$297,811, \$276,091, and \$255,908,

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

respectively; 51 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$147,180, which represents the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds and the General Long-Term Obligations Account Group.

B. State Teachers Retirement System

The District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual covered salary and the District is required to contribute 14 percent; 6 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$975,347, \$923,076, and \$867,094, respectively; 83 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997, \$163,712, which represents the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 1999, members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

NOTE 14 - POSTEMPLOYMENT BENEFITS

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

For STRS, all benefit recipients are required to pay a portion of health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. The board currently allocates employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund for which payments for health care benefits are paid. For the District, this amount equaled \$243,837 during the 1999 fiscal year. As of July 1, 1999, eligible benefit recipients totaled 91,999. For the fiscal year ended June 30, 1998, net health care costs paid by STRS were \$219,224,000.

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For this fiscal year, employer contributions to fund health care benefits were 4.98 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1998, the minimum pay has been established at \$12,400. For the District, the amount to fund health care benefits, including surcharge, equaled \$132,657 during the 1999 fiscal year. The number of participants currently receiving health care benefits is approximately 50,000. For the fiscal year ended June 30, 1998, net health care costs paid by SERS were \$111,900,000.

NOTE 15 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual - All Governmental Fund Types is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds(GAAP basis).

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for governmental funds are as follows:

	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses			
	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Budget Basis	\$ 561,201	\$(31,502)	\$(101,807)	\$(208,261)
Net Adjustment for Revenue Accruals	(1,264,632)	1,239	(22,403)	(50,857)
Net Adjustment for Expenditure Accruals	51,875	1,855		(9,266)
Net Adjustment for Other Financing Sources/(Uses)	(72,292)	16,371		60,000
Adjustment for Encumbrances	177,421	6,564		97,389
GAAP Basis	<u>\$ (546,427)</u>	<u>\$ (5,473)</u>	<u>\$(124,210)</u>	<u>\$(110,995)</u>

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

NOTE 16 - CONTINGENT LIABILITIES

A. Grants

The District receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the District at June 30, 1999.

B. Litigation

The District is involved in no litigation as either plaintiff or defendant.

C. School Funding Decision

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional was the State's "school foundation program", which provides significant amounts of monetary support to this District. During the fiscal year ended June 30, 1999, the District received of \$2,007,223 of school foundation support.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State legislature in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State has appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. As of June 30, 1999, The Ohio Supreme Court has not rendered an opinion on this issue. The decision of the Court of Common Pleas in Perry County has been stayed by the Ohio Supreme Court, and, as such, school districts are still operating under the laws that the Common Pleas Court declared unconstitutional.

As the date of these financial statements, the District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under this program (these programs) and on its financial operations.

NOTE 17 - YEAR 2000 ISSUE

The Year 2000 issue is the result of shortcomings in many electronic data processing systems and other equipment that may adversely affect the District's operations.

The District has completed an inventory of computer systems and other equipment necessary to conducting District operations and has identified such systems as being financial reporting, payroll and employee benefits, and educational statistics reporting (through the State's Education Management and Information System (EMIS)).

NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS
JUNE 30, 1999
(Continued)

The District uses the State of Ohio Uniform School Accounting System software for its financial reporting, and the State of Ohio Uniform Staff Payroll System software for its payroll and employee benefits. The State is responsible for remediating these systems.

The State of Ohio distributes a substantial sum of money to the District in the form of basic state aid "school foundation" and federal and state grant payments. Further, the State processes a significant amount of financial and non-financial information about the District through EMIS. The State is responsible for remediating these systems.

Erie County collects property taxes for distribution to the District. Erie County is responsible for remediating the tax collection system.

To the best of management's knowledge and belief, as of January 25, 2000, the District experienced no interruption of operations or services related to the Year 2000 issue. However, because of the unprecedented nature of the Year 2000 issue, matters may arise, and parties with whom the District does business may also experience Year 2000 readiness issues that are as yet, unknown.

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**SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 1999**

FEDERAL GRANTOR <i>Pass Through Grantor</i> Program Title	Federal CFDA Number	Grant Number	Receipts	Non-Cash Receipts	Disburse- ment	Non-Cash Disburse- ment
UNITED STATES DEPARTMENT OF AGRICULTURE						
<i>Passed through the Ohio Department of Education</i>						
<i>Child Nutrition Cluster:</i>						
Food Distribution	10.550		\$ 0	\$ 44,966	\$ 0	\$ 50,006
National School Lunch	10.555	03-PU-98	8,961		8,961	
		03-PU-99	25,755		25,755	
		04-PU-98	12,167		12,167	
		04-PU-99	34,310		34,310	
Total - National School Lunch			81,193		81,193	
<i>Total Department of Agriculture - Child Nutrition Cluster</i>			81,193	44,966	81,193	50,006
UNITED STATES DEPARTMENT OF EDUCATION						
<i>Passed through the Ohio Department of Education</i>						
<i>Special Education Cluster:</i>						
Special Education Grants to States (IDEA Part B)	84.027	6B-SF-98P	113,120		113,120	
Special Education - Preschool Grant	84.173	PG-S1-98P	9,633		9,633	
Total - Special Education Cluster			122,753		122,753	
Grants to Local Educational Agencies (ESEA Title I)	84.010	C1-S1-98	16,371		24,791	
		C1-S1-99	103,023		103,023	
Total - Title I			119,394		127,814	
Goals 2000	84.276	G2-S5-97P	62,210		67,889	
Innovative Educational Program Strategy	84.298	C2-S1-98			3,477	
		C2-S1-99	7,972		5,368	
Total - Innovative Educational Program			7,972		8,845	
Total Department of Education			312,329		327,301	
TOTAL FEDERAL ASSISTANCE			\$ 393,522	\$ 44,966	\$ 408,494	\$ 50,006

The accompanying notes are an integral part of this schedule.

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FISCAL YEAR ENDED JUNE 30, 1999**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B - FOOD DISTRIBUTION

Non-monetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 1999, the District had no significant food commodities in inventory.



STATE OF OHIO
OFFICE OF THE AUDITOR

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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON
INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Perkins Local School District
Erie County
1210 Bogart Road
Sandusky, Ohio 44870-6400

To the Board of Education:

We have audited the financial statements of the Perkins Local School District, Erie County, Ohio, (the District) as of and for the year ended June 30, 1999, and have issued our report thereon dated January 25, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated January 25, 2000.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated January 25, 2000.

This report is intended for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

January 25, 2000



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Perkins Local School District
Erie County
1210 Bogart Road
Sandusky, Ohio 44870-6400

To the Board of Education:

Compliance

We have audited the compliance of the Perkins Local School District, Erie County, Ohio, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 1999. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 1999. However, we noted a certain instance of noncompliance that does not require inclusion in this report that we have reported to the managed of the District in a separate letter dated January 25, 2000.

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Education, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Jim Petro
Auditor of State

January 25, 2000

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
JUNE 30, 1999**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under §.510?	No
(d)(1)(vii)	Major Programs (list):	Grants to Local Educational Agencies (ESEA Title I) CFDA #84.010
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.



STATE OF OHIO
OFFICE OF THE AUDITOR

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PERKINS LOCAL SCHOOL DISTRICT

ERIE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
FEBRUARY 15, 2000**